

TOWNSHIP COMMITTEE MEETING
December 9, 2019

The Township Committee Meeting of the Township of Cranbury was held at 7:00 p.m. in the Large Group Room of the Cranbury School. Answering present to roll call were Township Committee members: Michael Ferrante, Glenn Johnson, Dan Mulligan, Matt Scott and Mayor James Taylor. Also present were Denise Marabello, Township Administrator/CFO; and Debra Rubin, Municipal Clerk. Mayor Taylor led in the salute to the flag and Debra Rubin gave the following Open Public Meetings Act statement:

In accordance with Section 5 of the Open Public Meetings Act, it is hereby announced and shall be entered into the minutes of this meeting that adequate notice of this meeting has been provided:

Posted on December 20, 2018 on the Bulletin Board of the Municipal Office at 23-A North Main Street, Cranbury, New Jersey and remains posted at that location.

Communicated to the Cranbury Press, Home News Tribune and Trenton Times on December 20, 2018.

Filed on December 20, 2018 at the Cranbury Municipal Office, 23-A North Main Street, Cranbury, New Jersey, posted on the Township's web site and remains on file for public inspection.

Sent to those individuals who have requested personal notice.

Public Hearing - Comcast Franchise Renewal Application –

Mr. Rob Clifton, Comcast Cable, was present for any questions from the public.

Mayor Taylor opened the meeting to public comment. Mr. Clifton, Comcast Cable, discussed the recent application made to the Township. Ms. Larson, Chairperson of Cable TV Commission, stated the negotiations have not begun and will not begin until after January 1st 2020. Mr. Clifton explained the timeline for the application process and the need for a consent ordinance prior to the negotiations. He further explained the two areas the community cannot judge the application, and those are; rates and programming.

Mr. Clifton added he may be contacted at any time if there are any questions. Seeing no other comments, Mayor Taylor closed public comment regarding the franchise renewal application.

Agenda Additions/Changes – None.

--Township Committee Regular Meeting Minutes of November 25, 2019

The Township Committee Regular Meeting Minutes of November 25, 2019 on a motion by Mr. Mulligan, seconded by Mr. Ferrante. On a roll call vote of the members of the Township Committee;

Ayes:	(Ferrante (Johnson (Mulligan (Scott (Taylor
	Abstain: (None
	Absent: (None
	Nays: (None

the Township Committee Regular Meeting Minutes of November 25, 2019 were adopted.

--Reports and Communications

--Members of Committee

--Mr. Scott - None

TOWNSHIP COMMITTEE MEETING
December 9, 2019

--Mr. Ferrante

Mr. Ferrante stated the Traffic Subcommittee has been working on information for the Work Session this evening regarding the application for the Complete Street Technical Assistance Program.

Mr. Ferrante also reported from Communications Subcommittee that the website continues to improve and will be ready to go "live" by the end of the month. He thanked the residents and the members of the Township Committee for their feedback.

-- Mr. Mulligan -

Mr. Mulligan added his observation of increased car traffic within the township and has become a cross county issue. He stated the increased traffic is not only due to increased truck traffic. He suggested the new township committee continue to address the traffic situation in Cranbury Township.

--Mr. Johnson --

Mr. Johnson attended the Planning Board meeting where they reviewed a recent warehouse application. He expressed his gratitude for the tax decrease this year in Cranbury as it directly effected his mortgage payments by lowering them.

--Mayor Taylor

Mayor Taylor thanked the Fire Department, Women's Club and the Girl Scouts for their efforts with the annual tree lighting. He also thanked the Cub Scouts for the caroling in town.

Mayor Taylor provided the First Aid Squad audit to all members for review.

--Follow-up Items -- None.

--Boards and Commissions

- **Vacancies -**

Ms. Rubin read the vacancies for the following boards and commissions:

- (2) Municipal Alliance - 1st and 2nd Alternate

--Ordinances -- None

--Work Session

a.) Application to the Complete Streets Technical Assistance Program:

Mr. Ferrante explained the program and the partnership through Sustainable Jersey. Participants will receive free direct technical assistance to complete a specific task related to advancing a complete street initiative. Mr. Ferrante presented two (2) options for the members to review and choose which to submit to the State. The first option was geared towards a "Walkable Community" and the second is a "Bicycle Corridor or Network Plan". Option 2 is the preferred plan. Mrs. Rogers was invited to add further comments. She added the deadline to submit the application is December 20th. This plan will give the township a vision on moving forward. A letter of support is needed from the County Engineer in order to coincide with the Middlesex County Master Plan. This will help to make Route 1 more accessible with bike paths. After further discussion, all members gave support on option two. The resolution is on the Consent Agenda for approval further on the agenda.

b). War Memorial Update:

Mayor Taylor explained the history of how the selection of veterans were placed on the memorial. The Cranbury Historical and Preservation Society has made a request to the Parks Commission to have names added to the memorial. They have provided criteria that closely resembles

TOWNSHIP COMMITTEE MEETING
December 9, 2019

the original criteria, as well as, ties to the national standard for inclusion. Mayor Taylor drafted the following resolution for approval:

CRANBURY TOWNSHIP RESOLUTION # R 12-19-159

RESOLUTION OF THE TOWNSHIP OF CRANBURY, NJ

WHEREAS, the Township of Cranbury is appointing the following criteria presented by the Parks Commission for commemorating service members of the Vietnam War for the War Memorial:

1. Those who served on active duty anywhere in the United States for more than 180 days, any part of which was between August 5, 1964 and May 7, 1975;
2. Those discharged from active duty for disability if any part of that active duty was between August 5, 1964 and May 7, 1975; or
3. Those who served on active duty for more than 180 days and served in Vietnam for any part of that time between February 28, 1961 and May 7, 1975.
4. None of these apply to those with dishonorable discharges.
5. (a) If the person's DD214 Form lists "Cranbury" as the Home of Record at time of entry into the Armed Forces; or (b) the person can demonstrate substantial and substantiated ties to Cranbury prior to their entry into active service in the Armed Forces.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Cranbury that the Township of Cranbury support such criteria for any future submissions.

On a motion by Mr. Mulligan, seconded by Mr. Johnson and unanimously carried, the following Resolutions adopted by vote:

Ayes: (Ferrante
(Johnson
(Mulligan
(Scott
(Taylor

Abstain: (None
Absent: (None

Nays: (None

**Resolutions
Consent Agenda**

Mayor Taylor asked the Township Committee if there were any questions or comments on the Consent Agenda. Hearing no questions or comments, Mayor Taylor requested a motion to adopt the Consent Resolutions. On a motion by Mr. Ferrante, seconded by Mr. Johnson and unanimously carried, the following Resolutions adopted by vote:

Ayes: (Ferrante
(Johnson
(Mulligan
(Scott
(Taylor

Abstain: (None
Absent: (None

Nays: (None

TOWNSHIP COMMITTEE MEETING
December 9, 2019

Cranbury Township Resolution #R 12-19-153

NOW, THEREFORE, BE IT RESOLVED, by the Township of Cranbury that all bills and claims as audited and found to be correct be paid;

Cranbury Township Resolution # R 12-19-154

RESOLUTION OF THE TOWNSHIP OF CRANBURY, NJ

A RESOLUTION AUTHORIZING THE RELEASE OF EXTRA DUTY ESCROW

WHEREAS, Carroccia Co. has outstanding credits of \$655.00 in their Extra Duty escrow account previously posted with the Township.

WHEREAS, the Police Department has no outstanding bills

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Cranbury that the Township of Cranbury release outstanding credits in Carroccia Co's extra duty escrow account.

BE IT FUTHER RESOLVED that a copy of this Resolution, certified by the Township Clerk to be a true copy forwarded to each of the following:

- (a) Township Director of Finance
- (b) Carroccia Co

Cranbury Township Resolution # R 12-19-155

WHEREAS, it is necessary to make the following appointments,

NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Cranbury that the following individual is appointed to the position and term noted effective December 9, 2019:

TOWNSHIP COMMITTEE APPOINTMENT

NAME	APPOINTMENT	TERM ENDING
Walter Wright	Municipal Alliance Committee	12/31/20 (to fill unexpired term)

CRANBURY TOWNSHIP # R 12-19-156

RESOLUTION PROVIDING FOR THE INSERTION OF A SPECIAL ITEM OF REVENUE IN THE MUNICIPAL BUDGET OF THE TOWNSHIP OF CRANBURY PURSUANT TO N.J.S.A. 40A:4-87 (CHAPTER 159, P.L. 1948)

WHEREAS, N.J.S.A. 40A: 4-87 provides that the Director of the Division of Local Government Services may approve the insertion of any special item of revenue in the budget of any County or Municipality when such item shall have been made available by law and the amount thereof was not determined at the time of the adoption of the budget, and

WHEREAS, said Director may also approve the insertion of an item of appropriation for equal amount,

Section 1

TOWNSHIP COMMITTEE MEETING
December 9, 2019

NOW, THEREFORE, BE IT RESOLVED that the Township Committee hereby requests the Director of the Division of Local Government Services to approve the insertion of an item of revenue in the budget of the year 2019 in the sum of \$2,094.76 which item is now available as a revenue from the State of New Jersey pursuant to the provision of statute, and

Section 2

BE IT FURTHER RESOLVED that a like sum of \$2,094.76 is hereby appropriated under the caption "Body Armor"

Section 3

BE IT FURTHER RESOLVED that a copy of the Resolution, certified by the Township Clerk to be a true copy forwarded to each of the following:

- (a) Director of the Division of Local Government Services
- (b) Township Chief Financial Officer

Cranbury Township Resolution # R 12-19-157

RESOLUTION OF THE TOWNSHIP OF CRANBURY, NJ

A RESOLUTION AUTHORIZING YEAR 2019 BUDGET TRANSFERS

WHEREAS, there are 2019 Budget Accounts which require more funding due to circumstances not known at the beginning of the year; and

WHEREAS, there will be excess balances in budget accounts in which the expenditures will be less than projected at the beginning of the year,
And

NOW, THEREFORE BE IT RESOLVED by the Township Committee of the Township of Cranbury, that the following year 2019 Budget Transfers be authorized and made on the records and accounts of the Township:

	<u>Budget Account</u>	<u>From</u>	<u>To</u>
9-01-20-150-310	Tax Assessor – OE	\$10,000.00	
9-01-20-165-310	Engineering – OE	\$10,000.00	
9-01-21-180-302	Planning – OE	\$10,000.00	
9-01-25-240-017	Police – Perfect Attendance	\$750.00	
9-01-25-240-011	Police – S&W	\$4,250.00	
9-01-42-455-025	MCUA - OE		\$35,000.00

BE IT FURTHER RESOLVED that a copy of this Resolution, certified by the Township Clerk to be a true copy forwarded to each of the following:

- (a) Township Auditor
- (b) Township Chief Financial Officer

CRANBURY TOWNSHIP RESOLUTION # R 12-19-158

**Resolution by the Township of Cranbury Authorizing an
Application to the Complete Streets Technical Assistance Program**

TOWNSHIP COMMITTEE MEETING
December 9, 2019

WHEREAS, the New Jersey Department of Transportation Complete Streets Design Guide defines complete streets as follows: "Complete Streets are streets designed for all users, all modes of transportation, and all ability levels. They balance the needs of drivers, pedestrians, bicyclists, transit riders, emergency responders, and goods movement based on the local context"; and

WHEREAS, while the primary benefit of complete streets is improved safety, particularly for people who walk or bike who are the most vulnerable users of the street, there are other positive outcomes. Complete streets create better places to live, work, and do business. They can help improve the health of a community by encouraging people to walk and bike, bolster the local economy by generating foot traffic in business districts and provide greater mobility options for residents and visitors; and

WHEREAS, through the North Jersey Transportation Planning Authority's FY2020 *Complete Streets Technical Assistance Program*, Sustainable Jersey will coordinate and the Voorhees Transportation Center at Rutgers University will provide planning-level technical assistance services to municipalities for a specific project related to advancing a complete streets initiative in their communities; and

WHEREAS, although no direct funding is provided, selected municipalities will receive free direct technical assistance services to complete a specific task related to advancing a complete streets initiative in their communities.

THEREFORE, BE IT RESOLVED the Township Committee of Cranbury authorizes the Township Administrator to submit an application to the ***Complete Streets Technical Assistance Program*** to receive free direct technical assistance services to complete a specific task related to advancing complete streets, and also commits pertinent municipal staff to coordinate and collaborate with Sustainable Jersey, Voorhees Transportation Center and the North Jersey Transportation Planning Authority to support the successful and timely delivery of technical assistance services.

Public Comment

Mayor Taylor opened the meeting to general public comment.

No public comment

Mayor Taylor closed the meeting to public comment.

On a motion by Mr. Ferrante, seconded by Mr. Mulligan and unanimously carried, the following Resolution adopted by vote:

Ayes: (Ferrante
(Johnson
(Mulligan
(Scott
(Taylor

Abstain: (None
Absent: (None

Nays: (None

Mayor Taylor requested a motion to adjourn. On motion by Mr. Ferrante, seconded by Mr. Johnson and unanimously carried, the meeting adjourned at 7:40 p.m.

Debra A. Rubin, RMC
Municipal Clerk