

TOWNSHIP COMMITTEE MEETING
November 14, 2016

The Township Committee Meeting of the Township of Cranbury was held at 7:00 p.m. in the Town Hall Meeting Room. Answering present to the roll call were Township Committee members: Dave Cook, Susan Goetz, Glenn Johnson, Jay Taylor, and Mayor Dan Mulligan. Also present were Bill Tanner, Township Engineer; A. Andrew Feranda, Traffic Engineer; Denise Marabello, Township Administrator/Director of Finance; and Jean Golisano, Deputy Municipal Clerk. Mayor Mulligan led in the salute to the flag, and Ms. Cunningham gave the following Open Public Meetings Act statement:

In accordance with Section 5 of the Open Public Meetings Act, it is hereby announced and shall be entered into the minutes of this meeting that adequate notice of this meeting has been provided:

- (1) Posted on December 1, 2015 on the Bulletin Board of the Municipal Office at 23-A North Main Street, Cranbury, New Jersey and remains posted at that location.
- (2) Communicated to the Cranbury Press, Home News Tribune and Trenton Times on December 1, 2015.
- (3) Filed on December 1, 2015 at the Cranbury Municipal Office, 23-A North Main Street, Cranbury, New Jersey, posted on the Township's web site and remains on file for public inspection.
- (4) Sent to those individuals who have requested personal notice.

Township Committee Minutes of October 24, 2016

On motion by Mr. Cook, seconded by Mr. Johnson and unanimously carried (with Ms. Goetz abstaining due to absence), the Township Committee Minutes of October 24, 2016 were adopted.

Reports and Communications

--Members of Committee

--Ms. Goetz

Ms. Goetz reported the holiday decorations have been delivered, and the Fire House will be used as the work station to organize the decorating. She reported garland lights will be draped on the new railings at Brainerd Lake, and a wreath will be hung at Town Hall. She stated the Business Association donated \$2,000 towards the decorations, and there will be lights in the baskets on Main Street. She stated they will be meeting on Saturday to work on the decorations, and volunteers are needed to hang the garland.

Ms. Goetz reported she will be attending the "Sustainable New Jersey" luncheon at the League of Municipalities Convention and stated Cranbury will be awarded a certificate for being a "Bronze Community."

--Mr. Johnson

Mr. Johnson congratulated Mayor Mulligan and the School Board members for a successful election. He also reported he attended a School Board Meeting.

--Mr. Cook

Mr. Cook congratulated Mr. Johnson and Mayor Mulligan for being re-elected to the Committee. He also congratulated the members who were elected to the School Board.

Mr. Cook reported he and Mayor Mulligan visited the former Aetna Building, which is being torn down and will be replaced with a 750,000 square foot warehouse. The present owner has not been able to rent the 500,000 square foot office space.

Mr. Cook reported he attended the Library's Board Meeting and there will be further discussion about the Library later in the meeting. Mayor Mulligan clarified the Library Work Session is not to "re-tool" the plan, but

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Reports and Communications

--Members of Committee (cont'd.)

rather to hear comments from the various Boards and stakeholders.

--Mr. Taylor

Mr. Taylor congratulated both Mayor Mulligan and Mr. Johnson on their re-election to Committee.

Mr. Taylor stated he observed a road crew in Connecticut using a hot box to do road repairs and asked them questions concerning its use. He suggested the Committee look into purchasing a hot box to do road repairs in Cranbury, stating the repairs are sturdier than cold patch repairs. Mr. Bill Tanner, Township Engineer, stated he will be at the League of Municipalities and will be researching equipment for the Township. He reported his inspector has experience with this type of device, which reheats and reuses asphalt for road repairs. Mayor Mulligan reported to the public that Cranbury needs approximately \$19 million of roadwork, \$3 million in the near term. Mr. Taylor stated the Township needs to look at ways to do the repair work. Mr. Tanner further addressed road repairs later in the meeting during the Work Session.

Mr. Taylor reported he has received in the last two (2) weeks a number of comments about what a great job the Public Works Department does collecting leaves in the Township.

Mr. Taylor reported the Historical Society sold all of its 170 tickets to its Wassail Event in December.

He stated the Fire Company will again have Santa visiting and delivering gifts to the children in the Township. He reported Chief Mike Kervan will give more details in his report.

Reports and Communications

--Mayor Mulligan

Mayor Mulligan congratulated Mr. Johnson on his re-election and stated he looks forward to serving with him for three (3) more years.

Mayor Mulligan reported he and possibly another Township Committee member will be meeting on November 22nd with Mr. John Battles and the Four Seasons Community to update the community on what is happening in the Township and particularly the nearby construction on the Hagerty Property. Mayor Mulligan stated the Four Seasons is a very active community and it is hoped they will have a representative attend Township Committee meetings to communicate Township news to their residents.

Reports and Communications

--Subcommittees

There were no reports from subcommittees.

--Department Heads

Mr. Mike Kervan, Chief of the Cranbury Volunteer Fire Company gave his report from October 10th through tonight. He reported the Fire Company responded to 44 incidents (462 year-to-date) and had 237.5 volunteer man hours (2,273.04 year-to-date). Chief Kervan reported the incidents included a brush fire, responses on New Jersey Turnpike, an industrial accident and a motor vehicle accident with extrication on Half Acre Road.

Chief Kervan reported Santa will be delivering gifts in Cranbury on the weekend of December 17th and 18th. He stated gifts may be dropped off at the Fire Company on Monday evenings between 7:00 and 9:00 p.m. (November 21st and 28th and December 5th and 12th, as well as Friday evening, December 2nd at the tree lighting. Questions can be e-mailed to station48chiefs@yahoo.com.

Chief Kervan reported volunteers are always needed at the Fire Company.

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Agenda Additions/Changes

Ms. Golisano reported there were no additions or changes to the Agenda.

Public Comment (For Items on the Agenda)

Mayor Mulligan opened the meeting to public comment for items on the Agenda and explained comments about the Library would be addressed during the Work Session. Hearing no comments or questions, Mayor Mulligan closed the public comment portion of the meeting.

Resolution

The Township Committee extended its thanks and appreciation to the Cranbury Police Department. Ms. Goetz thanked the Cranbury Police, not only for keeping the Town safe but also for the part they play in the community. She stated the children in Town know the police are there for them. Mayor Mulligan stated he has gotten to know a lot of the Police better and stated they are a great bunch of officers. He stated the police are usually the first ones on the scene when there is a problem. Mayor Mulligan reported Mr. Andre Mento sent an e-mail suggesting the Township do a blue line to honor the Police. Mr. Johnson took the lead and the School helped with the painting of the line on Main Street from School House Lane to Park Place. Mr. Johnson read the Resolution into record. On motion by Ms. Goetz, seconded by Mr. Cook and unanimously carried, the following Resolution was adopted by vote:

Ayes: (Cook
(Goetz
(Johnson
(Taylor
(Mulligan

Abstain: (None
Absent: (None

Nays: (None

Cranbury Township Resolution # R 11-16-158

WHEREAS, the Cranbury Township Police Department is one of, if not the best, law enforcement agencies in the State of New Jersey; and

WHEREAS, since its founding the men and women of the Cranbury Township Police Department have worked tirelessly to make our community one of the safest ones in New Jersey; and

WHEREAS, today, the 17 sworn members of the Cranbury Township Police Department continue to work twenty-four hours a day, seven days a week protecting our community and providing all manners of emergency response to people in need; and

WHEREAS, the Township of Cranbury wishes to extend heartfelt and sincere thanks to the members of the Cranbury Township Police Department for their dedication and exemplary service; and

WHEREAS, the Township Committee wishes to honor the Police Department by striping a thin blue line down the center of Main Street from Schoolhouse Lane to Park Place

NOW, THEREFORE, BE IT RESOLVED BY THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF CRANBURY, COUNTY OF MIDDLESEX, STATE OF NEW JERSEY that the Township Committee hereby supports the striping of a thin blue line down the middle of Main Street from Schoolhouse Lane to Park Place in recognition and appreciation of the Cranbury Township Police Officers placing their lives on the line each and every day while performing the duties necessary to protect the public and ensure a safe community.

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Resolutions
Consent Agenda

Mayor Mulligan asked the Township Committee if there were any questions or comments on the Consent Agenda. Hearing no questions or comments, he requested a motion to adopt Consent Resolutions. On a motion by Mr. Cook, seconded by Mr. Johnson and unanimously carried, the following Resolutions were adopted by vote:

Ayes: (Cook
(Goetz
(Johnson
(Taylor
(Mulligan

Abstain: (None
Absent: (None

Nays: (None

Cranbury Township Resolution # R 11-16-159

NOW, THEREFORE, BE IT RESOLVED, by the Township of Cranbury that all bills and claims as audited and found to be correct be paid.

CRANBURY TOWNSHIP # R 11-16-160

RESOLUTION PROVIDING FOR THE INSERTION OF A SPECIAL ITEM OF REVENUE
IN THE MUNICIPAL BUDGET OF THE TOWNSHIP OF CRANBURY PURSUANT
TO N.J.S.A. 40A:4-87 (CHAPTER 159, P.L. 1948)

WHEREAS, N.J.S.A. 40A: 4-87 provides that the Director of the Division of Local Government Services may approve the insertion of any special item of revenue in the budget of any County or Municipality when such item shall have been made available by law and the amount thereof was not determined at the time of the adoption of the budget, and

WHEREAS, said Director may also approve the insertion of an item of appropriation for equal amount,

Section 1

NOW, THEREFORE, BE IT RESOLVED that the Township Committee hereby requests the Director of the Division of Local Government Services to approve the insertion of an item of revenue in the budget of the year 2016 in the sum of \$2,500.00 which item is now available as a revenue from the State of New Jersey pursuant to the provision of statute, and

Section 2

BE IT FURTHER RESOLVED that a like sum of \$2,500.00 is hereby appropriated under the caption "Drunk Driving Enforcement 2016/2017"

Section 3

BE IT FURTHER RESOLVED that a copy of the Resolution, certified by the Township Clerk to be a true copy forwarded to each of the following:

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CRANBURY TOWNSHIP # R 11-16-160
(Continued)

- (a) Director of the Division of Local Government Services
- (b) Township Chief Financial Officer

CRANBURY TOWNSHIP # R 11-16-161

RESOLUTION PROVIDING FOR THE INSERTION OF A SPECIAL ITEM OF REVENUE
IN THE MUNICIPAL BUDGET OF THE TOWNSHIP OF CRANBURY PURSUANT TO
N.J.S.A. 40A:4-87 (CHAPTER 159, P.L. 1948)

WHEREAS, N.J.S.A. 40A: 4-87 provides that the Director of the Division of Local Government Services may approve the insertion of any special item of revenue in the budget of any County or Municipality when such item shall have been made available by law and the amount thereof was not determined at the time of the adoption of the budget, and

WHEREAS, said Director may also approve the insertion of an item of appropriation for equal amount,

Section 1

NOW, THEREFORE, BE IT RESOLVED that the Township Committee hereby requests the Director of the Division of Local Government Services to approve the insertion of an item of revenue in the budget of the year 2016 in the sum of \$22,737.00 which item is now available as a revenue from the State of New Jersey pursuant to the provision of statute, and

Section 2

BE IT FURTHER RESOLVED that a like sum of \$22,737.00 is hereby appropriated under the caption "Community Development Block Grant"

Section 3

BE IT FURTHER RESOLVED that a copy of the Resolution, certified by the Township Clerk to be a true copy forwarded to each of the following:

- (a) Director of the Division of Local Government Services
- (b) Township Chief Financial Officer

Cranbury Township Resolution # R 11-16-162

WHEREAS, a Tax Sale was held in the Township of Cranbury on October 20, 2016; and,

WHEREAS, US Bank as Custodian for Pro Capital 4 paid \$2,500.00 as a premium to obtain Tax Sale Certificate #16-00002 on Block 21 Lot 17 and,

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Cranbury Township Resolution # R 11-16-162
(Continued)

WHEREAS, the Tax Sale certificates have been redeemed, the holder is entitled to a refund of the premium paid to obtain said certificate,

NOW, THEREFORE BE IT RESOLVED, by the Township Committee of the Township of Cranbury, that a refund in the amount of \$2,500 be paid to US Bank as Custodian for Pro Capital 4.

Cranbury Township Resolution # R 11-16-163

WHEREAS, "Cranbury Trophy" has given Cranbury Township Recreation Commission a grant in the amount of \$15,200 for the purchase and installation of Game Time-Prime Time Coghill youth playground equipment in Heritage Park; and

WHEREAS, a Letter of Agreement which outlines and defines the terms and conditions of the grant is required;

NOW, THEREFORE BE IT RESOLVED, the Mayor and Clerk are hereby authorized to sign a Letter of Agreement on behalf of the Township of Cranbury in the form attached hereto.

Letter of Agreement

The following terms and conditions apply to grants made by Cranbury Trophy Golf Tournament, Inc. (referred to as "Cranbury Trophy" or "Grantor", and Cranbury Township Recreation Commission (referred to as "Recreation Commission" or "Grantee"). The signature of authorized representative of the Grantor and Grantee on this form constitutes acceptance of the terms and conditions.

Grantee: Cranbury Township Recreation Commission

Amount: \$15,200

Purpose: Purchase and installation of GameTime-Prime Time Coghill youth playground equipment in Heritage Park.

1. Purpose and Administration – Grantee will directly administer the project or program being supported by the grant and agree that no grant funds received pursuant to this Agreement shall be used in any way other than as specifically set forth in the Letter of Agreement and the final proposal, budget and any related documents, all as approved by Cranbury Trophy.

No changes may be made to the nature or scope of the Program or Project being supported by this grant without the express written consent of Cranbury Trophy and the Recreation Commission.

Recreation Commission shall repay any portion of the grant which for any reason is not used exclusively for the purpose of this grant.

2. Reports – Grantee shall furnish a narrative report to Cranbury Trophy which shall include a report on the progress made toward achieving the grant purpose and any such problems or

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Letter of Agreement
(Continued)

3. obstacles encountered in the effort to achieve the grant purposes. All such reports shall be furnished to Grantor within 90 days after the final disbursement of such approved funds.
4. Limitation or Changes – Grantee acknowledges that Grantor has no obligation to provide other or additional support to you for the purpose of this project or any other purposes. Any changes, additions or deletions must be made in writing only, must be jointly approved, and signed by an authorized representative of Cranbury Trophy and Recreation Commission.
5. Non-Transferability. This grant is not transferable. Neither party shall act or hold itself out to be an agent or representative of the other party.
6. Indemnification and Hold Harmless – Recreation Commission agrees to indemnify and hold harmless Cranbury Trophy Golf Tournament, Inc. for any claims, damages, losses and expenses (including reasonable attorney's fees) of any kind which may arise out of the purchase, installation, use and/or maintenance of any item(s) purchased with this grant as well as the administration of this grant. Cranbury Trophy has no obligation of any kind other than to provide the monies in accordance with the terms of this Letter of Agreement.
7. Authority – Compliance with Applicable Law – Grantor and Grantee represent and warrant that it has full power and authority to enter into this Agreement, and that all activities conducted hereunder shall be in full compliance with the requirements of all laws, regulations and ordinances of the State of New Jersey.

All the terms and conditions above are hereby accepted and agreed to as of the date indicated.

Cranbury Township Resolution # R 11-16-164

A RESOLUTION AUTHORIZING YEAR 2016 BUDGET TRANSFERS.

WHEREAS, there are 2016 Budget Accounts which require more funding due to circumstances not known at the beginning of the year; and

WHEREAS, there will be excess balances in budget accounts in which the expenditures will be less than projected at the beginning of the year,
And

NOW, THEREFORE BE IT RESOLVED by the Township Committee of the Township of Cranbury, that the following year 2016 Budget Transfers be authorized and made on the records and accounts of the Township:

	<u>Budget Account</u>	<u>From</u>	<u>To</u>
6-01-27-340-012	Animal Control – S&W	\$900.00	
6-01-20-100-011	A&E – S&W		\$900.00
6-01-25-240-150	Police – OE	\$1,300.00	
6-02-25-310-330	Police Bldgs & Grounds – OE		\$1,300.00
6-01-25-240-130	Police – OE	\$321.10	
6-01-25-240-150	Police – OE	\$1,200.00	
6-01-25-240-160	Police – OE	\$230.00	
6-01-25-240-190	Police – OE	\$10,000.00	

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Cranbury Township Resolution # R 11-16-164
(Continued)

	<u>Budget Account</u>	<u>From</u>	<u>To</u>
6-01-25-240-320	Police – OE	\$4,000.00	
6-01-25-240-500	Police – OE	\$2,500.00	
6-01-25-240-510	Police – OE	\$2,000.00	
6-01-25-240-520	Police – OE	\$4,000.00	
6-01-25-240-012	Police – S&W		\$24,251.10
6-01-22-200-110	Fire Official – OE	\$755.00	
6-01-26-315-201	Fire Official Vehicles – OE		\$755.00
6-01-20-130-025	Finance – OE	\$10,000.00	
6-01-31-455-315	Sewer – Bioxide	\$20,000.00	
6-01-20-150-310	Tax Assessment – OE	\$10,000.00	
6-01-21-190-300	Afford Housing- Legal		\$14,500.00
6-01-21-190-310	Afford Housing – Engineer		\$8,500.00
6-01-21-190-330	Afford Housing – Clark Caton		\$17,000.00
6-01-31-460-240	Motor Fuel – Police	\$4,000.00	
6-01-26-315-240	Police Vehicles – OE		\$4,000.00
6-01-20-130-025	Finance – OE	\$1,783.95	
6-01-46-870-025	Deferred Charges – BAN		\$1,783.95
6-01-25-265-600	Fire – OE	\$4,000.00	
6-01-26-310-320	Public Buildings – OE		\$4,000.00
6-01-20-130-025	Finance - OE	\$261.48	
6-01-36-475-661	PFRS – OE		\$261.48

BE IT FURTHER RESOLVED that a copy of this Resolution, certified by the Township Clerk to be a true copy forwarded to each of the following:

- (a) Township Auditor
- (b) Township Chief Financial Officer

Work Session

a). Discussion of Proposed New Library Plans

The Township Committee discussed with various Township Professionals and Library Staff the proposed new Library Plans. Mayor Mulligan explained to the public that the Library was present at the meeting to firm up the proposed location of the Library. He clarified the construction of the Library is being funded privately through donations and the Township will fund the parking lot per the terms of the agreement with the Library, which will be used for the Library and also for municipal parking. Mayor Mulligan stated tonight the Township Committee is looking for feedback from professionals, Boards, as well as other stakeholders before proceeding further with the Library plans.

Mr. Mark Berkowsky displayed the layout of the proposed locations. He explained the biggest changes from the original plans were the movement of the parking lot and the change from an underground retention system to a bio-retention (rain garden) system for storm water management.

Mr. Berkowsky explained the Library appeared before the Planning Board as a Capital Project and before final approval a lot of neighbors came to voice their concern about the location of the Library. He stated the original plan had the Library and parking lot directly at the end of Park Place, and stated they neglected to preserve open space as dictated by the

TOWNSHIP COMMITTEE MEETING
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Work Session

a). Discussion of Proposed New Library Plans (cont'd.)

Master Plan. Mr. Berkowsky stated everything was then shifted to the south so the Park Place vista is now maintained. He further described the 11,500 square foot parking lot that will accommodate 20 cars which will be located between the Senior Housing and the new Library. He stated there will be a semi-circle drive which will allow people to turn around and exit Park Place. Mr. Berkowsky stated the parking lot allows for a future road, which is listed in the Master Plan. He stated there will be a sidewalk to Cranbury School for pedestrian access so the School and Library can use the lots for overflow parking during big events.

Mr. Berkowsky explained the change to the rain garden, stating storm water management is governed by the DEP. He reported the underground system was very expensive and required on-going maintenance. He stated the Environmental Commission highly recommends the bio-retention system as a way to handle storm water. He stated maintenance of the landscaped open space rain garden will be lower than the underground detention system.

Mr. Andy Feranda inquired about the easement. Mr. Berkowsky explained New Jersey American Water staked the water line, which is outside the parking area. Mr. Feranda asked if the easement is off of the site. Mr. Berkowsky stated the easement is ten (10) feet off the Library's property line, and the water line will not be paved over.

Ms. Goetz asked why the sidewalk from the Library to the School looked to be at such an odd angle. Mr. Berkowsky stated the sidewalk starts at the crosswalk from the School parking lot and goes to the Library. He stated that is the path people will walk and that is where the sidewalk should be. Mr. Feranda further explained people determine the path, which is usually the shortest distance. Mr. Mulligan inquired if the road would go through the rain garden, and the response was it would not. Mr. Feranda stated the location for parking is appropriate and the roundabout makes sense. Mr. Cook inquired if the turnaround is large enough for emergency vehicles, and Mr. Berkowsky stated there is a 45 foot radius, which is large enough.

Mr. Bill Tanner, Township Engineer, stated he favored a one-way traffic circulation in the future, and if this construction gets the Township half way there, it is building for the future. He further discussed the future traffic circulation with the entrance on School House Lane and the exit going out Park Place West. Mayor Mulligan clarified that is long-term planning; however, it is good to know it could be a possibility.

Mr. Taylor inquired if the parking lot could be built closer to the senior parking lot. Mr. Berkowsky explained there is a tree screen and an electric line between the senior housing and the proposed parking lot, and acknowledged the preference to keep the location of the site as far east as possible. Mr. Taylor asked Mr. Tanner if he liked rain gardens, and Mr. Tanner stated he preferred underground retention to an open body of water, especially near a school. He stated rain gardens need to be maintained and cannot be mowed. Plants will need replanting. Mr. Berkowsky stated those maintenance costs are minor compared to the underground system, which costs \$50,000 more than the rain garden. Mr. Berkowsky stated the Township does not have the equipment or staff to clean the underground system. Mr. Cook inquired how deep the rain garden will be and Ms. Goetz stated it must drain within 72 hours. There was additional discussion about the depth and look of the rain garden and any safety issues associated with it.

Mr. Taylor stated he was concerned the current location of the proposed parking lot would not be visible to the business area and asked if that would diminish its use. Mr. Feranda agreed the location of the lot on the original plan was more visible and was not hidden. He

TOWNSHIP COMMITTEE MEETING
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Work Session

a). Discussion of Proposed New Library Plans (cont'd.)

stated it does add distance; however it is still available parking and it is not a great distance. Mr. Taylor stated the Township rents spaces from Sweetwater and has spaces at the West Property; however, both locations are rarely used. Mr. Berkowsky stated moving the lot too far north would impact the view from the Library window and detract from the vista. Mr. Taylor stated the lot is a municipal lot first and a library lot second. He stated it should be for the businesses first or it will not serve the public. Ms. Goetz agreed stating if the parking lot was moved further north it would be closer to the sidewalk. Mr. Berkowsky suggested moving the lot 20 feet; however, Mr. Feranda stated it would not be good to move the parking lot closer to the circular drive.

Ms. Beth Veghte, President of the Business Association asked what will happen to the parking spots on Park Place. Mr. Feranda stated one (1) space on the north end will be lost, and there is a possibility of another space being lost also. Ms. Veghte reminded the Committee that the Village is down two (2) big businesses (Charmed by Claire's and Odd Fellows), and when they are replaced, there will be a need for the additional parking.

The members of the Township Committee were in favor of the rain garden.

Mayor Mulligan asked Dr. Susan Genco, Cranbury Chief School Administrator/Principal, if the School had any concerns. Concerning the comment on overflow parking, Dr. Genco inquired about the Library holding large events during the day and using the School parking lot as overflow. Mr. Berkowsky stated large events would be held in the evenings and not during the day. There was a question about the Library's trash. The Library currently uses the School's dumpsters; however the Library would no longer be the School's tenant and Mayor Mulligan suggested they will have to work out an agreement concerning the trash. Dr. Genco stated she and the Board of Education are in agreement with the Library's plan.

Mayor Mulligan stated he spoke with Mr. Tom Weidner, Parks Chair, who would like to discuss the plans with a Library representative at the December Parks Meeting.

Mr. Paul Mullen, member of the Environmental Commission, stated the EC recommends using the rain garden, stating it is a very clear "best practices" solution which allows the storm water to be filtered.

Ms. Beth Veghte, member of the Board of Recreation Commissioners, requested space to fit in a small soccer field. She stated some grading to the field would be necessary. The soccer field would have rolling goals.

Chief Rickey Varga, Cranbury Police Chief, stated he was more concerned with the discussion about the future road and traffic circulation and stated he was fine with everything else about the plan.

Mr. Sam DiStasio, Township Fire Safety Official and member of the Cranbury Volunteer Fire Company stated he was in agreement with the Library's location. Mr. Berkowsky stated there is a fire hydrant within 200 feet of the Library site. Mr. DiStasio inquired about the fire access around the Library, and Mr. Berkowsky stated the ground around the building will be stabilized for emergency equipment. Mr. Taylor inquired if the Library will have a sprinkler system, and Mr. Berkowsky stated it would not.

Mayor Mulligan stated the Committee had received feedback from major stakeholders and, before hearing from the public, clarified the Township has a Memorandum of Agreement with the Library to build the parking lot when the Library is fully funded and ready to build.

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Work Session

a). Discussion of Proposed New Library Plans (cont'd.)

Ms. Beth Veghte asked if the parking lot could be built before the Library. Mayor Mulligan explained the construction of the Library would destroy the parking lot and to be cost effective, the parking lot would be built when the Library is built.

Mr. Michael Ferrante, member of the Library Board of Trustees, thanked the public for its collaborative efforts. He stated Mr. Bill Gittings identified a problem and came up with a great plan to address the issue.

Ms. Goetz thanked the various organizations for being present at the meeting, stating the Library is a great project for the Town to work together. She stated instead of complaining, the residents and Library worked together in response to feedback.

Mr. Matt Curran, Wynnewood Drive, stated he was financially involved in the Library and encouraged others to contribute as well. He also suggested the public look positively at the Project, and while not everything is perfect, he recommended not getting mired in the small details. He encouraged the elected officials to support the Library.

Mr. Geoff Forrest, Maplewood Avenue, stated he supports the rain garden and has done work on bio-retention systems in Camden. He stated the DEP supports bio-retentions, even in urban centers, including Camden and Elizabeth. He stated it was the way to go, with the additional benefit of being able to obtain low interest loans to finance rain gardens in New Jersey. He stated the State is very liberal with how the funds are released; however the Project must be municipally driven. Mr. Forrest recommended the rain garden because it is DEP supported and there are funding opportunities.

Ms. Michele Gittings, Park Place West, thanked everyone for working together. She stated the Library is currently in a small space and will soon have a space of its own with a community center which will be used by all residents. Ms. Gittings stated there is still open space even with the Library there, and the Library will bring other to the open space.

Mr. Dan Harshberger, Prospect Street, stated he prefers the Library in the new proposed location and does not think it should be moved north over towards Park Place West.

Mr. Bob Briggs, Four Seasons, asked the Township Committee when the project will move forward. Mayor Mulligan stated once the Library has the money in the bank, the Township will be ready to do the parking lot. He stated the Township will have to re-do the Agreement so the amount is in the budget.

Ms. Kirstie Venanzi, President of the Library Board of Trustees, asked with the changes discussed this evening, was the plan approved by the Township Committee. Mayor Mulligan stated the parking lot should be "pinched up" a little without causing any negative impact to the traffic flow. Mr. Berkowsky stated he will work with Mr. Feranda. Moving the parking lot north would allow it to be closer to the businesses.

Dr. John Chambers asked if the plan was approved. The Township Committee stated they have no dispute with the plan once the lot is moved to the north and should then be brought back to the Township Committee. Mayor Mulligan reminded the Parks Commission would like to meet with the Library at its December meeting and the Memorandum of Agreement needs to be rewritten.

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Work Session

a). Discussion of Proposed New Library Plans (cont'd.)

Mr. Bill Gittings, Park Place West, stated estimates are only a best guess, and if you want to move forward the final plans need to be approved. He stated the plans need flexibility to make it work, and he recommended not pinching the parking lot.

Ms. Kirstie Venanzi stated the Library is going full steam with its fund raising and they anticipate breaking ground in the spring.

Mr. Jeff Grundy, Bunker Hill, inquired if after this discussion, would the plan be approved by the Township Committee this evening.

Mayor Mulligan stated the Memorandum of Agreement will be a public item on the Agenda, and final approval should be granted once the lot is moved.

The Township Committee thanked the public, board members and professionals for attending the meeting.

b). Discussion by Bill Tanner, Township Engineer, "Road Patch Costs"

Bill Tanner, P.E., Township Engineer discussed with the Township Committee the costs for various road patch jobs within the Township.

Mr. Tanner reported there are five (5) methods to repair roads: reconstruct the road, which is the most expensive; mill and pave, which is taking off the top layer and repaving; micro-sealing the road; oil and chip, which he recommending not doing because it is a mess, and although cheap, it damages cars and tracks tar into homes. Finally, he stated crack sealing is the best you can do to some of the roads, stating a rubberized seal is applied, which does more than oil and chip. Mr. Tanner recommended starting crack sealing the roads, stating the Township does not have to do all the roads at one time. He stated it is less than \$1.00/linear foot and it would be better to contract the work since the equipment is expensive to purchase and staff would have to be trained.

There was much discussion about purchasing a hot box/asphalt recycler. Mr. Tanner described the various methods to repair roads. He stated using the hot box may take a little more time to repair a road, but it would only have to be done once versus multiple applications of cold patch. He stated some roads would need to be repaired by contractors; however, smaller areas could be done by the Township. The repairs would prolong the life of the roads. Mr. Tanner recommended intersection repairs be done in 2017. Mayor Mulligan stated road repairs will have to be discussed at budget time. He stated the Township may have to hire an extra Public Works employee and train employees on how to use equipment.

Ms. Goetz reported the Township has received complaints from residents about the roads in Four Seasons and Cranbury Green. She and Mayor Mulligan asked Mr. Tanner to have his inspector look at the roads to ascertain the damage and needed repairs. There was additional discussion about purchasing the hot box, doing crack sealing or intersection repairs and how to prioritize the projects. Mr. Tanner stated John White Road needs to be totally repaved; however, not every road in the Township needs that extensive type of work.

Ms. Marabello stated she will need to get feedback from Mr. Jerry Thorne, Public Works Manager. She stated if the Committee wants him to do the work, it will happen; however his crew is stretched very thin and they are not trained on the expensive equipment. Mr. Taylor

TOWNSHIP COMMITTEE MEETING
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- b). Discussion by Bill Tanner, Township Engineer, "Road Patch Costs" (cont'd.) stated they are very busy with leaves and brush, and the Township needs to think about hiring. Mayor Mulligan stated the crew will have to be trained. Mr. Johnson stated if there is no snow in the winter, the DPW could do the road repairs. It was suggested in the spring and summer months, temporary help could be hired to help with the mowing in the Township. He stated the Committee will have to prioritize its lists of road repairs, and at budget time it will become clearer what repairs can be done. Mr. Richard Kallan, Wynnewood Drive, asked for clarification on the hot box and inquired if the Township has a jackhammer, compressor and roller to do the road repairs. Mr. Tanner stated the Township would not be doing large repairs and would not need large equipment.

Ms. Marabello stated she checked with other municipalities to see if they were interested in doing a shared services agreement or doing the road repairs. She stated they are not interested as they have enough work of their own and are not willing to lend their equipment.

Mayor Mulligan stated the Township cannot ignore its roads and must do some preventive measures. He asked Ms. Marabello if the Township can fund Mr. Tanner to look at and address cracks in Cranbury Green, Four Seasons and Shadow Oaks so the Township has at idea of what needs to be done. Mr. Tanner agreed, stating sealing the cracks is doing the best for the roads for the least amount of money.

Ms. Bonnie Larson, Cranbury Neck Road, inquired if used equipment could be purchased. Mr. Tanner stated a township usually buys new equipment because the old equipment doesn't work.

Mr. Tanner will report back to the Committee on the equipment he researched and the conditions of the roads needing repairs.

Reports from Township Staff and Professionals

--Administrator's Report

Ms. Marabello reported Ms. Cunningham, Municipal Clerk requested the Mayor write a letter to the Middlesex County Board of Elections to have redistricting done in Cranbury. She reported many people in District 2 complained on Election Day because of the long lines. Ms. Marabello stated Ms. Cunningham has been requesting redistricting for years with no action from the County. Mr. Johnson stated he has drawn up plans which could perhaps escalate the redistricting. Mayor Mulligan and Mr. Johnson will look further into the matter.

--Assistant Administrator

Ms. Golisano stated she had nothing to report.

Reports from Township Boards and Commissions

There were no reports from Township Boards and Commissions.

Public Comment

Mayor Mulligan opened the meeting to public comment, and hearing none, closed the public portion of the meeting.

Mayor's Notes

There were no Mayor's notes this evening

Township Committee Members' Notes

Mr. Taylor reported he just received texts from Mr. Tim Brennan and Mr. Jerry Yochelson, Boy Scout and Cub Scout Leaders, that the Boy Scouts will be available to help in hanging the holiday decorations. Ms. Goetz and Mr. Taylor will coordinate the decorating with the Scouts.

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Resolution

At 9:45 p.m. Mayor Mulligan requested a motion for the Committee to go into Closed Session. On a motion by Mr. Taylor, seconded by Mr. Cook and unanimously carried, the following Resolution was adopted by vote:

Ayes: (Cook
(Goetz
(Johnson
(Taylor
(Mulligan

Abstain: (None
Absent: (None

Nays: (None

Cranbury Township Resolution # R 11-16-165

TOWNSHIP OF CRANBURY
COUNTY OF MIDDLESEX

RESOLUTION TO CLOSE MEETING TO THE PUBLIC

BE IT RESOLVED, by the Township Committee of the Township of Cranbury, Middlesex County, New Jersey as follows:

The general nature of the subject to be discussed in this session is as follows:

----- N.J.S.A. 10:4-12b(7)/Pending or anticipated litigation and matters falling within the attorney-client privilege.

It is unknown at this time precisely when the matters discussed in this session will be disclosed to the public. Matters involving contract negotiations or the acquisition of land will be disclosed upon conclusion of the negotiations or upon approval of the acquisition. Matters involving personnel will be disclosed when the need for confidentiality no longer exists. Matters concerning litigation will be announced upon the conclusion of trial or settlement of that litigation or when the need for confidentiality no longer exists.

On motion by Ms. Goetz, seconded by Mr. Johnson and unanimously carried, the meeting returned to open session at 10:00 p.m.

On motion by Mr. Cook, seconded by Mr. Taylor, and unanimously carried, the meeting adjourned at 10:01 p.m.

Jean Golisano
Deputy Municipal Clerk