

TOWNSHIP COMMITTEE REGULAR MEETING
November 22, 2021

The Township Committee Regular Meeting of the Township of Cranbury commenced at 7:02 p.m. by remote access videoconferencing in response to COVID-19 and the updated Open Public Meeting Act guidelines. Answering present to roll call were Township Committee members: Barbara Rogers, Matthew Scott, Evelyn Spann, Jay Taylor and Mayor Michael Ferrante. Also present were Denise Marabello, Township Administrator/CFO; Michael Owens, Chief of Police; Scott Miccio, Township Attorney; and Debra Rubin, Municipal Clerk. Mayor Ferrante led in the salute to the flag, and Ms. Rubin read the following Open Public Meetings Act statement:

In accordance with Section 5 of the Open Public Meetings Act, it is hereby announced and shall be entered into the minutes of this meeting that adequate notice of this meeting has been provided:

Posted on the Bulletin Board of the Municipal Office at 23-A North Main Street, Cranbury, New Jersey and remains posted at that location.

Communicated to the Cranbury Press, Home News Tribune and Trenton Times on January 22, 2021.

Filed on January 22, 2021 at the Cranbury Municipal Office, 23-A North Main Street, Cranbury, New Jersey, posted on the Township's web site and remains on file for public inspection. Township website was previously updated with remote access information on April 24, 2020, and updated June 18, 2020.

Sent to those individuals who have requested personal notice.

Ms. Rubin read the following additional statement:

Cranbury Township

Statement on Public Comment during Remote Meeting

The public may electronically submit questions or comments to twpcclerk@cranbury-nj.com or in written letter form via mail to Cranbury Township Town Hall no later than 4:00 p.m. the day of the scheduled Committee Meeting. Name, address and phone or email must be included. Timely submitted questions or public comment shall be read aloud and addressed during the public meeting. Duplicate written comments may be summarized and noted for the record in a consistent manner.

To eliminate background noise so that all meeting participants may hear, please mute your microphone and remain in listening mode only. The Clerk will place all remote attendees on this platform on mute as well and will manage the order of the remote participant's comments. During public comment period(s), the Clerk will make an announcement that any remote participant seeking to comment must signify their intent by using the "raise hand" feature on Zoom. The Clerk will then unmute each participant individually when it is their designated time to speak. If you do not have a question or comment, please keep your microphone muted. Please unmute yourself only at the direction of the Clerk. All remote users must state their name and address at the beginning of his/her public comment.

Should a member of the public using the Zoom platform become disruptive, that individual will be kept on mute and receive a warning that continued disruption may result in their being prevented from speaking or removed from the meeting entirely. If time permits, the disruptive individual shall be allowed to speak after all other members of the public have been given the opportunity to speak.

The Township Committee will facilitate a dialogue with all commenters to the extent permitted by Zoom technology.

Approval of Minutes: Mayor Ferrante asked if any members of the Township Committee would like to address changes or amendments to the following minutes. Hearing none, Mayor Ferrante asked for a motion to adopt the following minutes together:

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--Township Committee Closed Session Meeting Minutes of November 8, 2021 and Township Committee Regular Meeting Minutes of November 8, 2021;

On a motion by Dr. Rogers, seconded by Mr. Scott, along with the following roll call vote of the members of the Township Committee;

Ayes: (Rogers
(Scott
(Spann
(Taylor
(Ferrante

Abstain: (None
Absent: (None

Nays: (None

the Township Committee Closed Session Meeting Minutes of November 8, 2021 and Township Committee Regular Meeting Minutes of November 8, 2021 were both adopted.

**Reports and Communications
Members of Committee**

- Dr. Rogers – Dr. Rogers reported on her attendance at the Municipal Alliance meeting. She also reported on her involvement in organizing a group of Princeton High School students from the World Wildlife Fund club where they cleared trails, posted trail markers and trash pickup at the Reinhardt Preserve.
- Mr. Scott – Mr. Scott reported the members of EDAC requested their presentation be placed on the agenda in 2022. The Zoning Officer, Mr. Scott and members of the EDAC plan to meet to discuss requirements of incoming businesses.
- Mrs. Spann – Mrs. Spann reported on her attendance at the following three (3) meetings; Environmental Commission, Historic Preservation Commission and Zoning Commission. The Zoning Commission discussed the sign ordinance, the Hamlet, farmland preservation which included discussion on solar panels and alternative energy sources at the State level. Mrs. Spann reported from the audio recording of the previous Planning Board meeting regarding the Hamlet and a public compliment for Robin Tillou, Land Use Secretary.
- Mr. Taylor – Mr. Taylor had no reports. He questioned Mrs. Spann on the findings of the Planning Board regarding the Hamlet and whether Monroe adopted a similar ordinance and whether residents had been notified.

Mayor

Mayor Ferrante – The following items were covered under the Mayor's Updates and Upcoming Events;

- Board of Education Election results of winners below:
 - Dominique Jones
 - Katherine Lara (write-in)
 - Emma Bossard (write-in)
- November Wellness Event - Nutrition
- Lake Project:
 - November 22: dredging begins this week
- Library – Pocket Library Opened to Public
- Library Project:
 - Parking Lot Work

Upcoming Events:

Dec 5 @ 5 pm: Tree / Menorah lighting / flag ceremony

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Dec 12: Lions Club Pancake Breakfast
Dec 14: School Bond Referendum
Dec 18/19: Santa Gift Drop-Offs
Jan 3: TC Re-organization Meeting **6:00 p.m.**
2022: Cranbury's 325th Anniversary

Department Head –

- Chief Michael Owens, Police Department, provided his monthly report for October 2021.

Follow-up Items

- J. Manley/M. Fischer – War Memorial Inclusion – Mr. Taylor coordinating with the Parks Commission.
- EDAC – Schedule meeting to be placed on the agenda – Mr. Scott to propose date.
- Stormwater Management – Closed drain, Cedar Brook and additional issues from previous meetings – Mr. Decker to provide information by the end of November.
- 2022 Committee Liaisons – check with Chairs for 2022 roles – All Township Committee Members
- 325th Anniversary Cranbury – activities and scheduling from all boards/commissions - All Township Committee Members

Agenda Additions/Changes – None

Boards and Commissions – Vacancies: Mayor Ferrante announced vacancies on both Municipal Alliance and Parks Commission.

Ordinances –

First Reading –

Ms. Rubin read the following ordinance by title only.

Mr. Scott made a motion to introduce the following ordinance. Dr. Rogers seconded the motion. On a roll call vote, the ordinance passed for introduction. Second reading will be held on December 13, 2021.

Ayes: (Rogers
 (Scott
 (Spann
 (Taylor
 (Ferrante

Abstain: (None
Absent: (None
Nays: (None

**TOWNSHIP OF CRANBURY
MIDDLESEX COUNTY, NEW JERSEY**

ORDINANCE NO. 11-21-13

ORDINANCE OF THE TOWNSHIP OF CRANBURY AMENDING SECTIONS 130-39 THROUGH 130-43 OF THE CODE OF THE TOWNSHIP OF CRANBURY REGARDING SIDEWALK SNOW REMOVAL

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WHEREAS, the Township Committee of the Township of Cranbury, in Middlesex County, New Jersey, wishes to amend the Township's existing snow removal requirements in order to provide continuous, safe walking paths throughout the Township; and

WHEREAS, the Township Committee wants to ensure that an enforcement mechanism is in place to ensure that the Township may adequately address dangerous conditions resulting from winter weather events in a timely fashion;

NOW THEREFORE, BE IT ORDAINED, by the Township Committee of the Township of Cranbury, in Middlesex County, New Jersey, as follows:

Section 1.

General Legislation, Chapter 130, Sections 130-39 through 130-43 of the Cranbury Township Code shall be amended as follows (deletions are struck through, and additions are underlined):

§ 130-39 Snow and ice removal or treatment required.

The owner, occupant or tenant of any land abutting or bordering any streets in the Township shall remove all snow and ice from the sidewalks abutting such streets within 48 hours after the end of a winter weather event ~~the snowfall or the formation of ice thereon~~. In the event of ice formation such that removal is impractical, the owner, occupant or tenant shall apply ~~sand, sawdust, ashes, salt or other harmless substance~~ de-icing material to the portion not removed and shall, as soon as possible thereafter, remove the remainder.

§ 130-40 Depositing snow or ice upon streets and sidewalks prohibited.

No person, owner, tenant or occupant of any premises abutting or bordering on any street or sidewalk shall throw, place or deposit any snow or ice on, into or upon any street or sidewalk in the Township.

§ 130-41 Notice of failure to comply.

A. Notice. Whenever an owner, occupant or tenant of such property ~~shall fail~~ to comply with the terms of this article, a written notice shall be given to the owner and occupant or tenant, directing said owner, occupant or tenant to remove such snow or ice within 24 hours of the issuance of the notice.

B. Contents of notice; service. The notice shall contain ~~a description of the property sufficient to identify it, but need not contain a legal description~~ the address and tax lot of the property in violation. Notice may be given by ~~leaving a copy of the notice at the property~~ certified mail.

§ 130-42 Enforcement.

A. The provisions of this article shall be enforced by any duly authorized agent or employee of the Township of Cranbury.

B. Any owner, occupant or tenant who fails to comply with Section 130-39 and Section 130-40 shall be provided with two warnings, and, thereafter, shall be fined \$125 per day, not to exceed \$1,250 per winter weather event.

§ 130-43 Suspension of provisions.

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The Township Administrator and/or the Chief of Police may suspend this article for a period of time.

Section 2. Repealer. All ordinances and resolutions or parts thereof inconsistent with this ordinance are hereby repealed.

Section 3. Severability. If any part, section, subsection, paragraph, subparagraph, sentence, phrase, clause, term, or word of this ordinance is declared or held invalid or unconstitutional by the valid judgment or decree of any court of competent jurisdiction, such part, section, subsection, paragraph, subparagraph, sentence, phrase, clause, term, or word shall be deemed a separate, distinct, and independent provision, and such declaration or holding shall not affect the validity or constitutionality of any other part, section, subsection, paragraph, subparagraph, sentence, phrase, clause, term, or word of this ordinance, and this ordinance is declared severable.

Section 4. Effective Date. This ordinance shall take effect immediately.

Ms. Rubin read the following ordinance by title only.

Mrs. Spann made a motion to introduce the following ordinance. Mr. Scott seconded the motion. On a roll call vote, the ordinance passed for introduction. Second reading will be held on December 13, 2021.

Ayes: (Rogers
(Scott
(Spann
(Taylor
(Ferrante

Abstain: (None
Absent: (None
Nays: (None

**TOWNSHIP OF CRANBURY
MIDDLESEX COUNTY, NEW JERSEY**

ORDINANCE NO. 11-21-14

**ORDINANCE OF THE TOWNSHIP OF CRANBURY CODIFYING THE CRANBURY VILLAGE
HISTORIC DISTRICT AND THE CRANBURY STATION HAMLET HISTORIC DISTRICT IN THE CODE
OF THE TOWNSHIP OF CRANBURY AND CREATION NEW SECTION 150-117 IN THE CODE OF
THE TOWNSHIP OF CRANBURY**

WHEREAS, on July 20, 2021, the Cranbury Township Historic Preservation Commission (HPC) held a public hearing to approve the designation of the Cranbury Station Hamlet Historic District and to make modifications to the boundaries of the existing Cranbury Village Historic District; and

WHEREAS, the proposal passed unanimously with no additional public comments; and

WHEREAS, the proposed designation works directly toward the 2019 Cranbury Township Master Plan Reexamination Report objectives, specifically Objective 2 under Historic Preservation, which states:

Consider adding Cranbury Station Hamlet as an Historic District and subject to review by HPC. At the community meeting in April 2019, a contingent of residents of the hamlet and those in the surrounding area, indicated that the hamlet area was indeed historic.

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As a means to protect and preserve this historic resource, the Township should work with the HPC to determine whether the hamlet should be designated as an historic district similar to the downtown historic district in Cranbury.

WHEREAS, the HPC, and the Township Committee, recognize the historic value of the Camden Amboy rail line and station which are adjacent to the approximately 100-year-old homes on Halsey Reed Road, and have played an important role in Cranbury's vitality; and

WHEREAS, the houses identified in the report, entitled "Amendment to the Historic Preservation Element of the Master Plan for Cranbury Township: Designation of Cranbury Station Hamlet Historic District and Modifications to the Existing Cranbury Village Historic District" have been documented as associated with events that have made a significant contribution to the broad patterns of the Township's history and embody the distinctive characteristics of a type, period, or method of construction; and

WHEREAS, the Cranbury Station Historic District shall be comprised of four homes located on the west side of Halsey Reed Road South of its junction with Station Road (Route 615), and four homes are more specifically identified as:

Block 13, Lot 2 – 96 and 96A Halsey Reed Road
Block 13, Lots 3 and 4 – 92 Halsey Reed Road
Block 13, Lot 5 – 90 Halsey Reed Road
Block 13, Lot 7 – 88 Halsey Reed Road

WHEREAS, the following modifications shall be made to the Cranbury Village Historic District:

1. Designate the following entire tax lots of parcels currently partially in the historic district as contributing historic resources to the Cranbury Village Historic District:

- Block 23, Lot 36 – 1 Prospect Street
- Block 23, Lot 35 – 5 Prospect Street
- Block 23, Lot 63.011 – 23 North Main Street
- Block 33, Lot 68 – Brainerd Lake

2. Designate the following entire tax lots of parcels currently partially in the historic district as non-contributing historic resources:

- Block 18, Lot 13 – 12 A, B, and C Station Road
- Block 18, Lot 36.01 – 22 Station Road

3. Remove from the Cranbury Historic District portions of the following tax lots currently partially in the District:

- Block 33, Lot 64 – A portion of 38A Maplewood Avenue which is the driveway to Village Park
- Block 23, Lot 95 – A portion of 24 Wynnewood Drive which is a portion of the Cranbury Brook Preserve

4. Remove from the Cranbury Historic District portions of Bennett Place no part of Block 33, Lot 13.05.

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WHEREAS, Section 93-3(C)(10) of the Code of the Township of Cranbury states: "After Planning Board review and adoption of a revised historic preservation element of the Cranbury Township Master Plan that includes the historic sites and districts, the Commission shall submit the list of proposed historic sites and districts and a map to the Township Committee for adoption to amend the Land Development Ordinance. In the event that the Planning Board does not recommend inclusion of the sites or districts in the historic preservation element, the Commission may nevertheless request that the Township Committee consider designation pursuant to N.J.S.A. 40:55D-65.1"; and

WHEREAS, the Township Committee of the Township of Cranbury now seeks to codify the designations of both the Cranbury Village Historic District and the Cranbury Station Hamlet Historic District; and

WHEREAS, the location of the Cranbury Village Historic District is indicated on the map attached hereto as Exhibit A; and

WHEREAS, the location of the Cranbury Station Hamlet Historic District is indicated on the map attached hereto as Exhibit B.

NOW THEREFORE, BE IT ORDAINED, by the Township Committee of the Township of Cranbury, in Middlesex County, New Jersey, as follows:

Section 1. Article XI, entitled "Historic Districts," and Section 150-117, entitled "Historic Districts Designated" shall be added to the Township Code of the Township of Cranbury as follows:

Article XI Historic Districts

§ 150-117 Historic Districts Designated

A. The "Cranbury Village Historic District" shall be designated as an historic district within the Township of Cranbury. The Cranbury Village Historic District shall consist of those properties, or parts thereof, designated on the plan entitled "Proposed Amendment to the Cranbury Village Historic District and Buffer" and as is fully described in the "2021 Amendment to the Historic Preservation Element of the Master Plan for Cranbury Township."

B. The "Cranbury Station Hamlet Historic District" shall be designated as an historic district within the Township of Cranbury. The Cranbury Station Hamlet Historic District shall consist of those properties, or parts thereof, designated on the plan entitled "Cranbury Station Hamlet Historic District Location Map" and as is fully described in the 2021 Amendment to the Historic Preservation Element of the Master Plan for Cranbury Township."

Section 2. Repealer. All ordinances and resolutions or parts thereof inconsistent with this ordinance are hereby repealed.

Section 3. Severability. If any part, section, subsection, paragraph, subparagraph, sentence, phrase, clause, term, or word of this ordinance is declared or held invalid or unconstitutional by the valid judgment or decree of any court of competent jurisdiction, such part, section, subsection, paragraph, subparagraph, sentence, phrase, clause, term, or word shall be deemed a separate, distinct, and independent provision, and such declaration or holding shall not affect the validity or constitutionality of any other part, section, subsection, paragraph, subparagraph, sentence, phrase, clause, term, or word of this ordinance, and this ordinance is declared severable.

Section 4. Effective Date. This ordinance shall take effect twenty days after its final passage and following filing with the Middlesex County Planning Board.

Second Reading – None

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Resolutions – Consent

Mayor Ferrante asked the Township Committee if there were any questions or comments on the Consent Agenda items. Hearing none, Mayor Ferrante asked for a motion to approve the Consent Agenda resolution(s). On a motion by Dr. Rogers, seconded by Mr. Taylor the following Consent Agenda Resolution(s) were adopted unanimously by the following vote:

Ayes: (Rogers
(Scott
(Spann
(Taylor
(Ferrante

Abstain: (None
Absent: (None
Nays: (None

CRANBURY TOWNSHIP RESOLUTION #R 11-21-128

NOW, THEREFORE, BE IT RESOLVED, by the Township of Cranbury that all bills and claims as audited and found to be correct be paid;

Cranbury Township Resolution # R 11-21-129

A Resolution of the Township of Cranbury Ratifying a Contract with Cranbury Township Police Benevolent Association #405 and Approving the Salaries, Wages and Benefits Contained Therein

WHEREAS, a certain Collective Bargaining Agreement between the Township of Cranbury and the Cranbury Township Police Benevolent Association #405, dated November 22, 2021, is hereby ratified, confirmed and approved. The salaries, wages and fringe benefits and other benefits contained in said Contract are hereby adopted for the Police Department of the Township of Cranbury, effective January 1, 2022; and

WHEREAS, a copy of said Contract is available for public inspection at the Office of the Municipal Clerk, 23-A North Main Street, Cranbury, New Jersey, during normal business hours; and

WHEREAS, a duly authenticated copy of this Resolution shall be provided to the Cranbury Township Police Benevolent Association #405.

CRANBURY TOWNSHIP RESOLUTION # R 11-21-130

**A RESOLUTION AWARDING BID TO GEORGE'S GARAGE & TOWING, INC.
FOR CRANBURY TOWNSHIP POLICE AND MUNICIPAL VEHICLE MAINTENANCE**

WHEREAS, pursuant to a duly advertised notice to bidders, one bid was received on November 4, 2021, for Cranbury Township Police & Municipal Vehicle Maintenance; and

WHEREAS, the Township wishes to enter into an agreement with George's Garage & Towing Inc. Cranbury, NJ and

WHEREAS, George's Garage & Towing, Inc., has offered to provide these services to the Township in the maximum amount of \$125,000.00 for 2021 and \$125,000.00 for 2022 and \$125,000.00 for 2023

WHEREAS, the Township desires to award the contract to George's Garage & Towing, Inc., and

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WHEREAS, the Chief Financial Officer has certified that there are sufficient funds available for this contract;

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Cranbury as follows:

1. Contract for police and municipal vehicle maintenance be awarded to George's Garage & Towing, Inc., Cranbury, New Jersey.
2. The Mayor and Clerk are hereby authorized and directed to execute an agreement with George's Garage & Towing, Inc. consistent herewith.

CRANBURY TOWNSHIP RESOLUTION # R 11-21-131

**Resolution Accepting Award SFY21 Body-Worn Camera Grant Program
In the Amount of \$50,950.00 from the State of New Jersey**

WHEREAS, the Township of Cranbury accepts the award of SFY21 Body Worn Camera Grant program in the amount of \$50,950.00;

WHEREAS, the Township Committee wishes to accept the amount provided in the Award # 21-BWC-109;

WHEREAS, the State funds will be charged to State Account No. BFY21-100-066-1020-495;

WHEREAS, the Township has no matching funds to be included; and

WHEREAS, the award period begins January 1, 2022 and expires December 31, 2025;

WHEREAS, the Township Committee is the governing body and therefore authorized to accept the Award on behalf of the Township of Cranbury; and

WHEREAS, the Township of Cranbury is accepting the grant monies to fund the use of Body Worn Cameras by the Cranbury Township Police Department;

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Cranbury that the township accept the award in the amount of \$50,950.00 from the State of New Jersey under Project Title "SFY21 Body-Worn Camera Grant Program", Grant #21 – BWC-109 for implementation of body worn cameras by the Cranbury Township Police Department.

Public Comment

Mayor Ferrante advised the following comments and general correspondence were submitted via email by the deadline to be addressed during public comment.

- Bill Gittings – Inquired on status of access to Park Place West.

Mayor Ferrante then opened the meeting to general public comment.

- Janice Mondoker – Thanked Mrs. Spann for her hard work and diligence on the Cranbury Station Hamlet.
- Kathie Morolda – Also thanked Mrs. Spann for her hard work and diligence on the Cranbury Station Hamlet.

Mayor Ferrante closed the public comment portion at 7:42 p.m.

Action Items:

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- EDAC – schedule presentation for January/February
- 2022 Roles – Township Committee liaisons to check with their respective boards regarding 2022 roles – Ms. Rubin has emailed all secretaries. Will continue to follow up prior to reorganizational meeting.
- Plans to have meetings in person with live feeds in January – Ms. Rubin and Ms. Marabello working with IT.

Adjourn

Mayor Ferrante requested a motion to adjourn. On motion by Mr. Taylor, seconded by Dr. Rogers and unanimously carried, the meeting adjourned at 7:43 p.m.

Debra A. Rubin, RMC
Municipal Clerk