

TOWNSHIP COMMITTEE MEETING
January 12, 2004

The regular meeting of the Township Committee of the Township of Cranbury was held at 7:30 p.m. in the Town Hall Meeting Room. Answering present to the roll call were: Township Committee members: Becky Beauregard, Michael Mayes, Thomas Panconi, Jr., Pari Stave and Mayor Stannard. Also present were: Trishka Waterbury, Esquire, Attorney, Cathleen Marcelli, Engineer, Frederick C. Carr, Administrator, Kathleen Kovach, Chief Financial Officer and Kathleen R. Cunningham, Clerk. Mayor Stannard led in the salute to the flag and Ms. Cunningham gave the following Open Public Meetings Act statement:

In accordance with Section 5 of the Open Public Meetings Act, it is hereby announced and shall be entered into the minutes of this meeting that adequate notice of this meeting has been provided:

- (1) Posted on December 2, 2003 on the Bulletin Board of the Municipal Office at 23-A North Main Street, Cranbury, New Jersey and remains posted at that location.
- (2) Communicated to the Cranbury Press, Home News Tribune and Trenton Times on December 2, 2003.
- (3) Was filed on December 2, 2003 with a Deputy Municipal Clerk at the Cranbury Municipal Office, 23-A North Main Street, Cranbury, New Jersey and remains on file for public inspection, and
- (4) Sent to those individuals who have requested personal notice.

Mayor Stannard announced that the tape recorder was not working, therefore the meeting was not being taped.

Reports and Communications from Committee

--Committee Minutes 22 December 2004 and 5 January 2004

--Sub Committee Reports

On motion by Mr. Mayes, seconded by Ms. Stave and unanimously approved, the minutes for December 22, 2004 and January 5, 2004 were approved by vote:

Ayes:	(Beauregard (Mayes (Panconi (Stannard (Stave	Absent: (None Abstain: (Panconi--12/22/03)
-------	--	---

Nays: (None

Agenda Additions/Changes

Resolutions

Consent

On motion offered by Mr. Mayes, seconded by Ms. Stave, the following Consent Agenda Resolutions were adopted by vote:

Ayes:	(Beauregard (Mayes (Panconi (Stannard (Stave	Absent: (None Abstain: (None
-------	--	---------------------------------

Nays: None

CRANBURY TOWNSHIP RESOLUTION # R 01-04-016

NOW, THEREFORE, BE IT RESOLVED, by the Township of Cranbury that all bills and claims as audited and found to be correct be paid.

CRANBURY TOWNSHIP RESOLUTION # R 01-04-017

WHEREAS, it is necessary to make the following appointments,

NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Cranbury, that the following individuals are appointed to the positions and terms noted effective January 5, 2004:

TOWNSHIP COMMITTEE APPOINTMENTS

<u>NAME</u>	<u>POSITION</u>	<u>TERM ENDING</u>
Richard Stannard	Mayor/Planning Board Class 1	12/31/04
Pari Stave	Planning Board Class III	12/31/04
Trishka Waterbury	Township Attorney	12/31/04
David Orron	Board of Health Attorney	12/31/04
Michele Donato	Deputy Township Attorney	12/31/04
Harvey Moskowitz	Development Review Committee Member	12/31/04
Cathleen Marcelli	Development Review Committee Member	12/31/04
William Diefenbach/ John J. Maley, Jr., C.P.A.	Auditor	12/31/04
McManimon & Scotland	Bond Counsel	12/31/04
Michael Lupovici	Township Physician Board of Health Member	12/31/04
Michael E. Young, D.V.M.	Township Veterinarian Board of Health Member	12/31/04
Michele Hart	Arts Review Committee	12/31/04
Merilee Meacock	Arts Review Committee	12/31/04
Robert Virgadamo, Chair	Arts Review Committee	12/31/04
Lisa Walsh, Co-Chair	Arts Review Committee	12/31/04
Tamara Woronczuk	Arts Review Committee	12/31/04
Howard Zogott	Arts Review Committee	12/31/04
Michele Kemper	Board of Health	12/31/06
Bonnie Larson, Chair	Citizens' Committee on Cable TV	12/31/06

CRANBURY TOWNSHIP RESOLUTION # R 01-04-017
(Continued)

George Arpajian	Clock Winding Committee	12/31/04
Gerald Chick	Clock Winding Committee	12/31/04
Richard Kallan	Clock Winding Committee	12/31/04
William Kanawyer	Clock Winding Committee	12/31/04
Sara Kleinman	Clock Winding Committee	12/31/04
Timothy Norland	Clock Winding Committee	12/31/04
Robert & Anita O'Meara	Clock Winding Committee	12/31/04
Robert Rogers	Clock Winding Committee	12/31/04
Craig & Donna Steir	Clock Winding Committee	12/31/04
Paul Vananzi	Clock Winding Committee	12/31/04
Cathleen Marcelli	Development Review Committee	12/31/04
Harvey Moskowitz	Development Review Committee	12/31/04
Vacancy	Historic Preservation Committee	12/31/07
Frederick C. Carr	Housing & Community Dev. Committee	12/31/04
Judy Dossin, Chair	Park Planning Commission	12/31/04
Emily Goodfellow	Park Planning Commission	12/31/04
Adam Hawes	Park Planning Commission	12/31/04
William Schraudenbach	Park Planning Commission	12/31/04
Richard Schroeder, Alt.	Park Planning Commission	12/31/04
Joan Smith	Park Planning Commission	12/31/04
Norma Swale	Park Planning Commission	12/31/04
Beth Veghte	Park Planning Commission	12/31/04
Tom Weidner	Park Planning Commission	12/31/04
Susan Teeter	Park Planning Commission	12/31/04
Joseph Stasi, Alt.	Park Planning Commission	12/31/04
James Gerberich, 1 st Alt.	Zoning Board of Adjustment	12/31/05
Richard Johnson	Zoning Board of Adjustment	12/31/07

MAYORAL APPOINTMENTS

Richard Grubb	Board of Recreation Commissioners	12/31/08
Arthur Wasson, 2 nd Alt.	Board of Recreation Commissioners	12/31/08
Beth Veghte, Chair	Board of Recreation Commissioners	12/31/08
James Applegate	Environmental Commission	12/31/06
Anna Drago, 1 st Alt.	Environmental Commission	12/31/05
Peter Sibley	Environmental Commission	12/31/06
Thomas Patterson, 2 nd Alt.	Environmental Commission	12/31/05
Leslie Hendrickson	Human Services Board	12/31/08
Suzanne Stachurski Lawrence	Human Services Board	12/31/08
Rosemary Seghtoleslami	Human Services Board	12/31/08
Vacancy	Municipal Alliance Committee	12/31/06
Howard Zogott	Municipal Alliance Committee	12/31/06
Ralph Avallone	Municipal Alliance Committee	12/31/06

Fay Kobland	Municipal Alliance Committee	12/31/06
Eddie/JoAnn Palma	Municipal Alliance Committee	12/31/06
Judy Dossin, Chair	Shade Tree Commission	12/31/08

CRANBURY TOWNSHIP RESOLUTION # R 01-04-017
(Continued)

Pari Stave, Mayor's Rep.	Library Board of Trustees	12/31/04
--------------------------	---------------------------	----------

<i>Vacancy</i> , Mayor's Rep Committee	Municipal Alliance 12/31/04
--	--------------------------------

CERTIFICATION

I, Kathleen R. Cunningham, Clerk, hereby certify that this is a true copy of a Resolution, which was adopted on January 12, 2004.

Kathleen R. Cunningham, Clerk

CRANBURY TOWNSHIP RESOLUTION # R 01-04-018

WHEREAS, Harry Kleinkauf was hired by the Borough of Hightstown on April 1 1966 for the position of Patrolman, and

WHEREAS, Harry Kleinkauf was hired by the Township of Cranbury for the position of Sergeant, on April 1, 1970 and

WHEREAS, Harry Kleinkauf has moved up through the ranks, from Sergeant to Lieutenant, Captain and then Chief, and

WHEREAS, Harry Kleinkauf demonstrated superior leadership and foresight while being instrumental in the planning and design of the new Cranbury Township Police Station;

WHEREAS , Harry Kleinkauf was instrumental in the establishment of a Detective Bureau in the Cranbury Police Department, and

WHEREAS , Harry Kleinkauf was a key player in the expansion of the Cranbury Police Department from four officers to sixteen, and

WHEREAS, Harry Kleinkauf has served the Township of Cranbury faithfully, not only as the Chief in the Police Department, but also as a friend and neighbor to residents, and

WHEREAS, Harry Kleinkauf has decided that is it now time to retire and enjoy free time with his wife, Mary Lee, their children and grandchildren, and

WHEREAS, Harry Kleinkauf will be missed greatly by his colleagues in the Township of Cranbury, but will remain our close friend and neighbor always,

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Cranbury that Harry Kleinkauf be commended and thanked for his 37 years of service and dedication to the Township of Cranbury and previously with the Borough of Hightstown, and

BE IT FURTHER RESOLVED, that Harry Kleinkauf be given a certified copy of this Resolution with Best Wishes for many healthy and happy years of retirement.

CERTIFICATION

I, Kathleen R. Cunningham, Clerk, do hereby certify that this is a true copy of a resolution which was adopted by the Township Committee on January 12, 2004.

Kathleen R. Cunningham, Clerk

CRANBURY TOWNSHIP RESOLUTION # R 01-04-019

RESOLUTION OF THE TOWNSHIP OF CRANBURY, NJ

**A RESOLUTION AUTHORIZING THE RELEASE OF A PERFORMANCE GUARANTEE FOR INCE BL 2
L 11 PUBLIC IMPROVEMENTS**

WHEREAS, by letter dated November 10, 2003 INCE has requested the release of their performance guarantee previously posted with the Township in accordance with Planning Board approval and

WHEREAS, the Township Engineer has, in a letter dated December 18, 2003 (attached hereto as "Exhibit A") recommended that the following performance guarantee be released:

Cash Performance Bond	18,145.44
-----------------------	-----------

WHEREAS, the Township Engineer has stated a maintenance guarantee shall be posted with the Township for a period not to exceed two (2) years after final acceptance of the improvements in an amount not to exceed 15% of the cost of the improvement. The amount of the required maintenance guarantee to be posted with the Township is \$7,560.60, and the maintenance period shall be for a period of two years from October 30, 2003.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Cranbury as follows:

1. It has reviewed, agrees with and hereby accepts all recommendations of the Township Engineer as set forth in "Exhibit A".
2. It hereby authorizes the release of performance guarantees set forth in the Township Engineer's letter referenced above.
3. The Township hereby accepts the public improvements, if any so designated pursuant to the Planning Board's approval.

BE IT FURTHER RESOLVED that a copy of this Resolution, certified by the Township Clerk to be a true copy and forwarded to each of the following:

- (a) Township Engineer
- (b) Township Chief Financial Officer
- (c) INCE 7 Pleasant Hill Road, Cranbury, NJ 08512
- (d) Township Attorney

CERTIFICATION

I, Kathleen R Cunningham do hereby certify that the foregoing is a true copy of a Resolution passed by the Township of Cranbury at a meeting duly held on January 12, 2004.

Kathleen R. Cunningham, Clerk

CRANBURY TOWNSHIP RESOLUTION # R 01-04-020

RESOLUTION OF THE TOWNSHIP OF CRANBURY, NJ

A RESOLUTION AUTHORIZING THE RELEASE OF A PERFORMANCE GUARANTEE FOR INCE BLK
2 L 11 PRIVATE IMPROVEMENTS

CRANBURY TOWNSHIP RESOLUTION # R 01-04-020
(Continued)

WHEREAS, by letter dated November 10, 2003, INCE has requested the release of their performance guarantee previously posted with the Township in accordance with Planning Board approval and

WHEREAS, the Township Engineer has, in a letter dated December 18, 2003 (attached hereto as "Exhibit A") recommended that the following performance guarantee be released:

Cash Bond 66,439.48

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Cranbury as follows:

1. It has reviewed, agrees with and hereby accepts all recommendations of the Township Engineer as set forth in "Exhibit A".
2. It hereby authorizes the release of performance guarantees set forth in the Township Engineer's letter referenced above.
3. The Township hereby accepts the public improvements, if any so designated pursuant to the Planning Board's approval.

BE IT FURTHER RESOLVED that a copy of this Resolution, certified by the Township Clerk to be a true copy and forwarded to each of the following:

- (e) Township Engineer
- (f) Township Chief Financial Officer
- (g) INCE 7 Pleasant Hill Road, Cranbury, NJ 08512
- (h) Township Attorney

CERTIFICATION

I, Kathleen R Cunningham do hereby certify that the foregoing is a true copy of a Resolution passed by the Township of Cranbury at a meeting duly held on January 12, 2004.

Kathleen R. Cunningham, Clerk

CRANBURY TOWNSHIP RESOLUTION # R 01-04-021

RESOLUTION OF THE TOWNSHIP OF CRANBURY, NJ

A RESOLUTION AUTHORIZING THE SUBMISSION OF AN APPLICATION TO SELL A DEVELOPMENT EASEMENT TO THE STATE AGRICULTURE DEVELOPMENT COMMITTEE (SADC) FOR PROPERTY KNOWN AS E. BARCLAY (BLOCK 22, LOT 7) ON THE TAX MAP OF THE TOWNSHIP OF CRANBURY)

WHEREAS, the Township of Cranbury ("Township") is the Contract Purchaser of property designated as Block 22, Lot 7 ("E. Barclay") on the Tax Map of the Township of Cranbury; and

WHEREAS, the Township intends to offer for public sale the preserved farmland once the development rights have been sold; and

WHEREAS, the State Agriculture Development Committee ("SADC") recognizes the importance of and has expressed support for the preservation of the E. Barclay farm, as evidenced by its recent actions concerning the Sarkuni Farm; and

CRANBURY TOWNSHIP RESOLUTION # R 01-04-021
(Continued)

WHEREAS, the SADC maintains a program to directly acquire the development rights for farmland throughout the State; and

WHEREAS, the Township believes that in order to preserve all of its options regarding E. Barclay and the potential preservation for public use, it is in the best interests of the Township and its residents to offer to sell the development rights to E. Barclay to the SADC;

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Cranbury as follows:

1. The Mayor and/or Township Administrator are hereby authorized and directed to submit to the State Agriculture and Development Committee ("SADC") an Application for Sale of a Development Easement for the property known as E. Barclay and designated as Block 22, Lot 7 on the Tax Map of the Township of Cranbury ("the premises") and to enter into an agreement with the SADC to sell a development easement on the Premises.

2. The Mayor, Township Administrator, Township Attorney and Township Clerk are hereby authorized and directed to undertake all acts necessary to effectuate the submission of said application and the entry into said agreement.

3. A copy of this Resolution, certified to be a true copy by the Township Clerk, shall be forwarded to the Agricultural Retention Program Manager, State Agriculture Development Committee.

CERTIFICATION

I, Kathleen R. Cunningham, Clerk do hereby certify that the above is a true and correct copy of a Resolution passed by the Township Committee of the Township of Cranbury at a meeting held on January 12, 2004.

Kathleen R. Cunningham, Clerk

CRANBURY TOWNSHIP RESOLUTION # R 01-04-022

RESOLUTION OF THE TOWNSHIP OF CRANBURY, NJ

A RESOLUTION AUTHORIZING THE SUBMISSION OF AN APPLICATION TO SELL A DEVELOPMENT EASEMENT TO THE STATE AGRICULTURE DEVELOPMENT COMMITTEE (SADC) FOR PROPERTY KNOWN AS SIMONSON (BLOCK 23, LOT 102.01) ON THE TAX MAP OF THE TOWNSHIP OF CRANBURY)

WHEREAS, the Township of Cranbury ("Township") is the Contract Purchaser of property designated as Block 23, Lot 102.01 ("Simonson") on the Tax Map of the Township of Cranbury; and

WHEREAS, the State Agriculture Development Committee ("SADC") recognizes the importance of and has expressed support for the preservation of the Simonson farm, as evidenced by its recent actions concerning the Sarkuni Farm; and

WHEREAS, the SADC maintains a program to directly acquire the development rights for farmland throughout the State; and

CRANBURY TOWNSHIP RESOLUTION # R 01-04-022

(Continued)

WHEREAS, the Township believes that in order to preserve all of its options regarding Simonson and the potential preservation for public use, it is in the best interests of the Township and its residents to offer to sell the development rights to Simonson to the SADC;

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Cranbury as follows:

1. The Mayor and/or Township Administrator are hereby authorized and directed to submit to the State Agriculture and Development Committee ("SADC") an Application for Sale of a Development Easement for the property known as Simonson and designated as Block 23, Lot 102.01 on the Tax Map of the Township of Cranbury ("the premises") and to enter into an agreement with the SADC to sell a development easement on the Premises.

2. The Mayor, Township Administrator, Township Attorney and Township Clerk are hereby authorized and directed to undertake all acts necessary to effectuate the submission of said application and the entry into said agreement.

3. A copy of this Resolution, certified to be a true copy by the Township Clerk, shall be forwarded to the Agricultural Retention Program Manager, State Agriculture Development Committee.

CERTIFICATION

I, Kathleen R. Cunningham, Clerk do hereby certify that the above is a true and correct copy of a Resolution passed by the Township Committee of the Township of Cranbury at a meeting held on January 12, 2004.

Kathleen R. Cunningham, Clerk

CRANBURY TOWNSHIP RESOLUTION # R 01-04-023

WHEREAS, the term of the Cranbury Township Emergency Coordinator expired in November, and

WHEREAS, Chief John V. Hansen wishes to continue to serve Cranbury Township in this capacity;

NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Cranbury that Chief John V. Hansen be reappointed as Cranbury Township Emergency Coordinator, effective January 12, 2004 for a term of three years.

CERTIFICATION

I, Kathleen R. Cunningham, Clerk, hereby certify that the above is a true copy of a Resolution adopted by the Township Committee of the Township of Cranbury at a regular meeting on January 12, 2004.

Kathleen R. Cunningham, Clerk

CRANBURY TOWNSHIP RESOLUTION # R 01-04-024

WHEREAS, the following shall constitute the Temporary Capital Budget for the Township of Cranbury, Middlesex County, NJ for the year 2004:

CRANBURY TOWNSHIP RESOLUTION # R 01-04-024
(Continued)

<u>Project</u>	<u>Total Cost</u>	<u>Down Payment</u>	<u>Debt Authorized</u>
Acquisition of Property Simonson Farm	\$4,200,000	\$ 210,000	\$3,990,000
Acquisition of Property E. Barclay Farm	\$3,570,000	\$ 178,500	\$3,391,500

<u>Project</u>	<u>Total Cost</u>	<u>Down Payment</u>	<u>Debt Authorized</u>
Acquisition of Property Fischer Acres	\$2,280,000	\$ 114,000	\$ 2,166,000

CERTIFICATION

I, Kathleen R. Cunningham, Clerk of the Township of Cranbury, do hereby certify that the foregoing resolution is a true copy of a Resolution adopted by the Township of Cranbury at a meeting duly held on January 12, 2004.

Kathleen R. Cunningham, Clerk

CRANBURY TOWNSHIP RESOLUTION # R 01-04-025

TOWNSHIP OF CRANBURY
COUNTY OF MIDDLESEX, STATE OF NEW JERSEY

A RESOLUTION APPOINTING KATHLEEN R. CUNNINGHAM, RMC AS MUNICIPAL CLERK

WHEREAS, on January 29, 2001, the Township Committee of the Township of Cranbury adopted Resolution # R 01-01-020 appointing Kathy R. Weisel (now Kathleen R. Cunningham) as Cranbury Township Municipal Clerk for a term of three years, effective January 29, 2001; and

WHEREAS, Kathleen R. Cunningham's three-year term will expire on January 29, 2004; and

WHEREAS, the Township wishes to reappoint Kathleen R. Cunningham to the position of Cranbury Township Municipal Clerk pursuant to the provision of N.J.S.A. 40A:9-133 and -133.6; and

WHEREAS, Kathleen R. Cunningham meets the qualifications set forth at N.J.S.A. 40A:9-133.6;

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Cranbury that Kathleen R. Cunningham, RMC, be appointed as Cranbury Township Municipal Clerk, effective January 29, 2004.

CERTIFICATION

I, Kathleen R. Cunningham, RMC, Clerk of the Township of Cranbury, do hereby certify that the foregoing resolution is a true copy of a Resolution passed by the Township of Cranbury at a meeting duly held on January 12, 2004.

Kathleen R. Cunningham, Clerk

Ordinances
First Reading

Cranbury Township Ordinance # 01-04-01

An Ordinance entitled, CRANBURY TOWNSHIP ORDINANCE # 01-04-01, "A BOND ORDINANCE PROVIDING FOR THE ACQUISITION OF PROPERTY FOR USE AS OPEN SPACE INAND BY THE TOWNSHIP OF CRANBURY, IN THE COUNTY OF MIDDLESEX, NEW JERSEY, APPROPRIATING \$4,200,000 THEREFOR AND AUTHORIZING THE ISSUANCE OF \$3,990,000 BONDS OR NOTES OF THE TOWNSHIP TO FINANCE PART OF THE COST THEREOF", was introduced for first reading. On motion by Ms. Stave, seconded by Ms. Beauregard, the Ordinance was passed on first reading by vote:

Ayes:	(Beauregard (Mayes (Panconi (Stannard (Stave	Absent: (None Abstain: (None
Nays:	None	

Public Hearing: January 26, 2004

BE IT ORDAINED BY THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF CRANBURY, IN THE COUNTY OF MIDDLESEX, NEW JERSEY (not less than two-thirds of all members thereof affirmatively concurring) AS FOLLOWS:

Section 1. The improvement described in Section 3 of this bond ordinance is hereby authorized to be undertaken by the Township of Cranbury, New Jersey as a general improvement. For the improvement or purpose described in Section 3, there is hereby appropriated the sum of \$4,200,000, including any funds received from the New Jersey Farmland Preservation Program, and further including the sum of \$210,000 as the down payment required by the Local Bond Law. The down payment is now available by virtue of provision for down payment or for capital improvement purposes in one or more previously adopted budgets.

Section 2. In order to finance the cost of the improvement or purpose not covered by application of the down payment or any funds, if received, from the New Jersey Farmland Preservation Program, negotiable bonds are hereby authorized to be issued in the principal amount of \$3,990,000 pursuant to the Local Bond Law. In anticipation of the issuance of the bonds, negotiable bond anticipation notes are hereby authorized to be issued pursuant to and within the limitations prescribed by the Local Bond Law.

Section 3. (a) The improvement hereby authorized and the purpose for the financing of which the bonds are to be issued is the acquisition of a development easement in and upon property known as the Simonson Farm and designated as Block 23, Lot 102.01 on the tax maps of the Township for use as open space, including the execution of any and all documents and the undertaking of all acts necessary and incidental thereto. The Township is authorized to acquire such property pursuant to the Local Lands and Buildings Law.

(b) The estimated maximum amount of bonds or notes to be issued for the improvement or purpose is as stated in Section 2 hereof.

(c) The estimated cost of the improvement or purpose is equal to the amount of the appropriation herein made therefor.

Section 4. All bond anticipation notes issued hereunder shall mature at such times as may be determined by the chief financial officer; provided that no note shall mature later than one year from its date. The notes shall bear interest at such rate or rates and be in such form as may be determined by the chief financial officer. The chief financial officer shall determine all

Cranbury Township Ordinance # 01-04-01

(Continued)

matters in connection with notes issued pursuant to this ordinance, and the chief financial officer's signature upon the notes shall be conclusive evidence as to all such determinations. All notes issued hereunder may be renewed from time to time subject to the provisions of the Local Bond Law. The chief financial officer is hereby authorized to sell part or all of the notes from time to time at public or private sale and to deliver them to the purchasers thereof upon receipt of payment of the purchase price plus accrued interest from their dates to the date of delivery thereof. The chief financial officer is directed to report in writing to the governing body at the meeting next succeeding the date when any sale or delivery of the notes pursuant to this ordinance is made. Such report must include the amount, the description, the interest rate and the maturity schedule of the notes sold, the price obtained and the name of the purchaser.

Section 5. The capital budget of the Township of Cranbury is hereby amended to conform with the provisions of this ordinance to the extent of any inconsistency herewith. The resolution in the form promulgated by the Local Finance Board showing full detail of the amended capital budget and capital program as approved by the Director of the Division of Local Government Services is on file with the Clerk and is available there for public inspection.

Section 6. The following additional matters are hereby determined, declared, recited and stated:

(a) The improvement or purpose described in Section 3 of this bond ordinance is not a current expense. It is an improvement or purpose that the Township may lawfully undertake as a general improvement, and no part of the cost thereof has been or shall be specially assessed on property specially benefitted thereby.

(b) The period of usefulness of the improvement or purpose within the limitations of the Local Bond Law, according to the reasonable life thereof computed from the date of the bonds authorized by this ordinance, is 40 years.

(c) The Supplemental Debt Statement required by the Local Bond Law has been duly prepared and filed in the office of the Clerk, and a complete executed duplicate thereof has been filed in the office of the Director of the Division of Local Government Services in the Department of Community Affairs of the State of New Jersey. Such statement shows that the gross debt of the Township as defined in the Local Bond Law is increased by the authorization of the bonds and notes provided in this bond ordinance by \$3,990,000, and the obligations authorized herein will be within all debt limitations prescribed by that Law.

(d) An aggregate amount not exceeding \$200,000 for items of expense listed in and permitted under N.J.S.A. 40A:2-20 is included in the estimated cost indicated herein for the purpose or improvement.

Section 7. Any grant moneys received for the purpose described in Section 3 hereof shall be applied either to direct payment of the cost of the improvement or to payment of the obligations issued pursuant to this ordinance. The amount of obligations authorized but not issued hereunder shall be reduced to the extent that such funds are so used.

Section 8. The chief financial officer of the Township is hereby authorized to prepare and to update from time to time as necessary a financial disclosure document to be distributed in connection with the sale of obligations of the Township and to execute such disclosure document on behalf of the Township. The chief financial officer is further authorized to enter into the appropriate undertaking to provide secondary market disclosure on behalf of the Township pursuant to Rule 15c2-12 of the Securities and Exchange Commission (the "Rule") for the benefit of holders and beneficial owners of obligations of the Township and to amend such undertaking from time to time in connection with any change in law, or interpretation thereof, provided such undertaking is and continues to be, in the opinion of a nationally recognized bond counsel, consistent with the requirements of the Rule. In the event that the Township fails to

comply with its undertaking, the Township shall not be liable for any monetary damages, and the remedy shall be limited to specific performance of the undertaking.

Section 9. The full faith and credit of the Township are hereby pledged to the punctual payment of the principal of and the interest on the obligations authorized by this bond ordinance. The obligations shall be direct, unlimited obligations of the Township, and the Township shall be obligated to levy ad valorem taxes upon all the taxable real property within the Township for the payment of the obligations and the interest thereon without limitation of rate or amount.

Section 10. This bond ordinance shall take effect 20 days after the first publication thereof after final adoption, as provided by the Local Bond Law.

CRANBURY TOWNSHIP ORDINANCE # 01-04-02

An Ordinance entitled, CRANBURY TOWNSHIP ORDINANCE # 01-04-02, BOND ORDINANCE PROVIDING FOR THE ACQUISITION OF PROPERTY FOR USE AS OPEN SPACE IN AND BY THE TOWNSHIP OF CRANBURY, IN THE COUNTY OF MIDDLESEX, NEW JERSEY, APPROPRIATING \$3,570,000 THEREFOR AND AUTHORIZING THE ISSUANCE OF \$3,391,500 BONDS OR NOTES OF THE TOWNSHIP TO FINANCE PART OF THE COST THEREOF, was introduced for first reading. On motion by Ms. Stave, seconded by Ms. Beauregard, the Ordinance was passed on first reading by vote:

Ayes:	(Beauregard (Mayes (Panconi (Stannard (Stave	Absent: (None
		Abstain: (None
Nays:	None	

Public Hearing: January 26, 2004

BE IT ORDAINED BY THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF CRANBURY, IN THE COUNTY OF MIDDLESEX, NEW JERSEY (not less than two-thirds of all members thereof affirmatively concurring) AS FOLLOWS:

Section 1. The improvement described in Section 3 of this bond ordinance is hereby authorized to be undertaken by the Township of Cranbury, New Jersey as a general improvement. For the improvement or purpose described in Section 3, there is hereby appropriated the sum of \$3,570,000, including any funds received from the New Jersey Farmland Preservation Program, and further including the sum of \$178,500 as the down payment required by the Local Bond Law. The down payment is now available by virtue of provision for down payment or for capital improvement purposes in one or more previously adopted budgets.

Section 2. In order to finance the cost of the improvement or purpose not covered by application of the down payment or any funds, if received, from the New Jersey Farmland Preservation Program, negotiable bonds are hereby authorized to be issued in the principal amount of \$3,391,500 pursuant to the Local Bond Law. In anticipation of the issuance of the bonds, negotiable bond anticipation notes are hereby authorized to be issued pursuant to and within the limitations prescribed by the Local Bond Law.

Section 3. (a) The improvement hereby authorized and the purpose for the financing of which the bonds are to be issued is the acquisition of fee simple title to property

Cranbury Township Ordinance # 01-04-02

(Continued)

known as the E. Barclay Farm and designated as Block 22, Lot 7 on the tax maps of the Township for use as open space, the execution of all deeds and documents and the undertaking

of all acts necessary and incidental thereto. The Township is authorized to acquire such property pursuant to the Local Lands and Buildings Law.

(b) The estimated maximum amount of bonds or notes to be issued for the improvement or purpose is as stated in Section 2 hereof.

(c) The estimated cost of the improvement or purpose is equal to the amount of the appropriation herein made therefor.

Section 4. All bond anticipation notes issued hereunder shall mature at such times as may be determined by the chief financial officer; provided that no note shall mature later than one year from its date. The notes shall bear interest at such rate or rates and be in such form as may be determined by the chief financial officer. The chief financial officer shall determine all matters in connection with notes issued pursuant to this ordinance, and the chief financial officer's signature upon the notes shall be conclusive evidence as to all such determinations. All notes issued hereunder may be renewed from time to time subject to the provisions of the Local Bond Law. The chief financial officer is hereby authorized to sell part or all of the notes from time to time at public or private sale and to deliver them to the purchasers thereof upon receipt of payment of the purchase price plus accrued interest from their dates to the date of delivery thereof. The chief financial officer is directed to report in writing to the governing body at the meeting next succeeding the date when any sale or delivery of the notes pursuant to this ordinance is made. Such report must include the amount, the description, the interest rate and the maturity schedule of the notes sold, the price obtained and the name of the purchaser.

Section 5. The capital budget of the Township of Cranbury is hereby amended to conform with the provisions of this ordinance to the extent of any inconsistency herewith. The resolution in the form promulgated by the Local Finance Board showing full detail of the amended capital budget and capital program as approved by the Director of the Division of Local Government Services is on file with the Clerk and is available there for public inspection.

Section 6. The following additional matters are hereby determined, declared, recited and stated:

(a) The improvement or purpose described in Section 3 of this bond ordinance is not a current expense. It is an improvement or purpose that the Township may lawfully undertake as a general improvement, and no part of the cost thereof has been or shall be specially assessed on property specially benefitted thereby.

(b) The period of usefulness of the improvement or purpose within the limitations of the Local Bond Law, according to the reasonable life thereof computed from the date of the bonds authorized by this ordinance, is 40 years.

(c) The Supplemental Debt Statement required by the Local Bond Law has been duly prepared and filed in the office of the Clerk, and a complete executed duplicate thereof has been filed in the office of the Director of the Division of Local Government Services in the Department of Community Affairs of the State of New Jersey. Such statement shows that the gross debt of the Township as defined in the Local Bond Law is increased by the authorization of the bonds and notes provided in this bond ordinance by \$3,391,500, and the obligations authorized herein will be within all debt limitations prescribed by that Law.

(d) An aggregate amount not exceeding \$170,000 for items of expense listed in and permitted under N.J.S.A. 40A:2-20 is included in the estimated cost indicated herein for the purpose or improvement.

Section 7. Any grant moneys received for the purpose described in Section 3 hereof shall be applied either to direct payment of the cost of the improvement or to payment of the

Cranbury Township Ordinance # 01-04-02
(Continued)

obligations issued pursuant to this ordinance. The amount of obligations authorized but not issued hereunder shall be reduced to the extent that such funds are so used.

Section 8. The chief financial officer of the Township is hereby authorized to prepare and to update from time to time as necessary a financial disclosure document to be distributed in connection with the sale of obligations of the Township and to execute such disclosure document on behalf of the Township. The chief financial officer is further authorized to enter into the appropriate undertaking to provide secondary market disclosure on behalf of the Township pursuant to Rule 15c2-12 of the Securities and Exchange Commission (the "Rule") for the benefit of holders and beneficial owners of obligations of the Township and to amend such undertaking from time to time in connection with any change in law, or interpretation thereof, provided such undertaking is and continues to be, in the opinion of a nationally recognized bond counsel, consistent with the requirements of the Rule. In the event that the Township fails to comply with its undertaking, the Township shall not be liable for any monetary damages, and the remedy shall be limited to specific performance of the undertaking.

Section 9. The full faith and credit of the Township are hereby pledged to the punctual payment of the principal of and the interest on the obligations authorized by this bond ordinance. The obligations shall be direct, unlimited obligations of the Township, and the Township shall be obligated to levy ad valorem taxes upon all the taxable real property within the Township for the payment of the obligations and the interest thereon without limitation of rate or amount.

Section 10. This bond ordinance shall take effect 20 days after the first publication thereof after final adoption, as provided by the Local Bond Law.

Cranbury Township Ordinance # 01-04-03

An Ordinance entitled, "Cranbury Township Ordinance # 01-04-03, A BOND ORDINANCE PROVIDING FOR THE ACQUISITION OF PROPERTY FOR USE AS OPEN SPACE IN AND BY THE TOWNSHIP OF CRANBURY, IN THE COUNTY OF MIDDLESEX, NEW JERSEY, APPROPRIATING \$2,280,000 THEREFOR AND AUTHORIZING THE ISSUANCE OF \$2,166,000 BONDS OR NOTES OF THE TOWNSHIP TO FINANCE PART OF THE COST THEREOF", was introduced for first reading. On motion by Ms. Stave, seconded by Ms. Beauregard, the Ordinance was passed on first reading by vote:

Ayes:	(Beauregard (Mayes (Panconi (Stannard (Stave	Absent: (None
		Abstain: (None
Nays:	None	

Public Hearing: January 26, 2004

BE IT ORDAINED BY THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF CRANBURY, IN THE COUNTY OF MIDDLESEX, NEW JERSEY (not less than two-thirds of all members thereof affirmatively concurring) AS FOLLOWS:

Cranbury Township Ordinance # 01-04-03 (Continued)

Section 1. The improvement described in Section 3 of this bond ordinance is hereby authorized to be undertaken by the Township of Cranbury, New Jersey as a general improvement. For the improvement or purpose described in Section 3, there is hereby appropriated the sum of \$2,280,000, including any funds received from the New Jersey Green Acres Program and the

County of Middlesex, and further including the sum of \$114,000 as the down payment required by the Local Bond Law. The down payment is now available by virtue of provision for down payment or for capital improvement purposes in one or more previously adopted budgets.

Section 2. In order to finance the cost of the improvement or purpose not covered by application of the down payment or any funds, if received, from the New Jersey Green Acres Program and the County of Middlesex, negotiable bonds are hereby authorized to be issued in the principal amount of \$2,166,000 pursuant to the Local Bond Law. In anticipation of the issuance of the bonds, negotiable bond anticipation notes are hereby authorized to be issued pursuant to and within the limitations prescribed by the Local Bond Law.

Section 3. (a) The improvement hereby authorized and the purpose for the financing of which the bonds are to be issued is the acquisition by purchase by eminent domain or other appropriate means of property known as Fischer Acres and designated as Block 19, Lots 11 and 12 for use as open space, including the fees, title and the filing of a Declaration of Taking and the undertaking of all other acts necessary and incidental thereto. The Township is authorized to acquire such property pursuant to the Local Lands and Buildings Law.

(b) The estimated maximum amount of bonds or notes to be issued for the improvement or purpose is as stated in Section 2 hereof.

(c) The estimated cost of the improvement or purpose is equal to the amount of the appropriation herein made therefor.

Section 4. All bond anticipation notes issued hereunder shall mature at such times as may be determined by the chief financial officer; provided that no note shall mature later than one year from its date. The notes shall bear interest at such rate or rates and be in such form as may be determined by the chief financial officer. The chief financial officer shall determine all matters in connection with notes issued pursuant to this ordinance, and the chief financial officer's signature upon the notes shall be conclusive evidence as to all such determinations. All notes issued hereunder may be renewed from time to time subject to the provisions of the Local Bond Law. The chief financial officer is hereby authorized to sell part or all of the notes from time to time at public or private sale and to deliver them to the purchasers thereof upon receipt of payment of the purchase price plus accrued interest from their dates to the date of delivery thereof. The chief financial officer is directed to report in writing to the governing body at the meeting next succeeding the date when any sale or delivery of the notes pursuant to this ordinance is made. Such report must include the amount, the description, the interest rate and the maturity schedule of the notes sold, the price obtained and the name of the purchaser.

Section 5. The capital budget of the Township of Cranbury is hereby amended to conform with the provisions of this ordinance to the extent of any inconsistency herewith. The resolution in the form promulgated by the Local Finance Board showing full detail of the amended capital budget and capital program as approved by the Director of the Division of Local Government Services is on file with the Clerk and is available there for public inspection.

Section 6. The following additional matters are hereby determined, declared, recited and stated:

(a) The improvement or purpose described in Section 3 of this bond ordinance is not a current expense. It is an improvement or purpose that the Township may

Cranbury Township Ordinance # 01-04-03
(Continued)

lawfully undertake as a general improvement, and no part of the cost thereof has been or shall be specially assessed on property specially benefitted thereby.

(b) The period of usefulness of the improvement or purpose within the limitations of the Local Bond Law, according to the reasonable life thereof computed from the date of the bonds authorized by this ordinance, is 40 years.

(c) The Supplemental Debt Statement required by the Local Bond Law has been duly prepared and filed in the office of the Clerk, and a complete executed duplicate thereof has been filed in the office of the Director of the Division of Local Government Services in the Department of Community Affairs of the State of New Jersey. Such statement shows that the gross debt of the Township as defined in the Local Bond Law is increased by the authorization of the bonds and notes provided in this bond ordinance by \$2,166,000, and the obligations authorized herein will be within all debt limitations prescribed by that Law.

(d) An aggregate amount not exceeding \$380,000 for items of expense listed in and permitted under N.J.S.A. 40A:2-20 is included in the estimated cost indicated herein for the purpose or improvement.

Section 7. Any grant moneys received for the purpose described in Section 3 hereof shall be applied either to direct payment of the cost of the improvement or to payment of the obligations issued pursuant to this ordinance. The amount of obligations authorized but not issued hereunder shall be reduced to the extent that such funds are so used.

Section 8. The chief financial officer of the Township is hereby authorized to prepare and to update from time to time as necessary a financial disclosure document to be distributed in connection with the sale of obligations of the Township and to execute such disclosure document on behalf of the Township. The chief financial officer is further authorized to enter into the appropriate undertaking to provide secondary market disclosure on behalf of the Township pursuant to Rule 15c2-12 of the Securities and Exchange Commission (the "Rule") for the benefit of holders and beneficial owners of obligations of the Township and to amend such undertaking from time to time in connection with any change in law, or interpretation thereof, provided such undertaking is and continues to be, in the opinion of a nationally recognized bond counsel, consistent with the requirements of the Rule. In the event that the Township fails to comply with its undertaking, the Township shall not be liable for any monetary damages, and the remedy shall be limited to specific performance of the undertaking.

Section 9. The full faith and credit of the Township are hereby pledged to the punctual payment of the principal of and the interest on the obligations authorized by this bond ordinance. The obligations shall be direct, unlimited obligations of the Township, and the Township shall be obligated to levy ad valorem taxes upon all the taxable real property within the Township for the payment of the obligations and the interest thereon without limitation of rate or amount.

Section 10. This bond ordinance shall take effect 20 days after the first publication thereof after final adoption, as provided by the Local Bond Law.

Cranbury Township Ordinance # 01-04-04

An Ordinance entitled, "Cranbury Township Ordinance # 01-04-04, AN ORDINANCE OF THE TOWNSHIP OF CRANBURY IN MIDDLESEX COUNTY, NEW JERSEY EXPANDING THE COMPOSITION OF THE HISTORIC PRESERVATION ADVISORY COMMITTEE AND AMENDING SECTION 93-4 OF THE CODE OF THE TOWNSHIP OF CRANBURY", was introduced for first reading. On motion by Mr. Mayes, seconded by Ms. Stave, the Ordinance was passed on first reading by vote:

Cranbury Township Ordinance # 01-04-04 (Continued)

Ayes:	(Beauregard (Mayes (Panconi (Stannard	Absent: (None Abstain: (None
-------	--	-------------------------------------

(Stave

Nays: None

Public Hearing: January 26, 2004

WHEREAS, pursuant to section 93-1 of the Code of the Township of Cranbury ("Code"), the Township created the Historic Preservation Advisory Committee ("HPAC"); and

WHEREAS, pursuant to section 93-4 of the Code, the Township limited the membership of HPAC to five regular members; and

WHEREAS, the Municipal Land Use Law, N.J.S.A. 40:55D-107, provides that a historic preservation committee may consist of five, seven or nine regular members and may also have up to two alternate members; and

WHEREAS, the Township wishes to expand the composition of HPAC to include two alternate members in addition to the five regular members presently provided for;

NOW THEREFORE, BE IT ORDAINED by the Township Committee of the Township of Cranbury, Middlesex County, New Jersey, as follows:

1. Section 93-4.A of the Code of the Township of Cranbury is hereby amended to expand the composition of the Historic Preservation Advisory Committee from five regular members to five regular members plus two alternates, and shall read follows (additions are underlined; deletions are in [brackets]):

A. The Historic Preservation Advisory Committee shall consist of five regular members and two alternate members appointed by the Township Committee who shall serve without compensation, except that the HPAC members shall be reimbursed for reasonable and necessary expenses incurred in the performance of official business within the guidelines of the budget established by the Township Committee for the HPAC.

2. Section 93-4.E of the Code of the Township of Cranbury is hereby amended to read as follows (additions are underlined; deletions are in [brackets]):

E. The HPAC positions shall be filled by people interested in and qualified to contribute to the preservation of the historic resources of the Township.

(1) The HPAC shall represent the following categories:

- (a) Class A: persons who are knowledgeable in building design and construction or in architectural history;
- (b) Class B: persons who are knowledgeable or have demonstrated interest in local history;

Cranbury Township Ordinance # 01-04-04
(Continued)

- (c) Class C: persons who are residents of Cranbury Township and who hold no other municipal office, position or employment, except for membership on the Planning Board or Zoning Board.

- (2) There shall be at least one regular member of each from Class A and Class B; these members may reside outside the municipality. The alternate members shall meet the qualifications of Class C members.
 - (3) The regular members shall at the time of their appointment be designated by class. The alternate members shall at the time of their appointment be designated as "Alternate No. 1" and "Alternate No. 2."
3. Section 93-4.I of the Code of the Township of Cranbury is hereby amended to read as follows (additions are underlined; deletions are in [brackets]):
 - I. The HPAC may adopt internal rules and procedures for the transaction of its business, subject to the following:
 - (1) A quorum for the transaction of business shall be three members.
 - (2) All HPAC minutes and records are public records, subject to the provisions of N.J.S.A. 47:1A-1 et seq. All HPAC meetings shall comply with the Open Public Meetings Act (N.J.S.A. 10:4-6 et seq.).
 - (3) HPAC meetings shall be scheduled at least once every month or as often as required to fulfill its obligations and to advise the Planning Board, Zoning Board, Township Committee or the applicant, as the case may be.
 - (4) No HPAC member shall be permitted to act on any matter in which he or she has, either directly or indirectly, any personal or financial interest.
 - (5) Alternate members may participate in discussions of the proceedings but may not vote except in the absence or disqualification of a regular member. A vote shall not be delayed in order that a regular member vote instead of an alternate member. In the event that a choice must be made as to which alternate member is to vote, Alternate No. 1 shall vote.
4. New section 93-4.K is hereby added to the Code of the Township of Cranbury and shall read as follows:
 - K. Any member of the HPAC may, after public hearing if he or she requests it, be removed by Township Committee for cause during the course of his or her term.
5. This ordinance shall take effect upon passage and publication, as required by law.

Work Session

- a. Budget Presentation (Kathy Kovach)
The proposed 2004 Budget was presented by Kathy Kovach, Chief Financial Officer to the Township Committee. A general explanation of the budget and discussion of future meetings were addressed.
- b. Cell Tower Application (Betty Wagner)
Betty Wagner, Township Historian, addressed a pending cell tower application for use of the Cranbury Water Tower. A SubCommittee, consisting of Township Committee persons Beauregard and Stave was formed to work with citizens in preserving and long-time maintenance of the Old Water Tower, as the Township Committee unanimously

supported this idea and also research creating an ordinance pertaining to cell towers in Cranbury.

Ms. Beauregard left the meeting and did not participate in the following discussion:

c. Wheatfield Road

Residents of Wheatfield Road addressed the Township Committee concerning the condition of an easement referred to as Wheatfield Road.

Ms. Beauregard returned to the meeting.

d. Heritage Park

Residents in the vicinity of the newly installed Tot Lot in Heritage Park expressed their concerns about the installation of the new structure. In particular, Ms. Karen Petrosini, 23 Stockton Drive, addressed the Township Committee about the problem of people parking on the cul-de-sac on Stockton Drive when they attend the park. She requested that the access on Stockton Drive be more landscaped to designate the entrance to the park. Judy Dossin, Park Chairwoman, addressed the Township Committee and Ms. Petrosini, indicating that before this equipment was placed at Heritage Park there were one year's worth of hearings held. Also it was suggested that the Parks Board should be hearing these concerns and not the Township Committee.

Ms. Beauregard left the meeting and did not participate in the following discussion:

e. Sale of Wright Property (Pari Stave and Mike Dulin)

Pari Stave and Mike Dulin reported on the meeting she attended with Greg Romano of the SADC on the marketing and selling of the Wright Property. It was suggested that in the future, the Township Committee approve anyone serving on a Committee for such an issue. Township Committeeman Thomas Panconi will serve on this Subcommittee, along with Township Committeewoman Pari Stave. Mr. Dulin will also serve on the Subcommittee.

Ms. Beauregard returned to the meeting.

f. Township Committee Liaison Assignments

Township Committee Liaison positions were discussed.

Public Comment

The Mayor opened the meeting to public questions and comments on those items not on the agenda. Mr. Richard Kallan, Wynnewood Drive, suggested that the Township notify residents whenever anything is going on, for example the installation of the play equipment in Heritage Park. Mr. Kallan also inquired about the large tower in back of the Firehouse. Mr. Kallan suggested that it could have a nicer appearance.

Mr. Dave Cook, North Main Street, asked about the status of the barn on the Updike property. Mayor Stannard updated Mr. Cook on its present status.

There being no further comments, the Mayor closed the public part of the meeting.

Mayor's Notes

Lions Barn Letter

The Township Committee approved a sample letter, written to answer an inquiry about the Updike Barns status.

Resolution

On motion offered by Ms. Stave, seconded by Mr. Mayes, the following resolution was adopted by vote:

Ayes: (Beauregard
(Mayes
(Panconi
(Stannard
(Stave

Absent: (None

Abstain: (None

Nays: None

CRANBURY TOWNSHIP RESOLUTION # R 01-04-015

Township of Cranbury
County of Middlesex

RESOLUTION TO CLOSE MEETING TO THE PUBLIC

BE IT RESOLVED by the Township Committee of the Township of Cranbury, Middlesex County, New Jersey as follows:

The Township Committee will now convene in a closed session that will be limited only to consideration of items with respect to which the public may be excluded pursuant to Section 7B of the Open Public Meetings Act, P.L. 1975, c.231.

1. The general nature of the subject to be discussed in this session is as follows:
2. ----Personnel; Police Officer Appointments
----Discussion of Closed Session Minutes for December 22, 2003 and January 5, 2004.
2. It is unknown at this time precisely when the matters discussed in this session will be disclosed to the public. Matters involving contract negotiations or the acquisition

Cranbury Township Resolution # R 01-04-015 (Continued)

of land will be disclosed upon conclusion of the negotiations or upon approval of the acquisition. Matters involving personnel will be disclosed when the need for confidentiality no longer exists. Matters concerning litigation will be announced upon the conclusion of trial or settlement of that litigation or when the need for confidentiality no longer exists.

Date: January 12, 2004

On motion by Mr. Mayes, seconded by Ms. Stave and unanimously carried, the meeting returned to Open Session:

Ayes: (Beauregard

Absent: (None

(Mayes
(Panconi
(Stannard
(Stave

Abstain: (None

Nays: (None

On motion by Ms. Beauregard, seconded by Mr. Mayes and unanimously approved, the Closed Session minutes of December 22, 2004 and January 5, 2004 were adopted.

On motion by Mr. Mayes, seconded by Ms. Stave and unanimously carried, the meeting adjourned at 10:27 p.m.

Kathleen R. Cunningham, Clerk