

TOWNSHIP COMMITTEE MINUTES
JUNE 13, 2005

The regular meeting of the Township Committee of the Township of Cranbury was held at 7:00 p.m. in the Town Hall Meeting Room. Answering present to the roll call was: Township Committee members: Thomas Panconi, Jr., David J. Stout and Mayor Beauregard. Ms. Stave was absent. Mr. Stannard arrived at 7:20 p.m. Also present were: Trishka Waterbury, Esquire, Attorney, Cathleen Marcelli, Engineer, Thomas Witt, Temporary Acting Administrator and Kathleen R. Cunningham, Clerk. Mayor Beauregard led in the salute to the flag and Ms. Cunningham gave the following Open Public Meetings Act statement:

In accordance with Section 5 of the Open Public Meetings Act, it is hereby announced and shall be entered into the minutes of this meeting that adequate notice of this meeting has been provided:

- (1) Posted on December 6, 2004 on the Bulletin Board of the Municipal Office at 23-A North Main Street, Cranbury, New Jersey and remains posted at that location.
- (2) Communicated to the Cranbury Press, Home News Tribune and Trenton Times on December 6, 2004.
- (3) Was filed on December 6, 2004 with a Deputy Municipal Clerk at the Cranbury Municipal Office, 23-A North Main Street, Cranbury, New Jersey and remains on file for public inspection, and
- (4) Sent to those individuals who have requested personal notice.

Committee Minutes of May 23, 24 and 26, 2005.

Reports and Communications

--Mayor

--Members of Committee

Mr. Panconi reported the Personnel subcommittee had met on Tuesday, May 31, 2005. Mr. Panconi reported an e-mail had been sent to Township Committee members, asking what they would like to see in the next Administrator. Also requested was a written evaluation of the Clerk, to be submitted to the Personnel subcommittee by July 1, 2005. Mr. Panconi mentioned on the Consent Agenda was a resolution, allowing employees to use ½ hour increments for sick time. Mr. Witt had reported to Mr. Panconi, the hours of Town Hall had been changed from 8:30 a.m. to 8:00 a.m. until 4:30 p.m. Mr. Panconi reported the Police Chief had indicated to him the Police Manual needed to be done. Recently the Township Committee approved the labor counsel's professional services agreement for \$5,000. Of which, approximately \$3,000 would be the cost to work on the Police Manual. Mr. Panconi indicated The Personnel subcommittee will be meeting next Wednesday, June 16, 2005.

Mr. Panconi reported he had met with the Police Chief to go over the monthly overtime. The cost thus far was approximately \$50,000.00 and the budgeted amount for the year was \$180,000.00

--Subcommittees and Ad Hoc Committees

Agenda Additions/Changes

The Clerk reported Item a. under Work Session was being deleted.

Ordinance
First Reading

Cranbury Township Ordinance # 06-05-14

An Ordinance entitled, "Cranbury Township Ordinance # 06-05-14" AN ORDINANCE OF THE TOWNSHIP OF CRANBURY AMENDING "AN ORDINANCE FIXING THE SALARIES AND WAGES FOR VARIOUS OFFICIALS AND EMPLOYEES OF THE TOWNSHIP OF CRANBURY PROVIDING FOR THE MANNER OF PAYMENT THEREOF, AND RATIFYING SALARIES AND PAYMENTS TO EMPLOYEES AND OFFICIALS PREVIOUSLY PAID", was introduced for first reading. On motion by Mr. Panconi, seconded by Mr. Stout, the Ordinance was passed on first reading by vote:

Ayes:	(Beauregard (Panconi (Stannard (Stout	Absent: (Stave Abstain: (None
Nays:	None	

Public Hearing: June 27, 2005

Deputy Treasurer/Sewer Collector	up to \$19.50 per hour
Assessing Clerk/Payroll Clerk	up to \$20.80 per hour

SECTION I. The following salaries, wages and fees shall be paid to the various Township Officials and employees of the Township of Cranbury as hereinafter specified, effective may 9, 2005 unless otherwise noted.

Ordinance
First Reading

Cranbury Township Ordinance # 06-05-15

An Ordinance entitled, "Cranbury Township Ordinance # 06-05-15, "AN ORDINANCE OF THE TOWNSHIP OF CRANBURY IN MIDDLESEX COUNTY, NEW JERSEY, ACCEPTING THE DEDICATION OF POLICE DRIVE AS PART OF THE PUBLIC ROAD SYSTEM OF THE TOWNSHIP OF CRANBURY AND AUTHORIZING THE CONVEYANCE OF PROPERTY IDENTIFIED AS BLOCK 7.01, LOT 13 ON THE CRANBURY TOWNSHIP TAX MAP ("TAX MAP") AND TWO PORTIONS OF PROPERTY IN BETWEEN LOTS 13, 20.03 AND POLICE DRIVE IN BLOCK 7.01 ON THE TAX MAP, FOR CONSTRUCTION OF THE CRANBURY TOWNSHIP POLICE BUILDING AND EXTENSION OF POLICE DRIVE TO LIBERTY WAY", was introduced for first reading. On motion by Mr. Panconi, seconded by Mr. Stout, the Ordinance was passed on first reading by vote:

Ayes:	(Beauregard (Panconi (Stannard (Stout	Absent: (Stave Abstain: (None
Nays:	None	

Public Hearing: June 27, 2005

TOWNSHIP OF CRANBURY
COUNTY OF MIDDLESEX, STATE OF NEW JERSEY

Cranbury Township Ordinance # 06-05-15
(Continued)

WHEREAS, Keystone Station Road LLC, having offices at 200 Four Falls Corporate Center, Suite 208, West Conshohocken, PA ("Keystone"), is the owner in fee simple of the following property:

- a. Property designated as Lot 13 in Block 7.01 on the Cranbury Township Tax Map ("Tax Map") and described in the attached Schedule "A" ("Lot 13"); and
- b. A proposed right-of-way referred to as "Police Drive" on a plan entitled "Final Major Subdivision Plat for Home Depot – Station Road, Block 7, Lots 13, 17 and 18 (Tax Map Sheet #2) New Jersey Turnpike and Station Road, Cranbury Township, Middlesex County, New Jersey," prepared by Schoor DePalma and revised to August 13, 2003 ("Police Drive"); and

WHEREAS, as a condition of Keystone's Preliminary and Final Major Subdivision and Site Plan Approval granted by Resolution of the Cranbury Township Planning Board on August 7, 2003 and as set forth in Paragraph 5 of the October 20, 2003 Developer's Agreement by and between the parties, Keystone will convey to the Township Lot 13 and dedicate to the Township Police Drive upon Keystone's completion of its construction of Police Drive; and

WHEREAS, Keystone has substantially completed its construction of Police Drive and is now prepared to convey Lot 13 and dedicate Police Drive to the Township; and

WHEREAS, the Township also currently owns property that is designated as Lot 20.03 in Block 7.01 on the Tax Map ("Lot 20.03") and is in the process of constructing its new Police Building thereon; and

WHEREAS, the Township also currently owns a 50 foot wide right-of-way referred to as "50' Access ROW" on a plan entitled "Plan of Survey and Major Subdivision – Block 7, Lot 20.01, Township of Cranbury, Middlesex County, New Jersey," prepared by Hatch Mott MacDonald and revised to January 15, 2003 ("Police Drive Extension"), and that will be used for purposes of extending Police Drive to Liberty Way; and

WHEREAS, there is a $\pm 1,452$ square foot parcel in between Lots 13 and 20.03 that extends the length of Lot 20.03 and is described in the attached Schedule "B" ("1,452 square foot parcel"); and

WHEREAS, the 1,452 square foot parcel is neither a part of Lot 13 nor 20.03 but is contiguous to both parcels; and

WHEREAS, there is also a 50 foot wide (± 345 square feet) parcel that is in between Police Drive and the Police Drive Extension and is described in the attached Schedule "C" ("50 foot wide parcel"); and

WHEREAS, the 50 foot wide parcel is neither a part of Police Drive nor the Police Drive Extension but is contiguous to both parcels; and

WHEREAS, the Township seeks to utilize the 1,452 square foot parcel for its construction of the Police Building and the 50 foot wide parcel for its extension of Police Drive to Liberty Way; and

WHEREAS, the only parties that have a legal right to the 1,452 square foot and 50 foot wide parcels is the present owner of Lot 13 and Police Drive and the present owner of Lot 20.03 and the Police Drive Extension, which are Keystone and the Township, respectively; and

Cranbury Township Ordinance # 06-05-15
(Continued)

WHEREAS, Keystone seeks to transfer to the Township any and all rights it has to the 1,452 square foot and 50 foot wide parcels for the Township's use as set forth herein; and

WHEREAS, the Township finds that accepting dedication of Police Drive and conveyance of Lot 13 and the 1,452 square foot and 50 foot wide parcels will further the public health, safety, and general welfare;

NOW, THEREFORE BE IT ORDAINED by the Township Committee of the Township of Cranbury, Middlesex County, New Jersey, as follows:

1. The factual recitals contained in the foregoing "Whereas" clauses are incorporated herein as if fully restated.
2. Pursuant to N.J.S.A. 40A:12-1 *et seq.*, the Township Committee hereby authorizes the following properties to be dedicated and conveyed to the Township by Keystone Station Road LLC, having offices at 200 Four Falls Corporate Center, Suite 208, West Conshohocken, PA ("Keystone"):
 - a. A right-of-way referred to as "Police Drive" on plans identified as "Final Major Subdivision Plat for Home Depot – Station Road, Block 7, Lots 13, 17 and 18 (Tax Map Sheet #2) New Jersey Turnpike and Station Road, Cranbury Township, Middlesex County, New Jersey," prepared by Schoor DePalma and revised to August 13, 2003, a copy of which is available for public inspection in the office of the Township Clerk; and A .92 acre (\pm 40,000 square feet) parcel designated as Lot 13, Block 7.01 on the Cranbury Township Tax Map and described in the attached Schedule "A;" and
 - c. A \pm 1,452 square foot parcel described in the attached Schedule "B;" and
 - d. A 50 foot wide (\pm 345 square feet) parcel described in the attached Schedule "C."
3. The above-referenced properties to be dedicated and conveyed to the Township shall be used by the Township for construction of its new Township Police Building and the extension of Police Drive to Liberty Way, and such other general municipal purposes as may be necessary.
4. The Township's acceptance of dedication of Police Drive is conditioned upon Keystone's preparation and recording in the Middlesex County Clerk's Office a deed of dedication to the Township in such form as has been approved by the Township Attorney (or her designee) and the Township Engineer.
5. The Township's acceptance of conveyance of the property described in Schedules "A", "B" and "C" is conditioned upon Keystone's preparation and recording in the Middlesex County Clerk's Office such deed(s) as may be necessary and in such form(s) as has been approved by the Township Attorney (or her designee) and the Township Engineer.
6. The Mayor and Clerk are hereby authorized and directed to execute the deeds referenced herein and such other documents that may be necessary to

Cranbury Township Ordinance # 06-05-15
(Continued)

accomplish the transfer of the foregoing property interests. The Mayor, Clerk, Township Engineer and Township Attorney (or her designee) are hereby authorized and directed to undertake such other acts that are consistent herewith and that may be necessary to accomplish the purposes hereof.

7. This Ordinance shall take effect upon passage and publication, as required by law.
Ordinance
First Reading

Cranbury Township Ordinance # 06-05-16

An Ordinance entitled, "Cranbury Township Ordinance # 06-05-16, "AN ORDINANCE REAPPROPRIATING \$181,158.38 PROCEEDS OF OBLIGATIONS NOT NEEDED FOR THEIR ORIGINAL PURPOSES IN ORDER FOR THE CONSTRUCTION OF THE POLICE BUILDING FINAL PHASE, FOR THE SEWER SYSTEM STUDY, FOR THE SEWER SYSTEM UPGRADE AND FOR THE PURCHASE OF PUBLIC WORKS VEHICLES AND EQUIPMENT IN AND BY THE TOWNSHIP OF CRANBURY, IN THE COUNTY OF MIDDLESEX, NEW JERSEY.

was introduced for first reading. On motion by Mr. Panconi, seconded by Mr. Stout, the Ordinance was passed on first reading by vote:

Ayes:	(Beauregard (Panconi (Stannard (Stout	Absent: (Stave Abstain: (None
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Nays: None

Public Hearing: June 27, 2005

BE IT ORDAINED BY THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF CRANBURY, IN THE COUNTY OF MIDDLESEX, NEW JERSEY (not less than two-thirds of all members thereof affirmatively concurring) AS FOLLOWS:

Section 1. Pursuant to N.J.S.A. 40A:2-39, it is hereby determined that the following proceeds of obligations originally made available pursuant to the various bond ordinances listed below are no longer necessary for the following purposes:

Ordinance No.	Description	Amount to be reappropriated
04-05-09	Purchase of Iafelice Property	\$85,000.00
03-01-04	Improvements to Municipal Parking Lot	\$50,000.00
09-01-22	Affordable Housing Loan	\$ 8,258.38
04-03-03	Purchase of Tractor/Loader and Leaf Blower Attachment	\$37,900.00

Section 2. Pursuant to N.J.S.A. 40A:2.39, it is hereby determined that \$85,000 of the \$181,158.38 proceeds of obligations referred to above are hereby reappropriated to provide for the construction of the police building final phase, \$37,900 of the \$181,158.38 proceeds of

Cranbury Township Ordinance # 06-05-16
(Continued)

obligations referred to above are hereby reappropriated to provide for the purchase of public works vehicles and equipment and \$58,258.38 of the \$181,158.38 proceeds of obligations referred to above are hereby reappropriated to provide for the sewer system upgrade.

Section 3. The capital budget of the Township of Cranbury is hereby amended to conform with the provisions of this ordinance to the extent of any inconsistency herewith.

Section 4. This ordinance shall take effect 20 days after the first publication thereof after final adoption, as provided by the Local Bond Law.

Resolutions/Proclamations

On motion offered by Mr. Panconi, seconded by Mr. Stout, the following resolution was adopted by vote:

Ayes: (Beauregard
(Panconi
(Stannard
(Stout

Absent: (Stave

Abstain: (None

Nays: None

Cranbury Township Resolution # 06-05-135

RESOLUTION OF THE TOWNSHIP OF CRANBURY MIDDLESEX COUNTY, NEW JERSEY

WHEREAS, the average ratio of assessed to true value for all real property located within Cranbury Township for the tax year 2005 is 49.70% and for the tax years 2004 and 2003 was, respectively, 50.10% and 57.49%; and

WHEREAS, in light of the prospect of continuing substantial increases in real property valuations in the near future likely to result in a further lowering of average ratios and further deviations in the assessment processes; and

WHEREAS, the Middlesex County Tax Board has determined that the assessed value of all real property located within Middlesex County should be 100% of true value; and

WHEREAS, the most recent Township-wide revaluation in Cranbury Township was conducted for the 1986 tax year; and

WHEREAS, the Township Committee of the Township of Cranbury, on recommendation of the Township Tax Assessor, has determined that a revaluation program is necessary and desirable in order to continue to achieve a fair and equitable assessment program for all real property located within Cranbury Township;

NOW, THEREFORE, BE IT RESOLVED that the Township Committee of the Township of Cranbury hereby requests that the Middlesex County Board of Taxation enter an order directing the Township of Cranbury to undertake, as reasonably quickly as possible, a district wide revaluation of all real property located within the boundaries of Cranbury Township in accordance with, and pursuant to, the requirements of Title 54 of the Laws of the State of New Jersey.

Cranbury Township Resolution # R 06-05-135
(Continued)

CERTIFICATION

I, Kathleen R. Cunningham, do hereby certify that the foregoing resolution is a true copy of a Resolution adopted by the Township Committee of the Township of Cranbury at a meeting duly held on June 13, 2005.

Kathleen R. Cunningham, Clerk

Resolution
Consent

On motion offered by Mr. Panconi, seconded by Mr. Stout, the following Consent Agenda Resolutions were adopted by vote:

Note: Mr. Stannard did not vote on Resolutions #'s 06-05-124 and 06-05-125, due to a conflict:

Ayes:	(Beauregard (Panconi (Stout	Absent: (Stave Abstain: (Stannard
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Nays: None

Cranbury Township Resolution # R 06-05-122

NOW, THEREFORE, BE IT RESOLVED, by the Township of Cranbury that all bills and claims as audited and found to be correct be paid.

Cranbury Township Resolution # R 06-05-123

NOW, THEREFORE, BE IT RESOLVED, BY THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF CRANBURY, that Elizabeth Kerr be appointed to the position of Assessing Clerk/Payroll clerk, at an hourly rate of \$20.80, effective January 1, 2005.

CERTIFICATION

I, Kathleen R. Cunningham, Township Clerk of the Township of Cranbury, hereby certify that this is a true copy of a Resolution which was adopted at a regular meeting on June 13, 2005.

Kathleen R. Cunningham, Clerk

Cranbury Township Resolution # R 06-05-124

A RESOLUTION APPOINTING AN INSURANCE FUND COMMISSIONER AND AN ALTERNATE
INSURANCE FUND COMMISSIONER TO SERVE ON THE MID JERSEY MUNICIPAL JOINT
INSURANCE FUND

BE IT RESOLVED, on this 13th day of June, 2005, by the Township Committee of the Township of Cranbury, County of Middlesex, State of New Jersey, that the appointment of Thomas Witt as Fund Commissioner and Kathleen Cunningham as Alternate Fund Commissioner for Cranbury

Cranbury Township Resolution # R 06-05-124
(Continued)

Township to serve on the Mid Jersey Municipal Joint Insurance Fund be and is hereby authorized.

CERTIFICATION

I, Kathleen R. Cunningham, Township Clerk of the Township of Cranbury, hereby certify that this is a true copy of a Resolution which was adopted at a regular meeting on June 13, 2005.

Kathleen R. Cunningham, Clerk

Cranbury Township Resolution # R 06-05-125

A RESOLUTION APPOINTING A SAFETY DELEGATE AND AN ALTERNATE SAFETY DELEGATE TO
THE MID-JERSEY MUNICIPAL JOINT INSURANCE FUND

BE IT RESOLVED, on this 13th day of June, 2005, by the Township Committee of the Township of Cranbury, County of Middlesex, State of New Jersey, that the appointment of Josette Kratz as Safety Delegate and Jerry Thorne as Alternate Safety Delegate for Cranbury Township to the Mid Jersey Municipal Joint Insurance fund be and is hereby authorized.

CERTIFICATION

I, Kathleen R. Cunningham, Township Clerk of the Township of Cranbury, hereby certify that this is a true copy of a Resolution which was adopted at a regular meeting on June 13, 2005.

Kathleen R. Cunningham, Clerk

Cranbury Township Resolution # R 06-05-126

A Resolution Approving A Liquor License For 2005-2006 For Intercontinental Hotels Group Resources, Inc., Staybridge Suites By Holiday Inn

WHEREAS, The Township Committee of the Township of Cranbury has received an application from Intercontinental Hotels Group Resources, Inc., Staybridge Suites By Holiday Inn for the renewal of Alcoholic Beverage License No. 1202-36-003-001,k and

WHEREAS, the applicant has complied with all of the statutory requirements,

NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Cranbury that the application of Intercontinental Hotels Group Resources, Inc. Staybridge Hotels Group Resources, Inc. for the renewal of Alcoholic Beverage License No. 12-02-36-003-001 be and is hereby approved.

CERTIFICATION

I, Kathleen R. Cunningham, Township Clerk of the Township of Cranbury, hereby certify that this is a true copy of a Resolution which was adopted at a regular meeting on June 13, 2005.

Kathleen R. Cunningham, Clerk

Cranbury Township Resolution # R 06-05-127

A Resolution Approving A Liquor License For 2005-2006 For Vimal Trading Co., Inc. (Buy-Rite Liquors)

Cranbury Township Resolution # R 06-05-127
(Continued)

WHEREAS, the Township Committee of the Township of Cranbury has received an application from Vimal Trading Co., Inc. (Buy-Rite Liquors) for the renewal of Alcoholic Beverage License No. 1202-32-001-007, and

WHEREAS, the applicant has complied with all of the statutory requirements,

NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Cranbury that the application of Vimal Trading Co., Inc. (Buy-Rite Liquors) for the renewal of Alcoholic Beverage License No. 1202-32-001-007 be and is hereby approved.

CERTIFICATION

I, Kathleen R. Cunningham, Township Clerk of the Township of Cranbury, hereby certify that this is a true copy of a Resolution which was adopted at a regular meeting on June 13, 2005.

Kathleen R. Cunningham, Clerk

Cranbury Township Resolution # R 06-05-128

A Resolution Approving A Liquor License For 2005-2006 For Thomas C. and Gloria A. Ingegneri (The Cranbury Inn)

WHEREAS, the Township Committee of the Township of Cranbury has received an application from Thomas c. and Gloria A. Ingegneri (The Cranbury Inn) for the renewal of Alcoholic Beverage License No. 1202-32-002-003, and

WHEREAS, the applicant has complied with all of the statutory requirements,

NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Cranbury that the application of Thomas C. and Gloria A. Ingegneri (The Cranbury Inn) for the renewal of Alcoholic Beverage License No. 1202-32-002-003 be and is hereby approved.

CERTIFICATION

I, Kathleen R. Cunningham, Township Clerk of the Township of Cranbury, hereby certify that this is a true copy of a Resolution which was adopted at a regular meeting on June 13, 2005.

Kathleen R. Cunningham, Clerk

Cranbury Township Resolution # R 06-05-129

WHEREAS, an error was made in the calculation of the DCA State Permit Fee.

WHEREAS, a refund should be issued for the following:

<u>Company</u>	<u>Name</u>	<u>Address</u>	<u>Permit</u>	<u>#</u>	<u>Refund</u>	<u>Century</u>
Installations		27 Charles Ct.	05-147+A		\$19.00	
Home Improvements		Howell, NJ	07731			

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Cranbury, the above Construction overpayment be refunded.

Cranbury Township Resolution # R 06-05-129
(Continued)

CERTIFICATION

I, Kathleen R. Cunningham, Township Clerk of the Township of Cranbury, hereby certify that this is a true copy of a resolution adopted at a regular meeting on June 13, 2005.

Kathleen R. Cunningham, Clerk

Cranbury Township Resolution # R 06-05-130

TOWNSHIP OF CRANBURY
COUNTY OF MIDDLESEX

A Resolution Adopting Street Addresses

WHEREAS, the Tax Collector has determined there is a need for the following street address to be established:

<u>BLOCK</u>	<u>LOT</u>	<u>ASSESSED TO</u>	<u>TEMPORARY STREET ADDRESS</u>
10	10QFarm	Cranbury Dev. Corp.	22 Hightstown- Cranbury Station Rd.

NOW, THEREFORE BE IT RESOLVED, by the Township Committee of the Township of Cranbury that the above street address be established.

CERTIFICATION

I, Kathleen R. Cunningham, Clerk of the Township of Cranbury, hereby certify that this is a true copy of a Resolution, adopted by the Township Committee on June 13, 2005.

Kathleen R. Cunningham, Clerk

Cranbury Township Resolution # R 06-05-131

**RESOLUTION OF THE TOWNSHIP OF CRANBURY
MIDDLESEX COUNTY, NEW JERSEY**

**A RESOLUTION AWARDING A PROFESSIONAL SERVICES AGREEMENT FOR MUNICIPAL
AUDITING SERVICES FOR THE TOWNSHIP OF CRANBURY**

WHEREAS, there exists a need for municipal auditing services in the Township of Cranbury (the "Township") in the County of Mercer, State of New Jersey; and

WHEREAS, John J. Maley, Jr., Certified Public Accountant and Registered Municipal Accountant, submitted a proposal dated May 18, 2005 to perform those services; and

WHEREAS, funds are available for said services; and

WHEREAS, the Local Public Contracts Law, N.J.S.A. 40A:11-1, et seq., requires that notice with respect to contracts for Professional Services awarded without competitive bids must be publicly advertised.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Cranbury, as follows:

Cranbury Township Resolution # R 06-05-131
(Continued)

1. John J. Maley, Jr., Certified Public Accountant and Registered Municipal Accountant, Bordentown, New Jersey, is hereby retained to serve as Municipal Auditor for the Township of Cranbury, effective as of January 1, 2005, for a period of one year, in accordance with the above cited May 18, 2005 proposal.
2. The Mayor and Township Clerk are hereby authorized and directed to execute a Professional Services Agreement with Mr. Maley, subject to approval of the Township Attorney.

3. The Contract is awarded without competitive bidding as a "Professional Service" in accordance with the Local Public Contracts Law, N.J.S.A. 40A:11-5(1)(a), because it is for services performed by persons authorized by law to practice a recognized profession.
4. A copy of this resolution as well as the Contract shall be placed on file with the Clerk of the Township.
5. A notice of this action shall be published in the official newspaper as required by law.

CERTIFICATION

I, Kathleen R. Cunningham, do hereby certify that the foregoing resolution is a true copy of a Resolution passed by the Township of Cranbury at a meeting duly held on June 13, 2005.

Kathleen R. Cunningham, Clerk

CRANBURY TOWNSHIP RESOLUTION # R 06-05-132

WHEREAS, the Tax Collector has determined, there were erroneous paid taxes from various mortgage companies, which caused overpayments on some parcels for the 2005 property taxes,

NOW, THEREFORE BE IT RESOLVED by the Township Committee of the Township of Cranbury that the following 2005 erroneously paid property taxes be refunded:

Block	Lot	Amount
21	33	\$ 1,862.63
21	55	2,101.75
22	4	663.21
20.16	20	638.73
24	2.011	1,028.69
37	11	5,975.93

CERTIFICATION

I, Kathleen R. Cunningham, Township Clerk of the Township of Cranbury, hereby certify that this is a true copy of a Resolution which was adopted at a regular meeting on June 13, 2005.

Kathleen R. Cunningham, Clerk

Cranbury Township Resolution # R 06-05-134

**RESOLUTION OF THE TOWNSHIP OF CRANBURY
MIDDLESEX COUNTY, NEW JERSEY**

**A RESOLUTION AMENDING THE EMPLOYEE MANUAL OF THE TOWNSHIP OF CRANBURY,
ADOPTED FEBRUARY 23, 2004**

RESOLVED by the Township Committee of the Township of Cranbury, that the provision concerning Sick Leave Policy set forth in the Employee Manual of the Township of Cranbury, adopted February 23, 2004, are hereby amended as follows:

The last sentence of the first paragraph of subsection 2(a) of Section Thirteen is hereby amended as follows:

Sick leave may not be taken in increments [for a time period] of less than one [hour] half-hour.

RESOLVED further that the foregoing amendment shall become effective immediately.

CERTIFICATION

I, Kathleen R. Cunningham, Township Clerk of the Township of Cranbury, hereby certify that this is a true copy of a Resolution which was adopted at a regular meeting on June 13, 2005.

Kathleen R. Cunningham, Clerk

Cranbury Township Resolution # R 06-05-136

RESOLUTION FOR TRAFFIC SIGNAL INSTALLATION SIGNAL AT HALF ACRE
ROAD AND STONAKER DRIVE

WHEREAS, as required by the New Jersey Dept. of Transportation, a resolution has to be adopted by the Township of Cranbury consenting to the installation of a traffic signal at the location of Half Acre Road and Stonaker Drive, and

WHEREAS, in consideration the Township Committee is aware of the location, and

WHEREAS, the Township Professionals have reviewed all plans and documentation related to said signal as submitted by Langan Engineering and Vollmer Associates,

BE IT RESOLVED, by the Township Committee of the Township of Cranbury, the Township approves of the installation of the traffic signal at Half Acre Road and Stonaker Drive, and

BE IT FURTHER RESOLVED, the Township requests that the New Jersey Dept. of Transportation issue "an authorization to install" upon approval of the signal design.

CERTIFICATION

I, Kathleen R. Cunningham, Township Clerk of the Township of Cranbury, hereby certify that this is a true copy of a Resolution which was adopted at a regular meeting on June 13, 2005.

Kathleen R. Cunningham, Clerk

Cranbury Township Resolution # R 06-05-137

RESOLUTION FOR TRAFFIC SIGNAL INSTALLATION SIGNAL AT HALF ACRE ROAD WESTERN
DRIVEWAY (BLOCK 8, LOT 1.01)

WHEREAS, as required by the New Jersey Dept. of Transportation, a resolution has to be adopted by the Township of Cranbury consenting to improvements to be made to the existing traffic signal at the location of Half Acre road and the western driveway (Block 8, Lot 1.01), and

WHEREAS, in consideration of the Township Committee is aware of the location, and

WHEREAS, the township Professionals have reviewed all plans and documentation related to said signal as submitted by Langan Engineering and Vollmer Associates,

BE IT RESOLVED, by the Township Committee of the Township of Cranbury, the Township approves of the traffic signal improvements at Half Acre Road and the western driveway (Block 8, Lot 1.10), and

BE IT FURTHER RESOLVED, the Township requests that the New Jersey Dept. of Transportation issue an "authorization to revise" upon approval of the signal design.

CERTIFICATION

I, Kathleen R. Cunningham, Township Clerk of the Township of Cranbury, hereby certify that this is a true copy of a Resolution which was adopted at a regular meeting on June 13, 2005.

Kathleen R. Cunningham, Clerk

Reports from Township staff and professionals

Mr. Witt, Temporary Acting Administrator, updated the Township Committee on the Conagra issue. Mr. Witt indicated the Township had responded to a letter from the M.C.U.A. that Conagra had sent to the Director of the M.C.U.A. regarding allowing them to increase their sewer flow. Mr. Witt had sent the Director a letter, making him aware of the Township's situation with Conagra concerning the odors. The Director will be sending Mr. Witt a letter, which will state prior to making any changes in their sewer plan, Conagra will need a letter from Cranbury Township. Mr. Witt also had spoken with Andrew Kolb, Vice President of Prologis, to discuss sewer flow numbers and had a meeting scheduled with Mr. Kolb and the Township Engineer next week. Mr. Panconi indicated the Township had requested a meeting with the Middlesex County Board of Health, who had made a few changes and had not followed up with the Township. Mr. Stout raised a question if Conagra had filed a permit with the Township to install the fans, which were referenced in an earlier letter from the County. Mr. Witt indicated they had performed the work, and to the best of his knowledge they had not taken out a permit. This issue would also be brought up at the meeting.

Ms. Marcelli, Township Engineer, reported, as directed at the last meeting by the Township Committee, the remediation on the Wright South property had gone out to bid as of the previous Friday. Also, on Friday, Ms. Marcelli had received a letter from the D.E.P., approving the remedial action work permit and the remedial investigation report. It is anticipated the contract will be awarded on June 27, 2005 and a notice to proceed will be issued during that week. The project will take 60 days.

Reports from Township Boards and Commissions

There were no reports.

Work Session

a. Township Administrator Search Process

The Township Committee discussed the search process for a Township Administrator. Mr. Panconi indicated the Personnel subcommittee would need an advertisement to go forward. Mr. Stannard asked the Township Committee consider the same process as had been followed in recruiting the Township Attorney; advertising in a couple of publications, putting the resumes in a binder for the members of the Township Committee and include a score sheet for the members to check off if they were interested. Mr. Stannard raised his concern with the Township Committee choosing the correct Administrator, and recommended not rushing the process. Mayor Beauregard commended Mr. Thomas Witt on his performance and professionalism over the past few weeks. Mayor Beauregard indicated the Personnel subcommittee had felt the services of a recruitment agency would not be needed, as the Township felt very comfortable with moving ahead with the search on their own. Mayor Beauregard also indicated if everyone felt comfortable with using the same process as the search for the Township Attorney, the Township

should move forward. Mr. Panconi indicated the Personnel subcommittee would be meeting on Wednesday, June 16, 2005 to discuss advertising the position and advertising deadlines. Mr. Panconi also indicated the Personnel subcommittee would come up with a draft for the job description and then e-mail it to the Township Committee members for review.

Public Comment

The Mayor opened the meeting to public questions and comments on those items not on the agenda. Mr. Richard Kallan, Wynnewood Drive, asked a question about Ordinance # 06-05-16, re-appropriating funds, namely, what the original purpose of those funds had been. Mr. Witt responded the ordinances listed on the new ordinance gave the amount of those funds. The funds had been left over. Mr. Kallan also asked why the Township had to request Middlesex County to do a revaluation. Mayor Beauregard responded every County works differently. Some counties order municipalities to do a revaluation. However, Middlesex County requests a municipality formally request the County to perform the revaluation. Mr. John Ritter, Plainsboro Road, asked if the Township had a sense of the implications on the senior citizens in reference to the revaluation. In particular, if any of the seniors may have to move due to large increases in their taxes. Mayor Beauregard responded there was no way to know how much of an increase individuals would encounter and hopefully those increases would not be very large. Mayor Beauregard indicated she had been told if an individual had a home worth \$200,000 and when the revaluation took place it became \$400,000 the individual's home owner's taxes would not be doubled. Mayor Beauregard also indicated there was a brochure available which outlined various tax relief for seniors and others. Mr. Panconi indicated there would be a lot of communication with the residents, to keep them apprised during the revaluation process. Mr. Phil Moody, Cranbury Station Road, spoke concerning the residents' request on Halsey Reed Road to tie in to the water and sewer system. Mr. Witt responded he had been working on this issue and had been in touch with The American Water Company, as well as Monroe Township. Mr. Witt indicated he would be sending a letter to The American Water Company, confirming that the residents would be taken out of the franchise with them and putting them into the franchise with the Monroe Township Municipal Utilities Authority so those residents may tie into the water service in Monroe Township. Mr. Witt indicated in speaking with the Monroe Township Municipal Utilities Authority, they had indicated it would be approximately 18 months before residents would have the water main lines in front of their homes, allowing them to have the capability to hook up to them. Mr. Witt indicated earlier in the afternoon he had spoken with the Township Engineer, Cathleen Marcelli who indicated she would be moving forward to making an amendment to the Township's 208 Sewer

Public Comment (Continued)

Plan, to take the residents out of the Township's plan and add the residents to Monroe Township's 208 Sewer Plan. A letter will be sent and Mr. Witt indicated he would make the residents a part of the process and hold meetings with the residents. Ms. Linda Scott, North Main Street resident and Township Employee, thanked the Township Committee for all of their energy and time they invest in coming to Township Committee Meetings, as well as all of the work they do behind closed doors that the public is not aware and also for allowing the ½ hour sick time increment amendment to the Employee Manual. Ms. Scott also made a suggestion to the Township Committee that they consider hiring a part-time Administrator. There being no further comments, the Mayor closed the public part of the meeting.

Resolution

On motion offered by Mr. Panconi, seconded by Mr. Stout, the following resolution was adopted by vote:

Ayes: (Beauregard
(Panconi
(Stannard
(Stout

Absent: (Stave

Abstain: (None

Nays: None

Cranbury Township Resolution # R 06-05-133

TOWNSHIP OF CRANBURY
COUNTY OF MIDDLESEX

RESOLUTION TO CLOSE MEETING TO THE PUBLIC

BE IT RESOLVED, by the Township Committee of the Township of Cranbury, Middlesex County, New Jersey as follows:

The general nature of the subject to be discussed in this session is as follows:

1. -- Litigation, potential litigation and advice of counsel regarding cell tower sitings;
2. -- Personnel – Discussion of Personnel Issues;
3. -- Review of Closed Session minutes from May 23, 24 & 26, 2005.

It is unknown at this time precisely when the matters discussed in this session will be disclosed to the public. Matters involving contract negotiations or the acquisition of land will be disclosed upon conclusion of the negotiations or upon approval of the acquisition. Matters involving personnel will be disclosed when the need for confidentiality no longer exists. Matters concerning litigation will be announced upon the conclusion of trial or settlement of that litigation or when the need for confidentiality no longer exists.

Date: June 13, 2005

On motion by Mr. Panconi, seconded by Mr. Stout, the meeting returned to Open Session:

Ayes:	(Beauregard (Panconi (Stannard (Stout	Absent: (Stave
		Abstain: (None

Nays: (None

Mr. Panconi made a motion, seconded by Mr. Stannard and unanimously carried, appointing Thomas Witt as the Acting Administrator to be compensated at the same hourly rate as the previous Township Administrator, for such time as he holds that position.

On motion by Mr. Stannard, seconded by Mr. Stout and unanimously carried, the Closed Session Minutes of May 23, 24 and 26, 2005 were adopted.

Mayor Beauregard reported she had spoken with Mr. Witt, Acting Township Administrator concerning various issues and she would be meeting with Mr. Witt to go over the issues and would then give the Township Committee a report.

On motion by Mr. Stannard, seconded by Mr. Stout and unanimously carried, the meeting adjourned at 8:46 p.m.

Kathleen R. Cunningham, Clerk