

TOWNSHIP COMMITTEE RE-ORGANIZATION MEETING
January 2, 2020

The Re-organization Meeting of the Township Committee of the Township of Cranbury was held at 6:00 p.m. in the Town Hall Meeting Room. Denise Marabello, Township Administrator/Director of Finance led in the salute to the flag, and Ms. Rubin gave the following Open Public Meetings Act statement:

In accordance with Section 5 of the Open Public Meetings Act, it is hereby announced and shall be entered into the minutes of this meeting that adequate notice of this meeting has been provided:

Notice of the date and time of the Re-org Meeting was communicated to the Cranbury Press, Home News Tribune and Trenton Times, posted on the Township's web site and bulletin board on December 16, 2019.

Sent to those individuals who have requested personal notice.

Ms. Marabello thanked the public for attending the 2020 Reorganization Meeting and acknowledged special guests Assemblyman Dan Benson, former Township Committee members Tom Weidner and former Assemblywoman Barbara Wright.

Assemblyman Dan Benson administered the Oath of Office to Dr. Barbara Rogers, Township Committee.

Dominique Jones administered the Oath of Office to Mrs. Evelyn Spann, Township Committee

Answering present to the roll call were Township Committee members: Michael Ferrante, Barbara Rogers, Evelyn Spann, and Matthew Scott. Jay Taylor was absent. Also present were Denise Marabello, Township Administrator/Director of Finance; Steven Goodell, Township Attorney; Scott Miccio, Township Attorney, Chief of Police Rickey Varga and Debra Rubin, Municipal Clerk.

Agenda Additions/Changes

Ms. Rubin reported there were no additions or changes to the Agenda.

Election of Mayor

Ms. Marabello requested nominations for Mayor. On a nomination by Mr. Ferrante, seconded by Dr. Rogers, and unanimously carried, Mr. Matthew Scott was nominated as Mayor by vote:

Ayes: (Ferrante	Abstain: (None
(Rogers	Absent: (Taylor
(Spann	
(Scott	

Nays: (None

Assemblyman Dan Benson administered the Oath of Office to Matthew Scott, Mayor.

Mayor Scott thanked everyone for attending and welcomed Dr. Rogers and Mrs. Spann to the committee.

Mayor Scott appointed Mr. Ferrante as the Deputy Mayor for the year 2020.

Public Comment (For Items on Agenda)

Mayor Scott opened the meeting to public comment for items on the Agenda. Hearing no comments or questions, Mayor Scott closed the public comment portion of the meeting.

Mayoral Appointments

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Paul Mullen, Member, Environmental Commission (12/31/22)
Paul Mullen, Environmental Commission Chairperson (12/31/20)
Josh Kohut, Environmental Commission (12/31/21)
Lynn Slavin, 2nd Alternate, Environmental Commission – (12/31/21)

Steven Golisano, Member, Class B, Historic Preservation Commission (12/31/23)
Stephen Banks, 1st Alternate, Class C, Historic Preservation Commission (12/31/20)
Jennifer Suttmeier, 2nd Alternate, Class C, Historic Preservation Commission (12/31/20)

Debra A. Rubin, Mayor's Representative - Housing & Comm. Development Comm. (12/31/20)
Jean Golisano, Township Committee Rep. – Housing & Comm. Development Comm. (12/31/20)

Matthew Scott, Mayor's Representative, Library Board of Trustees (12/31/20)
Fred Dennehy, Library Board of Trustees (12/31/24)
Ira Negin, Library Board of Trustees (12/31/24)

Lisa Rue, Member, Parks Commission (12/31/22)
Thomas Weidner, Member, Parks Commission (12/31/22)
Roger Briggs, Member, Parks Commission (12/31/22)
Brandon Hanson, 1st Alternate Member, Parks Commission (12/31/20)
VACANCY, 2nd Alternate, Parks Commission (12/31/20)

Matthew Scott, Mayor, Class I, Planning Board (12/31/20)
Karen Callahan, BOE Rep Class IV, Planning Board (12/31/22)

Lisa Rue, Member, Recreation Board (Expires 12/31/24)
Lindsay Taylor, Member, Recreation Board (Expires 12/31/24)
VACANT, Member, Recreation Board (Expires 12/31/24)
VACANT, 2nd Alternate Member, Recreation Board (Expires 12/31/24)

Bonnie Larson, Member, Shade Tree Commission (Expires 12/31/2024)
Jessica Irons, Member, Shade Tree Commission (Expires 12/31/2024)

Resolutions
Consent Agenda

Mayor Scott asked the Committee if there were any questions or if any items on the Consent Agenda should be addressed separately. Hearing none, Mayor Scott asked for a motion to approve the Consent Agenda. On motion by Mr. Ferrante, seconded by Dr. Rogers, the following Resolutions were passed by vote:

Ayes:	(Ferrante	Abstain:	(None
	(Rogers	Absent:	(Taylor
	(Spann		
	(Scott		
Nays:	(None		

Cranbury Township Resolution # R 01-20-001

WHEREAS, it is necessary to make the following appointments,

NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Cranbury that the following individuals are appointed to the positions and terms noted effective January 2, 2020:

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TOWNSHIP COMMITTEE APPOINTMENTS

NAME	APPOINTMENT	TERM ENDING
Maureen Rafferty	Board of Health	12/31/22
Kevin Van Hise, Esquire, Atty.	Board of Health	12/31/20
Laura Zurfluh, DVM	Board of Health	12/31/20
Township Vet.		
Michael Lupovici, M.D.	Board of Health	12/31/20
Township Physician		
 John Kulpa	 Citizens' Committee on Cable TV	 12/31/22
Daniel Harshbarger	Clock Winding Committee	12/31/20
Joseph Buonavolonta	Clock Winding Committee	12/31/20
Edward Durner Jr.	Clock Winding Committee	12/31/20
Greg Pulz	Clock Winding Committee	12/31/20
William Kanawyer	Clock Winding Committee	12/31/20
Rob McMahon	Clock Winding Committee	12/31/20
Paul Mullen (Chairman)	Clock Winding Committee	12/31/20
Sharon Pulz	Clock Winding Committee	12/31/20
Robert Rogers	Clock Winding Committee	12/31/20
James Taylor	Clock Winding Committee	12/31/20
Robert Zurfluh	Clock Winding Committee	12/31/20
Lisa Beach	Clock Winding Committee	12/31/20
 <u>Audrey Smith</u>	 Cultural & Heritage Comm. Township Historian	 12/31/20
 Jean Golisano, Deputy Clerk	 Housing & Community Dev. (Alternate)	 12/31/20
Phyllis Smith	Municipal Alliance	12/31/22
VACANCY - Member	Municipal Alliance	12/31/22
VACANCY, 1st Alternate	Municipal Alliance	12/31/20
VACANCY, 2nd Alternate	Municipal Alliance	12/31/20
 Evelyn Spann (TC Rep.)	 Planning Board, Class III	 12/31/20
 Robert Diamond	 Zoning Board of Adjustment	 12/31/23
Richard Kallan, 2 nd Alternate	Zoning Board of Adjustment	12/31/21

CRANBURY TOWNSHIP RESOLUTION # R-01-20-002

WHEREAS, it is necessary to reopen Petty Cash Funds and Cash Boxes which have been closed at the end of 2019;

NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Cranbury, that the following Petty Cash Funds be opened:

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Clerk's Petty Cash Fund
Recreation Petty Cash Fund
Public Works Petty Cash Fund
Police Petty Cash Fund
Tax Collector's Cash Box
Clerk's Cash Box

CRANBURY TOWNSHIP RESOLUTION #R-01-20-003

WHEREAS, it is advisable to utilize the State Contract, Middlesex or Mercer County Contract, Cranford Police Cooperative Pricing System, Educational Services Commission of New Jersey and National Joint Power Alliance (NJPA) to procure goods and services at a low price. These services will include, but not be limited to;

Vehicle Fuel
Rock Salt
Police Vehicles
Vehicles/Equipment
Electricity
Office Supplies
Maintenance Service & Materials
Gas (Natural & Propane)
Port-A-Potty
Tree Service
Road Materials
Police Equipment

NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Cranbury, that the Township departments are authorized to purchase goods and services using the entities mentioned above when it appears that these means provide for the least expenses.

BE IT FURTHER RESOLVED that this policy shall continue, for the entirety of 2020.

Cranbury Township Resolution #R 01-20-004

TOWNSHIP OF CRANBURY
COUNTY OF MIDDLESEX

A RESOLUTION AUTHORIZING FINANCE DIRECTOR TO PAY REQUIRED BILLS

BE IT RESOLVED by the Township Committee of the Township of Cranbury, County of Middlesex, State of New Jersey, that the Finance Director is hereby authorized to pay the following required bills prior to the approval of the bill list:

Debt Service, School Taxes, County Taxes, Utilities, Payroll, Cell Phone Payments, Payment to Professionals, Insurance Premiums, Reimbursement of Petty Cash, Contracts, Recreation Program Payments and other statutory obligations.

BE IT FURTHER RESOLVED, that this resolution be effective as of January 1, 2020.

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Cranbury Township Resolution # R 01-20-005

TOWNSHIP OF CRANBURY
COUNTY OF MIDDLESEX

WHEREAS, pursuant to N.J.S.A. 40A:9-139, a municipality must appoint a municipal attorney for a term of one (1) year; and

WHEREAS, the Township of Cranbury has a need to appoint a COAH Attorney as well as COAH Consultant for a term of one (1) year; and

WHEREAS, pursuant to N.J.S.A. 40A:5-4, the governing body of every local unit shall cause an annual audit of its books, accounts and financial transactions to be made and completed within six months after the close of its fiscal year by a Registered Municipal Accountant; and

WHEREAS, the Township of Cranbury has a need to appoint a Bond Counsel, Labor Attorney; and

WHEREAS, the governing body is required to appoint a Commissioner to the Joint Insurance Fund ("JIF") as well as an Alternate Commissioner;

NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Cranbury that the following individuals be appointed:

Township Attorney, Steven Goodell, Esquire; Parker McKay (Expiration Date: 12/31/20);

Kevin Van Hise, Esquire and Mason, Griffin & Pierson, Township Attorney for COAH and Board of Health (Expiration Date: 12/31/20);

Clarke, Caton Hintz and Mary Beth Lonergan, COAH Consultants (Expiration Date: 12/31/20);

Township Auditor, Holman Frenia Allison, P.C. (Expiration Date: 12/31/20);

Karen Baldino, C.P.A., R.M.A., Financial Consultant (Expiration Date: 12/31/20);

McManimon, Scotland and Baumann, LLC, Bond Counsel (Expiration Date: 12/31/20);

Ruderman, Horn & Esmerado, PC, Labor Counsel (Expiration Date: 12/31/20);

Debra A. Rubin, Joint Insurance Fund Commissioner (Expiration Date: 12/31/20);

Jean Golisano, Alternate Joint Insurance Fund Commissioner, (Expiration Date: 12/31/20); and

Toni Mullen, Tax Search Officer (Expiration Date: 12/31/20);

Harry Haushalter, Esquire – Tax Assessment Appeal Attorney (Expiration Date: 12/31/20);

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(Continued)

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Richard Preiss, PP and Phillips Preiss Grygiel LLC (Expiration Date: 12/31/20);

Andrew Feranda, Traffic Consultant and Shropshire Associates, (Expiration Date: 12/31/20);

Thomas Decker and Van Cleef Engineering (Expiration Date: 12/31/21);

BE IT FURTHER RESOLVED that a copy of this resolution be given to the above-named individuals.

Cranbury Township Resolution # R 01-20-006

WHEREAS, it is necessary each year to designate a Public Agency Compliance Officer who is charged with ensuring Affirmative Action compliance in public contracts; and

WHEREAS, it is necessary each year to designate a Public Compliance Officer who is charged with ensuring Affirmative Action compliance for personnel matters;

NOW, THEREFORE BE IT RESOLVED, by the Township Committee of the Township of Cranbury, that Debra A. Rubin, is hereby appointed as the Public Agency Compliance Officer charged with ensuring Affirmative Action compliance in public contracts; and

BE IT FURTHER RESOLVED, by the Township Committee of the Township of Cranbury, that Denise Marabello, is hereby appointed as the Public Compliance Officer who is charged with ensuring Affirmative Action compliance for personnel matters.

Cranbury Township Resolution # R 01-20-007

CRANBURY TOWNSHIP CASH MANAGEMENT PLAN

The following items do hereby constitute the cash management plan of the Township of Cranbury:

Deposits and Depositories

All Township depositories must be FDIC insured and show a current certificate of conformance with the New Jersey Government Unit Deposit Protection Act (GUDPA)

The authorized Township Depositories as currently:

PNC Bank First Bank
Berkshire Bank

New qualifying depositories may be added to the above list by a resolution of the Township Committee.

Investments

It is desirable to maximize the interest earnings on idle funds of the Township through a safe investment program.

Township funds may be invested in any type of investment approved for municipalities by the State of New Jersey such as:

U.S. Obligations (Treasury Bills, Notes and Bonds)

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Certificates of Deposit
Statement Savings Accounts
Bonds or other obligations of counties, municipalities and school districts
New Jersey Cash Management Fund

Those authorized to make investments on behalf of the Township are the Director of Finance and Treasurer.

Expenditures

The Township follows the purchasing system required by the New Jersey Fiscal Affairs Law.

Current and Capital Funds

Expenditures must first be authorized by a purchase order signed by the Administrator, Director of Finance, Treasurer, Chief Financial Officer or Purchasing Official. Upon certification on a voucher by the department head and vendor that goods or services have been received and the bill is in the correct amount, the bill may be listed for approval by the Township Committee at any meeting. Upon approval of the Township Committee a check with not less than two signatures will be issued for payment of a claim. Those authorized to sign checks are the Mayor, designated members of Township Committee, the Director of Finance, Administrator, Assistant Administrator and Treasurer.

Other Funds and Accounts

Payroll account checks which do not require a voucher need only one signature by the Director of Finance, Payroll Clerk or Payroll Supervisor.

All inter-fund transfer checks or bank transfers require one signature or one authorization by the Director of Finance or Treasurer.

Departmental Accounts including:

- All Current Accounts
- All Capital Accounts
- All Trust Accounts
- All Petty Cash Fund Accounts
- Clerk's Account
- Dog License Account
- Registrar Account
- Construction Official Accounts including the Construction Trust Fund
- Tax Collector Account
- Sewer Fee Collector Accounts
- Fire Official Trust Account

Expenditures can be made with a check with one signature as noted on the attached list.

Reporting

A quarterly report shall be submitted to the governing body by the Director of Finance by the 20th of the month following the end of a Quarter. The report at a minimum shall include the following:

Capital and Current Budget Balances, Revenue Balances

Insurance

The Treasurer, Chief Financial Officer, Tax Collector and Sewer Collector and any other employee noted by the Auditor must be bonded in an amount indicated by the auditor

The auditor must list the employees required to be individually bonded and the minimum amount of their bond after each year's audit is completed or no later than July 10th.

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All other employees must be insured by an "Employee Dishonesty Blanket Bond"
In the amount of \$25,000 or more.

Cranbury Township Resolution # R 01-20-008

NOW, THEREFORE BE IT RESOLVED, by the Township Committee of the Township of Cranbury, that the attached schedule of meetings with times, dates and locations be authorized for 2020.

Cranbury Township Resolution # R 01-20-009

WHEREAS, it is necessary to designate the official newspaper of the Township of Cranbury, in which meetings and Land Use Development Application notices will be published;

NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Cranbury, that the following be designated as the official newspaper:

The Trenton Times

Cranbury Township Resolution # R 01-20-010

WHEREAS, it is necessary to authorize an official to file Treatment Works Application Forms, or equivalent forms required by NJDEP, every year;

NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Cranbury that the Township Engineer, Thomas Decker, P.E., is so authorized.

Cranbury Township Resolution # R 01-20-011

RESOLUTION TO CANCEL TAX AND SEWER REFUNDS OR DELINQUENCIES UNDER TEN DOLLARS

WHEREAS, pursuant to N.J.S.A. 40A:5-17.1, the governing body of a municipality may adopt a resolution authorizing a municipal employee chosen by the governing body to process without further action on the part of the governing body, the cancellation of any property tax or sewer tax refund or delinquency of less than \$10.00; and

WHEREAS, it is the recommendation that the Tax Collector be designated to perform the above;
and

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Cranbury, County of Middlesex, State of New Jersey that the Tax Collector be authorized to process, without further action on the part of the governing body, the cancellation of any property tax refund or delinquency of less than \$10.00.

Cranbury Township Resolution # R 01-20-012

**RESOLUTION SETTING INTEREST AND PENALTIES FOR
DELINQUENT TAXES UNDER N.J.S.A. 54:4-67**

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WHEREAS, N.J.S.A. 54:4-67 authorizes and permits a municipality to set penalties and rates of interest to be charged for non-payment of delinquent taxes and other municipal liens and charges; and

WHEREAS, N.J.S.A. 54:4-67 has been amended to allow for a 6% penalty on all amounts owed in excess of \$10,000.00 at the end of the year; and

WHEREAS, in accordance with N.J.S.A. 54:5-61 when the tax title certificate amount shall exceed the sum of two hundred dollars, the holder of the tax title shall be entitled to collect from the owner or other person having an interest in the lands an additional sum equal to two percent of the amount so paid for the tax title certificate. When the amount shall exceed the sum of \$5,000, such additional sum shall be equal to 4% of such amount paid; and when the tax title certificate exceeds \$10,000, such additional sum shall be equal to 6% of such amount paid. This section shall also apply to all existing certificates held by municipalities on the effective date of this act; and

WHEREAS, in accordance with N.J.S.A 54:4-66.3d, the third installment of current year taxes shall not be subject to interest until the later of August 1, the additional interest-free period authorized pursuant to R.S. 54:4-67, or the twenty-fifth calendar day after the date that the tax bill or estimated tax bill for the third quarter installment was mailed or otherwise delivered. Any payment received after the later of August 1st, the additional interest-free period authorized pursuant to R.S. 54:4-67, or the twenty-fifth calendar day after the date that the tax bill or estimated tax bill for the third installment was mailed or otherwise delivered may be charged interest back to August 1. The tax bill shall contain a notice specifying the date on which the interest may begin to accrue;

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Cranbury, County of Middlesex, State of N.J., that:

1. The Tax Collector is hereby authorized and directed to charge 8% per annum on the first \$1,500.00 of the delinquency and 18% per annum on any sum in excess of \$1,500.00
2. The Tax Collector is hereby authorized and directed to charge the 6%-year end penalty on delinquent taxes greater than \$10,000.00
3. Effective January 1, 2020 there shall be a ten (10) calendar day grace period after the due date of each quarterly tax installment in which payments will not be subject to interest charges.
4. Any tax payment not made in accordance with paragraph 3 of this resolution shall be charged interest from the due date.

NOW, THEREFORE BE IT FURTHER RESOLVED, that the charges on account of delinquent properties as set forth herein remain in effect from year to year until such time as the Township Committee adopts a new resolution setting forth new or different rates.

Cranbury Township Resolution # R 01-20-013

WHEREAS, in accordance with N.J.S.A 54:5-54 the tax collector shall provide to any party entitled to redeem at certificate two calculations of the amount required for redemption within a calendar year at no cost. For each subsequent calculation requested from the tax collector there shall be a \$50.00 fee. A request for a redemption calculation shall be in writing to the tax collector; and

WHEREAS, in accordance with N.J.S.A 54:5-97.1 the tax collector may charge a lien holder of a tax lien \$50.00 for the calculation of the amount due to redeem the tax lien. Any request for a redemption calculation shall specify the date to be used for the calculation, which shall be the date of the notice, and

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shall be made in writing to the tax collector. Neither the tax collector nor the municipality shall be liable for an incorrect calculation. The fee paid to the municipality shall not become a part of the lien and shall not be passed on to any party entitled to redeem pursuant to N.J.S.A 54:5-54; and

WHEREAS, in accordance with N.J.S.A 54:5-26 the tax collector may charge for mailing in lieu of advertising for tax liens, with a maximum of \$25.00 per mailing;

NOW, THEREFORE BE IT RESOLVED, by the Township Committee of the Township of Cranbury that the tax collector is authorized to collect the above-mentioned fees.

2020 TEMPORARY BUDGET RESOLUTION
R 01-20-014

WHEREAS, NJSA 40A:4-19 provides that where any contract, commitment or payments are to be made prior to the final adoption of the 2018 budget, temporary appropriations should be made for the purpose and amounts required in the manner and time therein provided; and

WHEREAS, the date of this resolution is within the first thirty days of January, 2020; and

WHEREAS, THE TOTAL APPROPRIATIONS IN THE 2019 Budget, exclusive of any appropriations made for interest and debt redemption charges, capital improvement fund and public assistance in said 2019 budget is the sum of \$9,909,294.42; and

WHEREAS, 26.25% of the total appropriations in the 2019 Budget exclusive of any appropriations made for interest and debt redemption charges, capital improvement fund and public assistance in said 2019 budget is the sum of \$2,601,189.79.

NOW THEREFORE, BE IT RESOLVED that to constitute the 2020 Temporary Budget the following appropriations be made:

20-100-011	Administrative & Executive - S & W	\$84,400.00
20-100-025	Administrative & Executive - OE	\$4,200.00
20-110-011	Mayor & Council - S & W	\$7,000.00
20-130-011	Finance Administration - S & W	\$69,700.00
20-130-025	Finance Administration - OE	\$50,000.00
20-145-011	Tax Collection - S & W	\$8,500.00
20-145-025	Tax Collection - OE	\$4,300.00
20-150-011	Tax Assessment - S & W	\$21,900.00
20-150-310	Tax Assessment - OE	\$3,300.00
20-151-025	Tax Map - OE	\$5,000.00

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20-155-025	Legal - OE	\$35,000.00
20-165-310	Engineering - OE	\$35,000.00
21-180-011	Planning - S & W	\$19,400.00
21-180-025	Planning - OE	\$15,000.00
21-185-011	Zoning - S & W	\$10,700.00
21-185-025	Zoning - OE	\$1,000.00
21-190-011	Affordable Housing - S&W	\$47,800.00
21-190-025	Affordable Housing - OE	\$3,600.00
22-200-011	Fire Official - S & W	\$17,700.00
22-200-025	Fire Official - OE	\$5,000.00
22-205-011	HPC - S & W	\$2,800.00
22-205-025	HPC - OE	\$1,000.00
23-210-652	Other Insurance - OE	\$69,700.00
23-215-651	Worker's Comp - OE	\$50,600.00
23-220-655	Group Insurance - OE	\$245,700.00
26-315-201	Vehicle Maintenance - OE	\$500.00
26-315-240	Vehicle Maintenance - OE	\$15,000.00
26-315-301	Vehicle Maintenance - OE	\$18,279.79
25-240-011	Police - S & W	\$650,000.00
25-240-025	Police - OE	\$40,000.00
25-250-011	911 S&W	\$42,800.00
25-252-025	Emergency Management - OE	\$1,000.00
25-256-025	LOSAP - OE	\$36,000.00
25-265-600	Fire - OE	\$32,000.00
25-310-320	Police Public Buildings - OE	\$ 5,600.00
26-290-011	Roads - S & W	\$125,000.00
26-290-025	Roads - OE	\$15,600.00
26-295-025	Shade Tree - OE	\$1,000.00
26-305-	Garbage & Trash - OE	\$3,000.00

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025		
26-306-011	Recycling - S & W	\$7,800.00
26-306-025	Recycling - OE	\$1,000.00
26-310-011	Buildings & Grounds - S & W	\$11,400.00
26-310-025	Buildings & Grounds - OE	\$18,200.00
27-330-025	Health - OE	\$1,000.00
27-335-025	Environmental Commission - OE	\$1,000.00
27-340-011	Animal Control - S & W	\$3,710.00
27-340-025	Animal Control - OE	\$2,100.00
28-370-011	Board of Recreation - S&W	\$9,100.00
28-375-011	Parks - S & W	\$15,500.00
28-375-025	Parks - OE	\$1,000.00
41-703-021	Municipal Alliance - Local	\$3,500.00
29-390-030	Library - S & W	\$80,000.00
29-390-025	Library - OE	\$25,000.00
31-430-310	Electric - OE	\$11,200.00
31-430-240	Electric - Police	\$8,800.00
31-435-600	Street Lighting - OE	\$10,300.00
31-440-310	Telephone - Public Buildings	\$12,800.00
31-445-310	Water - OE	\$1,000.00
31-446-310	Gas - OE	\$5,500.00
31-446-240	Gas - Police	\$2,000.00
31-455-011	Sewer - S & W	\$36,600.00
31-455-025	Sewer - OE	\$62,100.00
31-460-240	Motor Fuel - Police	\$9,400.00
31-460-290	Motor Fuel - PW	\$11,000.00
36-472-670	Social Security - OE	\$76,000.00
36-477-025	DCRP - OE	\$1,000.00
42-250-025	911 Project - OE	\$44,300.00

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42-306-011	Recycling MCIA - S&W	\$7,800.00
42-306-025	Recycling MCIA - OE	\$22,500.00
42-331-025	County Health Contract - OE	\$11,100.00
42-455-025	MCUA - OE	\$180,000.00
42-456-027	East Windsor - OE	\$43,400.00
43-490-320	Municipal Court - OE	\$60,000.00
2019 Temporary Budget Subtotal		\$2,601,189.79
Debt Service:		
44-900-025	Capital Improvement Fund	\$200,000.00
2019 Temporary Budget Total		\$2,801,189.79

Cranbury Township Resolution # R 01-20-015

**Appointing Cranbury Housing Associates to provide services relating to affordable housing units
(Pursuant to NJSA 52:27D-324)**

WHEREAS, pursuant to NJSA 52:27D-324 (the "New Jersey Fair Housing Act"), municipalities are allowed to enter agreements with other entities to provide services relating to affordable housing units; and

WHEREAS, under the State's COAH regulations, municipalities that have created affordable housing programs may designate one or more administrative agent(s) to administer the affordable housing program (NJAC 5:96-18.1); and

WHEREAS, under the Cranbury Township Code (Section 44-26), the Township Committee has the authority to appoint, by resolution, an administrative agent to administer the Township's affordable housing program and said resolution being subject to the approval of COAH;

NOW, THEREFORE BE IT RESOLVED that the Township Committee of the Township of Cranbury hereby appoint (pending approval from COAH) Cranbury Housing Associates is the Township's designated agent for its affordable housing program.

BE IT FURTHER RESOLVED the Municipal Clerk is hereby directed to send a copy of this resolution to COAH "or its successor" for its approval.

Cranbury Township Resolution #R-01-20-016

ADOPTING TEMPORARY CAPITAL BUDGET FOR 2020

WHEREAS, the Township of Cranbury desires to constitute the 2020 Temporary Capital Budget of said municipality,

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NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Cranbury as follows:

SECTION 1. The 2020 Temporary Capital Budget of the Township of Cranbury is hereby constituted by the adoption of the following schedule:

PROJECTS SCHEDULED FOR 2020

Project	Estimated Costs	<u>Method of Financing</u>		
		Capital Improvement Fund	Deferred Charges	Debt Authorized
Brainerd Lake Dredging	\$4,000,000	\$200,000	\$1,000,000	\$2,800,000

SECTION 2. The Clerk is authorized and directed to file a certified copy of this Resolution with the Division of Local Government Services, Department of Community Affairs, State of New Jersey, within three days after adoption of these projects for the 2020 Temporary Capital Budget, to be included in the 2020 Permanent Capital Budget as adopted.

End of Consent Agenda

Public Comment

Mayor Scott opened the meeting to public questions and comment. There being no comments, the Mayor closed the public portion of the meeting.

Mayor's Notes

Mayor Scott stated that looking forward the theme is "Communication". The township has transitioned to a newly improved website that is also mobile friendly. Mayor Scott announced he is reinstating the monthly informal meetings at Teddys with him and the Chief of Police, as well as, work on a new sound system for the meeting room. He added that he plans to have the committee meetings livestreamed. The Mayors goals are: 1. Lake Dredging; 2. Library; 3. Downtown/Work with small business; 4. Trucks/Traffic-work with County and State.

Township Committee Members' Notes

Mr. Ferrante – The HPC discussed extending the historic district. He added that the new website is a work in progress during the transition. Mr. Ferrante thanked Dr. Rogers for work on the Technical Assistance grant. He also welcomed the new members to the committee and addressed his expectations.

Dr. Rogers – Added that more information regarding the bike plan for the grant would be available towards the end of January.

Mrs. Spann – Thanked the Mayor and the audience for the support.

With no further comments, Mayor Scott requested a motion to adjourn. On a motion by Mrs. Spann, seconded by Mr. Ferrante and unanimously carried, the meeting adjourned at 6:35 p.m.

Debra A. Rubin, RMC
Municipal Clerk