

**MINUTES  
OF THE  
CRANBURY TOWNSHIP  
ZONING BOARD OF ADJUSTMENT  
CRANBURY, NEW JERSEY  
MIDDLESEX COUNTY**

**MINUTES JANUARY 8, 2020  
APPROVED MARCH 4, 2020**

**TIME AND PLACE OF MEETING**

The regular meeting of the Cranbury Township Zoning Board of Adjustment was held at the Cranbury Township Hall Municipal Building, 23-A North Main Street, Cranbury, New Jersey, Middlesex County on January 8, 2020, at 7:00 p.m.

**CALL TO ORDER**

Ms. Merilee Meacock called the meeting to order and presided over the meeting until a Chairman was appointed.

**STATEMENT OF ADEQUATE NOTICE**

Pursuant with the Sunshine Law, adequate notice by the Open Public Meeting Act was provided of this meeting's date, time, place and agenda were mailed to the news media, posted on the Township bulletin board, mailed to those personal requesting notice, and filed with the Municipal Clerk.

**MEMBERS IN ATTENDANCE**

- ☒ Joseph Buonavolonta
- ☒ Sean Deverin
- ☒ Robert Diamond
- ☒ John Hoffman
- ☐ David Nissen
- ☒ Neal Wageman
- ☒ Frank McGovern (Alternate #1)
- ☒ Richard Kallan (Alternate #2)
- ☒ Marilee Meacock

## **PROFESSIONALS IN ATTENDANCE**

- ☒ Trishka Cecil, Zoning Board of Adjustment Attorney
- ☒ Josette C. Kratz, Secretary

## **NOMINATIONS AND ELECTIONS/APPOINTMENTS**

**CHAIRPERSON – Merilee Meacock**

**VICE CHAIRPERSON – David Nissen**

**BOARD PROFESSIONALS AND STAFF**

Josette C Kratz, as Board Secretary, Trishka Waterbury Cecil, Esquire as Board Attorney; Richard Preiss as Board Planner; Janice Talley as Board Conflict Planner, David Hoder, P.E. as Board Engineer, Andrew Feranda as Traffic Consultant, Virginia Guinta as Court Reporter, Glenn Gerken, P.E., Conflict Engineer

Upon a motion made, seconded and carried the board professionals and staff were appointed.

## **CALENDAR MEETING DATES**

Regular Public Meetings - to be held on the First Wednesday of every month at 7:00 p.m. in the Township Municipal Building, 23-A North Main Street, Cranbury, New Jersey as shall be deemed necessary (**\*exceptions noted**):

January 8*	July 1
February 12*	August 5
March 4	September 2
April 1	October 7
May 6	November 4
June 3	December 2

Upon a motion duly made, seconded and carried the motion to approve the 2020 calendar dates was made.

## **DESIGNATION OF DRC REPRESENTATIVES**

Upon a motion made, seconded, and carried Merilee Meacock and David Nissen were appointed as the DRC representatives. Richard Kallan as an Alternate.

## **DESIGNATION OF AN OFFICIAL NEWSPAPER**

Approval of designation of Official Notice for Meetings in Cranbury Press and Trenton Times upon a motion duly made, seconded, and carried was approved.

## **MINUTES**

Upon a motion made and seconded the minutes for December 12, 2019 were unanimously approved.

## **ADJOURNMENT OF MEETING**

There being no further business, on motion duly made, seconded, and carried, the meeting was thereupon adjourned.

## **CERTIFICATE OF SECRETARY**

I, the undersigned, do at this moment certify;

That I am duly elected and acting secretary of the Cranbury Township Zoning Board of Adjustment and, that the preceding minutes of the Zoning Board of Adjustment, held on January 8, 2020, consisting of 4 pages, constitute a true and correct copy of the minutes of the said meeting.

IN WITNESS of which, I have hereunto subscribed my name of said Zoning Board of Adjustment this March 4, 2019.

---

Josette C. Kratz, Secretary

/jck