

TOWNSHIP COMMITTEE REGULAR MEETING
August 9, 2021

The Township Committee Regular Meeting of the Township of Cranbury was held at 7:02 pm. by remote access videoconferencing in response to COVID-19 and the updated Open Public Meeting Act guidelines. Answering present to roll call were Township Committee members: Barbara Rogers, Matthew Scott, Evelyn Spann, Jay Taylor and Mayor Michael Ferrante. Also present were Denise Marabello, Township Administrator/CFO; and Debra Rubin, Municipal Clerk. Mayor Ferrante led in the salute to the flag, and Ms. Rubin read the following Open Public Meetings Act statement:

In accordance with Section 5 of the Open Public Meetings Act, it is hereby announced and shall be entered into the minutes of this meeting that adequate notice of this meeting has been provided:

Posted on the Bulletin Board of the Municipal Office at 23-A North Main Street, Cranbury, New Jersey and remains posted at that location.

Communicated to the Cranbury Press, Home News Tribune and Trenton Times on January 22, 2021.

Filed on January 22, 2021 at the Cranbury Municipal Office, 23-A North Main Street, Cranbury, New Jersey, posted on the Township's web site and remains on file for public inspection. Township website was previously updated with remote access information on April 24, 2020, and updated June 18, 2020.

Sent to those individuals who have requested personal notice.

Ms. Rubin read the following additional statement:

Cranbury Township

Statement on Public Comment during Remote Meeting

The public may electronically submit questions or comments to twpcclerk@cranbury-nj.com or in written letter form via mail to Cranbury Township Town Hall no later than 4:00 p.m. the day of the scheduled Committee Meeting. Name, address and phone or email must be included. Timely submitted questions or public comment shall be read aloud and addressed during the public meeting. Duplicate written comments may be summarized and noted for the record in a consistent manner.

To eliminate background noise so that all meeting participants may hear, please mute your microphone and remain in listening mode only. The Clerk will place all remote attendees on this platform on mute as well and will manage the order of the remote participant's comments. During public comment period(s), the Clerk will make an announcement that any remote participant seeking to comment must signify their intent by using the "raise hand" feature on Zoom. The Clerk will then unmute each participant individually when it is their designated time to speak. If you do not have a question or comment, please keep your microphone muted. Please unmute yourself only at the direction of the Clerk. All remote users must state their name and address at the beginning of his/her public comment.

Should a member of the public using the Zoom platform become disruptive, that individual will be kept on mute and receive a warning that continued disruption may result in their being prevented from speaking or removed from the meeting entirely. If time permits, the disruptive individual shall be allowed to speak after all other members of the public have been given the opportunity to speak.

The Township Committee will facilitate a dialogue with all commenters to the extent permitted by Zoom technology.

Approval of Minutes: Mayor Ferrante asked if any members of the Township Committee would like to address changes or amendments to the following minutes. Hearing none, Mayor Ferrante asked for a motion to adopt the following minutes as presented:

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--Township Committee Regular Meeting Minutes of July 26, 2021 and;

On a motion by Dr. Rogers, seconded by Mr. Scott, along with the following roll call vote of the members of the Township Committee;

Ayes: (Rogers
 (Scott
 (Spann
 (Taylor
 (Ferrante

Abstain: (None
Absent: (None

Nays: (None

the Township Committee Regular Meeting Minutes of July 26, 2021 were adopted.

**Reports and Communications
Members of Committee**

- Dr. Rogers – Dr. Rogers reported that National Night Out was successful and well attended. Dr. Rogers reported that the energy audit was submitted. She reported the bike plan has moved into the next phase as confirmed with the Middlesex County Department of Planning. Dr. Rogers is working with management of rental communities to disburse the tax bill insert to their residents. She followed up on the Spotted Lanternfly infestation in Village Park and noted that quotes to remediate will be requested in 2022.
- Mr. Scott – Mr. Scott thanked the members of EDAC for their work on the tax bill insert. Mr. Scott reported on the EDAC and Cranbury Business Association collaboration for Cranbury Day.
- Mrs. Spann – Mrs. Spann also reported National Night Out was a successful event where many residents attended and was also very well organized. She reported on her attendance at both the Development Review Committee (DRC) and Planning Board meetings. Mrs. Spann reported the Zoning Committee members are scheduled to meet on August 31st and plan to discuss the sign ordinance along with the Historic Preservation Commissions update on the historic hamlet and buffer.
- Mr. Taylor – Mr. Taylor reported the missing fountain head was replaced by the Department of Public Works. He reported on the potential commercial tenants in Cranbury Commons.

Mayor

- Mayor Ferrante – The following items were covered under the mayor’s updates;
 - Curb Project – Numbering – Mayor Ferrante reported the pilot program has been completed by resident Jack McAdam. He thanked Jack for his effort and reported the Shadow Oaks residents were very appreciative.
 - Mayor Ferrante reported a resident donated masks and hand sanitizer to the township. He will follow up with a personal thank you.
 - Library Project – Target date to be open for operation is June 2022
 - COVID-19 Vaccinations Update– 100% of Cranbury adults have one dose; 95% of Cranbury adults fully vaccinated)

Upcoming Events

- September 11 – Cranbury Day and Helene Cody 5K race – Township Committee members to participate with a table. Scheduling to be determined by Mayor Ferrante upon availability of members.
- October 16th - CEF Fall Festival
- 2022 – Cranbury’s 325th Anniversary

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Department Head –

Denise Marabello reported on her follow up with PSE&G regarding the use of the utility poles for the hanging of pole flags. PSE&G stated no American flags were permitted. The Cranbury Day flag must be temporary and each pole number must be submitted for their review and approval. The timeframe of use needs to be determined for review under the temporary status. Mayor Ferrante requested this be added to the planning for next year.

Follow-up Items

- Spotted Lantern Fly – Estimate was received and the action taken was funded from 2021 budget.
- August 23rd “Optional” Township Committee meeting – Discussion to cancel the upcoming meeting. Mr. Taylor made a motion to cancel the Township Committee meeting of August 23rd listed as “optional” on the annual calendar. Dr. Rogers seconded the motion. On a roll call vote, the vote passed unanimously.
- Response to Mr. John Affel inquiry at a previous meeting regarding completion of Liberty Way Drive. Mayor Ferrante stated the township committee advocates; however, they cannot fund the project solo.

Agenda Additions/Changes – None

Boards and Commissions – Vacancies: None

Ordinances –

First Reading – None

Second Reading –

– Ms. Rubin read the following ordinance by title only.

**TOWNSHIP OF CRANBURY
MIDDLESEX COUNTY, NEW JERSEY**

ORDINANCE NO. 07-21-11

ORDINANCE OF THE TOWNSHIP OF CRANBURY AMENDING THE SUMP PUMP DISCHARGE
REGULATIONS IN CHAPTER 132 OF THE CODE OF THE TOWNSHIP OF CRANBURY

Mayor Ferrante opened for township committee members comment on the ordinance only.

Dr. Rogers asked if residents currently have discharge going into areas that are not allowed. Ms. Marabello advised enforcement begins July 2022. Properties will need to be in compliance at time of sale or if the township receives a complaint. Ms. Spann added that the ordinance will align well with the upcoming Petty Road project as that road will be impacted by the ordinance. Mrs. Spann explained the latest revision added the “groundwater” where necessary. Mr. Scott requested clarification regarding how this will affect the property at time of sale. Ms. Marabello explained that the Fire Official and Code Enforcement will work together to ensure compliance as the Fire Official is notified at time of sale on every residence located within the township.

Mayor Ferrante opened for public comment on the ordinance only. Hearing none, the mayor closed the public comment on the ordinance.

Mr. Scott made a motion to adopt the ordinance. Mrs. Spann seconded the motion. On a roll call vote, the ordinance was adopted.

Ayes: (Rogers

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BE IT FURTHER RESOLVED that a copy of this Resolution, certified by the Township Clerk to be a true copy and forwarded to each of the following:

- (a) Van Cleef, Tom Decker
- (b) Township Chief Financial Officer
- (c) Chinmaya Mission

CRANBURY TOWNSHIP RESOLUTION #08-21-100

RESOLUTION OF THE TOWNSHIP OF CRANBURY, NJ

A RESOLUTION AUTHORIZING THE RELEASE OF ESCROW

WHEREAS, Chinmaya Mission has deposited planning escrow with Cranbury Township

WHEREAS, Chinmaya Mission has requested the release of the balance of said escrow in the amount of \$2,610.00

NOW, THEREFORE, BE IT RESOLVED that the Township Committee of the Township of Cranbury authorizes the release of the above escrow deposit.

BE IT FURTHER RESOLVED that a copy of this Resolution, certified by the Township Clerk to be a true copy and forwarded to each of the following:

- (a) Township Director of Finance
- (b) Chinmaya Mission

CRANBURY TOWNSHIP RESOLUTION # R 08-21-101

A RESOLUTION AUTHORIZING THE RELEASE OF ESCROW

WHEREAS, Chinmaya Mission has deposited engineering escrow with Cranbury Township

WHEREAS, Chinmaya Mission has requested the release of the balance of said escrow in the amount of \$6,559.64.

NOW, THEREFORE, BE IT RESOLVED that the Township Committee of the Township of Cranbury authorizes the release of the above escrow deposit.

BE IT FURTHER RESOLVED that a copy of this Resolution, certified by the Township Clerk to be a true copy and forwarded to each of the following:

- (a) Township Engineer
- (b) Township Director of Finance

CRANBURY TOWNSHIP RESOLUTION # R 8-21-102

RESOLUTION PROVIDING FOR THE INSERTION OF A SPECIAL ITEM OF REVENUE IN THE MUNICIPAL BUDGET OF THE TOWNSHIP OF CRANBURY PURSUANT TO N.J.S.A. 40A:4-87 (CHAPTER 159, P.L. 1948)

WHEREAS, N.J.S.A. 40A: 4-87 provides that the Director of the Division of Local Government Services may approve the insertion of any special item of revenue in the budget of any County or Municipality when such item shall have been made available by law and the amount thereof was not determined at the time of the adoption of the budget, and

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WHEREAS, said Director may also approve the insertion of an item of appropriation for equal amount,

Section 1

NOW, THEREFORE, BE IT RESOLVED that the Township Committee hereby requests the Director of the Division of Local Government Services to approve the insertion of an item of revenue in the budget of the year 2021 in the sum of \$29,680.00 which item is now available as a revenue from the County of Middlesex pursuant to the provision of statute, and

Section 2

BE IT FURTHER RESOLVED that a like sum of \$29,680.00 is hereby appropriated under the caption "CDBG 2020".

Section 3

BE IT FURTHER RESOLVED that a copy of the Resolution, certified by the Township Clerk to be a true copy forwarded to each of the following:

- (a) Director of the Division of Local Government Services
- (b) Township Chief Financial Officer

CRANBURY TOWNSHIP RESOLUTION # R 8-21-103

RESOLUTION PROVIDING FOR THE INSERTION OF A SPECIAL ITEM OF REVENUE IN THE MUNICIPAL BUDGET OF THE TOWNSHIP OF CRANBURY PURSUANT TO N.J.S.A. 40A:4-87 (CHAPTER 159, P.L. 1948)

WHEREAS, N.J.S.A. 40A: 4-87 provides that the Director of the Division of Local Government Services may approve the insertion of any special item of revenue in the budget of any County or Municipality when such item shall have been made available by law and the amount thereof was not determined at the time of the adoption of the budget, and

WHEREAS, said Director may also approve the insertion of an item of appropriation for equal amount,

Section 1

NOW, THEREFORE, BE IT RESOLVED that the Township Committee hereby requests the Director of the Division of Local Government Services to approve the insertion of an item of revenue in the budget of the year 2021 in the sum of \$212,843.50 which item is now available as a revenue from the federal government via the State of New Jersey pursuant to the provision of statute, and

Section 2

BE IT FURTHER RESOLVED that a like sum of \$212,843.50 is hereby appropriated under the caption "American Rescue Plan".

Section 3

BE IT FURTHER RESOLVED that a copy of the Resolution, certified by the Township Clerk to be a true copy forwarded to each of the following:

- (a) Director of the Division of Local Government Services

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(b) Township Chief Financial Officer

CRANBURY TOWNSHIP RESOLUTION # R 08-21-104

A RESOLUTION OPENING THE FISCHER PROPERTY, UPDIKE PROPERTY, FROSZTEGA PROPERTY, REINHARDT FOREST PRESERVE AND HAGERTY PRESERVE FOR DEER HUNTING DURING THE 2021 DEER HUNT SEASON AUTHORIZED BY THE STATE DIVISION OF FISH AND WILDLIFE

WHEREAS, the Township of Cranbury adopted Ordinance 06-19-10, which authorizes the Township Committee to establish deer hunting seasons; and

WHEREAS, hunting on private property is authorized under State law with the permission of landowners, but Cranbury has never authorized a deer hunt on municipal property; and

WHEREAS, the Committee finds that there is a compelling need to establish deer hunting season in 2021, in accordance with the seasons established by the Division of Fish and Wildlife in the Department of Environmental Protection; and

NOW, THEREFORE, BE IT RESOLVED, the governing body for the Township of Cranbury has determined the Fischer Property, Updike Property, Frosztega Property, Reinhardt Forest Preserve and Hagerty Preserve shall be open for deer hunting, pursuant to Ordinance # 06-19-10, as follows:

1. The deer hunting season shall be open in accordance with Regulation Set #8 promulgated by the New Jersey Division of Fish and Wildlife in the Department of Environmental Protections, attached to this resolution as though set out fully herein.
2. The application period shall begin August 2, 2021 and all applications must be post-marked and/or stamped 'received' by the Township no later than August 20, 2021.
3. For the 2021 hunting season established by this resolution, a maximum of 15 permits shall be issued - 4 for Fischer, 2 for Frosztega, 2 for Hagerty, 1 for Updike and 6 for Reinhardt. There shall be no application fee for the 2021 hunting season.
4. All hunting shall occur from mounted tree stands, which shall be constructed and removed at the sole cost of the permitted hunter.
5. The properties will be open only for bow seasons – Fall Bow, Permit Bow and Winter Bow. Hunters are required to harvest two antlerless deer before harvesting an antlered buck. There is no limit on antlerless deer. Across all three deer seasons, the maximum buck harvest is three, harvested in accordance with State law. The law allows one buck in each hunting season.

CRANBURY TOWNSHIP RESOLUTION # R 08-21-105

A RESOLUTION AUTHORIZING THE CANCELLATION OF GRANT BALANCES

WHEREAS, funds were awarded to the township for various grants; and

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WHEREAS, the time period for the grant has expired; and

WHEREAS, the amount awarded was more than the amount expended and reimbursed.

NOW THEREFORE BE IT RESOLVED, by the Township Committee of the Township of Cranbury that the outstanding balances in the grant receivable for the grants listed below be cancelled.

Environmental Services Program (ANJEC)
Natural Resources Conservation
NJDOT Beautify Historic District

Public Comment

Mayor Ferrante advised that no additional comments were submitted via email by the deadline to be addressed during public comment.

Mayor Ferrante then opened the meeting to general public comment.

Hearing no public comment, Mayor Ferrante closed the public comment portion at 7:42 p.m.

Action Items:

- Review deer ordinance and deer-related traffic incidents (July 2022)
- Sign-up sheet for Cranbury Day- Township Committee Table (M. Ferrante)

Adjourn

Mayor Ferrante requested a motion to adjourn. On motion by Mr. Taylor, seconded by Mrs. Spann and unanimously carried, the meeting adjourned at 7:48 p.m.

Debra A. Rubin, RMC
Municipal Clerk