

**MINUTES OF THE
CRANBURY TOWNSHIP
BOARD OF HEALTH MEETING
June 4, 2018**

TIME AND PLACE OF MEETING

The meeting of the Cranbury Township Board of Health was held in Town Hall, 23A North Main Street, Cranbury, New Jersey on June 4, 2018 at 7:00 p.m.

CALL TO ORDER

With a quorum present, Chairperson Cheryl Coyle called the meeting to order at 7:00 p.m., and Jean Golisano acted as Recording Secretary of the meeting.

STATEMENT OF ADEQUATE NOTICE

Pursuant to the Sunshine Law, adequate notice in accordance with the Open Public Meetings Act (N.J.S.A. 10:4-6) was provided on December 4, 2017 of this meeting's date, time and place, and the agenda was mailed to the news media, posted on the Township bulletin board, mailed to those requesting personal notice, and filed with the Municipal Clerk.

MEMBERS IN ATTENDANCE

Cheryl Coyle, Laura Zurfluh and Roop Grewal were present. Daniel Notterman arrived at 7:02 and Sid Roychowdhury arrived at 7:28.

NON-MEMBERS IN ATTENDANCE

Natalie Bujalski, Health Officer

Chairperson Coyle welcomed Jean as the new Board of Health secretary and also thanked her for her assistance in the past. For the record, she also thanked Ms. Debbie Rubin for her past service.

MINUTES

The May 7, 2018 Minutes were amended. There was discussion concerning the Jurisdiction of the Volunteer First Aid and Rescue Squad, and the Board decided to table the Minutes until the next meeting to allow for Board Attorney review.

ENVIRONMENTAL REPORTS

April 2018 Environmental Report was reviewed. Chairperson Coyle contacted Sharon Martens of the Middlesex County Water and Septic Team and provided a status on the NOV listed in the March report. Ms. Bujalski also provided additional information on the septic violation.

HEALTH REPORTS

The Board reviewed the May 2018 Health Report. The following two retail food establishments were listed:

Elms of Cranbury (Health Vending Machine) – Satisfactory
Big Bertie Mobile Truck – Unsatisfactory (no running water on truck).

Two Recreational Bathing Inspections were conducted. The Staybridge Pool was rated Conditionally Satisfactory. The Four Seasons Pool was inspected and was rated Unsatisfactory; however, the pool does not open until mid-June and will be inspected again before then.

Two complaints were discussed and abated.

OLD BUSINESS

Licensing– As of June 4th, there are 443 dogs and 62 cats licensed within the Township for 2018. Ms. Bujalski provided the following information:

First Offense – 76 summonses issued in March

Second Offense – Ten summonses issued in April

To date – Two bench warrants issued (one pet owner still has not obtained license and second has not appeared in Court as mandated.)

Dog Census – Chairperson Coyle advised the members that funds were encumbered from the 2017 budget for the second half of the animal census to be completed. She will contact Jerry Thorne regarding completing the census. There was discussion concerning finding census takers, the requirements for the position and also the pay rate. Dr. Notterman stated he could post flyers at Princeton University as students are always looking for jobs. Chairperson Coyle stated she will reach out to Mr. Thorne for job specifics and the information will also be posted on the web.

Immunization Clinic – There was discussion regarding school immunizations for influenza, as well as the availability of vaccination information that can be gleaned from middle school sports participation forms. It was estimated approximately 75 students' records would need to be reviewed, and the Board decided that might not be cost effective to review forms in this manner. Dr. Grewal inquired how the information would be used. Dr. Notterman stated school teachers are particularly at risk for the flu, and also stated 75 children died nationally during the last flu season. Chairperson Coyle suggested distributing educational information about flu shots. The Board decided it might be valuable to send an e-mail letter through the school encouraging children, parents and teachers to be vaccinated or include information in the first day packets. Dr. Notterman stated he would draft a couple of letters for review at a later meeting. Chairperson Coyle stated there is time as the information would not be distributed until September.

NEW BUSINESS

Dr. Zurfluh inquired why it was announced at the last Township Committee Meeting that the Board of Health was over budget. Chairperson Coyle confirmed that a project-related increase in the Board Attorney's hours necessitated an amendment to the budget.

PUBLIC COMMENT – None

ADJOURNMENT OF MEETING

There being no further business, the meeting was thereupon adjourned at 7:30 p.m. on a motion by Dr. Roychowdhury, seconded by Dr. Notterman. All were in favor. Motion carried unanimously.

CERTIFICATE OF SECRETARY

I, the undersigned, do hereby certify that I am the duly appointed Secretary of the Cranbury Township Board of Health, and that this document, consisting of three (3) pages, constitutes a true and correct copy of the minutes of the monthly meeting held on June 4, 2018.

IN WITNESS WHEREOF, I have hereunto subscribed my name this ____ day of ____, 2018.

Jean Golisano
Board Secretary