

TOWNSHIP COMMITTEE REGULAR MEETING
February 28, 2022

The Township Committee Regular Meeting of the Township of Cranbury commenced at 7:00 p.m. by remote access videoconferencing in response to COVID-19 and the updated Open Public Meeting Act guidelines. Answering present to roll call were Township Committee members: Eman El-Badawi, Michael Ferrante, Evelyn Spann, and Mayor Barbara Rogers. Matthew Scott was absent. Also present were Denise Marabello, Township Administrator/CFO; Chief Michael Owens, Chief of Police and Debra Rubin, Municipal Clerk. Mayor Rogers led in the salute to the flag, and Ms. Rubin read the following Open Public Meetings Act statement:

In accordance with Section 5 of the Open Public Meetings Act, it is hereby announced and shall be entered into the minutes of this meeting that adequate notice of this meeting has been provided:

Posted on the Bulletin Board of the Municipal Office at 23-A North Main Street, Cranbury, New Jersey and remains posted at that location.

Communicated to the Cranbury Press, Home News Tribune and Trenton Times on January 5, 2022.

Filed on January 5, 2022 at the Cranbury Municipal Office, 23-A North Main Street, Cranbury, New Jersey, posted on the Township's web site and remains on file for public inspection. Township website was previously updated with remote access information on April 24, 2020, and updated June 18, 2020.

Sent to those individuals who have requested personal notice.

Ms. Rubin read the following additional statement:

Cranbury Township

Statement on Public Comment during Remote Meeting

The public may electronically submit questions or comments to twpcclerk@cranbury-nj.com or in written letter form via mail to Cranbury Township Town Hall no later than 4:00 p.m. the day of the scheduled Committee Meeting. Name, address and phone or email must be included. Timely submitted questions or public comment shall be read aloud and addressed during the public meeting. Duplicate written comments may be summarized and noted for the record in a consistent manner.

To eliminate background noise so that all meeting participants may hear, please mute your microphone and remain in listening mode only. The Clerk will place all remote attendees on this platform on mute as well and will manage the order of the remote participant's comments. During public comment period(s), the Clerk will make an announcement that any remote participant seeking to comment must signify their intent by using the "raise hand" feature on Zoom. The Clerk will then unmute each participant individually when it is their designated time to speak. If you do not have a question or comment, please keep your microphone muted. Please unmute yourself only at the direction of the Clerk. All remote users must state their name and address at the beginning of his/her public comment.

Should a member of the public using the Zoom platform become disruptive, that individual will be kept on mute and receive a warning that continued disruption may result in their being prevented from speaking or removed from the meeting entirely. If time permits, the disruptive individual shall be allowed to speak after all other members of the public have been given the opportunity to speak.

The Township Committee will facilitate a dialogue with all commenters to the extent permitted by Zoom technology.

Presentation: De-Mystifying Local Government

Deputy Mayor Ferrante provided a presentation for the public titled De-Mystifying Local Government. He instructed the public that the presentation was not a legal document and was meant for informational purposes only. Mayor Ferrante addressed a variety of topics along with common questions about Cranbury Township Municipal Government within the presentation. At the conclusion of the presentation, Deputy

TOWNSHIP COMMITTEE REGULAR MEETING
February 28, 2022

Mayor Ferrante opened to public comment or questions on the presentation. No questions or comments were received.

Approval of Minutes: Mayor Rogers asked if any members of the Township Committee would like to address changes or amendments to the following minutes. Hearing none, Mayor Rogers asked for a motion to adopt the following minutes:

-- Township Committee Regular Meeting Minutes of February 7, 2022;

On a motion by Mr. Ferrante, seconded by Mrs. El-Badawi, along with the following roll call vote of the members of the Township Committee;

Ayes: (El-Badawi
(Ferrante
(Spann
(Rogers

Abstain: (None
Absent: (Scott

Nays: (None

the Township Committee Regular Meeting Minutes of February 7, 2022 were adopted.

**Reports and Communications
Members of Committee**

- Mrs. El-Badawi – Mrs. El-Badawi to provide report after various liaison boards scheduled meetings. None to report since previous meeting. She added the Parks Commission will be having “Arts it the Park” on April 3rd and the wind sculptures were scheduled to be installed in Heritage Park.
- Mr. Ferrante – Mr. Ferrante reported on his attendance at the Board of Education, Library Board and Planning Board meetings. He provided the Scouts Update where the BSA Scouts girl troop 52 is starting up and will be finalized this spring. Two Eagle Scout projects are in the approval process with boards.
- Mr. Scott – Dr. Rogers provided his updates on Recreation, Historic Preservation Commission and Environmental Commission in his absence.
- Mrs. Spann – Mrs. Spann reported on her attendance at the County Planning Board meeting where the master plan was discussed. Mrs. Spann reported the Zoning Committee met twice and topics discussed were Complete Streets Guide, Deicing and the Flood Damage Prevention review. The Traffic Subcommittee met with the NJDOT regarding the Cranbury Circle, a letter from Station Road resident was discussed as well as truck signage approaching Halsey Reed Road. Mrs. Spann also reported she met with Township Engineer, Thomas Decker, to discuss the drafting of the ordinance mandated by NJDEP regarding flood damage. Deadline for adoption of the ordinance is by July.

Mayor

Mayor Rogers – The following items were covered under the Mayor’s Updates and Upcoming Events;

- **Mayor’s Wellness Committee** – Survey pending; 3rd Wednesday of each month a Wellness Event is available via Zoom – next program is Community Yoga
- **Lake Dredging** – It is scheduled for completion at end of month and they will begin to raise the lake.
- **1713 East Jersey Cottage** -received a Certificate of Eligibility for the New Jersey and National Registers of Historic Places; the eligibility status allows CHPS to apply for grant money for its restoration; next step is for Preservation Office to be placed on Register.

TOWNSHIP COMMITTEE REGULAR MEETING
February 28, 2022

- **Fabulous February – Gourgaud Gallery** a wealth of paintings was donated by the artists involved. A few paintings remain on line at Cranburyartscouncil.org for fundraising.
- **Cranbury Commons** – developer explained the pandemic delayed construction but apartments should be completed in spring and occupied soon after; two restaurants have signed agreements (Scotto's Pizza & Restaurant & Princeton Soup and Sandwich)
- **Great Backyard Bird Count** - 19 attended. Thanked Kathy Easton

Upcoming Events Schedule

Reminders:

- **March 5 & 6: Annual Craft Show @ Cranbury School,**
- **March 7-30: Gourgaud Gallery – “National Youth Art”** Cranbury School student art to be displayed. Gallery open M-F 9 am – 3 pm
- **April 23** – Town-wide Yard Sale – sponsored by Cranbury Business Association
- **April 30-May 1** – Cranbury's Clean Up Weekend - bring items to the Public Works Yard, 100 Dey Rd.
- **325 Anniversary Events** - Parks - Arts in the Parks (April 3); Mayors Walk to School (April 21); Earth Day (April 22); Environmental Commission - Stream Clean Up (April 23); CHPS/Library Events - (TBD); iconic photos of Cranbury send to mferrante@cranbury-nj.com
- Any interest in helping to coordinate/align some special activities this year in honor of Cranbury's 325th Anniversary, please contact Michael Ferrante or Mayor Rogers directly.
- **June 27 - Aug 12** - Cranbury Recreation Camps
- **July 11 - July 29** - Art & Steam Camps by Cranbury Arts Council

Department Heads:

Chief Michael Owens, Police Department, provided his monthly report for January 2022. He reported that two joint press releases can be found on the department's Facebook page regarding two (2) serious calls that happened within the township.

Boards – Parks Commission – Joann Charwin, Municipal Alliance was present to provide the 2021 Accomplishments and 2022 Goals reports.

Community Development Block Grant – Public Hearing

Mayor Rogers opened the public hearing on the Community Development Block Grant.

Mark Berkowsky of the Cranbury Housing Authority and representative from Berkowsky Associates was in attendance to respond to any questions from the audience during the public hearing. Mr. Berkowsky explained the responsibilities of the Cranbury Housing Authority. Mayor Rogers opened public comment on the public hearing. Hearing no questions from the public, Mayor Rogers closed the public hearing.

On a motion made by Mr. Ferrante and seconded by Mrs. El-Badawi, the following resolution passed unanimously on a roll call vote of all members present.

Cranbury Township Resolution # R 02-22-047

WHEREAS, Cranbury Township has applied for \$29,680.00 from the Community Development Block Grant (CDBG) earmarked to be used for its Affordable Housing Program; and

NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Cranbury it hereby requests the \$29,680.00 in grant monies be used to defray some of the costs related to assist in the development of or rehabilitation of low-to-moderate income housing in the Township of Cranbury.

TOWNSHIP COMMITTEE REGULAR MEETING
February 28, 2022

Agenda Additions/Changes – The following resolution was added after the public hearing for the CDBG grant. Cranbury Township Resolution # R 02-22-047 (see above).

Boards and Commissions – Mayor Rogers appointed the following under Mayoral Appointments:

- Omar Mobin-Uddin- Board of Recreation- 1st Alternate membership – Term expires 12/31/23

Vacancies: Mayor Rogers announced vacancies on Board of Recreation, Municipal Alliance, and EDAC.

Ordinances –

First Reading – Ms. Rubin read the following ordinance by title only:

CRANBURY TOWNSHIP ORDINANCE 02-22-02

AN ORDINANCE OF THE TOWNSHIP OF CRANBURY AMENDING “AN ORDINANCE FIXING THE SALARIES, WAGES AND BENEFITS FOR VARIOUS OFFICIALS AND EMPLOYEES OF THE TOWNSHIP OF CRANBURY PROVIDING FOR THE MANNER OF PAYMENT THEREOF, AND RATIFYING SALARIES AND PAYMENTS TO EMPLOYEES AND OFFICIALS PREVIOUSLY PAID

SECTION 1. The following salaries, wages and fees shall be paid to the various Township Officials and employees of the Township of Cranbury as hereinafter specified, effective, January 1, 2022 unless otherwise noted:

TITLE	ANNUAL SALARY RANGE			
	Minimum	Maximum	Minimum	Maximum
	Salary	Salary	Hourly Rate	Hourly Rate
Mayor - Part Time	\$5,000	\$10,000		
Township Committee - Part Time	\$4,000	\$8,000		
Township Administrator/Director of Finance/ Chief Financial Officer/Treasurer – Full Time	\$125,000	\$200,000		
Township Clerk/Registrar - Full Time	\$60,000	\$100,000		
Deputy Clerk/Deputy Registrar/Board Secretary - Full Time	\$60,000	\$75,000		
Tax Assessor - Part Time	\$25,000	\$65,000		
Tax Collector - Part Time	\$10,000	\$18,000		
Chief of Police – Full Time	\$100,000	\$165,000		
Sewer Collector - Part Time	\$12,000	\$18,000		
Payroll Clerk – Part Time	\$8,000	\$12,000		
Construction Official/Building Inspector - Full Time	\$65,000	\$115,000		
Building Sub-Code/Building/Sr. Fire Inspector/Fire Subcode Official - Full Time	\$55,000	\$110,000		
Zoning Officer - Part Time	\$10,000	\$15,000		
Plumbing Subcode Official - Part Time	\$10,000	\$20,000		
Electrical Subcode Official - Part Time			\$15.00	\$38.00
Deputy Clerk - Full Time			\$25.00	\$35.00

TOWNSHIP COMMITTEE REGULAR MEETING
February 28, 2022

Fire Official - Part Time	\$15,000	\$35,000		
Director of Recreation - Part Time	\$8,000	\$20,000		
Summer Recreation Art Director – Seasonal	\$3,000	\$6,000		
Summer Program Director – Seasonal	\$6,000	\$12,000		
Summer Program Employees – Seasonal			\$5.00	\$20.00
Assistant Fire Official – Part Time			\$15.00	\$25.00
Deputy Treasurer – FT			\$16.00	\$35.00
Qualified Purchasing Agent/Accounts Payable Clerk/Tax Clerk/Sewer Clerk – FT			\$20.00	\$38.00
Tax Assessing Clerk			\$20.00	\$30.00
Planning/Zoning Admin. Officer/HPC Secretary - FT			\$21.00	\$35.00
Administrative Assistant to the Chief of Police - Full Time			\$18.00	\$30.00
School Crossing Guards - Part Time			\$11.00	\$24.00
Sr. Technical Assistant/Alt Deputy Registrar/Municipal Alliance Secretary - FT			\$15.00	\$35.00
Director of Public Works Mgr/Small Animal Control Officer/Property Standards Enforcement Officer/Recycling Coordinator - FT			\$110,000	\$130,000
Office Assistant - FT			\$20.00	\$25.00
Heavy Equipment Operator/Sr Foreman - Full Time			\$20.00	\$45.00
Public Works Mechanic - Full Time			\$15.00	\$35.00
Public Works Employee/Sewer Assistant - Full Time			\$15.00	\$35.00
Public Works Employee – Full Time			\$15.00	\$35.00
Part Time Help			\$18.00	\$50.00
Board Secretary - Part Time			\$15.00	\$25.00
Emergency Incentive First Aid or Fire Responders			\$1.00	\$1.00

PAID HOLIDAYS for 2022

All non-bargaining unit full-time employees and certain part-time employees, shall be entitled to twelve (12) paid holidays annually as follows:

1. New Year's Day 2022 - December 31, 2021
2. Martin Luther King Day
3. President's Day
4. Memorial Day
5. Juneteenth – June 17
6. Independence Day
7. Labor Day
8. Veteran's Day
9. Thanksgiving Day
10. Friday after Thanksgiving Day

TOWNSHIP COMMITTEE REGULAR MEETING
February 28, 2022

- 11. Christmas - December 26
- 12. Floating Holiday

HEALTH BENEFITS

Full-time employees are eligible to enroll in the Township's health benefit programs. For purposes of determining eligibility, a full-time employee is defined as one who works a minimum of thirty-five hours a week.

Effective January 1, 2012 all employees who are enrolled in the health benefits program shall be required to premium share.

POLICE DEPARTMENT

The School Crossing guards shall receive a clothing allowance of \$275.00 per year. These expenses will be reimbursed by voucher and approved by the Chief of Police.

SECTION II.

If any section, paragraph, sentence, clause or phrase in the Ordinance is for any reason held or determined to be unconstitutional or invalid, the same shall not affect the remainder of this Ordinance.

SECTION III.

All ordinances, or parts of ordinances, inconsistent herewith are hereby repealed.

SECTION IV.

This ordinance shall take effect upon its passage and publication according to law.

Mrs. Spann made a motion to introduce the following ordinance. Mr. Ferrante seconded the motion. On a roll call vote, the ordinance passed for introduction. Second reading will be held on March 147, 2022.

Ayes: (El-Badawi
(Ferrante
(Spann
(Rogers

Abstain: (None
Absent: (Scott

Nays: (None

Second Reading – None

Resolutions – Consent

Mayor Rogers asked the Township Committee if there were any questions or comments on the Consent Agenda items. Hearing none, the mayor asked for a motion to adopt the Consent Agenda items. On a motion by Mr. Ferrante, seconded by Mrs. Spann the following Consent Agenda Resolution(s) were adopted unanimously by the following vote:

TOWNSHIP COMMITTEE REGULAR MEETING
February 28, 2022

Ayes: (El-Badawi
(Ferrante
(Spann
(Rogers

Abstain: (None
Absent: (Scott
Nays: (None

CRANBURY TOWNSHIP RESOLUTION #R 02-22-042

NOW, THEREFORE, BE IT RESOLVED, by the Township of Cranbury that all bills and claims as audited and found to be correct be paid;

Cranbury Township Resolution # R 2-22-043

A RESOLUTION IN SUPPORT OF THE MAYOR'S WELLNESS CAMPAIGN

WHEREAS, across New Jersey, the conditions in which we live, work, and age in combination with wellness, particularly rising obesity rates and decreasing physical activity, impacts our overall health; and

WHEREAS, the New Jersey Health Care Quality Institute's Mayors Wellness Campaign, in partnership with the New Jersey League of Municipalities, recognizes that Mayors and other local leaders can be effective champions of community health and wellness; and

WHEREAS, the goal of the Mayors Wellness Campaign is to improve the health and wellness of New Jersey communities; and

WHEREAS, the Mayors Wellness Campaign provides communities with technical assistance, evidence-based resources, and other support to implement community health and wellness improvement initiatives; and

WHEREAS, Cranbury cares deeply about all of its residents and the future health and wellness of its community members; and

WHEREAS, the Mayors Wellness Campaign will work to implement a comprehensive program of outreach, education and technical assistance activities to promote health and wellness for Cranbury;

NOW, THEREFORE, BE IT RESOLVED, BY THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF CRANBURY, ask that all residents of this community join us in supporting the Mayors Wellness Campaign, and be it further Resolved, that we encourage the residents of Cranbury to participate in Mayors Wellness Campaign activities to improve the health and wellness of our community.

Cranbury Township Resolution #02-22-044

**A RESOLUTION AUTHORIZING THE ACCEPTANCE OF A BID WITH
S & G PAVING, INC. – OLD CRANBURY ROAD IMPROVEMENT PROJECT**

WHEREAS, twelve (12) bids were received on February, 8, 2022 for Old Cranbury Road Improvement Project and;

TOWNSHIP COMMITTEE REGULAR MEETING
February 28, 2022

WHEREAS, the Township wishes to enter into an agreement with S & G Paving, Inc. Jamesburg, NJ and

WHEREAS, S & G Paving, Inc. has offered to provide these services to the Township for cost of \$320,734.22; and

WHEREAS, the Local Public Contracts Law, N.J.S.A. 40A: 11-4.1 et seq., authorizes the award for purposes for which a competitive bid may be used by local units; and

WHEREAS, the Chief Financial Officer has certified that there will be sufficient funds for this contract;

NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Cranbury, in the County of Middlesex, as follows:

1. The Mayor and Clerk are hereby authorized and directed to execute an agreement with S & G Paving, Inc. for Old Cranbury Road Improvement Project for \$320,734.22; and
2. A copy of the Agreement shall be available for public inspection in the Township Clerk's Office during regular business hours.

Cranbury Township Resolution #02-22-045

WHEREAS, "Cranbury Trophy" has given Cranbury Township Recreation Commission a grant in the amount of \$92,750 for the refurbishment of the Village Park basketball courts, the addition of the Village Park pickle ball lines and nets, and additional improvements to Village Park not limited to a sand volleyball court or other recreational activity approved by the Recreation Commission.

WHEREAS, a Letter of Agreement which outlines and defines the terms and conditions of the grant is required;

NOW THEREFORE BE IT RESOLVED, the Mayor and Clerk are hereby authorized to sign a Letter of Agreement on behalf of the Township of Cranbury in the form attached hereto.

Cranbury Township Resolution # R 02-22-046

WHEREAS, it is necessary to make the following appointments,

NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Cranbury that the following individuals are appointed to the positions and terms noted effective February 28, 2022:

<u>NAME</u>	<u>APPOINTMENT</u>	<u>TERM ENDING</u>
Joyce Banister	EDAC	12/31/23

Public Comment

Mayor Rogers then opened the meeting to general public comment.

- John Affel – Email Submission - Will the Cranbury Twp Committee be contacting state and federal representatives and officials in order to acquire the funding to build the Liberty Way Bridge in 2022?
- Janice Mondoker – Email Submission - As there has been a growing awareness of the spread of distribution centers along the New Jersey Turnpike, community leaders, elected officials, and

TOWNSHIP COMMITTEE REGULAR MEETING
February 28, 2022

environmental experts are suggesting that the approval of these developments may eventually require regional consideration. As more development is proposed east of Route 130, does Cranbury plan to talk with neighboring municipalities as any development will affect the entire area? As Amazon and Wayfair tremendously affect us, the neighborhood around them

- Deann Napurano – She asked to dovetail on to previous comment to work to soften warehouse impact with other towns. She asked if there were federal funds to aid with softening the impact of the truck traffic. She stated farm roads are too narrow and requests Liberty Way be completed.
- Marianne Geer – She requested information on who is responsible for moving their mailboxes on Petty Road that are being affected by the Toll Bros construction. She also asked for clarification on the start and end time for the commercial vehicles to operate as she reported the noise pollution is “intense”. She asked who in the township is responsible for overseeing the construction of the development.

Mayor Rogers closed the public comment portion at 8:28 p.m.

Mayor Rogers responded that Liberty Way is a collaboration with many entities, including the State and County. Mayor Rogers also stated that she had responded to Mrs. Greer via email regarding the moving of mailboxes. The noise ordinance is available on the township website for review. The residents were advised if noise pollution is a problem, they may report the Police Department’s non-emergency number or make a complaint for the township engineer to address. The project is expected to last at least four (4) years and possibly longer.

Action Items:

- EDAC – Scheduled for presentation on March 14th.
- Fire Department Update – Scheduled for May 9th
- Art competition – photos – Mr. Ferrante and Mayor Rogers

Adjourn

Mayor Rogers requested a motion to adjourn. On motion by Mr. Ferrante, seconded by Mrs. Spann and unanimously carried, the meeting adjourned at 8:33 p.m.

Debra A. Rubin, RMC
Municipal Clerk