

TOWNSHIP COMMITTEE REGULAR MEETING
February 13, 2023

The Township Committee Meeting of the Township of Cranbury was held at 7:00 p.m. in the Meeting Room of Town Hall. Answering present to roll call were Township Committee members: Eman El-Badawi, Lisa Knierim, Dr. Barbara Rogers, Matthew Scott and Mayor Michael Ferrante. Also present were Denise Marabello, Township Administrator/CFO and Debra Rubin, Municipal Clerk. Mayor Ferrante led in the salute to the flag, and Ms. Rubin read the following Open Public Meetings Act statement:

In accordance with Section 5 of the Open Public Meetings Act, it is hereby announced and shall be entered into the minutes of this meeting that adequate notice of this meeting has been provided:

Posted on the Bulletin Board of the Municipal Office at 23-A North Main Street, Cranbury, New Jersey and remains posted at that location.

Communicated to the Cranbury Press, Home News Tribune and Trenton Times on January 6, 2023.

Filed on January 6, 2023 at the Cranbury Municipal Office, 23-A North Main Street, Cranbury, New Jersey, posted on the Township's web site and remains on file for public inspection.

Sent to those individuals who have requested personal notice.

Presentation – De-Mystifying Local Government:

Mayor Ferrante provided a presentation for the public titled De-Mystifying Local Government. He instructed the public that the presentation was not a legal document and was meant for informational purposes only. Mayor Ferrante addressed a variety of topics along with common questions about Cranbury Township Municipal Government within the presentation. At the conclusion of the presentation, Mayor Ferrante opened to public comment or questions on the presentation.

Public Comment – De-Mystifying Local Government

- Boy Scout – A local Boy Scout of Troop 52 inquired about the election process. Mayor Ferrante and Ms. Rubin provided a synopsis.
- Ed Kietlinski – Mr. Kietlinski inquired about how the meeting agenda is prepared. Mayor Ferrante provided a summary of how the agenda is prepared.

Approval of Minutes: Mayor Ferrante asked if any members of the Township Committee would like to address changes or amendments to the following minutes. Dr. Rogers asked to amend the minutes to restructure the wording on her report. Hearing no other amendments, Mayor Ferrante asked for a motion to adopt the following minutes as amended:

-- Township Committee Regular Meeting Minutes January 30, 2023

On a motion by Mr. Scott, seconded by Ms. El-Badawi, along with the following roll call vote of the members of the Township Committee;

Ayes: (El-Badawi
(Knierim
(Rogers
(Scott
(Ferrante

Abstain: (None
Absent: (None

Nays: (None

the Township Committee Regular Meeting Minutes of January 30, 2023 were unanimously adopted by members present as amended.

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Reports and Communications:

Members of Committee

- Mr. Scott – Mr. Scott reported on his attendance to the Parks Commission meeting as the Recreation Commission meeting was cancelled.
- Ms. Knierim – Ms. Knierim reported on her attendance to the Economic Development Advisory Committee, Historic Preservation Commission and Board of Health meetings.
- Dr. Rogers – Dr. Rogers reported on her attendance to the Shade Tree. She attended a meeting with Cranbury School staff to discuss the school referendum auxiliary project. She also reported on her attendance to the New Jersey Watershed Conference.
- Ms. El-Badawi – Ms. El-Badawi offered her condolences to those impacted by the earthquakes in Turkey and Syria and encouraged the public to research ways to donate to help those affected. She reported that the boards and commissions she is liaison to did not meet since her last report. She reported on her attendance at the New Jersey Conference of Mayors. She also reported on her upcoming presentation to the Mayors Wellness Campaign and the new City Health Dashboard Cranbury was selected to be a part of.

Mayor

Mayor Ferrante – The following items were covered under the Mayor's Updates and Upcoming Events:

Reports & Communications:

- Scholarship Opportunities through The Woman's Club of Cranbury and Cranbury Lions
- Cranbury Station – Call for Pictures and Paraphernalia
- New Jersey Broadband Survey
- He also reported on his attendance to the Chinese New Year Celebration at the Public Library, Upcoming Sunday Hours at the Cranbury Public Library and the school referendum auxiliary meeting with the Board of Education.

Reminders:

- **February 28** – NJ Anchor Program Applications due
- **March 28** – New Neighbor's Reception
- **April 24-30** – Tentative Cranbury School's 125th Anniversary Celebration Week
- **April 29** – Town-wide Garage Sale
- **May 7** – Tour de Cranbury Biking Event and 1713 House Celebration
- **TBD** – Arts in the Park/Walking Trail Celebration Event

Department Heads: Cranbury Housing Associates – Mark Berkowsky

Community Development Block Grant – Public Hearing

Mayor Ferrante opened the public hearing on the Community Development Block Grant.

Mark Berkowsky of the Cranbury Housing Associates was in attendance to respond to any questions from the audience during the public hearing. Mr. Berkowsky explained the responsibilities of the Cranbury Housing Authority. Mayor Ferrante opened public comment on the public hearing. Hearing no questions from the public, Mayor Ferrante closed the public hearing.

On a motion made by Ms. El-Badawi and seconded by Dr. Rogers, the following resolution passed unanimously on a roll call vote of all members present.

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CRANBURY TOWNSHIP RESOLUTION # R 02-23-025

WHEREAS, Cranbury Township has applied for \$29,680.00 from the Community Development Block Grant (CDBG) earmarked to be used for its new affordable housing; and

WHEREAS, Cranbury Township supports the need to provide affordable housing for group homes for individual with developmental disabilities;

NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Cranbury it hereby requests the \$29,680.00 in grant monies be used to defray some of the costs related to assist in the development of or rehabilitation of low-to-moderate income housing in the Township of Cranbury.

Follow-up Items: None.

Agenda Additions/Changes: None.

Boards and Commissions – Mayoral Appointments/Vacancies

Mayoral Appointments: None.

Vacancies:

- **Economic Development Advisory Committee:**
 - Member (CBA Representative), expiring 12/31/24;
 - Member, expiring 12/31/24
- **Municipal Alliance:**
 - 1st Alternate, expiring 12/31/23; and
 - 2nd Alternate expiring 12/31/23.
- **Parks Commission:**
 - 2nd Alternate, expiring 12/31/23

Ordinances:

First Reading –

Prior to Ms. Rubin reading the following ordinance by title only, Mayor Ferrante summarized the ordinance for the public. Ms. Rubin then read the following ordinance by title only:

a). Township of Cranbury Ordinance # 02-23-03 – An Ordinance Adding Chapter 105 of the Township of Cranbury Code Creating Liability Insurance Requirements and Forming an Insurance Registry for Business and Rental Unit Owners Pursuant to P.L. 2022, c.92.

Mr. Scott made a motion to introduce the following ordinance. Dr. Rogers seconded the motion. On a roll call vote, the ordinance was introduced unanimously. Second reading will be held on February 27, 2023.

Ayes: (El-Badawi
(Knierim
(Rogers
(Scott
(Ferrante

Abstain: (None
Absent: (None

Nays: (None

Prior to Ms. Rubin reading the following ordinance by title only, Mayor Ferrante summarized the ordinance for the public. Ms. Rubin then read the following ordinance by title only:

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b). Township of Cranbury Ordinance # 02-23-04 – An Ordinance Amending the Code of the Township of Cranbury, Middlesex County, NJ, Chapter 82 Entitled “Fees”

Mr. Scott made a motion to introduce the following ordinance. Ms. El-Badawi seconded the motion. On a roll call vote, the ordinance was introduced unanimously. Second reading will be held on February 27, 2023.

Ayes: (El-Badawi
(Knierim
(Rogers
(Scott
(Ferrante

Abstain: (None
Absent: (None

Nays: (None

Second Reading – None

Resolutions – Non-Consent Item

Ms. Marabello announced the Public Hearing for the 2023 Municipal Budget will be held on Monday, March 13, 2023 at 7:00 p.m. Ms. Marabello stated the Budget will be posted on the township website and copies can be obtained from the Clerk’s Office. On a motion by Ms. El-Badawi, seconded by Ms. Knierim and unanimously carried, the following Resolution was passed by vote:

Ayes: (El-Badawi
(Knierim
(Rogers
(Scott
(Ferrante

Abstain: (None
Absent: (None

Nays: (None

CRANBURY TOWNSHIP RESOLUTION # R 02-23-024

2023 MUNICIPAL BUDGET

of the Township of Cranbury, county of Middlesex for the fiscal year 2023.

Revenue and Appropriation Summaries

Summary of Revenues	Anticipated	
	2023	2022
1. Surplus	\$ 2,285,000.00	\$ 1,790,000.00
2. Total Miscellaneous Revenues	\$ 4,782,513.42	\$ 3,757,940.74
3. Receipts from Delinquent Taxes	\$ 12,141.50	\$ 153,008.54
4. a) Local Tax for Municipal Purposes	\$ 6,721,718.40	\$ 6,674,297.95
b) Addition to Local District School Tax		
c) Minimum Library Tax	\$ 715,188.00	\$ 663,769.00
Tot Amt to be Raised by Taxes for Mun Budget	\$ 7,436,906.40	\$ 7,338,016.23
 Total General Revenues	 \$14,516,561.32	 \$13,039,016.23
 Summary of Appropriations	 2023 Budget	 Final 2022 Budget

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1. Operating Expenses: S&W	\$3,648,361.64	\$3,578,617.22
Other Expenses	\$6,614,964.78	\$6,041,422.55
2. Deferred Charges & Other Appropriations	\$1,361,263.40	\$1,184,356.28
3. Capital Improvements	\$1,063,000.00	\$ 115,000.00
4. Debt Service (include for School Purposes)	\$1,699,476.92	\$1,974,939.57
5. Reserve for Uncollected Taxes	\$ 129,494.58	\$ 144,680.61
 Total General Appropriations	 \$14,516,561.32	 \$13,039,016.23
Total Number of Employees	69	69

Balance of Outstanding Debt

Interest Payments \$ 3,247,991.92
Principal Payments \$19,082,451.00
Outstanding Balance (12/31/22) \$21,192,767.00

Notice is hereby given that the budget and tax resolution was approved by the Township Committee of the Township of Cranbury, County of Middlesex on February 13, 2023.

A hearing on the budget and tax resolution will be held at Town Hall on March 13, 2023 at 7:00 o'clock PM at which time and place objections to the Budget and Tax Resolution for the year 2023 may be presented by taxpayers or other interested persons.

Copies of the budget are available in the office of the Township Clerk at the Municipal Building, 23A North Main St Cranbury, NJ, (609) 395-0900 ext *234 during the hours of 8:00 AM to 4:00 PM, Monday through Friday.

Resolutions – Consent

Mayor Ferrante asked the Committee if there were any questions or if any items on the Consent Agenda should be addressed separately. Hearing none, Mayor Ferrante asked for a motion to approve the Consent Agenda. On motion by Mr. Scott, seconded by Ms. El-Badawi, the Consent Resolutions were passed unanimously by Township Committee members present.

Ayes: (El-Badawi
(Knierim
(Rogers
(Scott
(Ferrante

Abstain: (None
Absent: (None

Nays: (None

CRANBURY TOWNSHIP RESOLUTION # R 02-23-026

NOW, THEREFORE, BE IT RESOLVED, by the Township of Cranbury that all bills and claims as audited and found to be correct be paid;

CRANBURY TOWNSHIP RESOLUTION # R 02-23-027

**RESOLUTION OF THE TOWNSHIP OF CRANBURY
MIDDLESEX COUNTY, NEW JERSEY**

WHEREAS, the Township of Cranbury is in need for animal impoundment services; and

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WHEREAS, "Save, A Friend to Homeless Animals" (SAVE) complies with all New Jersey State Health Department regulations and Mercer County and Middlesex County Health Department regulations; and

WHEREAS, SAVE has agreed to provide to Cranbury Township full-time kennel services at their Shelter for the term of the Agreement; and

WHEREAS, SAVE will bill the Township on a monthly basis for services provided to the Township based upon the fee schedule as outlined in the Agreement (attached herewith); and

NOW, THEREFORE BE IT RESOLVED by the Township Committee of the Township of Cranbury it hereby directs the Mayor and Clerk to execute an Agreement with SAVE for animal impoundment services;

BE IT FURTHER RESOLVED, a duly authenticated copy of this Resolution to be sent to SAVE along with a fully executed Agreement.

CRANBURY TOWNSHIP RESOLUTION # R 02-23-028

A RESOLUTION AWARDING A PROFESSIONAL SERVICES AGREEMENT

WHEREAS, the Township wishes to hire the following firm ("Professionals") to provide professional services to the Township during the calendar year 2023 as follows:

- a). Parker McCay PA – Legal Services

WHEREAS, the costs for the services to be provided by the Professional is set forth in their respective proposal submitted to the Township, which is incorporated herein as if fully restated; and

WHEREAS, the Township has a need to acquire the foregoing services without a "Fair and Open Process" as defined by P.L. 2004, c. 19, the "Local Unit Pay-to-Play Law"; and

WHEREAS, the Professional has completed and filed with the Township Campaign Contributions Affidavits as required by N.J.S.A. 19:44A-20.2 *et seq.* certifying that they have not made any prohibited contributions to a candidate's committee or municipal committee representing the elected officials of the Township of Cranbury, along with Certifications Regarding Political Contributions as required by N.J.S.A. 19:44A-20.26; and

WHEREAS, the Local Public Contracts Law, N.J.S.A. 40A:11-1 *et seq.* authorizes the award of this contract without public bidding on the basis that this is a professional services agreement; and

WHEREAS, the Cranbury Township Chief Financial Officer has certified that sufficient funds are available for this purpose and that the value of said Agreement will exceed \$110,000.00;

NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Cranbury, in Middlesex County, New Jersey, as follows:

1. The Township of Cranbury hereby approves the following firm to provide professional services to the Township during the calendar year 2023:

- a). Parker McCay, PA – Legal Services

2. The Mayor and Clerk are hereby authorized and directed to enter into a Professional Services Agreement with the aforementioned Professionals pursuant to the provisions of the New Jersey Local Public Contracts Law, N.J.S.A. 40A:11-1 *et seq.* This contract is being awarded without competitive bidding as a Professional Services Agreement under the provisions of the aforementioned law because a service will be rendered or performed by a person or persons by law to practice a recognized profession and whose practice is regulated by law.

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3. A copy of this Resolution, the pay-to-play forms, and the executed Agreement and insurance certificate shall be placed on file in the Office of the Township Clerk.

4. A brief notice of this action shall be published in a newspaper of general circulation in the Township of Cranbury within ten (10) days of its passage.

CRANBURY TOWNSHIP RESOLUTION # R 02-23-029

A RESOLUTION AWARDING A PROFESSIONAL SERVICES AGREEMENT

WHEREAS, the Township wishes to hire the following firm ("Professionals") to provide professional services to the Township during the calendar year 2023 as follows:

a). Van Cleef Engineering Associates – Engineering Services

WHEREAS, the costs for the services to be provided by the Professional is set forth in their respective proposal submitted to the Township, which is incorporated herein as if fully restated; and

WHEREAS, the Township has a need to acquire the foregoing services without a "Fair and Open Process" as defined by P.L. 2004, c. 19, the "Local Unit Pay-to-Play Law"; and

WHEREAS, the Professional has completed and filed with the Township Campaign Contributions Affidavits as required by N.J.S.A. 19:44A-20.2 *et seq.* certifying that they have not made any prohibited contributions to a candidate's committee or municipal committee representing the elected officials of the Township of Cranbury, along with Certifications Regarding Political Contributions as required by N.J.S.A. 19:44A-20.26; and

WHEREAS, the Local Public Contracts Law, N.J.S.A. 40A:11-1 *et seq.* authorizes the award of this contract without public bidding on the basis that this is a professional services agreement; and

WHEREAS, the Cranbury Township Chief Financial Officer has certified that sufficient funds are available for this purpose and that the value of said Agreement will exceed \$179,500.00;

NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Cranbury, in Middlesex County, New Jersey, as follows:

2. The Township of Cranbury hereby approves the following firm to provide professional services to the Township during the calendar year 2023:

a). Van Cleef Engineering Associates – Engineering Services

2. The Mayor and Clerk are hereby authorized and directed to enter into a Professional Services Agreement with the aforementioned Professionals pursuant to the provisions of the New Jersey Local Public Contracts Law, N.J.S.A. 40A:11-1 *et seq.* This contract is being awarded without competitive bidding as a Professional Services Agreement under the provisions of the aforementioned law because a service will be rendered or performed by a person or persons by law to practice a recognized profession and whose practice is regulated by law.

3. A copy of this Resolution, the pay-to-play forms, and the executed Agreement and insurance certificate shall be placed on file in the Office of the Township Clerk.

4. A brief notice of this action shall be published in a newspaper of general circulation in the Township of Cranbury within ten (10) days of its passage.

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CRANBURY TOWNSHIP RESOLUTION # R 02-23-030

A RESOLUTION AWARDING A PROFESSIONAL SERVICES AGREEMENT

WHEREAS, the Township wishes to hire the following firm ("Professional") to provide professional services to the Township during the calendar year 2023 as follows:

- a). Holt McNally– Auditing Services

WHEREAS, the costs for the services to be provided by the Professional is set forth in their respective proposal submitted to the Township, which is incorporated herein as if fully restated; and

WHEREAS, the Township has a need to acquire the foregoing services without a "Fair and Open Process" as defined by P.L. 2004, c. 19, the "Local Unit Pay-to-Play Law"; and

WHEREAS, the Professional has completed and filed with the Township Campaign Contributions Affidavits as required by N.J.S.A. 19:44A-20.2 *et seq.* certifying that they have not made any prohibited contributions to a candidate's committee or municipal committee representing the elected officials of the Township of Cranbury, along with Certifications Regarding Political Contributions as required by N.J.S.A. 19:44A-20.26; and

WHEREAS, the Local Public Contracts Law, N.J.S.A. 40A:11-1 *et seq.* authorizes the award of this contract without public bidding on the basis that this is a professional services agreement; and

WHEREAS, the Cranbury Township Chief Financial Officer has certified that sufficient funds are available for this purpose and that the value of said Agreement will not exceed \$34,200.00.

NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Cranbury, in Middlesex County, New Jersey, as follows:

3. The Township of Cranbury hereby approves the following firm to provide professional services to the Township during the calendar year 2023:

- a). Holt McNally - Auditing Services

2. The Mayor and Clerk are hereby authorized and directed to enter into a Professional Services Agreement with the aforementioned Professionals pursuant to the provisions of the New Jersey Local Public Contracts Law, N.J.S.A. 40A:11-1 *et seq.* This contract is being awarded without competitive bidding as a Professional Services Agreement under the provisions of the aforementioned law because a service will be rendered or performed by a person or persons by law to practice a recognized profession and whose practice is regulated by law.

3. A copy of this Resolution, the pay-to-play forms, and the executed Agreement and insurance certificate shall be placed on file in the Office of the Township Clerk.

CRANBURY TOWNSHIP RESOLUTION # R 02-23-031

A RESOLUTION AWARDING A PROFESSIONAL SERVICES AGREEMENT

WHEREAS, the Township wishes to hire the following firm ("Professionals") to provide professional services to the Township during the calendar year 2023 as follows:

- a). McManimon, Scotland & Baumann, LLC – Bond Counsel Services

WHEREAS, the costs for the services to be provided by the Professional is set forth in their respective proposal submitted to the Township, which is incorporated herein as if fully restated; and

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WHEREAS, the Township has a need to acquire the foregoing services without a "Fair and Open Process" as defined by P.L. 2004, c. 19, the "Local Unit Pay-to-Play Law"; and

WHEREAS, the Professional has completed and filed with the Township Campaign Contributions Affidavits as required by N.J.S.A. 19:44A-20.2 *et seq.* certifying that they have not made any prohibited contributions to a candidate's committee or municipal committee representing the elected officials of the Township of Cranbury, along with Certifications Regarding Political Contributions as required by N.J.S.A. 19:44A-20.26; and

WHEREAS, the Local Public Contracts Law, N.J.S.A. 40A:11-1 *et. seq.* authorizes the award of this contract without public bidding on the basis that this is a professional services agreement; and

WHEREAS, the Cranbury Township Chief Financial Officer has certified that sufficient funds are available for this purpose and that funds will be available by virtue of Capital Ordinances;

NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Cranbury, in Middlesex County, New Jersey, as follows:

4. The Township of Cranbury hereby approves the following firm to provide professional services to the Township during the calendar year 2023:

a). McManimon, Scotland & Baumann, LLC – Bond Counsel Services

2. The Mayor and Clerk are hereby authorized and directed to enter into a Professional Services Agreement with the aforementioned Professionals pursuant to the provisions of the New Jersey Local Public Contracts Law, N.J.S.A. 40A:11-1 *et seq.* This contract is being awarded without competitive bidding as a Professional Services Agreement under the provisions of the aforementioned law because a service will be rendered or performed by a person or persons by law to practice a recognized profession and whose practice is regulated by law.

3. A copy of this Resolution, the pay-to-play forms, and the executed Agreement and insurance certificate shall be placed on file in the Office of the Township Clerk.

CRANBURY TOWNSHIP RESOLUTION # R 02-23-032

A RESOLUTION AWARDING AN INDIVIDUAL PROFESSIONAL SERVICES AGREEMENT

WHEREAS, the Township wishes to hire the following individual ("Professional") to provide professional services to the Township during the calendar year 2023 as follows:

a). Inglesino, Weber, Wyciskala & Taylor LLC - Tax Assessment Appeal Defense

WHEREAS, the costs for the service to be provided by the Professional is set forth in his respective proposal submitted to the Township, which is incorporated herein as if fully restated; and

WHEREAS, the Township has a need to acquire the foregoing services without a "Fair and Open Process" as defined by P.L. 2004, c. 19, the "Local Unit Pay-to-Play Law"; and

WHEREAS, the Professional has completed and filed with the Township Campaign Contributions Affidavits as required by N.J.S.A. 19:44A-20.2 *et seq.* certifying that he has not made any prohibited contributions to a candidate's committee or municipal committee representing the elected officials of the Township of Cranbury, along with Certifications Regarding Political Contributions as required by N.J.S.A. 19:44A-20.26; and

WHEREAS, the Local Public Contracts Law, N.J.S.A. 40A:11-1 *et. seq.* authorizes the award of this contract without public bidding on the basis that it is a professional services agreement; and

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WHEREAS, the Cranbury Township Chief Financial Officer has certified that sufficient funds are available for this purpose and that the value of said Agreement will not exceed \$25,000.00;

NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Cranbury, in Middlesex County, New Jersey, as follows:

5. The Township of Cranbury hereby approves the following individual to provide a professional service to the Township during the calendar year 2023:

a). Inglesino, Weber, Wyciskala & Taylor LLC - Tax Assessment Appeal Defense

2. The Mayor and Clerk are hereby authorized and directed to enter into a Professional Services Agreement with the aforementioned Professional pursuant to the provisions of the New Jersey Local Public Contracts Law, N.J.S.A. 40A:11-1 *et seq.* This contract is being awarded without competitive bidding as a Professional Services Agreement under the provisions of the aforementioned law because a service will be rendered or performed by a person or persons by law to practice a recognized profession and whose practice is regulated by law.

3. A copy of this Resolution, the pay-to-play forms, and the executed Agreement and insurance certificate shall be placed on file in the Office of the Township Clerk.

CRANBURY TOWNSHIP RESOLUTION # R 02-23-033

**RESOLUTION AUTHORIZING THE EXECUTION OF AN AMENDED SHARED SERVICES
AGREEMENT WITH SOUTH BRUNSWICK TOWNSHIP FOR MOBILE DATA COMPUTER SYSTEM
(MDC) SERVICE**

BE IT RESOLVED, by the Township Committee of the Township of Cranbury, County of Middlesex, State of New Jersey, that the Township is authorized to execute the amended shared services agreement with South Brunswick Township for Mobile Data Computer System (MDC) service.

BE IT FURTHER RESOLVED that the Mayor and Clerk are authorized and directed to execute the Agreement.

Public Comment

Mayor Ferrante reminded the public of the three (3) minute time limit for public comment. Mayor Ferrante then opened the meeting to public questions and comment.

Hearing and seeing none, Mayor Ferrante closed public comment.

Action Items –

- Garbage can placement at Pin Oaks Trail and Reinhardt Forest Preserve
- Mayor Ferrante to meet with Ms. Knierim and Ms. Marabello regarding the rabies clinic.

Adjourn

With no further comments, Mayor Ferrante requested a motion to adjourn. On a motion by Dr. Rogers, seconded by Ms. Knierim and unanimously carried, the meeting adjourned at 8:15 p.m.

Debra A. Rubin

Debra A. Rubin, RMC
Municipal Clerk