

TOWNSHIP COMMITTEE REGULAR MEETING  
November 9, 2020

The Township Committee Regular Meeting of the Township of Cranbury was held at 7:00 pm. by remote access videoconferencing in response to COVID-19 and the updated Open Public Meeting Act guidelines. Answering present to roll call were Township Committee members: Michael Ferrante, Barbara Rogers, Evelyn Spann, Jay Taylor and Mayor Matthew Scott. Also present were Denise Marabello, Township Administrator/CFO; Thomas Decker, Township Engineer; and Debra Rubin, Municipal Clerk. Mayor Scott called the meeting to order and Ms. Rubin read the following Open Public Meetings Act statement:

In accordance with Section 5 of the Open Public Meetings Act, it is hereby announced and shall be entered into the minutes of this meeting that adequate notice of this meeting has been provided:

Posted on the Bulletin Board of the Municipal Office at 23-A North Main Street, Cranbury, New Jersey and remains posted at that location.

Communicated to the Cranbury Press, Home News Tribune and Trenton Times on January 10, 2020 and remote access information added on April 24, 2020, updated on June 18, 2020.

Filed on January 10, 2020 at the Cranbury Municipal Office, 23-A North Main Street, Cranbury, New Jersey, posted on the Township's web site and remains on file for public inspection. Township website was updated with remote access information on April 24, 2020, updated June 18, 2020.

Sent to those individuals who have requested personal notice.

Ms. Rubin read the following additional statement:

**Cranbury Township  
Statement on Public Comment during Remote Meeting**

The public may electronically submit questions or comments to [twpcclerk@cranbury-nj.com](mailto:twpcclerk@cranbury-nj.com) or in written letter form via mail to Cranbury Township Town Hall no later than 4:00 p.m. the day of the scheduled Committee Meeting. Name, address and phone or email must be included. Timely submitted questions or public comment shall be read aloud and addressed during the public meeting. Duplicate written comments may be summarized and noted for the record in a consistent manner.

To eliminate background noise so that all meeting participants may hear, please mute your microphone and remain in listening mode only. The Clerk will place all remote attendees on this platform on mute as well and will manage the order of the remote participant's comments. During public comment period(s), the Clerk will make an announcement that any remote participant seeking to comment must signify their intent by using the "raise hand" feature on Zoom. The Clerk will then unmute each participant individually when it is their designated time to speak. If you do not have a question or comment, please keep your microphone muted. Please unmute yourself only at the direction of the Clerk. All remote users must state their name and address at the beginning of his/her public comment.

Should a member of the public using the Zoom platform become disruptive, that individual will be kept on mute and receive a warning that continued disruption may result in their being prevented from speaking or removed from the meeting entirely. If time permits, the disruptive individual shall be allowed to speak after all other members of the public have been given the opportunity to speak.

The Township Committee will facilitate a dialogue with all commenters to the extent permitted by Zoom technology.

**Proclamation – Recognizing Owen Dennehy - Library**

Matt Scott began with his acknowledgement of Owen Dennehy's service to the Library and thanked him for his dedication.

Mayor Scott read the following Proclamation in its entirety. Mayor Scott requested a motion to adopt the following Proclamation. On a motion by Mr. Ferrante, seconded by Dr. Rogers and unanimously carried, the following Proclamation was adopted by a vote:

TOWNSHIP COMMITTEE REGULAR MEETING  
November 9, 2020

Ayes: (Ferrante  
(Rogers  
(Spann  
(Taylor  
(Scott  
Absent: (None  
Abstain: (None  
Nays: (None

**PROCLAMATION**

**WHEREAS**, Owen Dennehy was 17 years old and a student at Princeton High School when he started working at Cranbury Library on September 23, 1990, working Tuesday and Thursday evenings and Saturdays, and has continued in that schedule ever since; and

**WHEREAS**, Owen has been at the Library longer than any other staff member. His dependability and precision in doing his job has served the Library well in all those years. The Library Staff enjoys his cheerful attitude and eagerness to work; and

**WHEREAS**, Owen has many interests outside of his Library job, including a love of classical music, which started when he was very young. He has been attending New Jersey Symphony Orchestra concerts since he was ten years old; and

**WHEREAS**, it goes without saying he enjoys reading, including maps and languages and also enjoys traveling with his family. As Owen himself has said, "Be sure to remind everyone that reading books from two months [of age] to when you die is important. Computers are great but Dewey and I insist that you do both;" and

**WHEREAS**, Owen says he lives by the saying "*I am a person first and then I have a disability.*" The Library Staff and Cranbury residents would agree.

**NOW, THEREFORE BE IT RESOLVED** the Township Committee, Library Staff and Cranbury residents all look forward to seeing Owen back at work for many more years. Thank you, Owen, for all your hard work and dedication; and

**BE IT FURTHER RESOLVED**, that I, Matthew A. Scott, Mayor of the Township of Cranbury, do hereby thank Owen for his 30 years of hard work and dedicated service to the Cranbury Public Library.

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Owen Dennehy thanked the Township Committee for his acknowledgement and spoke of his time at the Library and his continuing service to it. All members of the Township Committee thanked Owen for his dedication and highlighted his importance to the community for his many years of uninterrupted service.

Mr. & Mrs. Dennehy thanked the Township Committee and Library Board of Trustees for giving Owen this recognition.

**Approval of Minutes:**

**--Township Committee Regular Meeting Minutes of October 26, 2020**

The Township Committee Regular Meeting Minutes of October 26, 2020 were presented on a motion by Mrs. Spann, seconded by Mr. Ferrante. On a roll call vote of the members of the Township Committee;

Ayes: (Ferrante

TOWNSHIP COMMITTEE REGULAR MEETING  
November 9, 2020

(Rogers  
(Spann  
(Taylor  
(Scott

Abstain: None  
Absent: (None

Nays: (None

the Township Committee Regular Meeting Minutes of October 26, 2020 were adopted.

**--Township Committee Closed Session Meeting Minutes of October 26, 2020**

The Township Committee Closed Session Meeting Minutes of October 26, 2020 were presented on a motion by Mr. Ferrante, seconded by Mrs. Spann. On a roll call vote of the members of the Township Committee;

Ayes: (Ferrante  
(Rogers  
(Spann  
(Taylor  
(Scott

Abstain: None  
Absent: (None

Nays: (None

the Township Committee Closed Session Meeting Minutes of October 26, 2020 were adopted.

**Reports and Communications**

- Mr. Ferrante – Mr. Ferrante reported on the collaboration between the Boy Scouts and Cub Scouts in the annual food drive “Scouting for Food”. He thanked Ms. Rubin, Municipal Clerk, and her team for their work during Election Day. He further thanked Chief Owens for a safe Halloween evening. Mr. Ferrante reported he did not attend the most recent Board of Health meeting, but did report they are currently working on the Mayor’s Wellness Campaign.
- Dr. Rogers – Dr. Rogers thanked Mayor Scott and candidate Joseph Buonavolonta for their service to the community. She agreed with Mr. Ferrante that Halloween was a joyous and successful occasion. She was unable to attend the most recent Parks Commission meeting but was later updated by the Chairperson and reported on the various topics discussed.
- Mrs. Spann – Mrs. Spann attended the Planning Board, Historic Preservation Commission, and Zoning Committee. Zoning Committee discussion will be revisited later on the agenda.
- Mr. Taylor – Mr. Taylor stated due to COVID-19 there will be no caroling during the Christmas Tree lighting at Memorial Park. He announced the Fire Department still plans to have the Santa gift delivery. Mr. Taylor thanked the Lions Club for funds donated to help purchase thermal imaging equipment for the Fire Department. He ended with his thanks and congratulations to Mayor Scott and his thanks to candidate Joseph Buonavolonta for their dedication to the community.
- Mayor Scott – Mayor Scott thanked all Cranbury voters, from both parties, for participating in this historical election. He thanked Chief Owens and the Police Department, Fire Department and First Aid Squad for their collaborative efforts in making Halloween a successful event. Mayor Scott reported the Cranbury Township Public Library is moving forward with the grant process. The Library was on the recent list approved for funding. He congratulated the Library for their hard work in attaining the grant approval and thanked all residents who donated to help make this possible.

**Subcommittees –  
Resident Communication Subcommittee-**

TOWNSHIP COMMITTEE REGULAR MEETING  
November 9, 2020

Mr. Ferrante asked Ms. Marabello when the Township Committee meetings could resume back “in person”. Ms. Marabello advised, due to current social distancing guidelines, the meeting room may only have approximately six (6) members of the public to be present. She suggested revisiting after the winter months as COVID-19 cases are currently increasing.

**Department Head –**

Debra Rubin, Municipal Clerk, thanked Jerry Thorne, Department of Public Works, and the Police Department for their assistance in preparing for the General Election on November 3<sup>rd</sup>. She further thanked all the poll workers that agreed to work during a pandemic and helped to make the day a great success. Ms. Rubin ended with thanking Jean Golisano, Deputy Clerk and Ms. Marabello, Township Administrator for their support and dedication in making the historical election a success for the voters of Cranbury Township.

Mayor Scott gave the Fire Department report of thirty-one (31) incidents over the past month, which included ten (10) mutual aid calls.

**Follow up Items –**

- None.

**Agenda Additions/Changes – None**

**Mayoral Appointment to Board/Commission:**

Mayor Scott appointed Irene Drakopoulos to the Board of Recreation Commissioners to fill an unexpired term as Alternate #2 expiring on December 31, 2024.

**Boards and Commission – Vacancies:**

Ms. Rubin announced the current vacancies as;

- Municipal Alliance – 2<sup>nd</sup> Alternate

**Ordinances –**

**First Reading –**

Ms. Rubin read the following ordinance by title only.

Mrs. Spann made a motion to introduce the following ordinance. Dr. Rogers seconded the motion. On a roll call vote, the ordinance passed for introduction.

Ayes: (Ferrante  
(Rogers  
(Spann  
(Scott

Abstain: (None

Absent: (None

Nays: (Taylor

Second Reading – December 14, 2020

CRANBURY TOWNSHIP  
ORDINANCE# 11-20-11

AN ORDINANCE OF THE TOWNSHIP OF CRANBURY, IN MIDDLESEX COUNTY, NEW  
JERSEY, AMENDING AND REVISING  
CHAPTER 150-9 AND ADDING CHAPTER 150-29.3, THE LAND DEVELOPMENT CODE

TOWNSHIP COMMITTEE REGULAR MEETING  
November 9, 2020

**WHEREAS**, on December 16, 2010, Cranbury Township adopted a Master Plan which recommended, among other things, that the Township implement a Scenic Corridor Overlay Zone;

**WHEREAS**, the November 7, 2019 Master Plan Reexamination Report reiterated this proposal;

**WHEREAS** the Cranbury Township Zoning Committee now recommends that a Scenic Corridor Overlay Ordinance be adopted in the following form.

**NOW THEREFORE, BE IT ORDAINED** by the Township Committee of the Township of Cranbury, as follows:

**Section 1.** The Cranbury Township Land Use Development Ordinance is amended and supplemented as follows:

§ 150-9 Zone districts.

The Township of Cranbury is hereby divided into a number of zones differentiated according to use, area and bulk requirements, as indicated in **Schedule A** and **Schedule B** in § 150-28, to be designated as follows [addition is indicated in **bold**]:

<b>150-29.3 Scenic Corridor Overlay Zone (New Section)</b>	A-100 Zone	Agricultural Preservation
	R-LI Zone	Residential - Light Impact
	RLD-1 Zone	Residential - Low Density (1)
	RLD-3 Zone	Residential - Low Density (3)
	R-ML Zone	Residential - Mt. Laurel
	R-ML II	Residential - Mt. Laurel II
	R-ML III	Residential - Mt. Laurel III
	R-AH Zone	Residential - Affordable Housing
	V/HR Zone	Village/Hamlet Residential
	VC Zone	Village Commercial
	HC Zone	Highway Commercial
	GC Zone	General Commercial
	CM Zone	Community Mixed Use
	HM Zone	Highway Mixed Use
	RO/LI Zone	Research Office and Light Industrial
	I-LI Zone	Light Impact Industrial
	I-LIS Zone	Industrial - Light Impact Sewered
	R-AR Zone	Residential-Age Restricted
<b>SCO Zone</b>		<b>Scenic Corridor Overlay Zone</b>

The boundaries of the SCO – Scenic Corridor Overlay Zone shall be all land within the underlying A-100 Agricultural Preservation District and R-LI Residential Light Impact District within four hundred (400) feet of the front property-line of the right-of-way of the following roads in Cranbury Township:

- Dey Road
- Plainsboro Road
- Cranbury Neck Road
- John White/George Davison Road
- Ancil Davison Road

TOWNSHIP COMMITTEE REGULAR MEETING  
November 9, 2020

B. Exceptions

All construction, uses and activities which are conducted or protected under the “right-to farm” provisions of the Township Code at Chapter 81-1 et. seq shall be exempt from the requirements of the SCO Zone. However, property owners and farmers within the SCO Zone are encouraged to adhere to the spirit and intent of this ordinance on a voluntary basis, for the overall benefit of the Township.

C. Purposes

- (1) To assure maximum preservation and enhancement of the scenic corridor’s outstanding and unique scenic features and resources.
- (2) To preserve the scenic corridor roadways so as to foster a more rural scenic driving experience.
- (3) To assure that the design and placement of buildings and other improvements preserve, complement and/or enhance views of lands visible from the scenic corridor roadways.
- (4) To reduce disturbance of the existing topography and vegetation within the corridor and reduce the visual intrusion caused by excessive lighting.
- (5) To provide a review process of all disturbance or construction of improvements including buildings, parking, driveways, and all other man-made structures to assure their conformance with the purposes and development standards set forth herein.
- (6) To ensure that the standards herein in no way interfere, inhibit or otherwise obstruct activities which are protected under “right-to-farm” provisions of Township Code at Chapter 81-1 et seq.

D. Application and Conflicts

All construction or development that occurs or is proposed or intended to occur within the SCO – Scenic Corridor Overlay district shall adhere to the provisions of the underlying zone and in addition, the requirements of the SCO district as set forth herein. Where the provisions of the SCO district conflict with those of the underlying zone, the requirements of the SCO district shall apply.

E. Corridor Roadway Improvements

- (1) The regulations that are set forth in subsection F below, both acknowledge and recognize that improvements that are proposed or undertaken within the right-of way of many of the scenic corridor roadways, are under the jurisdiction of Middlesex County. However, it is the intent of the Township to encourage the County to the extent possible, not to require, endorse or otherwise encourage any improvements which undermine the purposes set forth in subsection C above, unless absolutely necessary for the health and safety of the public.
- (2) Such improvements would include the following:
  - (a) Widening the paved cartway of the roadway, including the provision of turn lanes or acceleration or deceleration lanes.
  - (b) The provision of curbs along the roadway edge.
  - (c) The provision of sidewalks, street lighting fixtures or shade trees.

TOWNSHIP COMMITTEE REGULAR MEETING  
November 9, 2020

- (d) Requiring or/undertaking the realignment of any portion on the roadway.
  - (e) Increasing the posted speed limit along the roadway.
  - (f) Unnecessarily requiring or undertaking the removal of mature trees and vegetation within the right-of-way.
- (3) Such improvements which would not be precluded from being undertaken are roadway striping or the provisions of appropriate signage, or the addition of bike lanes or the widening of the paved cartway to add separate bike lanes.

F. Scenic Corridor Overlay Standards

(1) Building Materials, Colors and Styles

Buildings located within the corridor shall use building materials, color and styles that are aesthetically compatible with the agricultural setting or that are consistent with existing historical styles in Cranbury. For residential buildings, adherence to the architectural styles articulated in Cranbury's historic district are encouraged if a farmstead style is not utilized. Farm-related structures shall be compatible with the farmstead style to the extent possible. All other buildings should include windows and suitable textural treatments and pitched roofs to avoid the appearance of a flat "box" on the landscape. Buildings shall be oriented so as to avoid exposing rear facades to the roadway.

(2) Siting of Buildings

Within 400 feet of the roadway, buildings which do not adhere to the standards for building materials, colors, and styles set forth in § 150-29.3 F(1) above, should be sited in a manner which minimizes their visibility, or to the extent impractical, shall screen all elements that are incompatible with the rural and agricultural character of the corridor, by means of landscaping.

(3) Parking

The provision of outdoor parking areas for more than four (4) vehicles that are directly visible from the roadway is discouraged. To the extent possible, outdoor parking areas should be located behind buildings, walls, fences, hedges or other natural screening to prevent a direct view from the roadway. To the extent that views of such parking areas are unavoidable, landscaping shall be used around the perimeter of parking area to screen such views from the roadway and within the parking lots to break up the sea of asphalt.

(4) Outdoor Lighting

The height, location, and intensity of any outdoor lighting provided within the scenic corridor shall be reduced to that which is necessary for security and safety purposes. Lighting fixtures which produce glare or which otherwise interferes with the visibility of the night sky shall be avoided. The design of all light fixtures shall be compatible with rural and agricultural character of the scenic corridor.

(5) Tree and Woodland Conservation

The removal or destruction of existing trees and vegetation which contribute to the scenic corridors rural and agricultural character, such as hedgerows, stands of mature

TOWNSHIP COMMITTEE REGULAR MEETING  
November 9, 2020

trees or meadows that are a part of an agricultural viewshed, shall be avoided to the extent practical.

(6) Landscaping and Grading

Significant changes to the existing topography shall be avoided to the extent practical and landscaping should be utilized to soften and buffer views of structures, buildings and driveways, parking are that area necessary, but which are not compatible with the rural and agricultural character of the corridor. Existing native vegetation shall be retained in place wherever possible. Where native plants must be removed, the transplantation of salvaged plants is encouraged as well as replacement by native landscaping. Such landscaping shall include species and locations which maintain the corridor's natural vegetative or agricultural appearance.

(7) Billboards, Telecommunication Towers and Utilities

Billboards and telecommunication towers shall be prohibited within the scenic corridor. The placement of above-ground utility structures (such as electrical substations, water pumping facilities, etc.) within the scenic corridor shall be avoided to the maximum extent possible. Aside from electrical and telephone wires serving agricultural uses and single-family homes, all utilities shall be located underground within the corridor.

(8) Signs, Walls and Fences

The location, height, size, lighting and design of any signage within the corridor shall be reduced to the smallest necessary to serve their intended function and shall utilize materials, colors and designs which are consistent with the rural and agricultural character of the scenic corridor. Chain link fencing is discouraged within the scenic corridor. Fences and walls should be of a location, height and design that maintain the corridor's agricultural and rural character.

**Section 2. Repealer.** All ordinances or parts thereof inconsistent herewith are repealed as to such inconsistencies.

**Section 3. Severability.** If any section, subsection, sentence, clause, phrase or portion of this ordinance is for any reason held invalid or unconstitutional by any court of competent jurisdiction, such portion shall be deemed a separate, distinct and independent provision, and such holding shall not affect the validity of the remaining portions thereof.

**Section 4. Effective date.** This ordinance shall take effect upon its passage, publication, filing with the County of Middlesex, and entry of final judgement of compliance and repose.

The ordinance published herewith was introduced and passed upon first reading at a meeting of the governing body of the Township of Cranbury, in the County of Middlesex, State of New Jersey, held on November 9, 2020. It will be further considered for final passage, after public hearing thereon, at a meeting of the governing body to be held virtually via Zoom in lieu of in the meeting room of Town Hall, 23-A North Main Street, in the Township of Cranbury on December 14, 2020 at 7:00 P.M., and during the week prior to and up to and including the date of such meeting, copies of said ordinance will be made available at the Clerk's Office to the members of the general public who shall request the same or on the township website at [https://www.cranburytownship.org/ordinances#anchor\\_introduced](https://www.cranburytownship.org/ordinances#anchor_introduced)

**Second Reading – None**



TOWNSHIP COMMITTEE REGULAR MEETING  
November 9, 2020

**Resolutions – Consent**

Mayor Scott asked the Township Committee if there were any questions or comments on the Consent Agenda items. Hearing none, Mayor Scott requested a motion to adopt the existing Resolutions. On a motion by Mr. Ferrante, seconded by Mrs. Spann the following Consent Resolutions were adopted by the following vote:

Ayes: (Ferrante  
(Rogers  
(Spann  
(Taylor  
(Scott

Abstain: (None  
Absent: (None

Nays: (None

**Cranbury Township Resolution #R 11-20-125**

**NOW, THEREFORE, BE IT RESOLVED**, by the Township of Cranbury that all bills and claims as audited and found to be correct be paid;

**Cranbury Township Resolution # R 11-20-126**

Appointment of a Alternate Deputy Registrar

WHEREAS, in accordance with the provisions of N.J.S.A. 26:817, the Registrar of Vital Statistics may appoint one or two Alternate Deputy Registrars if the local registrar deems such an appointment to be necessary for the office to function efficiently and to provide quality service to the public; and

WHEREAS, Sonya Harrison is qualified and currently holds her Certified Municipal Certification has agreed to serve as an Alternate Deputy Registrar if necessary; and

NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Cranbury do hereby confirm the appointment of Sonya Harrison as an Alternate Deputy Registrar of Vital Statistics.

**Cranbury Township Resolution # R 11-20-127**

A RESOLUTION APPROVING A CHANGE ORDER TO THE  
TOWNSHIP'S CONTRACT WITH YOUR WAY CONSTRUCTION, INC.

WHEREAS, a contract was awarded to Your Way Construction, Inc for a not to exceed amount of \$146,467.25 July 22, 2019; and

WHEREAS, the Township Engineer has recommended a change order for additional items which would increase the agreement by \$33,029.11;

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Cranbury that:

TOWNSHIP COMMITTEE REGULAR MEETING  
November 9, 2020

1. The Change Order for Your Way Construction, Inc. is hereby approved.
2. This Resolution shall serve as an amendment to the original contract and will increase the agreement amount by \$33,029.11

**CRANBURY TOWNSHIP RESOLUTION #R 11-20-128  
RESOLUTION ADOPTING REMOTE PUBLIC MEETING  
PROCEDURES DURING A  
DECLARED STATE OF EMERGENCY**

**WHEREAS**, the Division of Local Government Services recently released emergency regulations establishing standard protocols for remote public meetings held by a local public body during a Governor-declared emergency; and

**WHEREAS**, Local Finance Notice 2020-21 was released on September 24, 2020, to accompany and further explain the new regulations promulgated by the Division of Local Government Services; and

**WHEREAS**, these regulations include provisions concerning notice, public comment, and minimum requirements for remote meeting technologies, to ensure continuity of government operations and transparency in conducting public business when an emergency requires a governing body to meet remotely; and

**WHEREAS**, the regulations further require a local public body to adopt by resolution standard procedures and requirements for public comment period during a remote public meeting; and

**WHEREAS**, the Township Committee desires to establish and adopt said procedures attached hereto as Exhibit A.

**NOW, THEREFORE BE IT RESOLVED** that the Township Committee of the Township of Cranbury, County of Middlesex, State of New Jersey, hereby adopts Cranbury Township Remote Meeting Procedures during a Declared State of Emergency attached hereto as **Exhibit A**.

**Cranbury Township  
Remote Public Meeting Procedures  
during a Declared State of Emergency (Exhibit A)**

**Meetings**

In consideration of Executive Order No. 103 issued by Governor Murphy on March 9, 2020 declaring a "State of Emergency and Public Health Emergency in the State of New Jersey," public meetings of Cranbury Township are currently conducted through electronic means only. In-person public meetings remain the default during a declared emergency. When in-person public meetings resume, room capacity restrictions pursuant to Federal and/or State guidelines shall be followed for in-person meetings, and a hybrid public meeting model will be employed as necessary. Zoom shall be the electronic communication platform used as the public's remote access option for public meetings, to

TOWNSHIP COMMITTEE REGULAR MEETING  
November 9, 2020

facilitate the public's access and participation in the Township of Cranbury's local government business during a declared state of emergency requiring physical distancing limitations.

**Notice of Meetings**

Supplemental meeting notices, which include clear and concise instructions for accessing the meetings remotely, means for making public comment and where relevant documents, if any, can be found, are advertised on the township website, [www.cranburytownship.org](http://www.cranburytownship.org), and are posted on the main access door and handicap accessible entrance of the Cranbury Township Town Hall – viewable from the outside.

**Technology & Procedural Matters**

***Remote Meeting Platform***

Zoom electronic communication platform shall be available for every public meeting. The access phone number and computer link for the specified meeting will be available the Friday before the published scheduled regular Committee meetings, typically held on the second and fourth Monday of every month at 7:00 p.m.

Members of the public attending the meeting remotely may make public comment via Zoom videoconferencing during the meeting. Each speaker will have three (3) minutes to comment. Comments sent via chat on Zoom will not be accepted and will not be made part of the record/minutes.

***Public Comments Submitted Prior to Meeting***

The public may submit questions or comments via e-mail to [twpcclerk@cranbury-nj.com](mailto:twpcclerk@cranbury-nj.com) no later than 4:00 p.m. the day of the published scheduled Committee meeting. The public may also submit public comments in written letter form via mail to Cranbury Township Town Hall located at 23-A North Main Street, Cranbury, New Jersey 08512, which must be received no later than 4:00 p.m. the day of the published scheduled Committee meeting.

Timely submitted public comment shall be read aloud and addressed during the public meeting that will be heard to all remote participants and the public. A three (3) minute time limit will be placed on the reading of each written comment. Each comment will be read from the beginning until the time limit is reached. The Township Council may pass over duplicate written comments; however, each duplicate comment will be noted for the record with the content summarized.

***Public Comments & Conduct from Remote Participants***

The procedures and requirements for making public comment, along with an explanation of the audio muting function of the Zoom platform being used, will be announced by the Township Clerk at the beginning of the remote public meeting. The Township Committee will facilitate a dialogue with all commenters to the extent permitted by Zoom technology.

All participants must keep their microphones muted and cameras turned off until directed otherwise. The Clerk may also engage the Zoom Meeting mute function until such time for public comments. When a hybrid meeting model is employed, remote participants will be provided the opportunity to engage in public comment prior to any members attending in-person. The Clerk will manage the order of the remote participant's comments. All remote participants will be unmuted and asked to state his/her name and home address before making comment.

If a member of the public becomes disruptive during a remote public meeting, including during any period for public comment, the Clerk shall mute or continue muting the disruptive member of the public and warn that continued disruption may result in their being prevented from speaking during the remote public meeting or removed from the remote public meeting. Disruptive conduct includes sustained inappropriate behaviors such as, but not necessarily limited to, shouting, interruption, and use of profanity. Time permitting, the disruptive individual shall be allowed to speak after all other members of the public have been given the opportunity to speak. Should the person remain disruptive, the individual may be muted or kept on mute for the remainder of the remote public meeting, or removed from the remote public meeting.

***Presentations or Documents***

All documents made available to the public in hard copy format will be available prior to the meeting for download. Documents will be available at [www.cranburytownship.org](http://www.cranburytownship.org) in addition to the Meeting Agenda and Remote Meeting Instructions.

TOWNSHIP COMMITTEE REGULAR MEETING  
November 9, 2020

**CRANBURY TOWNSHIP # R 11-20-129**

**RESOLUTION PROVIDING FOR THE INSERTION OF A SPECIAL ITEM OF REVENUE IN THE  
MUNICIPAL BUDGET OF THE TOWNSHIP OF CRANBURY PURSUANT TO N.J.S.A. 40A:4-87  
(CHAPTER 159, P.L. 1948)**

WHEREAS, N.J.S.A. 40A: 4-87 provides that the Director of the Division of Local Government Services may approve the insertion of any special item of revenue in the budget of any County or Municipality when such item shall have been made available by law and the amount thereof was not determined at the time of the adoption of the budget, and

WHEREAS, said Director may also approve the insertion of an item of appropriation for equal amount,

Section 1

NOW, THEREFORE, BE IT RESOLVED that the Township Committee hereby requests the Director of the Division of Local Government Services to approve the insertion of an item of revenue in the budget of the year 2020 in the sum of \$7752.57 which item is now available as a revenue from the County of Middlesex pursuant to the provision of statute, and

Section 2

BE IT FURTHER RESOLVED that a like sum of \$7752.57 is hereby appropriated under the caption "CARES Act - COVID".

Section 3

BE IT FURTHER RESOLVED that a copy of the Resolution, certified by the Township Clerk to be a true copy forwarded to each of the following:

- (a) Director of the Division of Local Government Services
- (b) Township Chief Financial Officer

**Work Session:**

- **Stormwater Management Ordinance Amendments** – Mrs. Spann explained the timeline for the ordinance and how it must be completed and adopted by the end of 2020 in order to meet the guidelines provided by the State. Mr. Decker then began his discussion regarding the amendments. Mr. Decker advised that the Department of Environmental Protection constructed the model ordinance and discussed where municipalities can make provisions for enhancements. He explained the areas that may have room for enhancements which includes recommendations from the Watershed Institute as well. He will use the model ordinance, along with the recommendations, to prepare a draft to provide to Steve Goodell, Township Attorney, in order to construct the final draft ordinance for introduction. Members expressed their concerns with the possibility of not having ample time to review the document before introduction. It was suggested that a Work Session be placed on the next agenda prior to the introduction in order for all members to publicly have any questions answered. The introduction must take place on November 23<sup>rd</sup> due to the upcoming schedule of the Township Committee meetings and legal publication requirements.

TOWNSHIP COMMITTEE REGULAR MEETING  
November 9, 2020

**Public Comment**

Mayor Scott opened the meeting to general public comment.

- Richard Kallan – Mr. Kallan asked for explanation of resolution “c” under Consent Agenda and asked for Mr. Taylor to explain his vote on the ordinance introduced earlier. Mr. Decker explained the need for additional work needed to move fiber optics, which required additional time to complete. Therefore, a change order was needed. Mr. Taylor explained he voted no because the ordinance had no information regarding how the requirement is approved or enforced and there are other conflicting codes with the Planning Board.
- Brendan Hansen - Asked how the ballot question legalizing marijuana in New Jersey for recreational use was going to affect the previous ordinance or resolutions previously passed against it in Cranbury. Mayor Scott answered there is no change in Cranbury Township.
- Bill Bauder – Asked to discuss the following items; Sump Pump Discharge - is the Township Committee or Township Engineer following up on notification or violations? Will Toll Bros have to follow new regulations? Mr. Decker to follow up with Jerry Thorne regarding total amount of notifications for violations. Mr. Decker added that the new regulations are not in effect until next year and the Toll Bros project will be grandfathered into the current regulations. Mr. Decker will follow up with Jeff Graydon, Zoning Officer, regarding salt piles to review if any violations were issued.
- Sally O’Grady – Mrs. O’Grady asked that the due to social distancing concerns if the tree lighting could be moved from Memorial Park to Heritage Park this year and the tree would be sponsored by the Woman’s Club. Mrs. O’Grady added the Woman’s Club is requesting the tree have white lights and red bows as the decorations. Mayor Scott suggested setting up two (2) trees, in keeping with the tradition of one in Memorial Park and the additional tree in Heritage Park. Ms. Marabello advised that the Woman’s Club will need to provide the decorations for the second tree and Department of Public Works will be responsible for decorating.

Hearing no other public comment, Mayor Scott closed the meeting to public comment.

**Action Items:** None

**Adjourn**

Mayor Scott requested a motion to adjourn. On motion by Mr. Taylor, seconded by Dr. Rogers and unanimously carried, the meeting adjourned at 9:04 p.m.

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Debra A. Rubin, RMC  
Municipal Clerk