

**MINUTES OF THE  
CRANBURY TOWNSHIP  
BOARD OF HEALTH MEETING  
January 9, 2017**

**TIME AND PLACE OF MEETING**

The meeting of the Cranbury Township Board of Health was held in Town Hall, 23A North Main Street, Cranbury, New Jersey on January 9, 2017 at 7:00 p.m.

**CALL TO ORDER**

With a quorum present, Wendy Borg, Secretary of the Board of the Health, called the meeting to order at 7:02 p.m. and acted as Recording Secretary of the meeting.

**STATEMENT OF ADEQUATE NOTICE**

Pursuant to the Sunshine Law, adequate notice in accordance with the Open Public Meetings Act (N.J.S.A. 10:4-6) was provided on December 5, 2016 of this meeting's date, time and place, and the agenda was mailed to the news media, posted on the Township bulletin board, mailed to those requesting personal notice, and filed with the Municipal Clerk.

**MEMBERS IN ATTENDANCE**

Cheryl Coyle, Roop Grewal, Laura Collins Zurfluh and Sid Roychowdhury (left 7:45) were present. Ann Dandurand emailed her absence.

**NON-MEMBERS IN ATTENDANCE**

Natalie Bujalski, Health Officer  
Kevin Van Hise, Attorney to the Board of Health  
Elissa Grodd Schragger, Attorney

**REORGANIZATION**

Dr. Sudipta Roychowdhury was re-appointed to Member, Board of Health, for a three-year term. He was administered the Oath of Office by Township Attorney Kevin Van Hise.

**ELECTION OF BOARD CHAIR**

Cheryl Coyle was re-elected as Chair on a motion by Laura Zurfluh; seconded by Sid Roychowdhury. All were in favor. Motion carried.

**ELECTION OF VICE-CHAIR**

Dr. Laura Collins Zurfluh was elected Vice Chair on a motion by Sid Roychowdhury; seconded by Roop Grewal. All were in favor. Motion carried.

**ADOPTION OF RESOLUTIONS**

*Resolution #2017-01 – Appointment of 2017 Board Attorney, Physician and Veterinarian*

This resolution was approved on a motion by Roop Grewal; seconded by Sid Roychowdhury. All were in favor. Motion carried.

*Resolution #2017-02 – Schedule of 2017 Meeting Dates*

This resolution was approved on a motion by Laura Collins Zurfluh; seconded by Roop Grewal. All were in favor. Motion carried.

## **MINUTES**

The October 3, 2016 minutes were amended and approved on a motion by Laura Zurfluh; seconded by Sid Roychowdhury. All were in favor. Motion carried.

The November 7, 2016 minutes were tabled because of lack of quorum to approve.

The December 5, 2016 minutes were amended and approved on a motion by Laura Zurfluh; seconded by Sid Roychowdhury. All were in favor. Motion carried.

## **HEALTH REPORTS**

**See attached**

The Board reviewed the substance of the December 2016 Health Report and the Environmental report for November and December 2016.

### **December:**

All retail food establishments were rated satisfactory except Cranberries Gourmet and Molto Bene. Cranberries needed manager certification and Molto Bene had problems in sanitizing, cold holding and no hot water in one sink. Two recreational bathing facilities were rated conditionally satisfactory at the Cranbury Residence Inn for safety equipment not properly displayed. This was rectified.

A notice of violation was delivered to a Half Acre Road residence in December. Trash was abated by mid month.

## **OLD BUSINESS**

Public Service Activities – Licensing – The township Deputy Clerk Jean Golisano reported that 70 dogs and three cats have been licensed so far this calendar year. Dr. Collins will contact Mrs. Golisano about colored tags for 2018.

Reminder Cards – Dr. Collins will contact Mrs. Golisano on the date when the cards were sent.

Smoke Free Parks – Before he left the meeting, Dr. Roychowdhury expressed his favor for the draft ordinance presented by Mr. Van Hise. Afterwards, discussion ensued on two sections – Enforcement; and Violations and Penalties. For enforcement, Mr. Van Hise relayed that the governing body and the township administration is concerned with enforcement. The draft names the Health Officer as charged with enforcement, and additionally names other township bodies and employees as having additional authority to enforce. Mrs. Coyle stated she believed the ordinance is important to pass.

For Penalties, several members thought the drafted fees were too high. Mr. Van Hise also alerted the board to other issues – obtaining signage, placement and installation, and exactly where the ordinance applies. He recommended the Board consult the Parks Commission for a list of parks, park entrances, parking areas. For signage, the Board will also consult Ed DiFiglia, policy specialist for the Stony Brook Millstone Watershed, who presented the idea of the ordinance to the Board last year.

Census – Glenn Johnson has been renamed the Board's Township Committee liaison. The Board will contact him about the census.

Rabies Clinic – January 21 – Dr. Collins reported that Dr. Rafla will use the three-year vaccine for puppies and cats at the clinic. Mrs. Coyle and Dr. Roychowdhury will attend.

## **NEW BUSINESS - None**

**APPLICATIONS** - None of consequence.

**ADJOURNMENT OF MEETING**

There being no further business, the meeting was thereupon adjourned at 8:37 p.m. motion by Laura Collins Zurfluh, seconded by Roop Grewal. All others were in favor. Motion carried.

**CERTIFICATE OF SECRETARY**

I, the undersigned, do hereby certify, that I am the duly appointed Secretary of the Cranbury Township Board of Health, and that this document, consisting of three (3) pages, constitutes a true and correct copy of the minutes of the monthly meeting held on January 9, 2017.

IN WITNESS WHEREOF, I have hereunto subscribed my name this \_\_\_\_ day of \_\_\_\_\_ 2017.

\_\_\_\_\_  
Secretary  
Wendy W. Borg