

TOWNSHIP COMMITTEE REGULAR MEETING
January 24, 2022

The Township Committee Regular Meeting of the Township of Cranbury commenced at 7:03 p.m. by remote access videoconferencing in response to COVID-19 and the updated Open Public Meeting Act guidelines. Answering present to roll call were Township Committee members: Eman El-Badawi, Michael Ferrante, Evelyn Spann, and Mayor Barbara Rogers. Matthew Scott was absent. Also present were Denise Marabello, Township Administrator/CFO; Michael Owens, Chief of Police; Thomas Decker, Township Engineer; and Debra Rubin, Municipal Clerk. Mayor Rogers led in the salute to the flag, and Ms. Rubin read the following Open Public Meetings Act statement:

In accordance with Section 5 of the Open Public Meetings Act, it is hereby announced and shall be entered into the minutes of this meeting that adequate notice of this meeting has been provided:

Posted on the Bulletin Board of the Municipal Office at 23-A North Main Street, Cranbury, New Jersey and remains posted at that location.

Communicated to the Cranbury Press, Home News Tribune and Trenton Times on January 5, 2022.

Filed on January 5, 2022 at the Cranbury Municipal Office, 23-A North Main Street, Cranbury, New Jersey, posted on the Township's web site and remains on file for public inspection. Township website was previously updated with remote access information on April 24, 2020, and updated June 18, 2020.

Sent to those individuals who have requested personal notice.

Ms. Rubin read the following additional statement:

Cranbury Township

Statement on Public Comment during Remote Meeting

The public may electronically submit questions or comments to twpcclerk@cranbury-nj.com or in written letter form via mail to Cranbury Township Town Hall no later than 4:00 p.m. the day of the scheduled Committee Meeting. Name, address and phone or email must be included. Timely submitted questions or public comment shall be read aloud and addressed during the public meeting. Duplicate written comments may be summarized and noted for the record in a consistent manner.

To eliminate background noise so that all meeting participants may hear, please mute your microphone and remain in listening mode only. The Clerk will place all remote attendees on this platform on mute as well and will manage the order of the remote participant's comments. During public comment period(s), the Clerk will make an announcement that any remote participant seeking to comment must signify their intent by using the "raise hand" feature on Zoom. The Clerk will then unmute each participant individually when it is their designated time to speak. If you do not have a question or comment, please keep your microphone muted. Please unmute yourself only at the direction of the Clerk. All remote users must state their name and address at the beginning of his/her public comment.

Should a member of the public using the Zoom platform become disruptive, that individual will be kept on mute and receive a warning that continued disruption may result in their being prevented from speaking or removed from the meeting entirely. If time permits, the disruptive individual shall be allowed to speak after all other members of the public have been given the opportunity to speak.

The Township Committee will facilitate a dialogue with all commenters to the extent permitted by Zoom technology.

Approval of Minutes: Mayor Rogers asked if any members of the Township Committee would like to address changes or amendments to the following minutes. Hearing none, Mayor Ferrante asked for a motion to adopt the following minutes:

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-- Township Committee Regular Meeting Minutes of December 13, 2021;

On a motion by Mr. Ferrante, seconded by Mrs. Spann, along with the following roll call vote of the members of the Township Committee;

Ayes: (Ferrante
(Scott
(Spann
(Rogers

Abstain: (El-Badawi
Absent: (None

Nays: (None

the Township Committee Township Committee Regular Meeting Minutes of December 13, 2021 were adopted.

Mayor Rogers asked if any members of the Township Committee would like to address changes or amendments to the following minutes. Hearing none, Mayor Rogers asked for a motion to adopt the following minutes together:

-- Township Committee Reorganizational Meeting Minutes of January 3, 2022;

-- Township Committee Regular Meeting Minutes of January 10, 2022;

On a motion by Mr. Ferrante, seconded by Mrs. Spann, along with the following roll call vote of the members of the Township Committee;

Ayes: (El-Badawi
(Ferrante
(Scott
(Spann
(Rogers

Abstain: (None
Absent: (None

Nays: (None

the Township Committee Township Committee Reorganizational Meeting Minutes of January 3, 2022 and the Regular Meeting Minutes of January 10, 2022 were adopted.

**Reports and Communications
Members of Committee**

- Mrs. El-Badawi – Mrs. El-Badawi reported on her attendance at the Parks Commission meeting. She discussed their interest in the Village Park walkway and surveys needed. A tree will be planted in memory of Tom Weidner, longtime resident and member of Parks Commission. They also reported the fountain head in Heritage Park being stolen again and requested assistance from the Department of Public Works. Also discussed the procedure to add names to the War Memorial. They are scheduled to present their goals and accomplishments at a future meeting.
- Mr. Ferrante – Mr. Ferrante reported on his attendance at the Library Board meeting. He attended the Troop 52 Court of Honor where there were awards for twelve (12) rank advancements, twenty-two (22) Merit Badges and three (3) Scouts were honored for their

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service. Mr. Ferrante added that he has received pictures from residents for the Cranbury 325th Anniversary which will ultimately be featured on the township website.

- Mr. Scott – Mr. Scott reported on the Environmental Commission meeting and his attendance at the HPC meeting. He reported two geocaching notices are missing and the annual Stream Clean-Up will take place on April 23rd. They are working on achieving Silver status for Sustainability NJ and requested a resolution supporting solar units within Cranbury Township. Mr. Scott added the EDAC will present at an upcoming meeting.
- Mrs. Spann – Mrs. Spann reported on the Municipal Alliance meeting. Mrs. Spann asked how the boards and commissions should report on their goals and accomplishments. They will request to present their report at a future meeting. Mrs. Spann reported the Zoning Committee will meet in February and a Traffic and Safety Subcommittee meeting is planned for February.

Mayor

Mayor Rogers – Mayor Rogers reported on the following:

- **Mayor's Wellness Committee** – A survey will be sent to the residents via email blast; Last presentation on January 19th on "Tips and Tricks for Weight Loss"
- **BOH** - Rabies Clinic was conducted on 1/22 (44 total – 36 Dogs, 8 Cats), 2022 Pet Licenses (41 cats & 244 dogs). This is an annual license.
- **Lake Dredging** - FAQ was updated on January 14th; Tom Decker will further discuss later in tonight's meeting
- **Sustainability:**
 - Municipal Energy Audit** - Questionnaire filled out by Township staff, Facility Interview January 25th w/consultant, Facility visit date TBD. Three buildings to be toured.
 - Bike Network Plan** – Middlesex County consultant report written and will meet with Middlesex Planners and Engineers; an update will be provided on next steps.
 - Storm Flooding in NJ 1/20** - Improving Stormwater Management & Preparedness (NJ Spotlight). The mayor reported on the various meetings she has attended on the topic.

The following items were covered under the Mayor's Updates and Upcoming Events;

Upcoming Events Schedule

- **Reminders:**
- 2022 Recycling Schedule: Eblast communication was sent.
- 325 Anniversary Events - Events being planned; Parks - Installation of sculpture, EC - Stream Clean Up (Dates will be announced), send iconic photos of Cranbury to mferrante@cranbury-nj.com
- Thru January 26th: Gourgaud Gallery "Connected" by Cranbury Arts Council
- January 29: Township Committee Budget Meeting
- January 31: Deadline for pet licenses (cats & dogs)
- Calendar of upcoming Board/Commission meetings and Township events visit can be found at: <https://www.cranburytownship.org/>

Department Heads:

- Chief Michael Owens, Police Department, provided his monthly report for November 2021. Added a reminder to the residents to lock homes and vehicles.
- Thomas Decker – Township Engineer – Mr. Decker provided an update on the Brainerd Lake dredging project.

Follow-up Items

Agenda Additions/Changes – None

Boards and Commissions –

- **Mayoral:**
 - Dominique Jones - Class II – BOE Rep on the Planning Board – Term expires 12/31/23

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- Emma Bossard – BOE Rep to the Library Board – Term expires 12/31/23
- Irene Drakopoulos (1st Alternate) moving to full membership on Recreation – Term expires 12/31/24
- Katie Harmon (2nd Alternate) moving to full membership on Recreation – Term expires 12/31/23

Vacancies: Mayor Rogers announced vacancies on Board of Recreation, Municipal Alliance, EDAC and Parks Commission.

Ordinances –

First Reading – Ms. Rubin read the following ordinance by title only:

Mrs. Spann made a motion to introduce the following ordinance. Mr. Scott seconded the motion. On a roll call vote, the ordinance passed for introduction. Second reading will be held on February 7, 2022.

Ayes: (El-Badawi
(Ferrante
(Scott
(Spann
(Rogers

Abstain: (None
Absent: (None
Nays: (None

**TOWNSHIP OF CRANBURY
ORDINANCE # 01-22-01**

**CALENDAR YEAR 2022
ORDINANCE TO EXCEED THE MUNICIPAL BUDGET APPROPRIATION LIMITS AND TO
ESTABLISH A CAP BANK**

WHEREAS, the Local Government Cap Law, N.J.S. 40A: 4-45.1 et seq., provides that in the preparation of its annual budget, a municipality shall limit any increase in said budget up to 2.5% unless authorized by ordinance to increase it to 3.5% over the previous year's final appropriations, subject to certain exceptions; and,

WHEREAS, N.J.S.A. 40A: 4-45.15a provides that a municipality may, when authorized by ordinance, appropriate the difference between the amount of its actual final appropriation and the 3.5% percentage rate as an exception to its final appropriations in either of the next two succeeding years; and,

WHEREAS, the governing body of the Township of Cranbury in the County of Middlesex finds it advisable and necessary to increase its CY 2022 budget by up to 3.5% over the previous year's final appropriations, in the interest of promoting the health, safety and welfare of the citizens; and,

WHEREAS, the governing body hereby determines that a 1.0% increase in the budget for said year, amounting to \$83,908.10 in excess of the increase in final appropriations otherwise permitted by the Local Government Cap Law, is advisable and necessary; and,

WHEREAS the governing body hereby determines that any amount authorized hereinabove that is not appropriated as part of the final budget shall be retained as an exception to final appropriation in either of the next two succeeding years.

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NOW THEREFORE BE IT ORDAINED, by the governing body of the Township of Cranbury, in the County of Middlesex, a majority of the full authorized membership of this governing body affirmatively concurring, that, in the CY 2022 budget year, the final appropriations of the Township of Cranbury shall, in accordance with this ordinance and N.J.S.A. 40A: 4-45.14, be increased by 3.5%, amounting to \$293,678.35, and that the CY 2022 municipal budget for the Township of Cranbury be approved and adopted in accordance with this ordinance; and,

BE IT FURTHER ORDAINED, that any that any amount authorized hereinabove that is not appropriated as part of the final budget shall be retained as an exception to final appropriation in either of the next two succeeding years; and,

BE IT FURTHER ORDAINED, that a certified copy of this ordinance as introduced be filed with the Director of the Division of Local Government Services within 5 days of introduction; and,

BE IT FURTHER ORDAINED, that a certified copy of this ordinance upon adoption, with the recorded vote included thereon, be filed with said Director within 5 days after such adoption.

Second Reading – None

Resolutions – Consent

Mayor Rogers asked the Township Committee if there were any questions or comments on the Consent Agenda items. Mr. Scott asked for Cranbury Township Resolution #R01-22-023 be pulled from the Consent Agenda and voted on separately. Mayor Rogers asked for a motion to approve all other of the Consent Agenda resolution(s). On a motion by Mr. Scott, seconded by Mr. Ferrante the following Consent Agenda Resolution(s) were adopted unanimously by the following vote:

Ayes: (El-Badawi
(Ferrante
(Scott
(Spann
(Rogers

Abstain: (None
Absent: (None
Nays: (None

CRANBURY TOWNSHIP RESOLUTION #R 01-22-022

NOW, THEREFORE, BE IT RESOLVED, by the Township of Cranbury that all bills and claims as audited and found to be correct be paid;

Cranbury Township Resolution # R 01-22-024

TOWNSHIP OF CRANBURY
COUNTY OF MIDDLESEX

RESOLUTION AUTHORIZING THE TOWNSHIP OF CRANBURY THROUGH THE CRANBURY
TOWNSHIP POLICE DEPARTMENT TO PARTICIPATE IN THE DEFENSE LOGISTICS AGENCY, LAW
ENFORCEMENT SUPPORT OFFICE, 1033 PROGRAM TO ENABLE THE CRANBURY TOWNSHIP
POLICE DEPARTMENT TO REQUEST AND ACQUIRE EXCESS DEPARTMENT OF DEFENSE
EQUIPMENT.

WHEREAS, the United States Congress authorized the Defense Logistics Agency (DLA) Law Enforcement Support Office (LESO) 1033 Program to make use of excess Department of Defense personal property by making that personal property available to municipal, county and State law enforcement agencies (LEAs); and

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WHEREAS, DLA rules mandate that all equipment acquired through the 1033 Program remain under the control of the requesting LEA; and

WHEREAS, participation in the 1033 Program allows municipal and county LEAs to obtain property they might not otherwise be able to afford in order to enhance community preparedness, response, and resiliency; and

WHEREAS, although property is provided through the 1033 Program at no cost to municipal and county LEAs, these entities are responsible for the costs associated with delivery, maintenance, fueling, and upkeep of the property, and for specialized training on the operation of any acquired property; and

WHEREAS, N.J.S.A. 40A:5-30.2 requires that the governing body of the municipality or county approve, by a majority of the full membership, both enrollment in, and the acquisition of any property through, the 1033 Program; and

NOW THEREFORE BE IT RESOLVED by the mayor and council of the Township of Cranbury that the Cranbury Township Police Department is hereby authorized to enroll in the 1033 Program for no more than a one-year period, with authorization to participate terminating on December 31 of the current calendar year from January 1, 2022 to December 31, 2022; and

NOW THEREFORE BE IT FURTHER RESOLVED that the Cranbury Township Police Department is hereby authorized to acquire any items of non-controlled property designated "DEMIL A," which may include, office supplies, office furniture, computers, electronic equipment, generators, field packs, non-military vehicles, clothing, traffic and transit signal systems, exercise equipment, farming and moving equipment, storage devices and containers, tools, medical and first aid equipment and supplies, personal protection equipment and supplies, construction materials, lighting supplies, beds and sleeping mats, wet and cold weather equipment and supplies, respirators, binoculars, and any other supplies or equipment of a non-military nature identified by the LEA, if it shall become available in the period of time for which this resolution authorizes, based on the needs of the Cranbury Township Police Department, without restriction; and

NOW THEREFORE BE IT FURTHER RESOLVED that the Cranbury Township Police Department is hereby authorized to acquire the following "DEMIL B through Q" property, if it shall become available in the period of time for which this resolution authorizes: e.g., (1) utility truck, (4) HMMWV, (21) 5.56-millimeter rifles, Command and Control Vehicles, Firearms and Ammunition, Breaching Apparatus, (21) Riot Batons, (21) Riot Helmets, and (21) Riot Shields

BE IT FURTHER RESOLVED that the Cranbury Township Police Department shall develop and implement a full training plan and policy for the maintenance and use of the acquired property; and

BE IT FURTHER RESOLVED that the Cranbury Township Police Department shall provide a quarterly accounting of all property obtained through the 1033 Program which shall be available to the public upon request; and

BE IT FURTHER RESOLVED that this resolution shall take effect immediately and shall be valid to authorize requests to acquire "DEMIL A" property and "DEMIL B through Q" property that may be made available through the 1033 Program during the period of time for which this resolution authorizes; with Program participation and all property request authorization terminating on December 31st of the current calendar year from January 1, 2022 to December 31, 2022.

NOW, THEREFORE, BE IT RESOLVED, that on this 24th day of January 2022, the Mayor and Township Committee of the Township of Cranbury, County of Middlesex, State of New Jersey, hereby authorizes and approves the Cranbury Township Chief of Police and his authorized Point of Contacts (POC) to apply, enroll, and continue to participate in the Department of Defense Logistics Agency, Law Enforcement Support Office 1033 Program.

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Cranbury Township Resolution # R 01-22-025

WHEREAS, it is necessary to make the following appointments,

NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Cranbury that the following individuals are appointed to the positions and terms noted effective January 24, 2022:

<u>NAME</u>	<u>APPOINTMENT</u>	<u>TERM ENDING</u>
Evelyn Spann, Class III	Zoning Committee	12/31/22
Michael Kaiser, Class IV	Zoning Committee	12/31/22
Richard Kallan, Zoning	Zoning Committee	12/31/22
Paul Mullen, EC	Zoning Committee	12/31/22

Cranbury Township Resolution # R 01-22-026

A RESOLUTION AWARDING A PROFESSIONAL SERVICES AGREEMENT

WHEREAS, the Township wishes to hire the following firm ("Professionals") to provide professional services to the Township during the calendar year 2022 as follows:

- a). Van Cleef Engineering Associates – Engineering Services

WHEREAS, the costs for the services to be provided by the Professional is set forth in their respective proposal submitted to the Township, which is incorporated herein as if fully restated; and

WHEREAS, the Township has a need to acquire the foregoing services without a "Fair and Open Process" as defined by P.L. 2004, c. 19, the "Local Unit Pay-to-Play Law"; and

WHEREAS, the Professional has completed and filed with the Township Campaign Contributions Affidavits as required by N.J.S.A. 19:44A-20.2 *et seq.* certifying that they have not made any prohibited contributions to a candidate's committee or municipal committee representing the elected officials of the Township of Cranbury, along with Certifications Regarding Political Contributions as required by N.J.S.A. 19:44A-20.26; and

WHEREAS, the Local Public Contracts Law, N.J.S.A. 40A:11-1 *et seq.* authorizes the award of this contract without public bidding on the basis that this is a professional services agreement; and

WHEREAS, the Cranbury Township Chief Financial Officer has certified that sufficient funds are available for this purpose and that the value of said Agreement will exceed \$254,000.00;

NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Cranbury, in Middlesex County, New Jersey, as follows:

1. The Township of Cranbury hereby approves the following firm to provide professional services to the Township during the calendar year 2022:

- a). Van Cleef Engineering Associates – Engineering Services

2. The Mayor and Clerk are hereby authorized and directed to enter into a Professional Services Agreement with the aforementioned Professionals pursuant to the provisions of the New Jersey Local Public Contracts Law, N.J.S.A. 40A:11-1 *et seq.* This contract is being awarded without competitive bidding as a Professional Services Agreement under the provisions of the aforementioned law because

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a service will be rendered or performed by a person or persons by law to practice a recognized profession and whose practice is regulated by law.

3. A copy of this Resolution, the pay-to-play forms, and the executed Agreement and insurance certificate shall be placed on file in the Office of the Township Clerk.

4. A brief notice of this action shall be published in a newspaper of general circulation in the Township of Cranbury within ten (10) days of its passage.

Cranbury Township Resolution # R 01-22-027

A RESOLUTION AWARDING A PROFESSIONAL SERVICES AGREEMENT

WHEREAS, the Township wishes to hire the following firm ("Professionals") to provide professional services to the Township during the calendar year 2022 as follows:

a). Parker McCay PA – Legal Services

WHEREAS, the costs for the services to be provided by the Professional is set forth in their respective proposal submitted to the Township, which is incorporated herein as if fully restated; and

WHEREAS, the Township has a need to acquire the foregoing services without a "Fair and Open Process" as defined by P.L. 2004, c. 19, the "Local Unit Pay-to-Play Law"; and

WHEREAS, the Professional has completed and filed with the Township Campaign Contributions Affidavits as required by N.J.S.A. 19:44A-20.2 *et seq.* certifying that they have not made any prohibited contributions to a candidate's committee or municipal committee representing the elected officials of the Township of Cranbury, along with Certifications Regarding Political Contributions as required by N.J.S.A. 19:44A-20.26; and

WHEREAS, the Local Public Contracts Law, N.J.S.A. 40A:11-1 *et seq.* authorizes the award of this contract without public bidding on the basis that this is a professional services agreement; and

WHEREAS, the Cranbury Township Chief Financial Officer has certified that sufficient funds are available for this purpose and that the value of said Agreement will exceed \$127,620.00;

NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Cranbury, in Middlesex County, New Jersey, as follows:

2. The Township of Cranbury hereby approves the following firm to provide professional services to the Township during the calendar year 2022:

a). Parker McCay, PA – Legal Services

2. The Mayor and Clerk are hereby authorized and directed to enter into a Professional Services Agreement with the aforementioned Professionals pursuant to the provisions of the New Jersey Local Public Contracts Law, N.J.S.A. 40A:11-1 *et seq.* This contract is being awarded without competitive bidding as a Professional Services Agreement under the provisions of the aforementioned law because a service will be rendered or performed by a person or persons by law to practice a recognized profession and whose practice is regulated by law.

3. A copy of this Resolution, the pay-to-play forms, and the executed Agreement and insurance certificate shall be placed on file in the Office of the Township Clerk.

4. A brief notice of this action shall be published in a newspaper of general circulation in the Township of Cranbury within ten (10) days of its passage.

Cranbury Township Resolution # R 01-22-028

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A RESOLUTION AWARDING A PROFESSIONAL SERVICES AGREEMENT

WHEREAS, the Township wishes to hire the following firm ("Professional") to provide professional services to the Township during the calendar year 2022 as follows:

- a). Holt McNally & Associates – Auditing Services

WHEREAS, the costs for the services to be provided by the Professional is set forth in their respective proposal submitted to the Township, which is incorporated herein as if fully restated; and

WHEREAS, the Township has a need to acquire the foregoing services without a "Fair and Open Process" as defined by P.L. 2004, c. 19, the "Local Unit Pay-to-Play Law"; and

WHEREAS, the Professional has completed and filed with the Township Campaign Contributions Affidavits as required by N.J.S.A. 19:44A-20.2 *et seq.* certifying that they have not made any prohibited contributions to a candidate's committee or municipal committee representing the elected officials of the Township of Cranbury, along with Certifications Regarding Political Contributions as required by N.J.S.A. 19:44A-20.26; and

WHEREAS, the Local Public Contracts Law, N.J.S.A. 40A:11-1 *et seq.* authorizes the award of this contract without public bidding on the basis that this is a professional services agreement; and

WHEREAS, the Cranbury Township Chief Financial Officer has certified that sufficient funds are available for this purpose and that the value of said Agreement will not exceed \$34,200.00.

NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Cranbury, in Middlesex County, New Jersey, as follows:

3. The Township of Cranbury hereby approves the following firm to provide professional services to the Township during the calendar year 2022:

- a). Holt McNally & Associates - Auditing Services

2. The Mayor and Clerk are hereby authorized and directed to enter into a Professional Services Agreement with the aforementioned Professionals pursuant to the provisions of the New Jersey Local Public Contracts Law, N.J.S.A. 40A:11-1 *et seq.* This contract is being awarded without competitive bidding as a Professional Services Agreement under the provisions of the aforementioned law because a service will be rendered or performed by a person or persons by law to practice a recognized profession and whose practice is regulated by law.

3. A copy of this Resolution, the pay-to-play forms, and the executed Agreement and insurance certificate shall be placed on file in the Office of the Township Clerk.

4. A brief notice of this action shall be published in a newspaper of general circulation in the Township of Cranbury within ten (10) days of its passage.

Cranbury Township Resolution # R 01-22-029

A RESOLUTION AWARDING PROFESSIONAL SERVICES AGREEMENT

WHEREAS, the Township wishes to hire the following firm ("Professional") to provide professional services to the Township during the calendar year 2022 as follows:

- a). Kevin Van Hise, Esquire and Mason, Griffin & Pierson, PC

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WHEREAS, the costs for the services to be provided by the Professional are set forth in the respective proposal submitted to the Township, which is incorporated herein as if fully restated; and

WHEREAS, the Township has a need to acquire the foregoing services without a "Fair and Open Process" as defined by P.L. 2004, c. 19, the "Local Unit Pay-to-Play Law"; and

WHEREAS, the Professional has completed and filed with the Township Campaign Contributions Affidavits as required by N.J.S.A. 19:44A-20.2 *et seq.* certifying that she has not made any prohibited contributions to a candidate's committee or municipal committee representing the elected officials of the Township of Cranbury, along with Certifications Regarding Political Contributions as required by N.J.S.A. 19:44A-20.26; and

WHEREAS, the Local Public Contracts Law, N.J.S.A. 40A:11-1 *et seq.* authorizes the award of this contract without public bidding on the basis that it is a professional services agreement; and

WHEREAS, the Cranbury Township Chief Financial Officer has certified that sufficient funds are available for this purpose and that the value of the Agreement will exceed \$4,550;

NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Cranbury, in Middlesex County, New Jersey, as follows:

4. The Township of Cranbury hereby approves the following firm to provide professional services to the Township during the calendar year 2022:

a). Kevin Van Hise, Esquire and Mason, Griffin & Pierson, PC

2. The Mayor and Clerk are hereby authorized and directed to enter into Professional Services Agreement with the aforementioned professional pursuant to the provisions of the New Jersey Local Public Contracts Law, N.J.S.A. 40A:11-1 *et seq.* This contract is being awarded without competitive bidding as a Professional Services Agreement under the provisions of the aforementioned law because a service will be rendered or performed by a person or persons by law to practice recognized profession and whose practice is regulated by law.

3. A copy of this Resolution, the pay-to-play forms, and the executed Agreement and insurance certificate shall be placed on file in the Office of the Township Clerk.

4. A brief notice of this action shall be published in a newspaper of general circulation in the Township of Cranbury within ten (10) days of its passage.

Cranbury Township Resolution # R 01-22-030

**RESOLUTION OF THE TOWNSHIP OF CRANBURY
MIDDLESEX COUNTY, NEW JERSEY**

WHEREAS, the Township of Cranbury is in need for animal impoundment services; and

WHEREAS, "Save, A Friend to Homeless Animals" (SAVE) complies with all New Jersey State Health Department regulations and Mercer County and Middlesex County Health Department regulations; and

WHEREAS, SAVE has agreed to provide to Cranbury Township full-time kennel services at their Shelter for the term of the Agreement; and

WHEREAS, SAVE will bill the Township on a monthly basis for services provided to the Township based upon the fee schedule as outlined in the Agreement (attached herewith); and

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NOW, THEREFORE BE IT RESOLVED by the Township Committee of the Township of Cranbury it hereby directs the Mayor and Clerk to execute an Agreement with SAVE for animal impoundment services;

BE IT FURTHER RESOLVED, a duly authenticated copy of this Resolution to be sent to SAVE along with a fully-executed Agreement.

Cranbury Township Resolution # R 01-22-031

A RESOLUTION AWARDING A PROFESSIONAL SERVICES AGREEMENT

WHEREAS, the Township of Cranbury Desires the services of Phoenix Advisors, LLC (Bond Issuer); and

WHEREAS, the Bond issuer has greed through the execution of Continuing Disclosure Agreements ("CDAs") in connection with one or more bond issuance to provide certain financial and other information and notices, within specified timeframes, in a manner prescribed by the regulator of the underwriter that purchased said bond issues; and

WHEREAS, but the for the execution of the CDAs, the underwriter of such bonds would be prohibited from purchasing the bonds of the Bond Issuer; and

WHEREAS, in order to ascertain its compliance with various CDAs executed in conjunction with the issuance of bonds, the Bond Issuer must identify the requirements stipulated in those various CDAs and compare those requirements with its filing and correct any deficiencies; and

WHEREAS, new rules and regulations promulgated by the Securities & Exchange Commission ("SEC") restrict the provision of advice concerning the issuance of municipal debt to those that are approximately registered with the SEC; and

WHEREAS, it is beneficial to retain the assistance of appropriately registered experts in the field of municipal bond finance, with knowledge and experience in these matters, to assist in assuring compliance with CDAs and to stand ready to provide advice as needed with the issuance of municipal debt as Municipal Advisor of Record; and

WHEREAS, Phoenix Advisors provides such continuing disclosure services and is an independent registered municipal advisor under SEC regulations and has heretofore been appointed by the Bond Issuer to provide the same until the expiration of this Agreement, as defined in Section 3 herein; and

WHEREAS, the parties desire to set forth herein the terms and conditions under which Phoenix Advisors will provide such services to the Bond Issuer;

NOW, THEREFORE, the parties hereto, in consideration of mutual covenants herein contained and other good and valuable consideration, each intending to be legally bound, hereby agree to the terms of the Agreement;

BE IT FURTHER RESOLVED, the Mayor and Clerk are hereby authorized to execute said Agreement on behalf of the Township of Cranbury.

Cranbury Township Resolution # R 01-22-032

A RESOLUTION AWARDING A PROFESSIONAL SERVICES AGREEMENT

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WHEREAS, the Township wishes to hire the following firm ("Professional") to provide professional services to the Township during the calendar year 2022 as follows:

a). Karen Baldino – Financial Consulting Services

WHEREAS, the costs for the services to be provided by the Professional is set forth in their respective proposal submitted to the Township, which is incorporated herein as if fully restated; and

WHEREAS, the Township has a need to acquire the foregoing services without a "Fair and Open Process" as defined by P.L. 2004, c. 19, the "Local Unit Pay-to-Play Law"; and

WHEREAS, the Professional has completed and filed with the Township Campaign Contributions Affidavits as required by N.J.S.A. 19:44A-20.2 *et seq.* certifying that they have not made any prohibited contributions to a candidate's committee or municipal committee representing the elected officials of the Township of Cranbury, along with Certifications Regarding Political Contributions as required by N.J.S.A. 19:44A-20.26; and

WHEREAS, the Local Public Contracts Law, N.J.S.A. 40A:11-1 *et seq.* authorizes the award of this contract without public bidding on the basis that this is a professional services agreement; and

WHEREAS, the Cranbury Township Chief Financial Officer has certified that sufficient funds are available for this purpose and that the value of said Agreement will not exceed \$21,000.00;

NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Cranbury, in Middlesex County, New Jersey, as follows:

5. The Township of Cranbury hereby approves the following firm to provide professional services to the Township during the calendar year 2022:

a). Karen Baldino – Financial Consulting Services

2. The Mayor and Clerk are hereby authorized and directed to enter into a Professional Services Agreement with the aforementioned Professionals pursuant to the provisions of the New Jersey Local Public Contracts Law, N.J.S.A. 40A:11-1 *et seq.* This contract is being awarded without competitive bidding as a Professional Services Agreement under the provisions of the aforementioned law because a service will be rendered or performed by a person or persons by law to practice a recognized profession and whose practice is regulated by law.

3. A copy of this Resolution, the pay-to-play forms, and the executed Agreement and insurance certificate shall be placed on file in the Office of the Township Clerk.

4. A brief notice of this action shall be published in a newspaper of general circulation in the Township of Cranbury within ten (10) days of its passage.

Cranbury Township Resolution # R 01-22-033

A RESOLUTION AWARDING A PROFESSIONAL SERVICES AGREEMENT

WHEREAS, the Township wishes to hire the following firm ("Professional") to provide professional services to the Township during the calendar year 2022 as follows:

a). Clarke Caton Hintz – COAH Consulting Services

WHEREAS, the costs for the services to be provided by the Professional is set forth in their respective proposal submitted to the Township, which is incorporated herein as if fully restated; and

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WHEREAS, the Township has a need to acquire the foregoing services without a "Fair and Open Process" as defined by P.L. 2004, c. 19, the "Local Unit Pay-to-Play Law"; and

WHEREAS, the Professional has completed and filed with the Township Campaign Contributions Affidavits as required by N.J.S.A. 19:44A-20.2 *et seq.* certifying that they have not made any prohibited contributions to a candidate's committee or municipal committee representing the elected officials of the Township of Cranbury, along with Certifications Regarding Political Contributions as required by N.J.S.A. 19:44A-20.26; and

WHEREAS, the Local Public Contracts Law, N.J.S.A. 40A:11-1 *et. seq.* authorizes the award of this contract without public bidding on the basis that this is a professional services agreement; and

WHEREAS, the Cranbury Township Chief Financial Officer has certified that sufficient funds are available for this purpose and that the value of said Agreement will exceed \$5,000.00;

NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Cranbury, in Middlesex County, New Jersey, as follows:

6. The Township of Cranbury hereby approves the following firm to provide professional services to the Township during the calendar year 2022:

a). Clarke Caton Hintz - COAH Consulting Services

2. The Mayor and Clerk are hereby authorized and directed to enter into a Professional Services Agreement with the aforementioned Professionals pursuant to the provisions of the New Jersey Local Public Contracts Law, N.J.S.A. 40A:11-1 *et seq.* This contract is being awarded without competitive bidding as a Professional Services Agreement under the provisions of the aforementioned law because a service will be rendered or performed by a person or persons by law to practice a recognized profession and whose practice is regulated by law.

3. A copy of this Resolution, the pay-to-play forms, and the executed Agreement and insurance certificate shall be placed on file in the Office of the Township Clerk.

4. A brief notice of this action shall be published in a newspaper of general circulation in the Township of Cranbury within ten (10) days of its passage.

Cranbury Township Resolution # R 01-22-034

A RESOLUTION AWARDING A PROFESSIONAL SERVICES AGREEMENT

WHEREAS, the Township wishes to hire the following firm ("Professionals") to provide professional services to the Township during the calendar year 2022 as follows:

a). McManimon, Scotland & Baumann, LLC – Bond Counsel Services

WHEREAS, the costs for the services to be provided by the Professional is set forth in their respective proposal submitted to the Township, which is incorporated herein as if fully restated; and

WHEREAS, the Township has a need to acquire the foregoing services without a "Fair and Open Process" as defined by P.L. 2004, c. 19, the "Local Unit Pay-to-Play Law"; and

WHEREAS, the Professional has completed and filed with the Township Campaign Contributions Affidavits as required by N.J.S.A. 19:44A-20.2 *et seq.* certifying that they have not made any prohibited contributions to a candidate's committee or municipal committee representing the elected officials of the Township of Cranbury, along with Certifications Regarding Political Contributions as required by N.J.S.A. 19:44A-20.26; and

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WHEREAS, the Local Public Contracts Law, N.J.S.A. 40A:11-1 *et. seq.* authorizes the award of this contract without public bidding on the basis that this is a professional services agreement; and

WHEREAS, the Cranbury Township Chief Financial Officer has certified that sufficient funds are available for this purpose and that funds will be available by virtue of Capital Ordinances;

NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Cranbury, in Middlesex County, New Jersey, as follows:

7. The Township of Cranbury hereby approves the following firm to provide professional services to the Township during the calendar year 2022:

a). McManimon, Scotland & Baumann, LLC – Bond Counsel Services

2. The Mayor and Clerk are hereby authorized and directed to enter into a Professional Services Agreement with the aforementioned Professionals pursuant to the provisions of the New Jersey Local Public Contracts Law, N.J.S.A. 40A:11-1 *et seq.* This contract is being awarded without competitive bidding as a Professional Services Agreement under the provisions of the aforementioned law because a service will be rendered or performed by a person or persons by law to practice a recognized profession and whose practice is regulated by law.

3. A copy of this Resolution, the pay-to-play forms, and the executed Agreement and insurance certificate shall be placed on file in the Office of the Township Clerk.

4. A brief notice of this action shall be published in a newspaper of general circulation in the Township of Cranbury within ten (10) days of its passage.

Cranbury Township Resolution # R 01-22-035

A RESOLUTION AWARDING AN INDIVIDUAL PROFESSIONAL SERVICES AGREEMENT

WHEREAS, the Township wishes to hire the following individual (“Professional”) to provide professional services to the Township during the calendar year 2022 as follows:

a). James Esposito of Inglesino, Weber, Wyciskala & Taylor LLC - Tax Appeal Legal Services

WHEREAS, the costs for the service to be provided by the Professional is set forth in his respective proposal submitted to the Township, which is incorporated herein as if fully restated; and

WHEREAS, the Township has a need to acquire the foregoing services without a “Fair and Open Process” as defined by P.L. 2004, c. 19, the “Local Unit Pay-to-Play Law”; and

WHEREAS, the Professional has completed and filed with the Township Campaign Contributions Affidavits as required by N.J.S.A. 19:44A-20.2 *et seq.* certifying that he has not made any prohibited contributions to a candidate’s committee or municipal committee representing the elected officials of the Township of Cranbury, along with Certifications Regarding Political Contributions as required by N.J.S.A. 19:44A-20.26; and

WHEREAS, the Local Public Contracts Law, N.J.S.A. 40A:11-1 *et. seq.* authorizes the award of this contract without public bidding on the basis that it is a professional services agreement; and

WHEREAS, the Cranbury Township Chief Financial Officer has certified that sufficient funds are available for this purpose and that the value of said Agreement will not exceed \$20,000.00;

NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Cranbury, in Middlesex County, New Jersey, as follows:

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8. The Township of Cranbury hereby approves the following individual to provide a professional service to the Township during the calendar year 2022:

a). James Esposito of Inglesino, Weber, Wyciskala & Taylor LLC - Tax Appeal Legal Services

2. The Mayor and Clerk are hereby authorized and directed to enter into a Professional Services Agreement with the aforementioned Professional pursuant to the provisions of the New Jersey Local Public Contracts Law, N.J.S.A. 40A:11-1 *et seq.* This contract is being awarded without competitive bidding as a Professional Services Agreement under the provisions of the aforementioned law because a service will be rendered or performed by a person or persons by law to practice a recognized profession and whose practice is regulated by law.

3. A copy of this Resolution, the pay-to-play forms, and the executed Agreement and insurance certificate shall be placed on file in the Office of the Township Clerk.

4. A brief notice of this action shall be published in a newspaper of general circulation in the Township of Cranbury within ten (10) days of its passage.

Non-Consent Agenda Item:

Mayor Rogers asked for a motion to approve the following resolution(s). On a motion by Mr. Ferrante, seconded by Mrs. El-Badawi the following Consent Agenda Resolution(s) were adopted unanimously by the following vote:

Ayes: (El-Badawi
(Ferrante
(Scott
(Spann
(Rogers

Abstain: (None
Absent: (None
Nays: (None

Cranbury Township Resolution # R 01-22-023

**In Recognition of Service for
Raymond V. Wetzel, Detective**

WHEREAS, Raymond V. Wetzel, served as a Police Officer for the Boro of Belmar & then the Boro of Helmetta before joining the Cranbury Township Police Department; and

WHEREAS, Raymond was appointed to the position of Patrol Officer for the Township of Cranbury on January 10, 1999; and

WHEREAS, Raymond was assigned to the Detective Bureau within the Police Department, making the rank of Detective in 2010; and

WHEREAS, during his career with Cranbury Township, Raymond became involved in the community as well as the Police Department's Union; having been elected as the Vice President and President of Cranbury Fraternal Order of Police Lodge 68; and

WHEREAS, Raymond was detailed for an extended period of time and assigned to the Middlesex County Prosecutor's Office Narcotics Taskforce; and

WHEREAS, Raymond is well respected by his fellow police officers, peers, Township Committee members past and present, and above all else this community; and

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WHEREAS, throughout his many years with Cranbury Township, Raymond has demonstrated professionalism, integrity and courage, embodying the same; and

WHEREAS, Raymond has decided it is now time, after twenty-five (25) dedicated years of service, (23) of which were served to the residents of the Township of Cranbury, to move on to the next phase of his life and retire as a Detective;

NOW THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Cranbury that it hereby thanks Raymond V. Wetzel for his many years of service and for making the Township of Cranbury an even better place to live; and

BE IT FURTHER RESOLVED, a duly authenticated copy of this resolution be presented to Raymond V. Wetzel with best wishes and congratulations on a commendable career in law enforcement!

The Township Committee each thanked Det. Wetzel for his service to the township and wished him well on his retirement. Chief Owens and Debra Rubin added their personal thanks to Det. Wetzel. Upon completion of all other comments, Det. Wetzel expressed his gratitude to the township and the Chief of Police for the many years he worked for Cranbury Township.

Work Session – Discussion of Cedar Brook and Petty Road with Township Engineer: Mr. Decker was present to discuss his assessment and recommendations on the Petty Road bridge. Mayor Rogers shared slides showing the section of the township being discussed. He reported all waterways assessed discussed were found to be located on private property. He added the township would need permission from the property owner to perform any maintenance and is under the jurisdiction of the NJDEP. He presented the use of “Bridge Out – Road Closed” signs for the public to adhere to. The Township Committee discussed alerting the schools transportation department when the road is closed due to flooding and when it is reopened so they may plan the bus route accordingly. Mr. Decker mentioned additional costly options that could be discussed in the future to see if they are even feasible in remediating the flooding.

Public Comment

Mayor Rogers then opened the meeting to general public comment.

- David Zimet – Mr. Zimet thanked the attention being given to Petty Road. He agreed with the assessment given. He agreed it performs like a lake that rises and falls. He agrees to manage the road closure with communication to the school and bus drivers. He suggested training and sign management on the water level.
- Raj Lakhanpal – Mr. Lakhanpal thanked the committee for their work. He stated the bridge is acceptable but the road itself is an issue. He asked for repair to the road as it is an ongoing problem in the area.
- Denise McQueeney – Ms. McQueeney requested an update on Cranbury Commons, Cranbury Circle and questioned more affordable housing in the township.
- Desiree Chen – Mrs. Chen agreed with Mr. Zimet and requested road signs to be placed on both sides of bridge vs at the end of the road as it stops the buses. Parents are unaware when the bridge is flooded and road is closed. She requested communication with the Board of Education and the buses that they may pass to pick up students. She reported on the frequency of the floods.
- Marian Boussard – Thanked all for the open public forum for the residents. Thanked Chief Owens for highlighting traffic issues of Station Road and the difficult situations in the area. She asked if the township can use the funds from the infrastructure bill to complete Liberty way. She added the need for neighboring communities to work together and plan for the future.

Mayor Rogers closed the public comment portion at 9:33 p.m.

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Action Items:

- EDAC to attend upcoming meeting on March 14th.
- Mr. Ferrante to present “De-Mystifying Local Government” at meeting on February 27th
- Municipal Alliance Goals and Accomplishments to be scheduled (Mayor Rogers to schedule)
- Parks Commission and Accomplishments to be scheduled (Mayor Rogers to schedule)
- Maintain a list of infrastructure (Mayor Rogers) & revisit in July
- Communication with schools about signs on Petty Rd (Traffic Subcommittee) Date TBD
- Art competition – photos – Mr. Ferrante and Mayor Rogers

Adjourn

Mayor Rogers requested a motion to adjourn. On motion by Mr. Ferrante, seconded by Mr. Scott and unanimously carried, the meeting adjourned at 9:38 p.m.

Debra A. Rubin, RMC
Municipal Clerk