

TOWNSHIP COMMITTEE MEETING
January 26, 2004

The regular meeting of the Township Committee of the Township of Cranbury was held at 8:00 p.m. in the Town Hall Meeting Room. Answering present to the roll call were: Township Committee members: Becky Beauregard, Michael Mayes, Thomas Panconi, Jr., Pari Stave and Mayor Stannard. Also present were: Trishka Waterbury, Esquire, Attorney, Frederick C. Carr, Administrator and Kathleen R. Cunningham, Clerk. Mayor Stannard led in the salute to the flag and Ms. Cunningham gave the following Open Public Meetings Act statement:

In accordance with Section 5 of the Open Public Meetings Act, it is hereby announced and shall be entered into the minutes of this meeting that adequate notice of this meeting has been provided:

- (1) Posted on December 2, 2003 on the Bulletin Board of the Municipal Office at 23-A North Main Street, Cranbury, New Jersey and remains posted at that location.
- (2) Communicated to the Cranbury Press, Home News Tribune and Trenton Times on December 2, 2003.
- (3) Was filed on December 2, 2003 with a Deputy Municipal Clerk at the Cranbury Municipal Office, 23-A North Main Street, Cranbury, New Jersey and remains on file for public inspection, and
- (4) Sent to those individuals who have requested personal notice.

Mayor Stannard administered the Oath of Office to Cranbury Township Police Sergeant Peter Ziegler.

Reports and Communications from Committee

--Committee Minutes 12 January 2004

On motion by Mr. Mayes, seconded by Ms. Stave, the minutes of January 12, 2004 were adopted by vote:

Ayes:	(Beauregard	Absent: (None
	(Mayes	Abstain: (None
	(Panconi	
	(Stannard	
	(Stave	

Nays: (None

--Sub Committee Reports

Ms. Beauregard reported that the Subcommittee on Cell Towers and the Cranbury Water Tower met with Betty Wagner (who is doing some research on the history of the Water Tower) and Ms. Beauregard also mentioned Mr. Richard Johnson has volunteered to check on painting the Water Tower. Ms. Beauregard also mentioned that the issue is further complicated by the Water Tower not being owned by the Township. The Water Tower is owned by Elizabethtown Water Company. Ms. Beauregard will report back to the Township Committee on the progress of the Subcommittee.

Ms. Beauregard also reported on the Open Space Subcommittee. They are presently looking on how for form a town open space committee and thus far, several volunteers have come forward. Ms. Stave is meeting this Thursday with Lorraine Otis, Montgomery Township, who was very instrumental in forming an Friends of The Open Space Committee in Montgomery and because of this non-profit group, was able to get additional funding to acquire open space.

Agenda Additions/Changes

Ordinances

Second Reading

CRANBURY TOWNSHIP ORDINANCE # 01-04-01

A motion to enter an Ordinance entitled, "CRANBURY TOWNSHIP ORDINANCE # 01-04-01, A BOND ORDINANCE PROVIDING FOR THE ACQUISITION OF PROPERTY FOR USE AS OPEN SPACE IN AND BY THE TOWNSHIP OF CRANBURY, IN THE COUNTY OF MIDDLESEX, NEW JERSEY, APPROPRIATING \$4,200,000 THEREFOR AND AUTHORIZING THE ISSUANCE OF \$3,990,000 BONDS OR NOTES OF THE TOWNSHIP TO FINANCE PART OF THE COST THEREOF", was presented for second reading and final adoption. The Ordinance was published in the Cranbury Press, posted on the Township Bulletin Board and copies were available to the public. The Mayor opened the public hearing on the Ordinance. Mr. Richard Kaplan, Wynnewood Drive, asked the net cost to the Township, after reimbursement from the County and State for this purchase of land. No one else present wished to speak, so the hearing was declared closed. On motion by Ms. Stave, seconded by Mr. Mayes, the Ordinance was adopted by a vote:

Ayes:	(Beauregard (Mayes (Panconi (Stannard (Stave	Absent: (None
		Abstain: (None
Nays:	None	

BE IT ORDAINED BY THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF CRANBURY, IN THE COUNTY OF MIDDLESEX, NEW JERSEY (not less than two-thirds of all members thereof affirmatively concurring) AS FOLLOWS:

Section 1. The improvement described in Section 3 of this bond ordinance is hereby authorized to be undertaken by the Township of Cranbury, New Jersey as a general improvement. For the improvement or purpose described in Section 3, there is hereby appropriated the sum of \$4,200,000, including any funds received from the New Jersey Farmland Preservation Program, and further including the sum of \$210,000 as the down payment required by the Local Bond Law. The down payment is now available by virtue of provision for down payment or for capital improvement purposes in one or more previously adopted budgets.

Section 2. In order to finance the cost of the improvement or purpose not covered by application of the down payment or any funds, if received, from the New Jersey Farmland Preservation Program, negotiable bonds are hereby authorized to be issued in the principal amount of \$3,990,000 pursuant to the Local Bond Law. In anticipation of the issuance of the bonds, negotiable bond anticipation notes are hereby authorized to be issued pursuant to and within the limitations prescribed by the Local Bond Law.

Section 3. (a) The improvement hereby authorized and the purpose for the financing of which the bonds are to be issued is the acquisition of a development easement in and upon property known as the Simonson Farm and designated as Block 23, Lot 102.01 on the tax maps of the Township for use as open space, including the execution of any and all documents and the undertaking of all acts necessary and incidental thereto. The Township is authorized to acquire such property pursuant to the Local Lands and Buildings Law.

Cranbury Township Ordinance # 01-04-01
(Continued)

(b) The estimated maximum amount of bonds or notes to be issued for the improvement or purpose is as stated in Section 2 hereof.

(c) The estimated cost of the improvement or purpose is equal to the amount of the appropriation herein made therefore.

Section 4. All bond anticipation notes issued hereunder shall mature at such times as may be determined by the chief financial officer; provided that no note shall mature later than

one year from its date. The notes shall bear interest at such rate or rates and be in such form as may be determined by the chief financial officer. The chief financial officer shall determine all matters in connection with notes issued pursuant to this ordinance, and the chief financial officer's signature upon the notes shall be conclusive evidence as to all such determinations. All notes issued hereunder may be renewed from time to time subject to the provisions of the Local Bond Law. The chief financial officer is hereby authorized to sell part or all of the notes from time to time at public or private sale and to deliver them to the purchasers thereof upon receipt of payment of the purchase price plus accrued interest from their dates to the date of delivery thereof. The chief financial officer is directed to report in writing to the governing body at the meeting next succeeding the date when any sale or delivery of the notes pursuant to this ordinance is made. Such report must include the amount, the description, the interest rate and the maturity schedule of the notes sold, the price obtained and the name of the purchaser.

Section 5. The capital budget of the Township of Cranbury is hereby amended to conform with the provisions of this ordinance to the extent of any inconsistency herewith. The resolution in the form promulgated by the Local Finance Board showing full detail of the amended capital budget and capital program as approved by the Director of the Division of Local Government Services is on file with the Clerk and is available there for public inspection.

Section 6. The following additional matters are hereby determined, declared, recited and stated:

(a) The improvement or purpose described in Section 3 of this bond ordinance is not a current expense. It is an improvement or purpose that the Township may lawfully undertake as a general improvement, and no part of the cost thereof has been or shall be specially assessed on property specially benefitted thereby.

(b) The period of usefulness of the improvement or purpose within the limitations of the Local Bond Law, according to the reasonable life thereof computed from the date of the bonds authorized by this ordinance, is 40 years.

(c) The Supplemental Debt Statement required by the Local Bond Law has been duly prepared and filed in the office of the Clerk, and a complete executed duplicate thereof has been filed in the office of the Director of the Division of Local Government Services in the Department of Community Affairs of the State of New Jersey. Such statement shows that the gross debt of the Township as defined in the Local Bond Law is increased by the authorization of the bonds and notes provided in this bond ordinance by \$3,990,000, and the obligations authorized herein will be within all debt limitations prescribed by that Law.

(d) An aggregate amount not exceeding \$200,000 for items of expense listed in and permitted under N.J.S.A. 40A:2-20 is included in the estimated cost indicated herein for the purpose or improvement.

Section 7. Any grant moneys received for the purpose described in Section 3 hereof shall be applied either to direct payment of the cost of the improvement or to payment of the obligations issued pursuant to this ordinance. The amount of obligations authorized but not issued hereunder shall be reduced to the extent that such funds are so used.

(Continued)

Section 8. The chief financial officer of the Township is hereby authorized to prepare and to update from time to time as necessary a financial disclosure document to be distributed in connection with the sale of obligations of the Township and to execute such disclosure document on behalf of the Township. The chief financial officer is further authorized to enter into the appropriate undertaking to provide secondary market disclosure on behalf of the Township pursuant to Rule 15c2-12 of the Securities and Exchange Commission (the "Rule") for the benefit of holders and beneficial owners of obligations of the Township and to amend such undertaking from time to time in connection with any change in law, or interpretation thereof, provided such undertaking is and continues to be, in the opinion of a nationally recognized bond counsel, consistent with the requirements of the Rule. In the event that the Township fails to comply with its undertaking, the Township shall not be liable for any monetary damages, and the remedy shall be limited to specific performance of the undertaking.

Section 9. The full faith and credit of the Township are hereby pledged to the punctual payment of the principal of and the interest on the obligations authorized by this bond ordinance. The obligations shall be direct, unlimited obligations of the Township, and the Township shall be obligated to levy ad valorem taxes upon all the taxable real property within the Township for the payment of the obligations and the interest thereon without limitation of rate or amount.

Section 10. This bond ordinance shall take effect 20 days after the first publication thereof after final adoption, as provided by the Local Bond Law.

Ordinance

2nd Reading

CRANBURY TOWNSHIP ORDINANCE # 01-04-02

A motion to enter an Ordinance entitled, "CRANBURY TOWNSHIP ORDINANCE # 01-04-02, A BOND ORDINANCE PROVIDING FOR THE ACQUISITION OF PROPERTY FOR USE AS OPEN SPACE IN AND BY THE TOWNSHIP OF CRANBURY, IN THE COUNTY OF MIDDLESEX, NEW JERSEY, APPROPRIATING \$3,570,000 THEREFOR AND AUTHORIZING THE ISSUANCE OF \$3,391,500 BONDS OR NOTES OF THE TOWNSHIP TO FINANCE PART OF THE COST THEREOF", was presented for second reading and final adoption. The Ordinance was published in the Cranbury Press, posted on the Township Bulletin Board and copies were available to the public. The Mayor opened the public hearing on the Ordinance. The Township Committee and members of the public discussed funding priorities. No one else present wished to speak, so the hearing was declared closed. On motion by Ms. Stave, seconded by Ms. Beauregard, the Ordinance was adopted by a vote:

Ayes:	(Beauregard (Panconi (Stannard (Stave	Absent: (None
		Abstain: (None
Nays:	Mayes	

BE IT ORDAINED BY THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF CRANBURY, IN THE COUNTY OF MIDDLESEX, NEW JERSEY (not less than two-thirds of all members thereof affirmatively concurring) AS FOLLOWS:

Section 1. The improvement described in Section 3 of this bond ordinance is hereby authorized to be undertaken by the Township of Cranbury, New Jersey as a general

Cranbury Township Ordinance # 01-04-02
(Continued)

improvement. For the improvement or purpose described in Section 3, there is hereby appropriated the sum of \$3,570,000, including any funds received from the New Jersey Farmland Preservation Program, and further including the sum of \$178,500 as the down payment required by the Local Bond Law. The down payment is now available by virtue of provision for down payment or for capital improvement purposes in one or more previously adopted budgets.

Section 2. In order to finance the cost of the improvement or purpose not covered by application of the down payment or any funds, if received, from the New Jersey Farmland Preservation Program, negotiable bonds are hereby authorized to be issued in the principal amount of \$3,391,500 pursuant to the Local Bond Law. In anticipation of the issuance of the bonds, negotiable bond anticipation notes are hereby authorized to be issued pursuant to and within the limitations prescribed by the Local Bond Law.

Section 3. (a) The improvement hereby authorized and the purpose for the financing of which the bonds are to be issued is the acquisition of fee simple title to property known as the E. Barclay Farm and designated as Block 22, Lot 7 on the tax maps of the Township for use as open space, the execution of all deeds and documents and the undertaking of all acts necessary and incidental thereto. The Township is authorized to acquire such property pursuant to the Local Lands and Buildings Law.

(b) The estimated maximum amount of bonds or notes to be issued for the improvement or purpose is as stated in Section 2 hereof.

(c) The estimated cost of the improvement or purpose is equal to the amount of the appropriation herein made therefor.

Section 4. All bond anticipation notes issued hereunder shall mature at such times as may be determined by the chief financial officer; provided that no note shall mature later than one year from its date. The notes shall bear interest at such rate or rates and be in such form as may be determined by the chief financial officer. The chief financial officer shall determine all matters in connection with notes issued pursuant to this ordinance, and the chief financial officer's signature upon the notes shall be conclusive evidence as to all such determinations. All notes issued hereunder may be renewed from time to time subject to the provisions of the Local Bond Law. The chief financial officer is hereby authorized to sell part or all of the notes from time to time at public or private sale and to deliver them to the purchasers thereof upon receipt of payment of the purchase price plus accrued interest from their dates to the date of delivery thereof. The chief financial officer is directed to report in writing to the governing body at the meeting next succeeding the date when any sale or delivery of the notes pursuant to this ordinance is made. Such report must include the amount, the description, the interest rate and the maturity schedule of the notes sold, the price obtained and the name of the purchaser.

Section 5. The capital budget of the Township of Cranbury is hereby amended to conform with the provisions of this ordinance to the extent of any inconsistency herewith. The resolution in the form promulgated by the Local Finance Board showing full detail of the amended capital budget and capital program as approved by the Director of the Division of Local Government Services is on file with the Clerk and is available there for public inspection.

Section 6. The following additional matters are hereby determined, declared, recited and stated:

(a) The improvement or purpose described in Section 3 of this bond ordinance is not a current expense. It is an improvement or purpose that the Township may lawfully undertake as a general improvement, and no part of the cost thereof has been or shall be specially assessed on property specially benefitted thereby.

(b) The period of usefulness of the improvement or purpose within the limitations of the Local Bond Law, according to the reasonable life thereof computed from the date of the bonds authorized by this ordinance, is 40 years.

(c) The Supplemental Debt Statement required by the Local Bond Law has been duly prepared and filed in the office of the Clerk, and a complete executed duplicate thereof has been filed in the office of the Director of the Division of Local Government Services in the Department of Community Affairs of the State of New Jersey. Such statement shows that the gross debt of the Township as defined in the Local Bond Law is increased by the authorization of the bonds and notes provided in this bond ordinance by \$3,391,500, and the obligations authorized herein will be within all debt limitations prescribed by that Law.

(d) An aggregate amount not exceeding \$170,000 for items of expense listed in and permitted under N.J.S.A. 40A:2-20 is included in the estimated cost indicated herein for the purpose or improvement.

Section 7. Any grant moneys received for the purpose described in Section 3 hereof shall be applied either to direct payment of the cost of the improvement or to payment of the obligations issued pursuant to this ordinance. The amount of obligations authorized but not issued hereunder shall be reduced to the extent that such funds are so used.

Section 8. The chief financial officer of the Township is hereby authorized to prepare and to update from time to time as necessary a financial disclosure document to be distributed in connection with the sale of obligations of the Township and to execute such disclosure document on behalf of the Township. The chief financial officer is further authorized to enter into the appropriate undertaking to provide secondary market disclosure on behalf of the Township pursuant to Rule 15c2-12 of the Securities and Exchange Commission (the "Rule") for the benefit of holders and beneficial owners of obligations of the Township and to amend such undertaking from time to time in connection with any change in law, or interpretation thereof, provided such undertaking is and continues to be, in the opinion of a nationally recognized bond counsel, consistent with the requirements of the Rule. In the event that the Township fails to comply with its undertaking, the Township shall not be liable for any monetary damages, and the remedy shall be limited to specific performance of the undertaking.

Section 9. The full faith and credit of the Township are hereby pledged to the punctual payment of the principal of and the interest on the obligations authorized by this bond ordinance. The obligations shall be direct, unlimited obligations of the Township, and the Township shall be obligated to levy ad valorem taxes upon all the taxable real property within the Township for the payment of the obligations and the interest thereon without limitation of rate or amount.

Section 10. This bond ordinance shall take effect 20 days after the first publication thereof after final adoption, as provided by the Local Bond Law.

Ordinance
Second Reading

CRANBURY TOWNSHIP ORDINANCE # 01-04-03

A motion to enter an Ordinance entitled, "CRANBURY TOWNSHIP ORDINANCE # 01-04-03", Bond Ordinance providing for the acquisition of property for use as open space in and by the Township of Cranbury, in the County of Middlesex, New Jersey, appropriating \$2,280,000

Cranbury Township Ordinance # 01-04-03

(Continued)

therefor and authorizing the issuance of \$2,166,000 bonds or notes of the Township to finance part of the cost thereof. was presented for second reading and final adoption. The Ordinance was published in the Cranbury Press, posted on the Township Bulletin Board and copies were available to the public. The Mayor opened the public hearing on the Ordinance. No one present wished to speak, so the hearing was declared closed. On motion by Ms. Stave, seconded by Mr. Mayes, the Ordinance was adopted by a vote:

Ayes:	(Beauregard (Mayes (Panconi (Stannard (Stave	Absent: (None
Nays:	None	Abstain: (None

BE IT ORDAINED BY THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF CRANBURY, IN THE COUNTY OF MIDDLESEX, NEW JERSEY (not less than two-thirds of all members thereof affirmatively concurring) AS FOLLOWS:

Section 1. The improvement described in Section 3 of this bond ordinance is hereby authorized to be undertaken by the Township of Cranbury, New Jersey as a general improvement. For the improvement or purpose described in Section 3, there is hereby appropriated the sum of \$2,280,000, including any funds received from the New Jersey Green Acres Program and the County of Middlesex, and further including the sum of \$114,000 as the down payment required by the Local Bond Law. The down payment is now available by virtue of provision for down payment or for capital improvement purposes in one or more previously adopted budgets.

Section 2. In order to finance the cost of the improvement or purpose not covered by application of the down payment or any funds, if received, from the New Jersey Green Acres Program and the County of Middlesex, negotiable bonds are hereby authorized to be issued in the principal amount of \$2,166,000 pursuant to the Local Bond Law. In anticipation of the issuance of the bonds, negotiable bond anticipation notes are hereby authorized to be issued pursuant to and within the limitations prescribed by the Local Bond Law.

Section 3. (a) The improvement hereby authorized and the purpose for the financing of which the bonds are to be issued is the acquisition by purchase by eminent domain or other appropriate means of property known as Fischer Acres and designated as Block 19, Lots 11 and 12 for use as open space, including the fees, title and the filing of a Declaration of Taking and the undertaking of all other acts necessary and incidental thereto. The Township is authorized to acquire such property pursuant to the Local Lands and Buildings Law.

(b) The estimated maximum amount of bonds or notes to be issued for the improvement or purpose is as stated in Section 2 hereof.

(c) The estimated cost of the improvement or purpose is equal to the amount of the appropriation herein made therefor.

Section 4. All bond anticipation notes issued hereunder shall mature at such times as may be determined by the chief financial officer; provided that no note shall mature later than one year from its date. The notes shall bear interest at such rate or rates and be in such form as may be determined by the chief financial officer. The chief financial officer shall determine all matters in connection with notes issued pursuant to this ordinance, and the chief financial officer's signature upon the notes shall be conclusive evidence as to all such determinations. All notes issued hereunder may be renewed from time to time subject to the provisions of the Local Bond Law. The chief financial officer is hereby authorized to sell part or all of the notes from time to

Cranbury Township Ordinance # 01-04-03
(Continued)

time at public or private sale and to deliver them to the purchasers thereof upon receipt of payment of the purchase price plus accrued interest from their dates to the date of delivery thereof. The chief financial officer is directed to report in writing to the governing body at the meeting next succeeding the date when any sale or delivery of the notes pursuant to this ordinance is made. Such report must include the amount, the description, the interest rate and the maturity schedule of the notes sold, the price obtained and the name of the purchaser.

Section 5. The capital budget of the Township of Cranbury is hereby amended to conform with the provisions of this ordinance to the extent of any inconsistency herewith. The resolution in the form promulgated by the Local Finance Board showing full detail of the amended capital budget and capital program as approved by the Director of the Division of Local Government Services is on file with the Clerk and is available there for public inspection.

Section 6. The following additional matters are hereby determined, declared, recited and stated:

(a) The improvement or purpose described in Section 3 of this bond ordinance is not a current expense. It is an improvement or purpose that the Township may lawfully undertake as a general improvement, and no part of the cost thereof has been or shall be specially assessed on property specially benefitted thereby.

(b) The period of usefulness of the improvement or purpose within the limitations of the Local Bond Law, according to the reasonable life thereof computed from the date of the bonds authorized by this ordinance, is 40 years.

(c) The Supplemental Debt Statement required by the Local Bond Law has been duly prepared and filed in the office of the Clerk, and a complete executed duplicate thereof has been filed in the office of the Director of the Division of Local Government Services in the Department of Community Affairs of the State of New Jersey. Such statement shows that the gross debt of the Township as defined in the Local Bond Law is increased by the authorization of the bonds and notes provided in this bond ordinance by \$2,166,000, and the obligations authorized herein will be within all debt limitations prescribed by that Law.

(d) An aggregate amount not exceeding \$380,000 for items of expense listed in and permitted under N.J.S.A. 40A:2-20 is included in the estimated cost indicated herein for the purpose or improvement.

Section 7. Any grant moneys received for the purpose described in Section 3 hereof shall be applied either to direct payment of the cost of the improvement or to payment of the obligations issued pursuant to this ordinance. The amount of obligations authorized but not issued hereunder shall be reduced to the extent that such funds are so used.

Section 8. The chief financial officer of the Township is hereby authorized to prepare and to update from time to time as necessary a financial disclosure document to be distributed in connection with the sale of obligations of the Township and to execute such disclosure document on behalf of the Township. The chief financial officer is further authorized to enter into the appropriate undertaking to provide secondary market disclosure on behalf of the Township pursuant to Rule 15c2-12 of the Securities and Exchange Commission (the "Rule") for the benefit of holders and beneficial owners of obligations of the Township and to amend such undertaking from time to time in connection with any change in law, or interpretation thereof, provided such undertaking is and continues to be, in the opinion of a nationally recognized bond counsel, consistent with the requirements of the Rule. In the event that the Township fails to comply with its undertaking, the Township shall not be liable for any monetary damages, and the remedy shall be limited to specific performance of the undertaking.

Section 9. The full faith and credit of the Township are hereby pledged to the punctual payment of the principal of and the interest on the obligations authorized by this bond ordinance. The obligations shall be direct, unlimited obligations of the Township, and the Township shall be obligated to levy ad valorem taxes upon all the taxable real property within the Township for the payment of the obligations and the interest thereon without limitation of rate or amount.

Section 10. This bond ordinance shall take effect 20 days after the first publication thereof after final adoption, as provided by the Local Bond Law.

Ordinance
Second Reading

CRANBURY TOWNSHIP ORDINANCE # 01-04-04

A motion to enter an Ordinance entitled, "CRANBURY TOWNSHIP ORDINANCE # 01-04-04 , AN ORDINANCE OF THE TOWNSHIP OF CRANBURY IN MIDDLESEX COUNTY, NEW JERSEY , EXPANDING THE COMPOSITIO OF THE HISTORIC COMPOSITION OF THE HISTORIC PRESERVATIONH ADVISORY COMMITTEE AND AMENDING SECTION 93-4 OF THE CODE OF THE TOWNSHIP OF CRANBURY, was presented for second reading and final adoption. The Ordinance was published in the Cranbury Press, posted on the Township Bulletin Board and copies were available to the public. The Mayor opened the public hearing on the Ordinance. No one present wished to speak, so the hearing was declared closed. This Ordinance failed for lack of a motion to adopt on second reading.

Resolution
Consent Agenda

On motion offered by Ms. Stave, seconded by Mr. Mayes, the following Consent Agenda Resolutions were adopted by vote:

Ayes:	(Beauregard (Mayes (Panconi (Stannard (Stave	Absent: (None Abstain: (None
Nays:	None	

CRANBURY TOWNSHIP RESOLUTION # R 01-04-027

NOW, THEREFORE, BE IT RESOLVED, by the Township of Cranbury that all bills and claims as audited and found to be correct be paid.

CRANBURY TOWNSHIP RESOLUTION # R 01-04-028

NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Cranbury that Peter K. Ziegler, will be promoted to Police Sergeant, effective January 26, 2004 and will be compensated as a Police Sergeant when performing such duties.

BE IT FURTHER RESOLVED that a copy of this Resolution, certified by the Township Clerk to be a true copy be forwarded to each of the following:

CRANBURY TOWNSHIP RESOLUTION # R 01-04-028 (Continued)

- (a) Township Chief Financial Officer
- (b) Township Administrator

(c) Police Sergeant Peter K. Ziegler

CERTIFICATION

I, Kathleen R. Cunningham, Clerk of the Township of Cranbury, NJ hereby certify that the above is a true copy of a Resolution adopted by the Township Committee of the Township of Cranbury at a regular meeting held on January 26, 2004.

Kathleen R. Cunningham, Clerk

Work Session

a. Township Employee Manual

The proposed Employee Manual complies with both the requirements set forth by the Joint Insurance Fund (JIF) that the Township is a member of and the Municipal Excess Liability Fund (MEL). Both of these organizations have encouraged municipalities to review and have an approved plan on file by March 1, 2004. The Township Committee discussed the proposed Employee Manual and will continue the discussion at the next meeting on February 2, 2004. Ms. Stave made a recommendation that if any employee should be terminated from the Township, that employee's computer should be locked down immediately. Ms. Stave also recommended that should an employee be put on probation for any reason, the Township Committee should be notified.

b. Barclay Farm (Plainsboro Road) Farmland Amendment

The Township Committee discussed amending the current application before the State Agricultural Development Committee to limit the amount of impervious coverage to 5% (five percent). A motion was made by Ms. Stave, seconded by Mr. Mayes to restrict the impervious coverage to 5%, amending the current application. This motion was unanimously adopted by the Township Committee.

Public Comment

The Mayor opened the meeting to public questions and comments on those items not on the agenda. Ms. Gerry Shea, 55 Petty Road, addressed the Township Committee with her concerns about the speeding vehicles on Petty Road. Ms. Shea was recently hit, while out walking on Petty Road. She asked why the driver was not ticketed and requested that police patrol the road more frequently. The Township Committee discussed the possibility of placing sidewalks on Petty Road. There being no further comments, the Mayor closed the public part of the meeting.

Resolution

On motion offered by Ms. Stave, seconded by Ms. Beauregard, the following resolution was adopted by vote:

Ayes: (Beauregard
(Mayes
(Panconi
(Stannard
(Stave

Absent: (None

Abstain: (None

Nays: None

Cranbury Township Resolution # R 01-04-026

Township of Cranbury
County of Middlesex

RESOLUTION TO CLOSE MEETING TO THE PUBLIC

BE IT RESOLVED by the Township Committee of the Township of Cranbury, Middlesex County, New Jersey as follows:

The Township Committee will now convene in a closed session that will be limited only to consideration of items with respect to which the public may be excluded pursuant to Section 7B of the Open Public Meetings Act, P.L. 1975, c.231.

1. The general nature of the subject to be discussed in this session is as follows:
2. ----Land Acquisition/Negotiations: Status of South Brunswick sewer easement acquisitions and negotiations with property owners.

----Land Acquisition/Negotiations: Status of E. Barclay acquisition & negotiations with property owners.

----Contract Negotiations; F.O.P. Lodge # 68; Police Contract Negotiations

----Discussion of Closed Session Minutes for January 12, 2004
3. It is unknown at this time precisely when the matters discussed in this session will be disclosed to the public. Matters involving contract negotiations or the acquisition of land will be disclosed upon conclusion of the negotiations or upon approval of the acquisition. Matters involving personnel will be disclosed when the need for confidentiality no longer exists. Matters concerning litigation will be announced upon the conclusion of trial or settlement of that litigation or when the need for confidentiality no longer exists.

Date: January 26, 2004

On motion by Ms. Stave, seconded by Ms. Beauregard and unanimously approved, the meeting returned to Open Session at 9:50 p.m.

Ayes:	(Beauregard	Absent: (None
	(Mayes	Abstain: (None
	(Panconi	
	(Stannard	
	(Stave	

Nays: (None

On motion by Ms. Beauregard, seconded by Ms. Stave and unanimously approved, the Closed Session Minutes of January 12, 2004 were approved.

On motion by Ms. Stave, seconded by Mr. Panconi and unanimously approved, the meeting adjourned at 9:52 p.m.

Kathleen R. Cunningham, Clerk