

TOWNSHIP COMMITTEE REGULAR MEETING
April 13, 2020

The Township Committee Regular Meeting of the Township of Cranbury was held at 7:00 pm. by remote access videoconferencing in response to COVID-19 and the updated Open Public Meeting Act guidelines. Answering present to roll call were Township Committee members: Michael Ferrante, Barbara Rogers, Evelyn Spann, Jay Taylor and Mayor Matthew Scott. Also present were Denise Marabello, Township Administrator/CFO; Steven Goodell, Township Attorney; and Debra Rubin, Municipal Clerk. Mayor Scott called the meeting to order and Ms. Rubin read the following Open Public Meetings Act statement:

In accordance with Section 5 of the Open Public Meetings Act, it is hereby announced and shall be entered into the minutes of this meeting that adequate notice of this meeting has been provided:

Posted on the Bulletin Board of the Municipal Office at 23-A North Main Street, Cranbury, New Jersey and remains posted at that location.

Communicated to the Cranbury Press, Home News Tribune and Trenton Times on January 10, 2020 and remote access information added on April 9, 2020.

Filed on January 10, 2020 at the Cranbury Municipal Office, 23-A North Main Street, Cranbury, New Jersey, posted on the Township's web site and remains on file for public inspection. Township website was updated with remote access information on April 9, 2020.

Sent to those individuals who have requested personal notice.

Ms. Marabello added the following statement:

"Welcome to our first remote Township Committee meeting. During a time when people are in self-quarantine and are social distancing it has become necessary to hold our meetings remotely so that we may conduct routine business and allow the township to continue running efficiently. With that being said, there will not be any reports from Township Committee members nor any updates on COVID-19 tonight. Please understand that this is temporary and we are hoping to be back to a full agenda in the near future. We appreciate everyone's cooperation as we navigate through this unpredictable time and we encourage everyone to visit our website for up to date township and COVID-19 information."

--Township Committee Regular Meeting Minutes of March 9, 2020

The Township Committee Regular Meeting Minutes of March 9, 2020 on a motion by Mr. Taylor, seconded by Mrs. Spann. On a roll call vote of the members of the Township Committee;

Ayes:	(Ferrante
	(Rogers
	(Spann
	(Taylor
	(Scott
	Absent: (None
	Abstain: (None
	Nays: (None

the Township Committee Regular Meeting Minutes of March 9, 2020 were adopted.

--Township Committee Special Meeting Minutes of March 16, 2020

The Township Committee Special Meeting Minutes of March 16, 2020 on a motion by Mr. Ferrante, seconded by Dr. Rogers. On a roll call vote of the members of the Township Committee;

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Ayes: (Ferrante
(Rogers
(Spann
(Taylor
(Scott
Absent: (None
Abstain: (None
Nays: (None

the Township Committee Special Meeting Minutes of March 16, 2020 were adopted.

--Township Committee Executive Session (Closed) Meeting Minutes of March 16, 2020

The Township Committee Executive Session (Closed) Meeting Minutes of March 16, 2020 on a motion by Mrs. Spann, seconded by Mr. Ferrante. On a roll call vote of the members of the Township Committee;

Ayes: (Ferrante
(Rogers
(Spann
(Taylor
(Scott
Absent: (None
Abstain: (None
Nays: (None

the Township Committee Executive Session (Closed) Meeting Minutes of March 16, 2020 were adopted.

Public Hearing on Proposed 2020 Budget – Ms. Marabello presented the proposed 2020 budget which was previously introduced in February under Resolution R # 02-20-405– 2020 Municipal Budget. Ms. Marabello opened to the public for any questions on the 2020 Proposed budget. Seeing no questions from the public, Ms. Rubin proceeded to roll call vote. After a roll call vote of all members present, the budget passed unanimously.

Agenda Additions/Changes – None

**Ordinances –
First Reading**

Ms. Rubin read the following ordinance by title only.

Mayor Scott made a motion to introduce the following ordinance. Mr. Ferrante seconded the motion. On a roll call vote, the ordinance passed for introduction.

Ayes: (Ferrante
(Rogers
(Spann
(Taylor
(Scott
Abstain: (None
Absent: (None
Nays: (None

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CRANBURY TOWNSHIP ORDINANCE NO. 04-20-04

**AN ORDINANCE OF THE TOWNSHIP OF CRANBURY, IN MIDDLESEX COUNTY,
NEW JERSEY, AMENDING CHAPTER 143 ENTITLED "VEHICLES AND TRAFFIC"**

WHEREAS, Chapter 143 of the Code of the Township of Cranbury ("Code") addresses vehicular and traffic issues within the Township; and

WHEREAS, 143-7 Turn Prohibitions of this chapter addresses the turn and movement prohibitions at certain intersections in the Township; and

WHEREAS, the township wishes to add a no right turn on red from Hightstown-Cranbury-Station Road onto Station Road;

NOW, THEREFORE, BE IT ORDAINED by the Township Committee of the Township of Cranbury, Middlesex County, New Jersey, as follows:

SECTION 1. The recitals contained in the foregoing preamble are incorporated herein as if fully restated.

Section 143-7 of the Code of the Township of Cranbury ("Code"), entitled "Turn prohibitions," is hereby amended and shall read as follows (additions are underlined; deletions are in [brackets]):

§ 143-7. Turn prohibitions.

Intersection Prohibited	Turn Prohibited	Movement
Hightstown-Cranbury-Station Rd and Station Road onto Station Road	Right on Red	From Hightstown-Cranbury- Station Rd

SECTION 2. Repealer. All ordinances and resolutions, or parts thereof, inconsistent with this Ordinance, are hereby repealed.

SECTION 3. Severability. If any section, paragraph, subsection, clause or provision of this Ordinance shall be adjudged to be invalid, such adjudication shall apply only to the section, paragraph, subsection, clause or provision so adjudged and the remainder of this Ordinance shall be deemed valid and effective.

SECTION 4. Effective Date. This Ordinance shall take effect immediately upon its passage and publication, as required by law.

The ordinance published herewith was introduced and passed upon first reading at a meeting of the governing body of the Township of Cranbury, in the County of Middlesex, State of New Jersey, held on April 13, 2020, 2019. It will be further considered for final passage, after public hearing thereon, at a meeting of the governing body to be held in the meeting room of Town Hall, 23-A North Main Street, in the Township of Cranbury on April 27, 2020 at 7:00 P.M., and during the week prior to and up to and including the date of such meeting, copies of said ordinance will be made available at the Clerk's Office to the members of the general public who shall request the same .

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Ms. Rubin read the following ordinance by title only:

Mr. Taylor made a motion to introduce the following ordinance. Mrs. Spann seconded the motion. On a roll call vote, the ordinance passed for introduction.

Ayes: (Ferrante
(Rogers
(Spann
(Taylor
(Scott

Abstain: (None
Absent: (None

Nays: (None

CRANBURY TOWNSHIP ORDINANCE 04-20-05

AN ORDINANCE OF THE TOWNSHIP OF CRANBURY AMENDING "AN ORDINANCE FIXING THE SALARIES, WAGES AND BENEFITS FOR VARIOUS OFFICIALS AND EMPLOYEES OF THE TOWNSHIP OF CRANBURY PROVIDING FOR THE MANNER OF PAYMENT THEREOF, AND RATIFYING SALARIES AND PAYMENTS TO EMPLOYEES AND OFFICIALS PREVIOUSLY PAID

SECTION 1. The following salaries, wages and fees shall be paid to the various Township Officials and employees of the Township of Cranbury as hereinafter specified, effective, March 22, 2020 unless otherwise noted:

TITLE	ANNUAL SALARY RANGE			
	Minimum Salary	Maximum Salary	Minimum Hourly Rate	Maximum Hourly Rate
Mayor - Part Time	\$5,000	\$10,000		
Township Committee - Part Time	\$4,000	\$8,000		
Township Administrator/Director of Finance/ Chief Financial Officer/Treasurer – Full Time (effective 1/1/20)	\$125,000	\$200,000		
Township Clerk/Registrar - Full Time	\$60,000	\$100,000		
Deputy Clerk/Deputy Registrar/Board Secretary - Full Time	\$50,000	\$70,000		
Tax Assessor - Part Time	\$25,000	\$65,000		
Tax Collector - Part Time	\$10,000	\$18,000		
Sewer Collector - Part Time	\$10,000	\$15,000		
Construction Official/Building Inspector - Full Time	\$60,000	\$105,000		
Building Sub-Code/Building/Sr. Fire Inspector/Fire Subcode Official - Full Time	\$50,000	\$102,000		
Fire Subcode Official - Part Time	\$6,000	\$7,000		
Plumbing Subcode Official - Part Time	\$10,000	\$20,000		
Electrical Subcode Official - Part Time			\$15.00	\$35.00
Code Enforcement Official - Part Time			\$15.00	\$34.00

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Fire Official - Part Time	\$15,000	\$35,000		
Director of Recreation - Part Time	\$8,000	\$20,000		
Summer Recreation Art Director – Seasonal	\$3,000	\$6,000		
Summer Program Director – Seasonal	\$6,000	\$12,000		
Summer Program Employees – Seasonal			\$5.00	\$20.00
Assistant Fire Official – Part Time			\$15.00	\$24.00
Deputy Treasurer/Payroll Clerk/Tax Clerk/Sewer Clerk – FT			\$16.00	\$35.00
Qualified Purchasing Agent/Accounts Payable Clerk/Finance Assistant/Tax Clerk – FT			\$20.00	\$34.00
Tax Assessing Clerk			\$20.00	\$30.00
Planning Admin. Officer/InfoSystems Coord - FT			\$21.00	\$38.00
Administrative Assistant to the Chief of Police - Full Time			\$18.00	\$30.00
School Crossing Guards - Part Time			\$11.00	\$24.00
Sr. Technical Assistant/Alt Deputy Registrar/Municipal Alliance Secretary - FT			\$15.00	\$35.00
Director of Public Works Mgr/Small Animal Control Officer/Property Standards Enforcement Officer – FT			\$20.00	\$50.00
Public Works Admin Asst/ Recycling Coordinator - FT			\$20.00	\$32.00
Heavy Equipment Operator/Sr Foreman - Full Time			\$20.00	\$45.00
Public Works Mechanic - Full Time			\$15.00	\$35.00
Public Works Employee/Sewer Assistant - Full Time			\$15.00	\$35.00
Public Works Employee – Full Time			\$15.00	\$35.00
Part Time Help			\$18.00	\$50.00
Board Secretary - Part Time			\$15.00	\$25.00
Emergency Incentive First Aid or Fire Responders			\$1.00	\$1.00

PAID HOLIDAYS for 2020

All non-bargaining unit full-time employees and certain part-time employees, shall be entitled to eleven (11) paid holidays annually as follows:

1. New Year's Day-January 1
2. Martin Luther King Day
3. President's Day
4. Memorial Day
5. Independence Day-July 3
6. Labor Day
7. Veteran's Day
8. Thanksgiving Day

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- 9. Friday after Thanksgiving Day
- 10. Christmas
- 11. Floating Holiday

HEALTH BENEFITS

Full-time employees are eligible to enroll in the Township's health benefit programs. For purposes of determining eligibility, a full-time employee is defined as one who works a minimum of thirty-five hours a week.

Effective January 1, 2012 all employees who are enrolled in the health benefits program shall be required to premium share.

POLICE DEPARTMENT

The School Crossing guards shall receive a clothing allowance of \$275.00 per year. These expenses will be reimbursed by voucher and approved by the Chief of Police.

SECTION II.

If any section, paragraph, sentence, clause or phrase in the Ordinance is for any reason held or determined to be unconstitutional or invalid, the same shall not affect the remainder of this Ordinance.

SECTION III.

All ordinances, or parts of ordinances, inconsistent herewith are hereby repealed.

SECTION IV.

This ordinance shall take effect upon its passage and publication according to law.

The ordinance published herewith was introduced and passed upon first reading at a meeting of the governing body of the Township of Cranbury, in the County of Middlesex, State of New Jersey, held on April 13, 2020. It will be further considered for final passage, after public hearing thereon, at a meeting of the governing body to be held in the meeting room of Town Hall, 23-A North Main Street, in the Township of Cranbury on April 27, 2020 at 7:00 P.M., and during the week prior to and up to and including the date of such meeting, copies of said ordinance will be made available at the Clerk's Office to the members of the general public who shall request the same.

Ms. Rubin read the following ordinance by title only.

Mr. Ferrante made a motion to introduce the following ordinance. Mr. Taylor seconded the motion. On a roll call vote, the ordinance passed for introduction.

Ayes: (Ferrante
(Rogers
(Spann
(Taylor

Abstain: (None
Absent: (None

Nays: (None

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Cranbury Township Ordinance #04-20-06

BOND ORDINANCE PROVIDING FOR VARIOUS CAPITAL
IMPROVEMENTS OF THE TOWNSHIP OF CRANBURY, IN THE
COUNTY OF MIDDLESEX, NEW JERSEY, APPROPRIATING
\$595,236.00 THEREFORE, AUTHORIZING THE ISSUANCE OF
\$565,474.00 BONDS OR NOTES OF THE TOWNSHIP TO FINANCE
PART OF THE COST THEREOF.

BE IT ORDAINED BY THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF CRANBURY, IN
THE COUNTY OF MIDDLESEX, NEW JERSEY (not less than two-thirds of all members thereof
affirmatively concurring) AS FOLLOWS:

Section 1. The several improvements described in Section 3 of this bond ordinance is hereby
authorized to be undertaken by the Township of Cranbury, in the County of Middlesex, New Jersey (the
"Township") as a general improvement. For the several improvements or purposes described in Section
3, there is hereby appropriated the sum of \$595,236.00, including the sum of \$29,762.00 as the down
payment required by the Local Bond Law. The down payment is now available by virtue of provision for
down payment or for capital improvement purposes in one or more previously adopted budgets.

Section 2. In order to finance the cost of the improvement or purpose not covered by application
of the down payment, negotiable bonds are hereby authorized to be issued in the principal amount of
\$565,474.00 pursuant to the Local Bond Law. In anticipation of the issuance of the bonds, negotiable
bond anticipation notes are hereby authorized to be issued pursuant to and within the limitations
prescribed by the Local Bond Law.

Section 3. (a) The several improvements hereby authorized and the several purposes for which
the bonds are to be issued, the estimated cost of each improvement and the appropriation therefore, the
estimated maximum amount of the bonds or notes to be issued for each improvement and the period of
usefulness of each improvement are as follows:

Appropriation And Estimated	Estimated Maximum Amount of Bonds or	Period of
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<u>Purpose</u>	<u>Cost</u>	<u>Notes</u>	<u>Usefulness</u>
a) Replacement of pistols	\$6,100	\$5,795	15 years
b) Police Traffic Safety	\$32,500	\$30,875	5 years
c) Police Vehicle & Equipment	\$135,750	\$128,962	5 years
d) Police Buildings & Grounds	\$11,400	\$10,830	5 years
e) Computers & Equipment - Police	\$86,377	\$82,058	7 years
f) Fire Official Multi-Gas Sensor	\$5,000	\$4,750	5 years
g) Computers & Software - TH	\$44,555	\$42,327	7 years
h) TC Room Sound System	\$12,000	\$11,400	5 years
i) Fire Bay Door Replacement	\$12,000	\$11,400	10 years
j) Finance Copier	\$8,903	\$8,458	5 years
k) Ancil Davison Rd Engineering	\$12,000	\$11,400	20 years
l) Brickyard Road Engineering	\$40,000	\$38,000	20 years
m) Dump Truck & Plow	\$70,000	\$66,500	5 years
n) Backhoe	\$100,000	\$95,000	5 years
o) South Brunswick Sewer Emergency Repairs	\$18,651	\$17,719	40 years

Section 4. All bond anticipation notes issued hereunder shall mature at such times as may be determined by the chief financial officer; provided that no note shall mature later than one year from its date. The notes shall bear interest at such rate or rates and be in such form as may be determined by the chief financial officer. The chief financial officer shall determine all matters in connection with notes issued pursuant to this ordinance, and the chief financial officer's signature upon the notes shall be conclusive evidence as to all such determinations. All notes issued hereunder may be renewed from time to time subject to the provisions of the Local Bond Law. The chief financial officer is hereby authorized to sell part or all of the notes from time to time at public or private sale and to deliver them to the purchasers thereof upon receipt of payment of the purchase price plus accrued interest from their dates to the date of delivery thereof. The chief financial officer is directed to report in writing to the governing body at the meeting next succeeding the date when any sale or delivery of the notes pursuant

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to this ordinance is made. Such report must include the amount, the description, the interest rate and the maturity schedule of the notes sold, the price obtained and the name of the purchaser.

Section 5. The Township hereby certifies that it has adopted a capital budget or a temporary capital budget, as applicable. The capital or temporary capital budget of the Township is hereby amended to conform with the provisions of this ordinance to the extent of any inconsistency herewith. To the extent that the purposes authorized herein are inconsistent with the adopted capital or temporary capital budget, a revised capital or temporary capital budget has been filed with the Division of Local Government Services.

Section 6. The following additional matters are hereby determined, declared, recited and stated:

(a) The improvements or purposes described in Section 3 of this bond ordinance are not a current expense. They are all improvements or purposes that the Township may lawfully undertake as a general improvement, and no part of the cost thereof has been or shall be specially assessed on property specially benefitted thereby.

(b) The period of usefulness of the improvement or purpose within the limitations of the Local Bond Law, according to the reasonable life thereof computed from the date of the bonds authorized by this ordinance, is 11 years.

(c) The Supplemental Debt Statement required by the Local Bond Law has been duly prepared and filed in the office of the Clerk, and a complete executed duplicate thereof has been filed in the office of the Director of the Division of Local Government Services in the Department of Community Affairs of the State of New Jersey. Such statement shows that the gross debt of the Township as defined in the Local Bond Law is increased by the authorization of the bonds and notes provided in this bond ordinance by \$565,474.00 and the obligations authorized herein will be within all debt limitations prescribed by that Law.

(d) An aggregate amount not exceeding \$59,524 for items of expense listed in and permitted under N.J.S.A. 40A:2-20 is included in the estimated cost indicated herein for the purpose or improvement.

Section 7. Any grant moneys received for the purpose described in Section 3 hereof shall be applied either to direct payment of the cost of the improvement or to payment of the obligations issued

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pursuant to this ordinance. The amount of obligations authorized but not issued hereunder shall be reduced to the extent that such funds are so used.

Section 8. The chief financial officer of the Township is hereby authorized to prepare and to update from time to time as necessary a financial disclosure document to be distributed in connection with the sale of obligations of the Township and to execute such disclosure document on behalf of the Township. The chief financial officer is further authorized to enter into the appropriate undertaking to provide secondary market disclosure on behalf of the Township pursuant to Rule 15c2-12 of the Securities and Exchange Commission (the "Rule") for the benefit of holders and beneficial owners of obligations of the Township and to amend such undertaking from time to time in connection with any change in law, or interpretation thereof, provided such undertaking is and continues to be, in the opinion of a nationally recognized bond counsel, consistent with the requirements of the Rule. In the event that the Township fails to comply with its undertaking, the Township shall not be liable for any monetary damages, and the remedy shall be limited to specific performance of the undertaking.

Section 9. The full faith and credit of the Township are hereby pledged to the punctual payment of the principal of and the interest on the obligations authorized by this bond ordinance. The obligations shall be direct, unlimited obligations of the Township, and the Township shall be obligated to levy ad valorem taxes upon all the taxable real property within the Township for the payment of the obligations and the interest thereon without limitation of rate or amount.

Section 10. This bond ordinance shall take effect 20 days after the first publication thereof after final adoption, as provided by the Local Bond Law.

The ordinance published herewith was introduced and passed upon first reading at a meeting of the governing body of the Township of Cranbury, in the County of Middlesex, State of New Jersey, held on April 13, 2020, 2019. It will be further considered for final passage, after public hearing thereon, at a meeting of the governing body to be held remotely from the meeting room of Town Hall, 23-A North Main Street, in the Township of Cranbury on April 27, 2020 at 7:00 P.M., and during the week prior to and up to and including the date of such meeting, copies of said ordinance will be made available at the Clerk's Office to the members of the general public who shall request the same and on the Township website .

Resolutions – Consent

Mayor Scott asked the Township Committee if there were any questions or comments on the Consent Agenda. Mayor Scott requested a motion to adopt the following Consent Resolutions. On a motion by Mr. Ferrante, seconded by Mrs. Spann and unanimously carried, the following Resolutions adopted by vote:

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Ayes: (Ferrante
(Rogers
(Spann
(Taylor
(Scott

Abstain: (None
Absent: (None Nays: (None

Cranbury Township Resolution #R 04-20-056

NOW, THEREFORE, BE IT RESOLVED, by the Township of Cranbury that all bills and claims as audited and found to be correct be paid;

Cranbury Township Resolution R # 04-20-057

THANKING THOSE ON THE FRONTLINES

WHEREAS, in December of 2019 a novel coronavirus outbreak began and since then has touched almost every corner of the world and has shuttered villages, towns, cities, and healthcare facilities; and

WHEREAS, hundreds of thousands of people around the world have become sickened and many have died due to this outbreak; and

WHEREAS, the novel coronavirus is also known as Covid-19, "CO" stands for coronavirus, "VI" is for virus, and "D" for disease; and

WHEREAS, the first 1st case of Covid-19 hit the United States in 2020 and since then has transmitted throughout the Country, leaving thousands on the frontlines to combat this virus by working long hours as they assist those in need in our communities; and

WHEREAS, around the Country millions of healthcare professionals, first responders, government employees, warehouse operators, truck drivers, postal workers, delivery workers, construction workers, grocery store clerks, gas attendants and public servants are fighting this pandemic and helping to ensure the health, well-being, and safety of the citizens of Cranbury Township, the County of Middlesex, the State of New Jersey, and the United States of America; and

WHEREAS, these individuals on the frontline are heroes because of their enduring and selfless dedication to their fellow citizens as they continue to work in dangerous conditions, particularly healthcare workers experiencing a short supply of protective gear; and

WHEREAS, the Country is at war with this pandemic and the great people that Americans rely on in this time are unmatched in any and all regards;

NOW THEREFORE BE IT RESOLVED, that the Mayor and the Township Committee of Cranbury Township extend their sincere gratitude to all of these heroes who continue to sacrifice for the sake of the residents of Cranbury Township and the Country;

BE IT FURTHER RESOLVED that the Mayor and the Township Committee extend a personal thank you to every frontline worker and are grateful for everything they are doing for our citizens and calls on all residents of Cranbury Township, residents of the County of Middlesex, residents of the State of New Jersey, and across the Country to also extend their gratitude for every frontline worker risking their personal health and the health of those they love. We are forever grateful for everything these heroes do!

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CRANBURY TOWNSHIP RESOLUTION # R-04-20-058

WHEREAS, Adler Development of 1250 South River Road was given an incorrect credit for their second water meter; and

WHEREAS, there now exists a credit balance of \$62,070.22; and

WHEREAS, Adler Development has requested a refund of the credit balance;

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Cranbury, that the sewer credit be awarded to Adler Development in the amount of \$62,070.22.

Cranbury Township Resolution # R 04-20-059

**GOVERNING BODY CERTIFICATION OF COMPLIANCE WITH THE
UNITED STATES EQUAL EMPLOYMENT OPPORTUNITY COMMISSION'S
"Enforcement Guidance on the Consideration of Arrest and Conviction Records in Employment
Decisions Under Title VII of the Civil Rights Act of 1964"**

FORM OF RESOLUTION

WHEREAS, N.J.S.A. 40A:4-5 as amended by P.L. 2017, c.183 requires the governing body of each municipality and county to certify that their local unit's hiring practices comply with the United States Equal Employment Opportunity Commission's "Enforcement Guidance on the Consideration of Arrest and Conviction Records in Employment Decisions Under Title VII of the Civil Rights Act of 1964," *as amended*, 42 U.S.C. § 2000e *et seq.*, (April 25, 2012) before submitting its approved annual budget to the Division of Local Government Services in the New Jersey Department of Community Affairs; and

WHEREAS, the members of the governing body have familiarized themselves with the contents of the above-referenced enforcement guidance and with their local unit's hiring practices as they pertain to the consideration of an individual's criminal history, as evidenced by the group affidavit form of the governing body attached hereto.

NOW, THEREFORE BE IT RESOLVED, that the Township Committee of the Township of Cranbury, hereby states that it has complied with N.J.S.A. 40A:4-5, as amended by P.L. 2017, c.183, by certifying that the local unit's hiring practices comply with the above-referenced enforcement guidance and hereby directs the Clerk to cause to be maintained and available for inspection a certified copy of this resolution and the required affidavit to show evidence of said compliance.

Cranbury Township Resolution # R 04-20-060

Cranbury Golden Age Neighbors as Additional Insured

WHEREAS, the following organization provides an invaluable service for the senior citizens within Cranbury Township; and

WHEREAS, Cranbury Township may add organizations as additional insured with the Mid Jersey Municipal Joint Insurance Fund with no premium increase.

NOW, THEREFORE, BE IT RESOLVED that the Township Administrator is authorized to add the following organization, Cranbury Golden Age Neighbors, to the insurance policy.

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CRANBURY TOWNSHIP RESOLUTION R 04-20-061

A RESOLUTION AUTHORIZING THE RELEASE OF ESCROW

WHEREAS, Sudler has deposited engineering escrow with Cranbury Township

WHEREAS, Sudler has requested the release of the balance of said escrow in the amount of \$420,598.70.

NOW, THEREFORE, BE IT RESOLVED that the Township Committee of the Township of Cranbury authorizes the release of the above escrow deposit.

BE IT FURTHER RESOLVED that a copy of this Resolution, certified by the Township Clerk to be a true copy and forwarded to each of the following:

- (a) Township Engineer
- (b) Township Director of Finance

Cranbury Township Resolution # R 04-20-062

WHEREAS, the Township Committee shall appoint a Township Auditor for a one-year term; and

WHEREAS, the Township Committee previously appointed Township Auditor Holman Frenia and Allison PC; and

WHEREAS, Holman Frenia and Allison, PC have entered into a mutual agreement to provide auditing service with Holt McNally & Associates; and

WHEREAS, the following will be appointed to provide auditing services under the previous agreement entered into by the Township Committee;

NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Cranbury that the following individuals be appointed in addition for auditing services:

Township Auditor, Holt McNally & Associates P.C. (Expiration Date: 12/31/20);

BE IT FURTHER RESOLVED that a copy of this resolution be given to the above-named individuals.

CRANBURY TOWNSHIP RESOLUTION #R 04-20-063

NOW, THEREFORE, BE IT RESOLVED, BY THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF CRANBURY, that Tanyika Johns perform the duties of the Sewer Collector at an annual salary of \$15,000.00, effective April 13, 2020.

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Public Comment

Mayor Scott opened the meeting to general public comment.

- Richard Kallan – Requested more information on the residents who tested positive for COVID-19. Mayor Scott and Steve Goodell, Township Attorney, responded citing HIPAA guidelines and privacy law. The amount of information that is released to the public is what is shared by the County to the Township officials. Only the Office of Emergency Management is provided with all vital information for use, if necessary.
- Omar Mobin-Uddin - Asked for clarification on how the Executive Order granting a 90-day grace period for payment on mortgages would affect tax payments. Ms. Marabello answered that mortgage payments may be deferred but not payments of property taxes.
- Dmitriy Stepanov – Requested clarification on when housing construction can start. Ms. Marabello advised to contact the Construction Department directly to discuss further. She would also advise them that he requested information and needed assistance.
- Peter Katz – Asked for the township's stance on a municipal dog park. Mrs. Spann explained that the topic had been discussed in the past. Mayor Scott added there is no place in Cranbury where dogs are allowed off their leashes. He reminded all that it is dangerous to have dogs without leashes on the west property and within the Preserves. The Committee members agreed to discuss further on a future agenda.
- Michael Kervan – Requested future ordinances being introduced be made available to the public prior to the meeting. Ms. Rubin explained that all introduced ordinances are placed on the township website immediately following the meeting and emailed to all who have requested. This is to ensure residents can review the ordinances in their entirety prior to the second reading, which are generally scheduled for the next Township Committee meeting.
- Laura Zurfluh – Thanked the Township Committee for providing the meeting remotely for residents to participate and thanked Ms. Rubin for posting a reminder on the website that included the link to the meeting. She expressed her gratitude for making the process easy for residents to use by doing so.

Mayor Scott closed the meeting to public comment.

Mayor Scott requested a motion to adjourn. On motion by Mr. Ferrante, seconded by Mayor Scott. and unanimously carried, the meeting adjourned at 7:30 p.m.

Debra A. Rubin, RMC
Municipal Clerk