

**MINUTES OF THE  
CRANBURY TOWNSHIP  
BOARD OF HEALTH MEETING**

**November 2, 2020**

**TIME AND PLACE OF MEETING**

The regular meeting of the Board of Health of the Township of Cranbury was held on November 2, 2020 at 7:00 pm by remote access videoconferencing in response to COVID-19 and the updated Open Public Meeting Act guidelines.

**CALL TO ORDER**

With a quorum present, Dr. Laura Zurfluh, Chair, called the meeting to order at 7:10 p.m., and Jean Golisano acted as Recording Secretary of the meeting.

**STATEMENT OF ADEQUATE NOTICE**

Pursuant to the Sunshine Law, adequate notice in accordance with the Open Public Meetings Act (N.J.S.A. 10:4-6) was provided on December 16, 2019 of this meeting's date, time and place, and the agenda was mailed to the news media, posted on the Township bulletin board, mailed to those requesting personal notice, and filed with the Municipal Clerk. Notification of Zoom virtual meetings going forward until further notice was posted on the Township website and sent to the Trenton Times, Homes News and Cranbury Press on June 26, 2020.

**MEMBERS IN ATTENDANCE**

Roop Grewal, Wes Markham, Gene McDermott, Maureen Rafferty and Laura Zurfluh were present.

**NON-MEMBERS IN ATTENDANCE**

Natalie Bujalski, Middlesex County Health Official

**MINUTES**

Upon a motion by Mr. McDermott, seconded by Ms. Rafferty, with all members in agreement, except Mr. McDermott who abstained, the motion to adopt the amended October 2, 2020 minutes was passed.

**HEALTH REPORTS**

The members reviewed the September Middlesex County Board of Health Reports. Ms. Bujalski reported food inspections were conducted at Cranbury School and Chef Jason at 1275. Also, the Retail Food Plan for Chef Jason at 1275 was reviewed and approved. There were no additional comments or discussion.

**ENVIRONMENTAL REPORTS**

The members reviewed the September 2020 Environmental Report, which included a septic installation on Shady Brook Lane, without discussion or comments.

## OLD BUSINESS

Licensing – Ms. Golisano reported as of November 2, there were 423 dogs and 69 cats licensed for 2020.

Mayor's Wellness Campaign - Dr. Zurfluh reported the logistics of the Board of Health monthly informational Zoom meetings are currently being addressed. She requested that Mr. Markham reach out to Mr. Kevin Van Hise, Board of Health Attorney, for clarification on the rules and regulations on the Board of Health running informational zoom meetings for the Mayor's Wellness Campaign. Mr. Markham will report back at the December meeting.

Member Term Expirations - Dr. Zurfluh's and Dr. Grewal's terms expire on December 31, 2020. There was no additional discussion at this time.

## NEW BUSINESS

2021 Budget – Board members discussed the 2021 Budget and agreed to follow the 2020 budget, with the exception of training. Dr. Zurfluh is researching the cost of onboarding training for Board of Health members and will provide the information in a few days for final budget submission to the Administrator.

Septic System Information – At the last Board of Health meeting, Mr. John Jackson suggested septic system information be available for homeowners. The Middlesex County Environmental Team provided a brochure, which members agreed provided valuable information. Ms. Golisano will scan the information and post it on the Board of Health website.

Rabies Clinics – Ms. Golisano reported several neighboring municipalities are conducting rabies clinics in the next few weeks. Members agreed it would be helpful to send out the Middlesex County link for rabies clinic information.

## PUBLIC COMMENT

There was no public comment this evening.

## ADJOURNMENT OF MEETING

There being no further business, the meeting was thereupon adjourned at 7:35 p.m. on a motion by Dr. Zurfluh and seconded by Mr. McDermott. All present were in favor, and the motion carried unanimously.

## CERTIFICATE OF SECRETARY

I, the undersigned, do hereby certify that I am the duly appointed Secretary of the Cranbury Township Board of Health, and that this document, consisting of two (2) pages, constitutes a true and correct copy of the minutes of the monthly meeting held on November 2, 2020. IN WITNESS WHEREOF, I have hereunto subscribed my name this 8th day of December, 2020.

Jean Golisano

Jean Golisano  
Board of Health Secretary