

TOWNSHIP COMMITTEE REGULAR MEETING
March 13, 2023

The Township Committee Meeting of the Township of Cranbury was held at 7:00 p.m. in the Meeting Room of Town Hall. Answering present to roll call were Township Committee members: Eman El-Badawi, Lisa Knierim, Dr. Barbara Rogers, Matthew Scott and Mayor Michael Ferrante. Also present were Denise Marabello, Township Administrator/CFO and Debra Rubin, Municipal Clerk. Mayor Ferrante led in the salute to the flag, and Ms. Rubin read the following Open Public Meetings Act statement:

In accordance with Section 5 of the Open Public Meetings Act, it is hereby announced and shall be entered into the minutes of this meeting that adequate notice of this meeting has been provided:

Posted on the Bulletin Board of the Municipal Office at 23-A North Main Street, Cranbury, New Jersey and remains posted at that location.

Communicated to the Cranbury Press, Home News Tribune and Trenton Times on January 6, 2023.

Filed on January 6, 2023 at the Cranbury Municipal Office, 23-A North Main Street, Cranbury, New Jersey, posted on the Township's web site and remains on file for public inspection.

Sent to those individuals who have requested personal notice.

Public Hearing on Proposed 2023 Budget – Cranbury Township Resolution #R 02-23-024 - 2023 Municipal Budget:

Ms. Marabello presented the proposed 2023 budget which was previously introduced in February under Resolution R # 02-23-024 – 2023 Municipal Budget. Ms. Marabello opened to the public for any questions on the 2023 Proposed budget.

- Richard Kallan – Mr. Kallan asked for clarification regarding one of the proposed 2023 projects. Mayor Ferrante read the project description.

Seeing or hearing no other questions from the public, Mr. Scott made a motion to adopt the proposed 2023 budget as presented and Ms. Knierim seconded. Ms. Rubin proceeded to roll call vote.

After a roll call vote of all members present, the budget passed unanimously.

Approval of Minutes: Mayor Ferrante asked if any members of the Township Committee would like to address changes or amendments to the following minutes. Hearing none, Mayor Ferrante asked for a motion to adopt the following minutes:

**-- Township Committee Regular Meeting Minutes February 27, 2023
-- Township Committee Closed Session Minutes February 27, 2023**

On a motion by Ms. El-Badawi, seconded by Dr. Rogers, along with the following roll call vote of the members of the Township Committee;

Ayes: (El-Badawi
(Knierim
(Rogers
(Ferrante

Abstain: (Scott
Absent: (None

Nays: (None

the Township Committee Regular Meeting Minutes of February 27, 2023 and the Township Committee Closed Session Minutes of February 27, 2023 were adopted by the majority present with one abstention (Scott).

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Reports and Communications:

Members of Committee

- Mr. Scott – Mr. Scott reported on his attendance at the Parks Commission meeting. He reported on low spots at Heritage Park. Ms. Marabello responded that low spots are an ongoing problem that the Township Engineer has researched in the past. He provided updates to different park projects and the Parks Commission request to present to the Township Committee their 2022 list of accomplishments and 2023 goals at an upcoming meeting.
- Dr. Rogers – Dr. Rogers reported on her attendance at meetings about the Municipal Energy Audit with Sustainable Jersey staff and Southern Middlesex County Freight Study. She provided updates to the Municipal Energy Audit and Freight/Traffic Study projects. She also reported on her attendance at the Board of Education meeting. She provided an update to the kiosk located at West Property fields.
- Ms. Knierim – Ms. Knierim reported on her attendance at the Economic Development Advisory Committee, Historic Preservation Commission and Board of Health meetings. She reported on EDAC's request to present their 2022 accomplishments and 2023 goals to the Township Committee at an upcoming meeting. She encouraged members of the public to visit the Cranbury Chamber of Commerce website and view the testimonial video. She also provided a rabies clinic update.
- Ms. El-Badawi – Ms. El-Badawi reported on her attendance at the Planning Board meeting. She reported on her attendance at the First Responders Banquet and congratulated the members who were presented awards. She also reported on her attendance at the Mayors Wellness Campaign meeting.

Mayor

Mayor Ferrante – The following items were covered under the Mayor's Updates and Upcoming Events:

Reports & Communications:

Mayor Ferrante reported on his attendance at the Library Board of Trustees and Planning Board meetings. He provided an update to Sunday Hours at the library beginning in April, and access to livestream larger meetings at the library. He also reported on his attendance at the First Responders Banquet, the 25th Annual Craft Show and the Cranbury School production of Mary Poppins Jr. He additionally reported on having the pleasure to officiate a wedding at Town Hall.

Reminders:

- **March 28** – New Neighbor's Reception at the Cranbury Public Library
- **April 28-30** – Cranbury School's 125th Anniversary Celebration
- **April 29** – Town-wide Garage Sale
- **May 7** – Tour de Cranbury Biking Event and 1713 House Celebration

Department Heads: None.

Follow-up Items:

- Pipe at Brainerd Lake – Mayor Ferrante reported that the Department of Public Works successfully removed the pipe that was brought to the Township Committee's attention.

Agenda Additions/Changes: None.

Boards and Commissions – EDAC Kiosk Project.

Ms. Knierim presented on behalf of the Economic Development Advisory Committee (EDAC) the Town Hall kiosk replacement project. She submitted the measurements for the new kiosk and the proposed location.

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She confirmed that the Historic Preservation Commission agreed to the project as presented. The Township Committee unanimously agreed to support the project and new location of the kiosk.

Mayoral Appointments/Vacancies

Mayoral Appointments: None.

Vacancies:

- **Economic Development Advisory Committee:**
 - Member (CBA Representative), expiring 12/31/24
 - Member, expiring 12/31/24
- **Municipal Alliance:**
 - 2nd Alternate expiring 12/31/23
- **Parks Commission:**
 - 2nd Alternate, expiring 12/31/23

Ordinances:

First Reading – None.

Second Reading –

Prior to Ms. Rubin reading the following ordinance by title only, Mayor Ferrante summarized the ordinance for the public. Ms. Rubin then read the following ordinance by title only:

CRANBURY TOWNSHIP ORDINANCE 02-23-05

AN ORDINANCE OF THE TOWNSHIP OF CRANBURY AMENDING “AN ORDINANCE FIXING THE SALARIES, WAGES AND BENEFITS FOR VARIOUS OFFICIALS AND EMPLOYEES OF THE TOWNSHIP OF CRANBURY PROVIDING FOR THE MANNER OF PAYMENT THEREOF, AND RATIFYING SALARIES AND PAYMENTS TO EMPLOYEES AND OFFICIALS PREVIOUSLY PAID”

SECTION 1. The following salaries, wages and fees shall be paid to the various Township Officials and employees of the Township of Cranbury as hereinafter specified, effective, January 1, 2023 unless otherwise noted:

TITLE	ANNUAL SALARY RANGE			
	Minimum Salary	Maximum Salary	Minimum Hourly Rate	Maximum Hourly Rate
Mayor - Part Time	\$5,000	\$10,000		
Township Committee - Part Time	\$4,000	\$8,000		
Township Administrator/Director of Finance/ Chief Financial Officer/Treasurer – Full Time	\$125,000	\$220,000		
Township Clerk/Registrar/JIF Commissioner - Full Time	\$80,000	\$110,000		
Deputy Clerk/Deputy Registrar/Board Secretary - Full Time	\$50,000	\$75,000		
Tax Assessor - Part Time	\$25,000	\$65,000		
Tax Collector - Part Time	\$10,000	\$18,000		
Chief of Police – Full Time	\$100,000	\$165,000		
Sewer Collector - Part Time	\$12,000	\$18,000		
Payroll Clerk – Part Time	\$8,000	\$12,000		

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Construction Official/Building Inspector - Full Time	\$65,000	\$115,000		
Building Sub-Code/Building/Sr. Fire Inspector/Fire Subcode Official - Full Time	\$55,000	\$112,000		
Zoning Officer - Part Time	\$10,000	\$15,000		
Plumbing Subcode Official - Part Time	\$10,000	\$22,000		
Electrical Subcode Official - Part Time			\$30.00	\$45.00
Deputy Clerk/Board Secretary - Full Time	\$50,000	\$70,000		
Fire Official - Part Time	\$15,000	\$35,000		
Director of Recreation - Part Time	\$8,000	\$20,000		
Summer Recreation Art Director – Seasonal	\$3,000	\$6,000		
Summer Program Director – Seasonal	\$6,000	\$12,000		
Summer Program Employees – Seasonal			\$5.00	\$20.00
Assistant Fire Official – Part Time			\$15.00	\$28.00
Deputy Treasurer – FT			\$26.00	\$35.00
Qualified Purchasing Agent/Accounts Payable Clerk/Tax Clerk/Sewer Clerk – FT			\$20.00	\$40.00
Tax Assessing Clerk			\$20.00	\$30.00
Planning/Zoning/HPC Admin. Officer - FT			\$21.00	\$37.00
Administrative Assistant to the Chief of Police/OEM Assistant - Full Time			\$18.00	\$34.00
School Crossing Guards - Part Time			\$11.00	\$24.00
Sr. Technical Assistant/Alt Deputy Registrar/Municipal Alliance Secretary - FT			\$15.00	\$38.00
Director of Public Works Mgr/Small Animal Control Officer/Property Standards Enforcement Officer/ Recycling Coordinator - FT		\$110,000		\$140,000
Office Assistant - FT		\$20.00		\$25.00
Heavy Equipment Operator/Sr Foreman - Full Time		\$20.00		\$45.00
Public Works Mechanic - Full Time		\$15.00		\$35.00
Public Works Employee/Sewer Assistant - Full Time		\$15.00		\$35.00
Public Works Employee – Full Time		\$15.00		\$35.00
Part Time Help			\$18.00	\$50.00
Board Secretary - Part Time			\$15.00	\$25.00
Emergency Incentive First Aid or Fire Responders			\$1.00	\$1.00

PAID HOLIDAYS for 2023

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All non-bargaining unit full-time employees and certain part-time employees, shall be entitled to twelve (12) paid holidays annually as follows:

1. New Year's Day 2023 – January 2
2. Martin Luther King Day
3. President's Day
4. Memorial Day
5. Juneteenth – June 19
6. Independence Day
7. Labor Day
8. Veteran's Day
9. Thanksgiving Day
10. Friday after Thanksgiving Day
11. Christmas
12. Floating Holiday

HEALTH BENEFITS

Full-time employees are eligible to enroll in the Township's health benefit programs. For purposes of determining eligibility, a full-time employee is defined as one who works a minimum of thirty-five hours a week.

Effective January 1, 2012 all employees who are enrolled in the health benefits program shall be required to premium share.

POLICE DEPARTMENT

The School Crossing guards shall receive a clothing allowance of \$275.00 per year. These expenses will be reimbursed by voucher and approved by the Chief of Police.

SECTION II.

If any section, paragraph, sentence, clause or phrase in the Ordinance is for any reason held or determined to be unconstitutional or invalid, the same shall not affect the remainder of this Ordinance.

SECTION III.

All ordinances, or parts of ordinances, inconsistent herewith are hereby repealed.

SECTION IV.

This ordinance shall take effect upon its passage and publication according to law.

Mayor Ferrante opened for public comment on the ordinance only.

Hearing none, Mayor Ferrante closed the public comment on the ordinance.

Mayor Ferrante opened for township committee members comment on the ordinance only.

Hearing none, Mayor Ferrante closed the township committee comment on the ordinance.

Mr. Scott made a motion to adopt the ordinance. Ms. El-Badawi seconded the motion. On a roll call vote, the ordinance was unanimously adopted by the members present.

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Ayes: (El-Badawi
(Knierim
(Rogers
(Scott
(Ferrante

Abstain: (None
Absent: (None

Nays: (None

Resolutions – Consent

Mayor Ferrante asked the Committee if there were any questions or if any items on the Consent Agenda should be addressed separately. Hearing none, Mayor Ferrante asked for a motion to approve the Consent Agenda. On motion by Ms. Knierim, seconded by Mr. Scott, the Consent Resolutions were passed unanimously by Township Committee members present.

Ayes: (El-Badawi
(Knierim
(Rogers
(Scott
(Ferrante

Abstain: (None
Absent: (None

Nays: (None

CRANBURY TOWNSHIP RESOLUTION # R 03-23-040

NOW, THEREFORE, BE IT RESOLVED, by the Township of Cranbury that all bills and claims as audited and found to be correct be paid;

CRANBURY TOWNSHIP RESOLUTION # R 03-23-041

**GOVERNING BODY CERTIFICATION OF COMPLIANCE WITH THE
UNITED STATES EQUAL EMPLOYMENT OPPORTUNITY COMMISSION'S
"Enforcement Guidance on the Consideration of Arrest and Conviction Records in Employment
Decisions Under Title VII of the Civil Rights Act of 1964"**

FORM OF RESOLUTION

WHEREAS, N.J.S.A. 40A:4-5 as amended by P.L. 2017, c.183 requires the governing body of each municipality and county to certify that their local unit's hiring practices comply with the United States Equal Employment Opportunity Commission's "Enforcement Guidance on the Consideration of Arrest and Conviction Records in Employment Decisions Under Title VII of the Civil Rights Act of 1964," *as amended*, 42 U.S.C. § 2000e *et seq.*, (April 25, 2012) before submitting its approved annual budget to the Division of Local Government Services in the New Jersey Department of Community Affairs; and

WHEREAS, the members of the governing body have familiarized themselves with the contents of the above-referenced enforcement guidance and with their local unit's hiring practices as they pertain to the consideration of an individual's criminal history, as evidenced by the group affidavit form of the governing body attached hereto.

NOW, THEREFORE BE IT RESOLVED, that the Township Committee of the Township of Cranbury, hereby states that it has complied with N.J.S.A. 40A:4-5, as amended by P.L. 2017, c.183, by certifying that the local unit's hiring practices comply with the above-referenced enforcement guidance and hereby directs the Clerk to cause to be maintained and available for inspection a certified copy of this resolution and the required affidavit to show evidence of said compliance.

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CRANBURY TOWNSHIP RESOLUTION # R 03-23-042

RESOLUTION OF THE TOWNSHIP OF CRANBURY, NJ

A RESOLUTION AUTHORIZING THE RELEASE OF ESCROW

WHEREAS, Rajesh Wadhwa has deposited planning escrow with Cranbury Township

WHEREAS, Rajesh Wadhwa has requested the release of the balance of said escrow in the amount of \$89.43.

NOW, THEREFORE, BE IT RESOLVED that the Township Committee of the Township of Cranbury authorizes the release of the above escrow deposit.

BE IT FURTHER RESOLVED that a copy of this Resolution, certified by the Township Clerk to be a true copy and forwarded to each of the following:

- (a) Township Director of Finance
- (b) Rajesh Wadhwa

CRANBURY TOWNSHIP RESOLUTION # R 03-23-043

**RESOLUTION PROVIDING FOR THE INSERTION OF A SPECIAL ITEM OF REVENUE IN THE
MUNICIPAL BUDGET OF THE TOWNSHIP OF CRANBURY PURSUANT TO N.J.S.A. 40A:4-87
(CHAPTER 159, P.L. 1948)**

WHEREAS, N.J.S.A. 40A: 4-87 provides that the Director of the Division of Local Government Services may approve the insertion of any special item of revenue in the budget of any County or Municipality when such item shall have been made available by law and the amount thereof was not determined at the time of the adoption of the budget, and

WHEREAS, said Director may also approve the insertion of an item of appropriation for equal amount,

Section 1

NOW, THEREFORE, BE IT RESOLVED that the Township Committee hereby requests the Director of the Division of Local Government Services to approve the insertion of an item of revenue in the budget of the year 2023 in the sum of \$104,954.85 which item is now available as a revenue from Middlesex County to the provision of statute, and

Section 2

BE IT FURTHER RESOLVED that a like sum of \$104,954.85 is hereby appropriated under the caption "Recycling Tonnage Grant 2022/2023".

Section 3

BE IT FURTHER RESOLVED that a copy of the Resolution, certified by the Township Clerk to be a true copy forwarded to each of the following:

- (a) Director of the Division of Local Government Services
- (b) Township Chief Financial Officer

CRANBURY TOWNSHIP RESOLUTION # R 03-23-044

A RESOLUTION AWARING A PROFESSIONAL SERVICES AGREEMENT

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WHEREAS, the Township wishes to hire the following firm ("Professional") to provide professional services to the Township during the calendar year 2023 as follows:

- a). Hoder Associates - Planning and Zoning Engineering Services

WHEREAS, the costs for the services to be provided by the Professional is set forth in their respective proposal submitted to the Township, which is incorporated herein as if fully restated; and

WHEREAS, the Township has a need to acquire the foregoing services without a "Fair and Open Process" as defined by P.L. 2004, c. 19, the "Local Unit Pay-to-Play Law"; and

WHEREAS, the Professional has completed and filed with the Township Campaign Contributions Affidavits as required by N.J.S.A. 19:44A-20.2 *et seq.* certifying that they have not made any prohibited contributions to a candidate's committee or municipal committee representing the elected officials of the Township of Cranbury, along with Certifications Regarding Political Contributions as required by N.J.S.A. 19:44A-20.26; and

WHEREAS, the Local Public Contracts Law, N.J.S.A. 40A:11-1 *et. seq.* authorizes the award of this contract without public bidding on the basis that this is a professional services agreement; and

WHEREAS, the Cranbury Township Chief Financial Officer has certified that sufficient funds are available for this purpose and that the value of said Agreement will not exceed \$5,000.00.

NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Cranbury, in Middlesex County, New Jersey, as follows:

1. The Township of Cranbury hereby approves the following firm to provide professional services to the Township during the calendar year 2023:

- a). Hoder Associates - Planning and Zoning Engineering Services

2. The Mayor and Clerk are hereby authorized and directed to enter into a Professional Services Agreement with the aforementioned Professionals pursuant to the provisions of the New Jersey Local Public Contracts Law, N.J.S.A. 40A:11-1 *et seq.* This contract is being awarded without competitive bidding as a Professional Services Agreement under the provisions of the aforementioned law because a service will be rendered or performed by a person or persons by law to practice a recognized profession and whose practice is regulated by law.

3. A copy of this Resolution, the pay-to-play forms, and the executed Agreement and insurance certificate shall be placed on file in the Office of the Township Clerk.

CRANBURY TOWNSHIP RESOLUTION # R 03-23-045

A RESOLUTION AWARDING A PROFESSIONAL SERVICES AGREEMENT

WHEREAS, the Township wishes to hire the following firm ("Professional") to provide professional services to the Township during the calendar year 2023 as follows:

- a). Phillips, Preiss, Grygiel, Leheny, Hughes LLC – For Township Planning Services

WHEREAS, the costs for the services to be provided by the Professional is set forth in their respective proposal submitted to the Township, which is incorporated herein as if fully restated; and

WHEREAS, the Township has a need to acquire the foregoing services without a "Fair and Open Process" as defined by P.L. 2004, c. 19, the "Local Unit Pay-to-Play Law"; and

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WHEREAS, the Professional has completed and filed with the Township Campaign Contributions Affidavits as required by N.J.S.A. 19:44A-20.2 *et seq.* certifying that they have not made any prohibited contributions to a candidate's committee or municipal committee representing the elected officials of the Township of Cranbury, along with Certifications Regarding Political Contributions as required by N.J.S.A. 19:44A-20.26; and

WHEREAS, the Local Public Contracts Law, N.J.S.A. 40A:11-1 *et seq.* authorizes the award of this contract without public bidding on the basis that this is a professional services agreement; and

WHEREAS, the Cranbury Township Chief Financial Officer has certified that sufficient funds are available for this purpose and that the value of said Agreement will not exceed \$30,000.00;

NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Cranbury, in Middlesex County, New Jersey, as follows:

1. The Township of Cranbury hereby approves the following firm to provide professional services to the Township during the calendar year 2023:

a). Phillips, Preiss, Grygiel, Leheny, Hughes LLC – For Township Planning Services

2. The Mayor and Clerk are hereby authorized and directed to enter into a Professional Services Agreement with the aforementioned Professionals pursuant to the provisions of the New Jersey Local Public Contracts Law, N.J.S.A. 40A:11-1 *et seq.* This contract is being awarded without competitive bidding as a Professional Services Agreement under the provisions of the aforementioned law because a service will be rendered or performed by a person or persons by law to practice a recognized profession and whose practice is regulated by law.

3. A copy of this Resolution, the pay-to-play forms, and the executed Agreement and insurance certificate shall be placed on file in the Office of the Township Clerk.

CRANBURY TOWNSHIP RESOLUTION # R 03-23-046

A RESOLUTION AWARDING A PROFESSIONAL SERVICES AGREEMENT

WHEREAS, the Township wishes to hire the following firm ("Professional") to provide professional services to the Township during the calendar year 2023 as follows:

a). Shropshire Associates, LLC - Planning and Zoning Traffic Consultant

WHEREAS, the costs for the services to be provided by the Professional is set forth in their respective proposal submitted to the Township, which is incorporated herein as if fully restated; and

WHEREAS, the Township has a need to acquire the foregoing services without a "Fair and Open Process" as defined by P.L. 2004, c. 19, the "Local Unit Pay-to-Play Law"; and

WHEREAS, the Professional has completed and filed with the Township Campaign Contributions Affidavits as required by N.J.S.A. 19:44A-20.2 *et seq.* certifying that they have not made any prohibited contributions to a candidate's committee or municipal committee representing the elected officials of the Township of Cranbury, along with Certifications Regarding Political Contributions as required by N.J.S.A. 19:44A-20.26; and

WHEREAS, the Local Public Contracts Law, N.J.S.A. 40A:11-1 *et seq.* authorizes the award of this contract without public bidding on the basis that this is a professional services agreement; and

WHEREAS, the Cranbury Township Chief Financial Officer has certified that sufficient funds are available for this purpose and that the value of said Agreement will not exceed \$19,000.00;

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NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Cranbury, in Middlesex County, New Jersey, as follows:

1. The Township of Cranbury hereby approves the following firm to provide professional services to the Township during the calendar year 2023:

a). Shropshire Associates, LLC - Planning and Zoning Traffic Consultant

2. The Mayor and Clerk are hereby authorized and directed to enter into a Professional Services Agreement with the aforementioned Professionals pursuant to the provisions of the New Jersey Local Public Contracts Law, N.J.S.A. 40A:11-1 *et seq.* This contract is being awarded without competitive bidding as a Professional Services Agreement under the provisions of the aforementioned law because a service will be rendered or performed by a person or persons by law to practice a recognized profession and whose practice is regulated by law.

3. A copy of this Resolution, the pay-to-play forms, and the executed Agreement and insurance certificate shall be placed on file in the Office of the Township Clerk.

CRANBURY TOWNSHIP RESOLUTION # R 03-23-047

A RESOLUTION AWARDING A PROFESSIONAL SERVICES AGREEMENT

WHEREAS, the Township wishes to hire the following firm ("Professional") to provide professional services to the Township during the calendar year 2023 as follows:

a). Mason Griffin & Pierson, P.C. for Planning and Zoning Legal Services

WHEREAS, the costs for the services to be provided by the Professional is set forth in their respective proposal submitted to the Township, which is incorporated herein as if fully restated; and

WHEREAS, the Township has a need to acquire the foregoing services without a "Fair and Open Process" as defined by P.L. 2004, c. 19, the "Local Unit Pay-to-Play Law"; and

WHEREAS, the Professional has completed and filed with the Township Campaign Contributions Affidavits as required by N.J.S.A. 19:44A-20.2 *et seq.* certifying that they have not made any prohibited contributions to a candidate's committee or municipal committee representing the elected officials of the Township of Cranbury, along with Certifications Regarding Political Contributions as required by N.J.S.A. 19:44A-20.26; and

WHEREAS, the Local Public Contracts Law, N.J.S.A. 40A:11-1 *et seq.* authorizes the award of this contract without public bidding on the basis that this is a professional services agreement; and

WHEREAS, the Cranbury Township Chief Financial Officer has certified that sufficient funds are available for this purpose and that the value of said Agreement will not exceed \$49,500.00;

NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Cranbury, in Middlesex County, New Jersey, as follows:

1. The Township of Cranbury hereby approves the following firm to provide professional services to the Township during the calendar year 2023:

a). Mason Griffin & Pierson, P.C. for Planning and Zoning Legal Services

2. The Mayor and Clerk are hereby authorized and directed to enter into a Professional Services Agreement with the aforementioned Professionals pursuant to the provisions of the New Jersey Local Public Contracts Law, N.J.S.A. 40A:11-1 *et seq.* This contract is being awarded without competitive bidding as a Professional Services Agreement under the provisions of the aforementioned law because a service will be

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rendered or performed by a person or persons by law to practice a recognized profession and whose practice is regulated by law.

3. A copy of this Resolution, the pay-to-play forms, and the executed Agreement and insurance certificate shall be placed on file in the Office of the Township Clerk.

4. A brief notice of this action shall be published in a newspaper of general circulation in the Township of Cranbury within ten (10) days of its passage.

CRANBURY TOWNSHIP RESOLUTION # R 03-23-048

A RESOLUTION AWARDING A PROFESSIONAL SERVICES AGREEMENT

WHEREAS, the Township wishes to hire the following firm ("Professional") to provide professional services to the Township during the calendar year 2023 as follows:

a). Van Cleef Engineering Associates – Conflict Engineering Services

WHEREAS, the costs for the services to be provided by the Professional is set forth in their respective proposal submitted to the Township, which is incorporated herein as if fully restated; and

WHEREAS, the Township has a need to acquire the foregoing services without a "Fair and Open Process" as defined by P.L. 2004, c. 19, the "Local Unit Pay-to-Play Law"; and

WHEREAS, the Professional has completed and filed with the Township Campaign Contributions Affidavits as required by N.J.S.A. 19:44A-20.2 *et seq.* certifying that they have not made any prohibited contributions to a candidate's committee or municipal committee representing the elected officials of the Township of Cranbury, along with Certifications Regarding Political Contributions as required by N.J.S.A. 19:44A-20.26; and

WHEREAS, the Local Public Contracts Law, N.J.S.A. 40A:11-1 *et seq.* authorizes the award of this contract without public bidding on the basis that this is a professional services agreement; and

WHEREAS, the Cranbury Township Chief Financial Officer has certified that sufficient funds are available for this purpose by virtue of Engineering Escrow;

NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Cranbury, in Middlesex County, New Jersey, as follows:

1. The Township of Cranbury hereby approves the following firm to provide professional services to the Township during the calendar year 2023:

a). Van Cleef Engineering Associates – Conflict Engineering Services

2. The Mayor and Clerk are hereby authorized and directed to enter into a Professional Services Agreement with the aforementioned Professionals pursuant to the provisions of the New Jersey Local Public Contracts Law, N.J.S.A. 40A:11-1 *et seq.* This contract is being awarded without competitive bidding as a Professional Services Agreement under the provisions of the aforementioned law because a service will be rendered or performed by a person or persons by law to practice a recognized profession and whose practice is regulated by law.

3. A copy of this Resolution, the pay-to-play forms, and the executed Agreement and insurance certificate shall be placed on file in the Office of the Township Clerk.

CRANBURY TOWNSHIP RESOLUTION # R 03-23-049

A RESOLUTION AWARDING A PROFESSIONAL SERVICES AGREEMENT

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WHEREAS, the Township wishes to hire the following firm ("Professional") to provide professional services to the Township during the calendar year 2023 as follows:

- a). Horner & Canter Associates – Conflict Traffic Consultant Services

WHEREAS, the costs for the services to be provided by the Professional is set forth in their respective proposal submitted to the Township, which is incorporated herein as if fully restated; and

WHEREAS, the Township has a need to acquire the foregoing services without a "Fair and Open Process" as defined by P.L. 2004, c. 19, the "Local Unit Pay-to-Play Law"; and

WHEREAS, the Professional has completed and filed with the Township Campaign Contributions Affidavits as required by N.J.S.A. 19:44A-20.2 *et seq.* certifying that they have not made any prohibited contributions to a candidate's committee or municipal committee representing the elected officials of the Township of Cranbury, along with Certifications Regarding Political Contributions as required by N.J.S.A. 19:44A-20.26; and

WHEREAS, the Local Public Contracts Law, N.J.S.A. 40A:11-1 *et seq.* authorizes the award of this contract without public bidding on the basis that this is a professional services agreement; and

WHEREAS, the Cranbury Township Chief Financial Officer has certified that sufficient funds are available for this purpose and that the value of said Agreement will be available by virtue of Planning Escrow;

NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Cranbury, in Middlesex County, New Jersey, as follows:

1. The Township of Cranbury hereby approves the following firm to provide professional services to the Township during the calendar year 2023:

- a). Horner & Canter Associates - Conflict Traffic Consultant Services

2. The Mayor and Clerk are hereby authorized and directed to enter into a Professional Services Agreement with the aforementioned Professionals pursuant to the provisions of the New Jersey Local Public Contracts Law, N.J.S.A. 40A:11-1 *et seq.* This contract is being awarded without competitive bidding as a Professional Services Agreement under the provisions of the aforementioned law because a service will be rendered or performed by a person or persons by law to practice a recognized profession and whose practice is regulated by law.

3. A copy of this Resolution, the pay-to-play forms, and the executed Agreement and insurance certificate shall be placed on file in the Office of the Township Clerk.

Public Comment

Mayor Ferrante reminded the public of the three (3) minute time limit for public comment. Mayor Ferrante then opened the meeting to public questions and comment.

John Glennon – Vice-President of PBA Local 405 reported on upcoming events hosted by the PBA and Cranbury Police Department. He promoted Coffee with a Cop tentatively scheduled for March 19th. He also reported on PBA scholarship opportunities to students.

Hearing and seeing no one else, Mayor Ferrante closed public comment.

TOWNSHIP COMMITTEE REGULAR MEETING
March 13, 2023

Action Items –

- Parks Commission to attend a Township Committee meeting to present their 2022 Accomplishments and 2023 Goals.
- EDAC to attend a Township Committee meeting to present their 2022 Accomplishments and 2023 Goals.
- Ms. Marabello to contact the Township Engineer regarding porous material to address low spots at Heritage Park.

Adjourn

With no further comments, Mayor Ferrante requested a motion to adjourn. On a motion by Dr. Rogers, seconded by Mr. Scott and unanimously carried, the meeting adjourned at 8:00 p.m.

Debra Rubin

Debra A. Rubin, RMC
Municipal Clerk