

TOWNSHIP COMMITTEE REGULAR MEETING
May 9, 2022

The Township Committee Regular Meeting of the Township of Cranbury commenced at 7:00 p.m. by remote access videoconferencing in response to COVID-19 and the updated Open Public Meeting Act guidelines. Answering present to roll call were Township Committee members: Eman El-Badawi, Michael Ferrante, Michael Scott, Evelyn Spann, and Mayor Barbara Rogers. Also present were Denise Marabello, Township Administrator/CFO and Debra Rubin, Municipal Clerk. Mayor Rogers led in the salute to the flag, and Ms. Rubin read the following Open Public Meetings Act statement:

In accordance with Section 5 of the Open Public Meetings Act, it is hereby announced and shall be entered into the minutes of this meeting that adequate notice of this meeting has been provided:

Posted on the Bulletin Board of the Municipal Office at 23-A North Main Street, Cranbury, New Jersey and remains posted at that location.

Communicated to the Cranbury Press, Home News Tribune and Trenton Times on January 5, 2022.

Filed on January 5, 2022 at the Cranbury Municipal Office, 23-A North Main Street, Cranbury, New Jersey, posted on the Township's web site and remains on file for public inspection. Township website was previously updated with remote access information on April 24, 2020, and updated June 18, 2020.

Sent to those individuals who have requested personal notice.

Ms. Rubin read the following additional statement:

Cranbury Township

Statement on Public Comment during Remote Meeting

The public may electronically submit questions or comments to twpcclerk@cranbury-nj.com or in written letter form via mail to Cranbury Township Town Hall no later than 4:00 p.m. the day of the scheduled Committee Meeting. Name, address and phone or email must be included. Timely submitted questions or public comment shall be read aloud and addressed during the public meeting. Duplicate written comments may be summarized and noted for the record in a consistent manner.

To eliminate background noise so that all meeting participants may hear, please mute your microphone and remain in listening mode only. The Clerk will place all remote attendees on this platform on mute as well and will manage the order of the remote participant's comments. During public comment period(s), the Clerk will make an announcement that any remote participant seeking to comment must signify their intent by using the "raise hand" feature on Zoom. The Clerk will then unmute each participant individually when it is their designated time to speak. If you do not have a question or comment, please keep your microphone muted. Please unmute yourself only at the direction of the Clerk. All remote users must state their name and address at the beginning of his/her public comment.

Should a member of the public using the Zoom platform become disruptive, that individual will be kept on mute and receive a warning that continued disruption may result in their being prevented from speaking or removed from the meeting entirely. If time permits, the disruptive individual shall be allowed to speak after all other members of the public have been given the opportunity to speak.

The Township Committee will facilitate a dialogue with all commenters to the extent permitted by Zoom technology.

Approval of Minutes: Mayor Rogers asked if any members of the Township Committee would like to address changes or amendments to the following minutes. Hearing none, Mayor Rogers asked for a motion to adopt the following minutes:

-- Township Committee Regular Meeting Minutes April 25, 2022;

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On a motion by Mr. Ferrante, seconded by Mr. Scott, along with the following roll call vote of the members of the Township Committee;

Ayes: (El-Badawi
(Ferrante
(Scott
(Rogers

Abstain: (Spann
Absent: (None

Nays: (None

the Township Committee Regular Meeting Minutes of April 25, 2022 were adopted.

-- Township Committee Closed Session Meeting Minutes April 25, 2022;

On a motion by Mr. Ferrante, seconded by Mr. Scott, along with the following roll call vote of the members of the Township Committee;

Ayes: (El-Badawi
(Ferrante
(Scott
(Spann
(Rogers

Abstain: (None
Absent: (None

Nays: (None

the Township Committee Closed Meeting Minutes of April 25, 2022 were adopted

**Reports and Communications
Members of Committee**

- Mrs. El-Badawi – Mrs. El-Badawi reported on her attendance at the Historic Preservation Commission and EDAC meetings.
- Mr. Ferrante – Mr. Ferrante reported on his attendance at the Planning Board meeting. He plans to attend the upcoming Library and Board of Education meetings. He was recently assigned to Cranbury Housing Associates as township committee liaison.
- Mr. Scott – None to report.
- Mrs. Spann – Mrs. Spann reported on her attendance at the Planning Board, Zoning Board and the DRC. She reported the Health and Wellness Fair is scheduled for May 21st.

Mayor

Mayor Rogers – The following items were covered under the Mayor's Updates and Upcoming Events;

- **Mayor's Wellness Committee:** arranging interviews with farmers for video;
- **May the 4th Be with You!** EDAC promoted 5/4 single use bag ban with flyer;
- **Sustainability - Municipal Energy Audit:** Forwarded to HPC for review and recommendations; awaiting Sustainable Jersey comments; **SJ Recertification:** initial round May 22
- **325 Anniversary Events**
- **Cranbury Museum opening-** successful opening with many in attendance
- **Reminders:**
- **Slowdown in our town!** Emphasis from the Police Department
- **May:** Gourgaud Gallery– Thelma Fried Art Exhibit (Found Objects)
- **May 16:** 7 pm, "Seeing Through the Smoke" - Speaker on Vaping at Cranbury School
- **May 21:** Health & Wellness Fair MA 12-3 pm @ Cranbury School

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- **May 22:** MWC Cranbury Brook Preserve Walk, 2 pm
- **May 30:** Memorial Day Parade: Lions Club begins promptly at 1:00 pm
- **Summer:**
- Cranbury Recreation Camp; Cranbury Arts Council: Art & Stem Camps
- **July 14:** Line Dancing, 4-8 pm organized by Rec Dept
- **325 Anniversary Events:**
- **September:** Library & CHPS events; check websites
- **Tour de Cranbury:** Fall biking event – Boy Scout exploring as an Eagle project
- **Send Cranbury iconic photos to mferrante@cranbury-nj.com**

Department Heads:

Debra Rubin, Municipal Clerk, discussed the upcoming Primary Election and advised the public to check the website for forms and important dates relating to the election.

Agenda Additions/Changes – None

Boards and Commissions – Mayoral Appointments/Vacancies: Mayor Rogers announced two (2) vacancies on Municipal Alliance and one (1) vacancy on Zoning Board.

Ordinances –

First Reading – Ms. Rubin read the following ordinance by title only:

- a). Cranbury Township Ordinance No. 05-22-06 – Amending Code Chapter 5.8, “**PRIVATE DUTY SERVICE**”.

Mrs. Spann made a motion to introduce the following ordinance. Mr. Ferrante seconded the motion. On a roll call vote, the ordinance passed for introduction. Second reading will be held on May 23, 2022.

Ayes: (El-Badawi
(Ferrante
(Scott
(Spann
(Rogers

Abstain: (None
Absent: (None

Nays: (None

Second Reading – None

Resolutions – Consent

Mayor Rogers asked the Township Committee if there were any questions or comments on the Consent Agenda items. Hearing none, the mayor asked for a motion to adopt the Consent Agenda items. On a motion by Mr. Ferrante, seconded by Mrs. Spann the following Consent Agenda Resolution(s) were adopted unanimously by the following vote:

Ayes: (El-Badawi
(Ferrante
(Scott
(Spann
(Rogers

Abstain: (None
Absent: (None

Nays: (None

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CRANBURY TOWNSHIP RESOLUTION #R 05-22-074

NOW, THEREFORE, BE IT RESOLVED, by the Township of Cranbury that all bills and claims as audited and found to be correct be paid;

CRANBURY TOWNSHIP RESOLUTION NO. 05-22-075

**RESOLUTION AUTHORIZING THE EXECUTION OF AGREEMENT
WITH THE COUNTY OF MIDDLESEX FOR SPECIALIZED
EQUIPMENT**

WHEREAS, the County of Middlesex Department of Public Safety and Health is interested in supporting municipalities and government entities within the County of Middlesex in their efforts to serve, protect, and provide for the safety and welfare of its citizens and visitors by ensuring that said municipalities and government entities have access to state-of-the-art equipment owned by and in the possession of the County of Middlesex Department of Public Safety and Health; and

WHEREAS, specialized equipment has been purchased for and by the County of Middlesex with funding derived from its Federal, State, County and local partners that will support our collective efforts to provide for the safety and welfare of its citizens and visitors; and

WHEREAS, the Middlesex County Department of Public Safety and Health concurs that the strategic deployment of specialized equipment based upon need and risk assessment is a significant step in reaching the goal of providing for the safety and welfare of the citizens of Middlesex County; and

WHEREAS, the Director of the Middlesex County Department of Public Safety and Health, with the approval and/or consensus of the respective County officials to which the specialized equipment is assigned, reserves the right to approve the loaning of said specialized equipment to a specific municipality or entity that enters into this Memorandum of Understanding (MOU), as well as the right to re-direct the assignment of specialized equipment previously committed for use by one municipality or entity for a particular event to a different municipality or entity based upon need and risk assessment; and

WHEREAS, any municipality or entity that wishes to be considered to have this specialized equipment made available for use within their respective jurisdictional area, hereinafter referred to as "participating municipalities or entities", are hereby required to execute and comply with all aspects of the MOU.

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NOW, THEREFORE BE IT RESOLVED, that the Township Committee of the Township of Cranbury authorizes the Township Mayor and Municipal Clerk to execute the Agreement with the County of Middlesex Department of Public Safety and Health, attached hereto.

CRANBURY TOWNSHIP RESOLUTION # R 5-22-076

RESOLUTION PROVIDING FOR THE INSERTION OF A SPECIAL ITEM OF REVENUE IN THE MUNICIPAL BUDGET OF THE TOWNSHIP OF CRANBURY PURSUANT TO N.J.S.A. 40A:4-87 (CHAPTER 159, P.L. 1948)

WHEREAS, N.J.S.A. 40A: 4-87 provides that the Director of the Division of Local Government Services may approve the insertion of any special item of revenue in the budget of any County or Municipality when such item shall have been made available by law and the amount thereof was not determined at the time of the adoption of the budget, and

WHEREAS, said Director may also approve the insertion of an item of appropriation for equal amount,

Section 1

NOW, THEREFORE, BE IT RESOLVED that the Township Committee hereby requests the Director of the Division of Local Government Services to approve the insertion of an item of revenue in the budget of the year 2022 in the sum of \$29,225.00 which item is now available as a revenue from the State of New Jersey pursuant to the provision of statute, and

Section 2

BE IT FURTHER RESOLVED that a like sum of \$29,225.00 is hereby appropriated under the caption "Certified Local Government Grant-Architectural Study".

Section 3

BE IT FURTHER RESOLVED that a copy of the Resolution, certified by the Township Clerk to be a true copy forwarded to each of the following:

- (a) Director of the Division of Local Government Services
- (b) Township Chief Financial Officer

CRANBURY TOWNSHIP RESOLUTION # R 05-22-077

**A RESOLUTION CERTIFYING BRAINERD LAKE DREDGING PROJECT
COMPLETE AND AUTHORIZING APPROVAL OF
PAYMENT APPLICATION AND FINAL PAYMENT**

WHEREAS, the contractor has made an application for a two-year maintenance bond to the bonding company for work completed under the contract; and

WHEREAS, the bonding company will execute the maintenance bond following certification by the Township of Cranbury that the contractor has completed all work required under the project contract; and

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WHEREAS, the Township approves the issuance of check for final payment at the time the contractor submits the fully executed maintenance bond; and

WHEREAS, the Township approves the final payment in the amount of \$490,159.20 to Contractor, SumCo Eco-Contracting, LLC;

NOW THEREFORE BE IT RESOLVED that the Township of Cranbury certifies completion of the Brainerd Lake Dredging Project and authorizes the final payment to be made to SumCo Eco-Contracting, LLC in the amount of \$490,159.20.

Public Comment

Mayor Rogers opened the meeting to public comment. No comments were received in writing prior to the meeting deadline.

Mayor Rogers opened public comment to those in attendance:

- Peter Katz – Thanked the members for their work and completion of the Brainerd Lake Project. Mr. Katz reported drainage problems on Heritage Park pathway. He stated the corners of the park appear to be the most problematic areas, along with the area around the fountain. He added the benches and garbage cans throughout the township need attention.

Mayor Rogers closed the public comment portion at 7:29 p.m.

Ms. Marabello replied that the drainage matter will be considered under Capital Improvements and park projects. The Parks Commission is currently reviewing the benches.

Action Items:

- Changes/updates needed on historic signs – M. Ferrante
- Signage on Halsey Reed Road – Next Traffic Subcommittee Meeting
- Trashcan review – M. Scott/M. Ferrante

Adjourn

Mayor Rogers requested a motion to adjourn. On motion by Mr. Ferrante, seconded by Mr. Scott and unanimously carried, the meeting adjourned at 7:34 p.m.

Debra A. Rubin, RMC
Municipal Clerk