

**MINUTES OF THE
CRANBURY TOWNSHIP
BOARD OF HEALTH MEETING
May 7, 2018**

TIME AND PLACE OF MEETING

The meeting of the Cranbury Township Board of Health was held in Town Hall, 23A North Main Street, Cranbury, New Jersey on May 7, 2018 at 7:00 p.m.

CALL TO ORDER

With a quorum present, Chairperson Cheryl Coyle called the meeting to order at 7:00 p.m. and Debra Rubin acted as Recording Secretary of the meeting.

STATEMENT OF ADEQUATE NOTICE

Pursuant to the Sunshine Law, adequate notice in accordance with the Open Public Meetings Act (N.J.S.A. 10:4-6) was provided on December 4, 2017 of this meeting's date, time and place, and the agenda was mailed to the news media, posted on the Township bulletin board, mailed to those requesting personal notice, and filed with the Municipal Clerk.

MEMBERS IN ATTENDANCE

Cheryl Coyle, Laura Zurfluh and Roop Grewal were present. Sid Roychowdhury and Daniel Notterman were excused.

NON-MEMBERS IN ATTENDANCE

Matt Scott, Township Committee Liaison
Denise Marabello, Township Administrator
Kevin Van Hise, Board Attorney
Natalie Bujalski, Health Officer

MINUTES

The April 2, 2018 minutes were approved as amended on a motion by Dr. Zurfluh; seconded by Dr. Grewal. On a voice vote of all members present, the following represents the vote: 3 ayes, 0 nays and 0 abstained. The motion passed unanimously.

ENVIRONMENTAL REPORTS

March 2018 Environmental Report was reviewed. Chairperson Coyle will follow up on NOV noted in report.

HEALTH REPORTS

The Board reviewed the April 2018 Health Report. The Board discussed the retail food establishments listed – three rated Satisfactory. Two complaints were discussed and abated.

Highlights:

- Summons were sent to delinquent pet owners.
- Enforcement for pet licensing delinquent accounts.
- Follow up on two noted violations, which were both abated.

OLD BUSINESS

Licensing – As of May 7th, there are 439 dogs and 61 cats licensed within the Township for 2018. Ms. Bujalski will follow up with an email to Chair regarding the number of current summonses and court appearances for delinquent payments.

Dog Census – Chairperson Coyle advised the members that the money was encumbered from the 2017 budget for the second half of the animal census to be completed. She will contact Jerry Thorne regarding completing the census. Chairperson Coyle added that based on national data that animal licensing is under reported within the township.

Immunization Clinic – Chairperson Coyle spoke to the Cranbury school nurse regarding school immunizations for influenza. As the state mandatory immunization age is up to 5 years old, this is the only data the school collects. There may be information that can be gleaned from sports participation forms – in middle school. Typically there is a flu clinic sponsored for the teachers; however, this past year not even the minimum number of teachers was interested in receiving the vaccine. At the conclusion of the conversation, the school nurse was asked that if she perceives there is an issue with availability and accessibility with influenza to contact Chairperson Coyle and she will take this up with the Board.

Volunteer First Aid & Rescue Squad Jurisdiction – Kevin Van Hise discussed the powers of the Board of Health under the State Statute. He further advised that jurisdiction over the Squad falls under the State of New Jersey and not the Board. Pursuant to conversations with the Squad, the Squad is currently meeting all State requirements. If individual members of the Board or public have any questions or concerns about the Squad, they may raise them directly with the Squad or bring them to the attention of the Township Committee. However, because operations of the Squad are outside of the Board's jurisdiction, it would not be proper for them to be raised by or discussed collectively by the Board.

NEW BUSINESS - None

PUBLIC COMMENT – None

ADJOURNMENT OF MEETING

There being no further business, the meeting was thereupon adjourned at 7:35 p.m. on a motion by Dr. Grewal, seconded by Dr. Zurfluh. All were in favor. Motion carried unanimously.

CERTIFICATE OF SECRETARY

I, the undersigned, do hereby certify that I am the duly appointed Secretary of the Cranbury Township Board of Health, and that this document, consisting of two (2) pages, constitutes a true and correct copy of the minutes of the monthly meeting held on May 7, 2018.

IN WITNESS WHEREOF, I have hereunto subscribed my name this ___ day of ___ 2018.

Secretary
Debra A. Rubin