

TOWNSHIP COMMITTEE MEETING  
DECEMBER 20, 2004

The regular meeting of the Township Committee of the Township of Cranbury was held at 7:30 p.m. in the Town Hall Meeting Room. Answering present to the roll call were: Township Committee members: Becky Beauregard, Thomas Panconi, Jr., and Mayor Stannard. Ms. Stave arrived at 7:40 p.m. and Mr. Mayes was absent. Also present were: Township Committeeman-elect Stout, Trishka Waterbury, Esquire, Attorney, Cathleen Marcelli, Engineer, Frederick C. Carr, Administrator and Kathleen R. Cunningham, Clerk. Mayor Stannard led in the salute to the flag and Ms. Cunningham gave the following Open Public Meetings Act statement:

In accordance with Section 5 of the Open Public Meetings Act, it is hereby announced and shall be entered into the minutes of this meeting that adequate notice of this meeting has been provided:

1. Posted on December 2, 2003 on the Bulletin Board of the Municipal Office at 23-A North Main Street, Cranbury, New Jersey and remains posted at that location.
2. Communicated to the Cranbury Press, Home News Tribune and Trenton Times on December 2, 2003.
3. Was filed on December 2, 2003 with a Deputy Municipal Clerk at the Cranbury Municipal Office, 23-A North Main Street, Cranbury, New Jersey and remains on file for public inspection, and
4. Sent to those individuals who have requested personal notice.

Reports and Communications from Committee

--Committee Minutes December 6, 2004

Mayor Stannard requested the minutes of December 6, 2004 be listed on the January 3, 2005 agenda.

--Sub Committee Reports --

Mr. Panconi reported he had attended a Joint Insurance Fund. Seminar on Tuesday, December 14, 2004 on Workers' Compensation for elected officials. Mr. Panconi recommended that weekly safety meeting be held as municipal employees have the highest rate of accidents. Mr. Carr indicated that there are quarterly safety meetings held by the Joint Insurance Fund, which he and Mr. Witt attend along with the Police Chief and Fire Chief and the Township has a very pro-active approach to safety. Mayor Stannard suggested that when the next meeting is scheduled, member of the Township Committee be invited. Mr. Carr indicated he would make sure the members are invited.

Ms. Waterbury updated the Township Committee with Wright South, indicating she, Mr. Carr and Ms. Marcelli had met earlier in the evening with Don Driggers, Esquire, representing Mr. Wright. The purpose of the meeting was to discuss the driveway easement, i.e. maintenance of the driveway and escrow funds which the Township is still holding (approximately \$180,000 from the original \$250,000). Ms. Waterbury indicated progress had been made and she would have further updates for the Township Committee the beginning of January.

Ms. Marcelli, Township Engineer, briefed the Township Committee on a letter which Mr. Kerzner had sent to the Township. Mr. Kerzner is requesting the Township Committee consider taking deed to a property,

## Sub Committee Reports (Continued)

which is irregularly shaped and splits between the Turnpike and Corporate Drive, which is a Township roadway. Mr. Kerzner is doing a re-financing of one of his roadways in his corporate park. Ms. Marcelli indicated she saw no reason why the Township could not acquire the deed. Ms. Marcelli wants to make sure, however, the Township does not require maintenance or any strange requirement that the Turnpike Authority may impose on the parcel. Ms. Marcelli and the Township Engineer spoke with Mr. Driggers requesting he have written into the Deed, Mr. Kerzner accepting all maintenance responsibilities, cut the grass, etc. and should there be any requirements from the Turnpike Authority, they would be Mr. Kerzner's responsibilities and not the Township's. Mayor Stannard made a recommendation that language should be inserted indicating should any environmental issues occur, it would be Mr. Kerzner's responsibility as well for cleanup. Ms. Waterbury indicated should the Township decide in the affirmative, she would prepare an ordinance for introduction sometime in January.

### Update on new Police Building:

Mark Berkowsky gave his monthly report on the progress being made with the new police station. He indicated the floor slab had been poured last Friday. Mr. Berkowsky also reported the cooperation has been great with the Township inspectors. No changes in costs. Completion date still remains the end of August and construction is on schedule.

Mr. Berkowsky asked about the format of the dedication plaque. Mr. Carr recommended Mr. Berkowsky and the architect, work up various styles of the proposed plaque and send them to the Committee members and the Committee would then discuss the decision at its last meeting in January. The Township Committee agreed.

Ms. Stave reported she had attended the Parks Board meeting. The Board recommend to the Township Committee the Wright South property be referred to as "The Village Green". The area where the barns are be called the "Barn Preserve" and wholeheartedly endorse the West Property as being called "The Cranbury Brook Preserve".

Ms. Stave also reported she had met with John Ritter, as the SubCommittee on the Township's website and they have thoroughly reviewed the Township's website against other websites for municipalities in the State of New Jersey. The SubCommittee has put together a list of things that would be ideal to have on the Cranbury website. The next step is to meet with the website designer and understand what the process is and what the computer infrastructure is and the costs as well as to meet with the various departments, members of staff and perhaps some of the Township professionals. The SubCommittee will then come back to the Township Committee in February with a full report of recommendations in time for review and approval within the budget process. Ms. Stave indicated that in the long run, this will be a very worthwhile project and save the staff a lot of time.

Ms. Beauregard reported on the barn SubCommittee. She indicated she has had discussions recently with Ms. Waterbury, Township Attorney and Michael Kaiser who is working with the Lions' Club on the restoration of the three barns. This project seems to be moving along and should be ready to start in 2005.

## Agenda Additions/Changes

Mr. Panconi requested a discussion in reference to the Fire Official. It will be added to the Work Session.

## Resolution

On motion offered by Ms. Stave, seconded by Ms. Beauregard, the following resolution was adopted by vote:

Ayes: (Beauregard  
(Panconi  
(Stannard  
(Stave

Absent: (Mayes

Abstain: (None

Nays: None

Cranbury Township Resolution # R 12-04-227

WHEREAS, Michael T. Mayes has served on the Cranbury Township Committee for six years, and;

WHEREAS, Michael T. Mayes has served on the Cranbury Township Planning Board for two years, and;

WHEREAS, Michael T. Mayes also has served on the Cranbury Township Zoning board, and;

WHEREAS, Michael T. Mayes demonstrated leadership in the aftermath of September 11<sup>th</sup>, and dignity and grace in presiding over the dedication of the post office to hero Todd Beamer, and;

WHEREAS, Michael T. Mayes has steadfastly exercised his financial acumen to manage and safeguard the fiscal affairs of the Township, resulting in the highest level of service to the community at consistently stable tax rates, and;

WHEREAS, Michael T. Mayes has supported Open Space for Parks and Recreation, and participated in the design of the Babe Ruth ball field, and;

WHEREAS, Michael T. Mayes has tirelessly given of his time, knowledge, experience, intelligence and integrity and loyalty to the Township of Cranbury, and;

WHEREAS, Michael T. Mayes' dedication to the Township of Cranbury has strengthened and enhanced the foundations of the community, its fiscal stability, preservation of history and overall quality of life, and;

WHEREAS, Michael T. Mayes' term as a Township Committee member will expire on December 31, 2004,

NOW, THEREFORE BE IT RESOLVED, by the Township of Cranbury that Michael T. Mayes be given our deepest gratitude for his years' of service, and;

BE IT FURTHER RESOLVED, that the Township of Cranbury hereby extends heartfelt wishes to Michael and his family for good health, happiness and prosperity in the future.

Cranbury Township Resolution # R 12-04-227  
(Continued)

## CERTIFICATION

I, Kathleen R. Cunningham, Clerk of the Township of Cranbury, do hereby certify that the foregoing Resolution is a true copy of a Resolution passed by the Township of Cranbury at a meeting duly held on December 20, 2004.

Kathleen R. Cunningham, Clerk

Ordinance  
Second Reading

Cranbury Township Ordinance # 12-04-31

A motion to enter an Ordinance entitled," Cranbury Township Ordinance # 12-04-31, AN ORDINANCE IN THE TOWNSHIP OF CRANBURY IN MIDDLESEX COUNTY, NEW JERSEY, AUTHORIZING THE ACQUISITION OF AN ACCESS AND CONSERVATION EASEMENT OR OTHER PERMANENT RIGHT OF PUBLIC ACCESS TO AND USE OF PROPERTY LOCATED ON JOHN WHITE ROAD IN CRANBURY TOWNSHIP AND DESIGNATED ON THE CRANBURY TOWNSHIP TAX MAP AS 22.01, LOT 2 (THE "WHITE" PROPERTY) FOR PASSIVE RECREATION AND CONSERVATION PURPOSES", was presented for second reading and final adoption. The Ordinance was published in the Cranbury Press, posted on the Township Bulletin Board and copies were available to the public. The Mayor opened the public hearing on the Ordinance. Mayor Stannard explained this ordinance is in reference to the "Kiesler" farm which is being acquired. Because the easement is on the White property an easement is needed for the purpose of opening up the streambed to the public. No one present wished to speak, so the hearing was declared closed. On motion by Ms. Stave, seconded by Mr. Panconi, the Ordinance was adopted by a vote:

Ayes:	(Beauregard (Panconi (Stannard (Stave	Absent: (Mayes
		Abstain: (None
Nays:	None	

Ordinance  
Second Reading

Cranbury Township Ordinance # 12-04-32

A motion to enter an Ordinance entitled," Cranbury Township Ordinance # 12-04-32, AN ORDINANCE IN THE TOWNSHIP OF CRANBURY IN MIDDLESEX COUNTY, NEW JERSEY, CONCERNING PRIVATE DUTY SERVICE OF MEMBERS OF THE CRANBURY TOWNSHIP POLICE DEPARTMENT, AND AMENDING CHAPTER THIRTY-THREE OF THE CODE OF THE TOWNSHIP OF CRANBURY", was presented for second reading and final adoption. The Ordinance was published in the Cranbury Press, posted on the Township Bulletin Board and copies were available to the public. The Mayor opened the public hearing on the Ordinance. No one present wished to speak, so the hearing was declared closed. On motion by Mr. Panconi, seconded by Ms. Beauregard, the Ordinance was adopted by a vote:

Ayes:	(Beauregard (Panconi (Stannard (Stave	Absent: (Mayes
		Abstain: (None
Nays:	None	

Consent Agenda

R 12-04-229 was removed from the Consent Agenda and will be heard at later date.

On motion offered by Ms. Stave, seconded by Ms. Beauregard, the following Consent Agenda Resolutions were adopted by vote:

Ayes:	(Beauregard (Panconi (Stannard (Stave	Absent: (Mayes  Abstain: (None
Nays:	None	

Cranbury Township Resolution # R 12-04-228

NOW, THEREFORE, BE IT RESOLVED, by the Township of Cranbury that all bills and claims as audited and found to be correct be paid.

Cranbury Township Resolution # R 12-04-230

### **RESOLUTION OF THE TOWNSHIP OF CRANBURY, NJ**

#### **A RESOLUTION AUTHORIZING THE RELEASE OF A PERFORMANCE GUARANTEE FOR HANNAH & MASON'S – PRIVATE IMPROVEMENTS**

WHEREAS, by letter dated September 22, 2004, Hannah & Mason's has requested the release of their performance guarantee previously posted with the Township in accordance with Planning Board approval and

WHEREAS, the Township Engineer has, in a letter dated December 2, 2004 (attached hereto as "Exhibit A") recommended that the following performance guarantee be released:

Cash Bond	\$15,938.40
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NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Cranbury as follows:

It has reviewed, agrees with and hereby accepts all recommendations of the Township Engineer as set forth in "Exhibit A".

1. It hereby authorizes the release of performance guarantees set forth in the Township Engineer's letter referenced above.
2. The Township hereby accepts the public improvements, if any so designated pursuant to the Planning Board's approval.

BE IT FURTHER RESOLVED that a copy of this Resolution, certified by the Township Clerk to be a true copy and forwarded to each of the following:

- (a) Township Engineer
- (b) Township Chief Financial Officer
- (c) Phyllis Davison, Hannah & Mason; 39 N Main St, Cranbury, NJ 08512
- (d) Township Attorney

Cranbury Township Resolution # R 12-04-230  
(Continued)

CERTIFICATION

I, Kathleen R Cunningham do hereby certify that the foregoing is a true copy of a Resolution passed by the Township of Cranbury at a meeting duly held on December 20, 2004.

Kathleen R. Cunningham, Clerk

Cranbury Township Resolution # R 12-04-231

## **RESOLUTION OF THE TOWNSHIP OF CRANBURY, NJ**

### **A RESOLUTION AUTHORIZING THE RELEASE OF A DEPOSIT FOR RICHARD AND MARIE STIGLIC; WHEATFIELD ROAD RECONSTRUCTION**

WHEREAS, the Township Engineer has, in a letter dated December 1, 2004 attached hereto as "Exhibit A") recommended that the following deposit be released

Cash	\$5,000.00
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NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Cranbury as follows:

1. It has reviewed, agrees with and hereby accepts all recommendations of the Township Engineer as set forth in "Exhibit A".
2. It hereby authorizes the release of performance guarantees set forth in the Township Engineer's letter referenced above.

The Township hereby accepts the public improvements, **if any** so designated pursuant to the Planning Board's approval.

BE IT FURTHER RESOLVED that a copy of this Resolution, certified by the Township Clerk to be a true copy and forwarded to each of the following:

- |                 |   |
|-----------------|---|
|                 | (a) Township Engineer                                 |
|                 | (b) Township Chief Financial Officer                  |
| Road, Cranbury, | (c) Richard & Marie Stiglic; 1 Wheatfield<br>NJ 08512 |
|                 | (d) Township Attorney                                 |

### **CERTIFICATION**

I do hereby certify that the foregoing is a true copy of a Resolution passed by the Township of Cranbury at a meeting duly held on December 20, 2004.

Kathleen R. Cunningham, Clerk

Cranbury Township Resolution # R 12-04-232

WHEREAS, it is recommended that the following balances in the Ordinances listed below be cancelled:

<u>Capital Ordinance</u>	<u>Amount</u>
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Cranbury Township Resolution # R 12-04-232  
(Continued)

10-03-13	Cranbury Neck Rd Sidewalk	\$38,520.00
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NOW THEREFORE BE IT RESOLVED that these balances be cancelled.

CERTIFICATION

I, Kathleen R. Cunningham, Clerk, hereby certify that this is a true copy of a resolution, which was adopted on December 20, 2004.

Kathleen R. Cunningham, Clerk

Cranbury Township Resolution # R 12-04-233

WHEREAS, the Tax Collector has determined, that overpayments have been made for taxes for 2004 and are \$10.00 or under for the following and therefore should be cancelled for the following:

Block	Lot	Assessed to	Amount
10	4 QFARM	Keystone N.J. Associates	\$ 5.13
18.07	43	Michael Westock	.77
21	2.01	Michael Kaiser & Merilee Meacock	.87
21	34	Joseph Rosta, Jr. ETUX	.60
21	63	Victor & Carolyn Filion	8.79
22	8.01QFARM	Joseph Bartonek	1.71
22	13	Arthur Peterson ETUX	.70
23	108.14	Ted & Yvette Rudich	1.08
23	108.28	Min Lin & Dong Liu	4.33
26.01	16	Douglas Brown	2.75
32	21	Timothy & Natalia Brennan	2.32
33	9	Cory Realty LLC	5.65

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Cranbury that these balances of \$10.00 or under be cancelled.

CERTIFICATION

I, Kathleen R. Cunningham, Township Clerk of the Township of Cranbury, hereby certify that this is a true copy of a Resolution which was adopted at a regular meeting on December 20, 2004.

Kathleen R. Cunningham, Clerk

Cranbury Township Resolution # R 12-04-234

WHEREAS, the Tax Collector has recommended that the following 2004 tax overpayments, which are \$10.00 or under, be transferred into surplus:

Block	Lot	Assessed to	Amount
5	19	UFP Enterprises	\$ .01
6	1.01	CIP TWO LLC	.10
7	1	AVN Holding Co., LLC	1. 19
16	4QFARM	Indian Run Associates	.02
18.01	4	Anthony & Lisa Coniglione	6. 07
18.01	10	Rosemarie O'Connors	6. 17
18.02	14	Joseph & Deborah Fetch	5. 00
18.03	8	Martin & Rosellyn Cassidy	.14
18.03	27	Robert & Dana McMahon	6. 67
18.05	3	Herman & Clare Cukier	3. 61
18.07	15	Jonathan Goldstien & Andre Forte	1. 00
19	8	Katherine Russell	3. 59

19	14	Joseph & Diane Stasi	.01
19	15	Jean Fischer	.01
20	10.84	Margaret Caglianone	.01
20.06	48	John Galvin ETUX	5.75
21	58	Royce & Julie Waltrip, II	1.48
21.01	7	Philip Brendel, Jr. & Nancy Munyak	2.82
23	8	Clifford Reinhardt ETUX	.08
23	58	J. Brent & Carolyn Barlow	2.00
23	63.03	Robert & Anita O'Meara	8.64
23	90	Maurice Lee Jr. Trustee	7.98
23	104.01	QFARM Venkata & Vara Bandaru	.01
23	143	Richard Beveridge ETUX	2.89
23	153	Eric & Erica Lofgren	.01
23	159	William & Christine Hart	5.42
25	26	Peter Ostergaard	2.24
25	44.03	George & Marilyn Nicola	.10
25	67	Nancy Forman	.91
25	69	Susan Renk	.57
25	76	Glen Garland ETUX ETAL	6.25
26	29.06	Tom & Lisa Sulkowski	2.21
26	35	Patrick Flanner ETUX	5.00
26.01	12	Marguerite Ombadykow & John Brunner	1.80
26.01	29.28	John Barbano & Gaol Nelson	20
31	2	George Hoffman	.01
33	42	Michael Orlando & K. Estenes	2.88
34	6	Richard & Gloria Hibbs	2.74
35	1.01	Edgar Lawson ETUX	.10
36	10	Charles Deany & Carolyn Coke Reed	.01
39	2	James & Annemarie Hauschild	2.88

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Cranbury, that the above 2004 tax overpayments, of \$10.00 or less, be transferred into surplus.

#### CERTIFICATION

I, Kathleen R. Cunningham, Township Clerk of the Township of Cranbury, hereby certify that this is a true copy of a Resolution which was adopted at a regular meeting on December 20, 2004.

\_\_\_\_\_  
Kathleen R. Cunningham, Clerk

#### Cranbury Township Resolution # R 12-04-235

WHEREAS, the Tax Collector has recommended that the following 2004 tax overpayments be refunded:

<u>Block</u>	<u>Lot</u>	<u>Assessed to</u>	<u>Amount</u>
13	2	Philip Moody ETUX	\$ 36.54
18.03	13	Yiwen Huang & Xiaodan Wang	3,116.63
18.03	16	Matthew & Karen McCarville	250.00
18.07	6	Amarendra & Aruna Tummala	222.04

#### Cranbury Township Resolution # R 12-04-235 (Continued)

19	7	Raymond O'Brien Jr. ETUX	50.70
20	10.59	Daniel & Marianne Bonner	1,590.89



20	10.74	Peter & Janet Frady	4,596.34
20	10.78	Donna Freedman	5,076.77
20.03	2	James Cipriano ETUX	71.92
20.11	17	Christopher & Holly McGillivray	3,289.71
20.15	9	Christopher & Gloria Olsen	357.20
21.01	5	Charles & Linda Mazzo III	2,475.81
22	15	Curt Lindberg ETUX	2,138.58
23	108.08	Wah San Len & Kwai Fong Kong	2,727.49
23	108.11	Roert & Barbara Rogers	187.87
23	108.29	John Korsah & Dahlia McQueen	3,562.19
23	108.30	Taiyab Zaidi & Mariya Zaheer	809.25
23	147.01	Kelly Lehman	10.84
25	44.06	Darryl & Karen Copeland	32.80
25	57.012	John & Christine Kung	1,966.25
25	80	Stephen Lewis	35.50
26	29.07	Fredrick & Marcia Young	32.31
26	29.09	Premila & Neil D'Souza	3,082.72
26	43	William & Joanne Gordy	93.52
33	54.03	John Sedor ETUX	1,305.36

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Cranbury, that the above 2004 tax overpayments be refunded to the above-named individuals.

#### CERTIFICATION

I, Kathleen R. Cunningham, Township Clerk of the Township of Cranbury, hereby certify that this is a true copy of a Resolution which was adopted at a regular meeting on December 20, 2002.

\_\_\_\_\_  
Kathleen R. Cunningham, Clerk

#### Cranbury Township Resolution # R 12-04-236

WHEREAS, the Tax Collector has received a payment for the redemption of the following tax lien and has requested that this lien be redeemed and paid to the lien holder:

<u>Block</u>	<u>Lot</u>	<u>Assessed to</u>	<u>Amount</u>
7	5	Kasson REO, LLC	\$ 4,861.93

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Cranbury, that the above tax lien be redeemed and paid to the lien holder, Wachovia Coll Agt/SASS MUNI IV.

#### CERTIFICATION

I, Kathleen R. Cunningham, Township Clerk of the Township of Cranbury, hereby certify that this is a true copy of a Resolution which was adopted at a regular meeting on December 20, 2002.

\_\_\_\_\_  
Kathleen R. Cunningham, Clerk

#### CRANBURY TOWNSHIP RESOLUTION # R 12-04-237

A RESOLUTION OF THE CRANBURY TOWNSHIP COMMITTEE AUTHORIZING THE EXECUTION OF AN AGREEMENT BETWEEN THE TOWNSHIP OF CRANBURY AND THE COUNTY OF MIDDLESEX.

WHEREAS, the County of Middlesex is embarking on a new program to partially fund the proper removal of chlorofluorocarbons and other ozone depleting compounds from household appliances such as refrigerators and air conditioners (hereinafter known as "CFC's") and,

WHEREAS, the County will provide partial funding for a three-year period to municipalities for each appliance from which CFC's were properly recovered, and

WHEREAS, municipalities will be required to properly collect the appliances so as to not inadvertently discharge the CFC's , use an approved vendor to recover the CFC's and to provide documentation of the CFC recovery,

NOW, THEREFORE BE IT RESOLVED by the Township Committee of the Township of Cranbury, that the Mayor and Clerk be authorized to execute a three-year interlocal service agreement covering the CFC Recovery Reimbursement Program between the Township of Cranbury and the County of Middlesex.

**CERTIFICATION**

I, Kathleen R. Cunningham, Clerk, hereby certify that this is a true copy of a Resolution which was adopted at a regular meeting on December 20, 2004.

\_\_\_\_\_  
Kathleen R. Cunningham, Clerk

Cranbury Township Resolution R 12-04-238

**RESOLUTION OF THE TOWNSHIP OF CRANBURY, NJ**

A RESOLUTION AUTHORIZING YEAR 2004 BUDGET TRANSFERS.

WHEREAS, there are 2004 Budget Accounts which require more funding due to circumstances not known at the beginning of the year; and

WHEREAS, there will be excess balances in budget accounts in which the expenditures will be less than projected at the beginning of the year,  
And

NOW, THEREFORE BE IT RESOLVED by the Township Committee of the Township of Cranbury, that the following year 2004 Budget Transfers be authorized and made on the records and accounts of the Township:

<u>Budget Account</u>	<u>To</u>	<u>From</u>
4-01-20-155-300 Legal OE	7,052.50	
4-01-20-165-310 Engineering OE	7,052.50	
4-01-25-240-011 Police S&W	7,000.00	
4-01-26-310-011 Public Buildings S&W	1,500.00	
4-01-20-150-011 Tax Assessment S&W	650.00	
4-01-27-345-011 Social Services S&W		650.00
4-01-20-145-011 Tax Collection S&W		5,000.00

Cranbury Township Resolution R 12-04-238  
(Continued)

4-01-20-130-011 Finance S&W	3,500.00
4-01-27-340-025 Animal Control OE	3,000.00
4-01-30-420-502 Celebration of Public Events OE	1,105.00
4-01-31-446-310 Gas OE	2,000.00

4-01-36-472-670 Social Security OE		8,000.00
4-01-20-100-011 Administration – S & W	1,500.00	
4-01-21-180 Planning –OE		5,000.00
4-01-21-185 Zoning – OE		5,000.00
4-01-25-252 Emergency Management – OE		1,500.00
4-01-26-290 Roads – OE		5,000.00
4-01-26-310 Public Buildings – OE		6,000.00

BE IT FURTHER RESOLVED that a copy of this Resolution, certified by the Township Clerk to be a true copy, be forwarded to each of the following:

- (a) Township Auditor
- (b) Township Chief Financial Officer
- (c) Township Administrator

#### CERTIFICATION

I, Kathleen R Cunningham, Clerk of the Township of Cranbury, NJ, hereby certify that the above is a true copy of Resolution adopted by the Township Committee of the Township of Cranbury at a regular meeting on December 20, 2004.

\_\_\_\_\_  
Kathleen R Cunningham, Clerk

#### Work Session

##### (a) Signage for Township Parks

Judy Dossin, Parks Chairperson, presented to the Township Committee proposed signs for the various parks in the Township, prepared by herself and Beth Veghte, Recreation Chairperson. Also discussed with the Township Committee was the sign at Schoolhouse Lane (on Main Street) directing individuals to Town Hall, Village Green, playing fields and the school, as well as the entrance to the West Preserve. Ms. Stave mentioned at the Parks meeting discussed was the need for signage at the Maplewood Avenue pathway to Village Park, to be coordinated with C.H.A. what commemorative signage is needed in respect to the Township's agreement with C.H.A. Ms. Stave also mentioned coordinating with the Environmental Commission, the rules signage for the Cranbury Brook Preserve (West Preserve). Ms. Stave asked the Township Administrator, Mr. Carr, the status of Ms. Swanagan's request to have the sign re-done at the head of School House Lane. Mr. Carr responded Ms. Swanagan was going to get back to him in respect to what she wanted for the Library. Ms. Stave recommended using the same gentleman who prepared the sign for Town Hall. Ms. Dossin requested that the Environmental Commission provide to the Township Committee, their requirements for the signage. Ms. Dossin also mentioned that she would need to get together with Mr. Berkowsky, C.H.A. in reference to the signage for the Merna Doggett sign. Ms. Dossin mentioned with the Village Park sign there may be an issue with width and the removal of some scrubs. Ms. Stave recommended looking into the State's rules signage for style and color. Ms. Waterbury, Township Attorney will have her office review the language of the signs, to conform to the ordinance which was

#### Work Session (Continued)

##### (a) Signage for Township Parks

recently adopted. Once finalized, the Township Committee will receive the proposed signs, via e-mail. Ms. Veghte indicated she and Ms. Dossin would like to have the rules signs in place by the Spring.

the Ms. Dossin, Parks Chairperson, thanked Mr. Mayes for all of his help through  
for years and stated, "He will be sorely missed—he was a wonderful advocate  
Cranbury and he never refused to take a phone call from us".

(b) COAH Affordable Housing Development Fees (Trishka Waterbury)

Ms. Waterbury, Township Attorney, briefed the Township Committee on the COAH status for the Township, indicating the Township will have until one year from today to get its third round affordable housing plan in. Mr. Joseph Stonaker and Ms. Waterbury were asked to reach out to various planners who could help the Township get moving on this issue and they should have names for the Township Committee at an upcoming meeting. Municipalities are now allowed by ordinance to increase their affordable housing fees for residential and non-residential. Presently the fees have been capped at ½ of 1 % for the residential development and 1% for the non-residential development. With the new rules, they may be increased to 1% for residential and 2% for non-residential. Ms. Waterbury recommended amending the ordinance to collect the higher amount. The Township Committee were in agreement and Ms. Waterbury will prepare an ordinance for introduction at the January 3<sup>rd</sup>, 2005 meeting and final adoption on January 20, 2005.

(c) Wright South Corrective Action Plan (Cathy Marcelli)

Township Engineer, Cathy Marcelli, will update the Township Committee on the Wright South clean up. Ms. Marcelli discussed the demolition of the buildings, abatement of the soil contamination, relocated driveway, baseball field and asbestos's remediation on the Wright South Property. D.E.P. will send a representative tomorrow for an on-site meeting and the lab analysis should be back in January, at which time they will be forwarded on to the State and hopefully get a response back in March so that the Township may proceed with advertising a contractor to remediate the soil.

Public Comment

The Mayor opened the meeting to public questions and comments on those items not on the agenda. Ms. Connie Bauder, Petty Road, spoke concerning the traffic light at the intersection of Main Street and Plainsboro Road and the timing being off and asked someone to look at it concerning individuals trying to make the turn and traffic backing up. Ms. Marcelli responded the signal is maintained by the County. Mayor Stannard requested that Mr. Carr, Township Administrator, send a letter to the County. Ms. Bauder also requested someone look at the telephone pole on the corner of South Main Street and Cranbury Neck Road as it is leaning. Mr. Richard Kallan, Wynnewood Drive, mentioned there is a problem with bushes blocking the view at the corner of South Main Street and Cranbury Neck Road. Mr. Kallan also mentioned the left hand turn into the KHov Development off Old Trenton Road and the danger of trying to make the turn and the narrowness of the space to make the turn. Adding to the problem is a fire hydrant on the right hand side of Old Trenton Road. Ms. Marcelli indicated she has heard back from the County and when Mr. Schroeder completes his work, perhaps he can dedicate some room for a right of way. Ms. Judy Dossin, Wynnewood Drive, spoke concerning the intersection of Route 130 and Half Acre Road, for individuals making the left-hand turn and the backup of traffic. Ms. Marcelli responded the intersection will be re-done by Prologis. Prologis was delayed

Public Comment (Continued)

in obtaining some easement acquisitions. There being no further comments, the Mayor closed the public part of the meeting.

Mayor's Notes

The Mayor indicated he had received a memo from the Tax Collector, Ms. McMurtrie, concerning a resident requesting interest be waived, in the amount of \$6.90 for overdue taxes. After a brief discussion, the Township Committee made a decision not to make an exception.

Mr. Panconi reported he had spoken with the Fire Official, who has another issue. Mr. Panconi asked what the status is. Ms. Waterbury indicated a meeting is in the process of being set up with the Fire Official and the State representative concerning his budget, what the monies may be spent on, etc.

Mr. Panconi also reported The Fire Official is requesting to increase his hours. Mr. Carr responded he had requested the Fire Official to make his request part of the budget process for 2005. Mr. Panconi also reported when he mentioned using the Township Construction vehicles he indicated he did not wish to use them, as they smell of smoke. Mr. Carr indicated that vehicle # 26 is a non-smoking vehicle and he could use that vehicle.

Mr. Stout asked permission to hire an intern from college to help out the Environmental Commission. Mr. Stout explained the intern program to the Township Committee. Mayor Stannard recommended making this part of the budget process.

#### Resolution

On motion offered by Ms. Stave, seconded by Ms. Beauregard, the following resolution was adopted by vote:

Ayes: (Beauregard  
(Panconi  
(Stannard  
(Stave  
(Stave

Absent: (Mayes

Abstain: (None

Nays: (None

Cranbury Township Resolution # R 12-04-226

Township of Cranbury  
County of Middlesex

#### RESOLUTION TO CLOSE MEETING TO THE PUBLIC

BE IT RESOLVED by the Township Committee of the Township of Cranbury, Middlesex County, New Jersey as follows:

The Township Committee will now convene in a closed session that will be limited only to consideration of items with respect to which the public may be excluded pursuant to Section 7B of the Open Public Meetings Act, P.L. 1975, c. 231.

1. The general nature of the subject to be discussed in this session is as follows:  
----Litigation—Pending Litigation: Status report and matters  
requiring confidential advice of counsel regarding Danser  
v. Township of Cranbury, Docket No. MID-C-267-04.

Cranbury Township Resolution # R 12-04-226  
(Continued)

----Personnel: Appointments to volunteer boards and  
commissions; C.F.O. performance review and discussion re-appointment  
of same.

6, ----Other: Review of Closed Session Committee Minutes of December  
2004; review of Closed Session Minutes from January 5, 2004-  
November 15, 2004.

2. It is unknown at this time precisely when the matters discussed in this session will be disclosed to the public. Matters involving contract negotiations or the acquisition of land will be disclosed upon conclusion of the negotiations or upon approval of the acquisition. Matters involving personnel will be disclosed when the need for confidentiality no longer exists. Matters concerning litigation will be announced upon the conclusion of trial or settlement of that litigation or when the need for confidentiality no longer exists.

Date: December 20, 2004

On motion by Mr. Panconi, seconded by Ms. Stave and unanimously carried, the meeting returned to Open Session:

Ayes: (Beauregard  
(Panconi  
(Stannard  
(Stave

Absent: (Mayes

Abstain: (None

Nays: (None

A motion was made by Ms. Stave, seconded by Ms. Beauregard and unanimously carried to adopt the Closed Session Minutes of December 6, 2004.

A motion was made by Ms. Stave, seconded by Ms. Beauregard to recommend to the 2005 Township Committee, that the Chief Financial Officer not be re-appointed for a new four-year term and thereby tenured. A roll call vote was taken:

Ayes: (Ms. Beauregard  
(Mr. Panconi  
(Mayor Stannard

Absent: (Mayes  
Abstain: (Stave

Nays: None

A motion was made by Ms. Stave, seconded by Mayor Stannard, to authorize the Personnel SubCommittee, working with the Township Attorney's Office, to begin searching now for a temporary Acting Chief Financial Officer to begin serving as of January 3, 2005.

Ayes: (Ms. Beauregard  
(Mr. Panconi  
(Ms. Stave  
(Mayor Stannard

Absent: (Mayes  
Abstain: (None

Nays: None

Motion (Continued)

A motion was made by Mr. Panconi, seconded by Ms. Stave, to authorize the Personnel SubCommittee to put together a separation agreement, with such additional fine print and legal language as the Township Attorney's office deems necessary, an offer to the out-going Chief Financial Officer of four (4) months compensation and benefits, to be paid out in installments on the same schedule that she would have been receiving pay checks had she remained on the payroll. The four months would be from January 3, 2005 to April 30, 2005.

Ayes: (Ms. Beauregard  
(Mr. Panconi

Absent: (Mayes  
Abstain: (None

(Ms. Stave  
(Mayor Stannard

Nays:           None

Mr. Carr asked about Mr. Mayes Resolution and the Mayor indicated he would call and ask Mr. Mayes, if available, to come to the meeting on January 3<sup>rd</sup>, 2005 so that it may be presented to him.

On motion by Ms. Stave, seconded by Mr. Panconi and unanimously carried, the meeting adjourned at 10:40 p.m.

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Kathleen R. Cunningham, Clerk