

TOWNSHIP COMMITTEE REGULAR MEETING
July 26, 2021

The Township Committee Regular Meeting of the Township of Cranbury was held at 7:02 pm. by remote access videoconferencing in response to COVID-19 and the updated Open Public Meeting Act guidelines. Answering present to roll call were Township Committee members: Barbara Rogers, Evelyn Spann, Jay Taylor and Mayor Michael Ferrante. Matthew Scott was absent. Also present were Denise Marabello, Township Administrator/CFO; Chief Michael Owens, Chief of Police; and Debra Rubin, Municipal Clerk. Mayor Ferrante led in the salute to the flag, and Ms. Rubin read the following Open Public Meetings Act statement:

In accordance with Section 5 of the Open Public Meetings Act, it is hereby announced and shall be entered into the minutes of this meeting that adequate notice of this meeting has been provided:

Posted on the Bulletin Board of the Municipal Office at 23-A North Main Street, Cranbury, New Jersey and remains posted at that location.

Communicated to the Cranbury Press, Home News Tribune and Trenton Times on January 22, 2021.

Filed on January 22, 2021 at the Cranbury Municipal Office, 23-A North Main Street, Cranbury, New Jersey, posted on the Township's web site and remains on file for public inspection. Township website was previously updated with remote access information on April 24, 2020, and updated June 18, 2020.

Sent to those individuals who have requested personal notice.

Ms. Rubin read the following additional statement:

Cranbury Township

Statement on Public Comment during Remote Meeting

The public may electronically submit questions or comments to twpcclerk@cranbury-nj.com or in written letter form via mail to Cranbury Township Town Hall no later than 4:00 p.m. the day of the scheduled Committee Meeting. Name, address and phone or email must be included. Timely submitted questions or public comment shall be read aloud and addressed during the public meeting. Duplicate written comments may be summarized and noted for the record in a consistent manner.

To eliminate background noise so that all meeting participants may hear, please mute your microphone and remain in listening mode only. The Clerk will place all remote attendees on this platform on mute as well and will manage the order of the remote participant's comments. During public comment period(s), the Clerk will make an announcement that any remote participant seeking to comment must signify their intent by using the "raise hand" feature on Zoom. The Clerk will then unmute each participant individually when it is their designated time to speak. If you do not have a question or comment, please keep your microphone muted. Please unmute yourself only at the direction of the Clerk. All remote users must state their name and address at the beginning of his/her public comment.

Should a member of the public using the Zoom platform become disruptive, that individual will be kept on mute and receive a warning that continued disruption may result in their being prevented from speaking or removed from the meeting entirely. If time permits, the disruptive individual shall be allowed to speak after all other members of the public have been given the opportunity to speak.

The Township Committee will facilitate a dialogue with all commenters to the extent permitted by Zoom technology.

Approval of Minutes: Mayor Ferrante asked if any members of the Township Committee would like to address changes or amendments to the following minutes. Hearing none, Mayor Ferrante asked for a motion to adopt the following minutes as presented:

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--Township Committee Regular Meeting Minutes of July 12, 2021 and;

On a motion by Mrs. Spann, seconded by Mr. Taylor, along with the following roll call vote of the members of the Township Committee;

Ayes: (Rogers
(Spann
(Taylor
(Ferrante

Abstain: (None
Absent: (Scott

Nays: (None

the Township Committee Regular Meeting Minutes of July 12, 2021 were adopted.

**Reports and Communications
Members of Committee**

- Dr. Rogers – Dr. Rogers reported additional information was needed to complete the Municipal Energy Audit. She will complete and send in for review. Dr. Rogers worked with EDAC on tax bill insert.
Dr. Rogers expressed concern over the possible infestation of the spotted lantern fly in Village Park. She explained the various stages of growth for the spotted lantern fly and recommends the township committee approve funds to treat the infestation and ultimately to remove the affected trees. Mayor Ferrante and Mrs. Spann questioned the size of the area in need of treatment and what would be accomplished in the small timeframe available. Ms. Karen Callahan, BOE representative, stated they had contacted their landscaping company to assess and provide a quote for treatment. Mayor Ferrante asked for the cost and requested coordination with Cranbury School and the CHA.
- Mrs. Spann – Mrs. Spann asked Ms. Marabello for her input regarding the financial need for extermination of the spotted lantern fly. Ms. Marabello advised no decisions can be made until a quote is received. Once the quote is received the members will need to discuss further and make decision on approval. Mrs. Spann made a motion to approve funds for the research and extermination of the spotted lantern fly not to exceed \$5,000.00. Mr. Taylor seconded the motion. On a roll call vote of all members present, the motion passed unanimously. Anything exceeding the \$5,000.00 cost, will need to be reviewed and approved by all members. Mrs. Spann followed with her report on her attendance at the Historic Preservation Commission public hearing.
- Mr. Scott – None (absent)
- Mr. Taylor – Mr. Taylor reported that summer camp continues to run smoothly.

Mayor

- Mayor Ferrante – The following items were covered under the mayor's updates;
 - Scout Update – A large, active group of scouts visited Minnesota. Mayor Ferrante participated in the scout's trip.
 - Library Project – Target date to be open for operation is June 2022
 - Communications – August Tax Letter Inclusion
 - COVID-19 Vaccinations Update– 100% of Cranbury adults have one dose; 93% of Cranbury adults fully vaccinated)

Upcoming Events

- August 3rd – National Night Out - PBS
- September 11 – Cranbury Day and Helene Cody 5K race
- 2022 – Cranbury's 325th Anniversary

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Department Head –

Chief Owens gave the June monthly report for the Police Department which included; traffic statistics, motor vehicle stops and crashes, overtime, training and status of Detective Bureau investigations and follow up. He added that an upcoming targeted enforcement will focus on pedestrian crosswalks. He mentioned the annual National Night Out celebration is scheduled to be held in Village Park on August 3rd. Chief Owens added that he is very proud of his officers as the department has begun the implementation of the use of body cameras.

Follow-up Items

- American Flags – Ms. Marabello spoke with Helmetta Boro, and was advised the flags need to be replaced approximately every six (6) months due to wear and tear. Also, the utility company needs to approve any attachment to a utility pole. Ms. Marabello contacted PSE&G and was advised the flags would not be permitted on the poles. Mayor Ferrante asked that this continues to be followed up for next year's 325th celebration. Ms. Marabello will advise of any changes with decision from PSE&G.
- Mayor Ferrante thanked all for their content for the recent tax bill insert.
- Historic Preservation Commission note of upcoming public hearing completed by Mayor Ferrante.

Agenda Additions/Changes –

- Ms. Rubin announced the correction in numbering of ordinance on for introduction. It was corrected to Cranbury Township Ordinance No. 07-21-11 from 06-21-11.

Boards and Commissions – Vacancies:

Mayor Ferrante appointed Mohan Gawande to the Environmental Commission as 2nd alternate member with a term expiration of December 31, 2021 to the fill the current vacancy.

Ordinances –

First Reading –

– Ms. Rubin read the following ordinance by title only.

Mrs. Spann made a motion to introduce the following ordinance. Mr. Taylor seconded the motion. On a roll call vote, the ordinance passed for introduction. Second reading will be held on August 9th, 2021.

Ayes: (Rogers
(Spann
(Taylor
(Ferrante

Abstain: (None

Absent: (Scott
Nays: (None

TOWNSHIP OF CRANBURY
MIDDLESEX COUNTY, NEW JERSEY

ORDINANCE NO. 07-21-11

ORDINANCE OF THE TOWNSHIP OF CRANBURY AMENDING THE SUMP PUMP DISCHARGE
REGULATIONS IN CHAPTER 132 OF THE CODE OF THE TOWNSHIP OF CRANBURY

Second Reading – None

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Resolutions – Consent

Mayor Ferrante asked the Township Committee if there were any questions or comments on the Consent Agenda items. Hearing none, Mayor Ferrante asked for a motion to approve the Consent Agenda resolution(s). On a motion by Mr. Taylor, seconded by Mrs. Spann the following Consent Resolution(s) were adopted unanimously by the following vote:

Ayes: (Rogers
(Scott
(Spann
(Taylor
(Ferrante

Abstain: (None
Absent: (None

Nays: (None

CRANBURY TOWNSHIP RESOLUTION #R 07-21-094

NOW, THEREFORE, BE IT RESOLVED, by the Township of Cranbury that all bills and claims as audited and found to be correct be paid;

CRANBURY TOWNSHIP RESOLUTION #R 07-21-095

WHEREAS, there will be a vacancy in the position of Planning Administrative Officer as of October 1, 2021; and

WHEREAS, Robin Tillou is already performing the duties of Secretary to the Historic Preservation Commission and has applied for the position.

NOW, THEREFORE, BE IT RESOLVED, BY THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF CRANBURY that Robin Tillou be promoted to Planning Administrative Officer/Secretary to the Historic Preservation Commission, effective October 3, 2021.

TOWNSHIP OF CRANBURY - #R 07-21-096

A RESOLUTION AUTHORIZING THE RELEASE OF A PERFORMANCE GUARANTEE FOR PLANT
FOOD

WHEREAS, by letter dated July 13, 2021 Plant Food has requested the release of their performance guarantee previously posted with the Township in accordance with Planning Board approval and

WHEREAS, the Township Engineer has, in a letter dated July 13, 2021 (attached hereto as "Exhibit A") recommended that the following performance guarantee be released:

Cash Deposit	\$ 4,573.55
Bond	\$41,161.86

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Cranbury as follows:

It has reviewed, agrees with and hereby accepts all recommendations of the Township Engineer as set forth in "Exhibit A".

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1. It hereby authorizes the release of performance guarantees set forth in the Township Engineer's letter referenced above.
2. The Township hereby accepts the public improvements, if any so designated pursuant to the Planning Board's approval.

BE IT FURTHER RESOLVED that a copy of this Resolution, certified by the Township Clerk to be a true copy and forwarded to each of the following:

- (a) Van Cleef, Tom Decker
- (b) Township Chief Financial Officer
- (c) Plant Food

CRANBURY TOWNSHIP RESOLUTION #R 07-21-097

A RESOLUTION AUTHORIZING THE RELEASE OF ESCROW

WHEREAS, Plant Food has deposited engineering escrow with Cranbury Township

WHEREAS, Plant Food has requested the release of the balance of said escrow in the amount of \$10,263.82.

NOW, THEREFORE, BE IT RESOLVED that the Township Committee of the Township of Cranbury authorizes the release of the above escrow deposit.

BE IT FURTHER RESOLVED that a copy of this Resolution, certified by the Township Clerk to be a true copy and forwarded to each of the following:

- (a) Township Engineer
- (b) Township Director of Finance

Cranbury Township Resolution #07-21-098

RESOLUTION OF THE TOWNSHIP OF CRANBURY, NJ

A RESOLUTION AUTHORIZING THE RELEASE OF ESCROW

WHEREAS, Plant Food has deposited planning escrow with Cranbury Township

WHEREAS, Plant Food has requested the release of the balance of said escrow in the amount of \$1,595.52

NOW, THEREFORE, BE IT RESOLVED that the Township Committee of the Township of Cranbury authorizes the release of the above escrow deposit.

BE IT FURTHER RESOLVED that a copy of this Resolution, certified by the Township Clerk to be a true copy and forwarded to each of the following:

- (a) Township Director of Finance
- (b) Plant Food

Public Comment

Mayor Ferrante advised that no additional comments were submitted via email by the deadline to be addressed during public comment.

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Mayor Ferrante then opened the meeting to general public comment.

- Marian Boussard – Thanked the Chief of Police for the monthly report provided earlier. She questioned if there would be follow up on the forty-nine (49) motor vehicle crashes which occurred outside the Village. She asked, due to the volume of accidents, for the Chief of Police to report back at a future meeting on how the department followed up on the various crashes.

Hearing no further public comment, Mayor Ferrante closed the public comment portion at 7:46 p.m.

Action Items:

- August 23rd Township Committee meeting– Township Committee to decide at August 9th meeting if necessary. Listed as “optional” on the annual calendar.
- Spotted Lantern Fly – Cost estimate; follow up with Ms. Marabello and Environmental Commission.
- Pole flag – Continued follow up with PSE&G

Mayor Ferrante thanked all staff working on the tax bill insert provided by the EDAC.

Adjourn

Mayor Ferrante requested a motion to adjourn. On motion by Mr. Taylor, seconded by Dr. Rogers and unanimously carried, the meeting adjourned at 7:50 p.m.

Debra A. Rubin, RMC
Municipal Clerk