

The regular meeting of the Township Committee of the Township of Cranbury was held at 7:00 p.m. in the Town Hall Meeting Room. Answering present to the roll call was: Township Committee members: Richard Stannard, Pari Stave, David Stout, Wayne Wittman and Mayor Thomas F. Panconi, Jr. Also present were: Trishka Waterbury, Esquire, Attorney, Thomas C. Witt, Administrator and Kathleen R. Cunningham, Clerk. Mayor Panconi led in the salute to the flag and Ms. Cunningham gave the following Open Public Meetings Act statement:

In accordance with Section 5 of the Open Public Meetings Act, it is hereby announced and shall be entered into the minutes of this meeting that adequate notice of this meeting has been provided:

- (1) Posted on December 7, 2005 on the Bulletin Board of the Municipal Office at 23-A North Main Street, Cranbury, New Jersey and remains posted at that location.
- (2) Communicated to the Cranbury Press, Home News Tribune and Trenton Times on December 7, 2005.
- (3) Was filed on December 7, 2005 with a Deputy Municipal Clerk at the Cranbury Municipal Office, 23-A North Main Street, Cranbury, New Jersey and remains on file for public inspection, and
- (4) Sent to those individuals who have requested personal notice.

Regular Committee Minutes of September 25, 2006

On motion by Ms. Stave, seconded by Mr. Wittman and unanimously carried, the Regular Committee Minutes of September 25, 2006 were adopted.

Closed Session Minutes of September 25, 2006

On motion by Ms. Stave, seconded by Mr. Stannard and unanimously carried, the Closed Session Minutes of September 25, 2006 were adopted.

Reports and Communications

--Mayor

Mayor Panconi reported he had attended the Police Station open house on September 30, 2006 from 10:00 a.m. until 12:30 p.m. along with the Township Committee members, Administrator and Clerk. Mayor Panconi commended the Public Works Department for an excellent job on the landscaping. Mayor Panconi stated two individuals had spoken to him about the lack of signage on the road. Mr. Witt indicated he had ordered signs for Route 130, both North and South and Station Road going in both directions and the signs should be up by the end of the week. Mayor Panconi reported on Saturday he had conducted Mayor's hours and had met with the Fire Company. In September the Fire Company responded to 18 calls, 10 between 6:00 a.m. and 6:00 p.m.; 10 calls during the day and 8 calls at night. Monday through Friday there had been five (5) calls during the day. There were six (6) false alarms. Mayor Panconi indicated he had reflected the false alarm calls on the spreadsheet which he intends to go over with the Fire Official. Mayor Panconi indicated the Fire Company raised an issue with proper signage for the commercial district area of Route 130. Mayor Panconi stated he had spoken with the Township Engineer, who offered to put a map together so it could be posted at the Fire House and part of the problem is businesses choose where to place their main sign and recommended taking a look at the issue. Mayor Panconi reported Mr. Bill Bauder, Petty Road, had come in during Mayor's Hours, to discuss proper signage in Town Hall for No Smoking and the Township's compliance. Mayor Panconi reported on November 13, 2006, under the Work Session, he would be having a discussion on pedestrian and traffic safety within the Township and had asked Ms. Marcelli, Engineer and Andrew Feranda, Traffic Consultant to attend. Mr. and Mrs. Lindberg of Old Trenton Road along with Ms. Louise Palagyi of

Reports and Communications (Continued)

---- Mayor (cont'd)

Plainsboro Road had requested the Township Committee discuss safety issues. Mayor Panconi also stated at the November 13th meeting, he would like to “dust off” the sidewalk assessment program for discussion as well.

---- Members of Committee

Mr. Wittman reported he and Ms. Stave had attended the Recreation and Open Space Master Plan subcommittee meeting. Mr. Wittman also reminded everyone of the public meeting on October 18, 2006 which will address proposed bikeways, pedestrian walk ways and open space in the Township.

Ms. Stave reported the Zoning Board of Adjustment had met on Wednesday to review the application for the cell tower, submitted by Sprint, on the Hasselbach property. Ms. Stave reported the application had been approved with a vote of 5-2, with two members absent. Ms. Stave indicated this was a significant decision; four co-locators could possibly co-locate at the site and for the short-term obviates the need for the Township to have a public meeting to discuss investigating whether there are other sites in the community. Ms. Stave stated what is not known yet, is whether the radio whips for the emergency services located at the tower near Memorial Park could be moved to the site. Ms. Stave suggested in the future bringing someone in to discuss its feasibility. Ms. Stave indicated she had attended a meeting with Ms. Bernice Shapiro, Chairperson of the Board of Health, Chief Jay Hansen, Tom Witt, Administrator and Kathleen Cunningham, Clerk, concerning the proposed Medical Reserve Corp project through the Board of Health. Ms. Stave explained there would be a list of individuals in the medical profession who could be called upon in case of an emergency and also used for pronouncements of death. Ms. Stave reported the group would work with the Citizens' Emergency Response Team (C.E.R.T.) which is another level of emergency response.

Mr. Stout reported the Township had received a letter from Richard Goldman, Esquire, representing Cranbury Brickyard Road, LLC (Viridian/Unexcelled) asking that the subcommittee convene for a preliminary meeting. Mr. Stout reported he had met with Tom Harvey, Planning Board Chairperson and his schedule suggests this be done in the latter part of October. Mr. Stout will contact someone from the Environmental Commission to attend and Joseph Stonaker, Attorney for the Planning Board. Mr. Stout also reported he had attended the Water Shed Fest which was held by the Stony Brook Millstone Water Shed a couple weekends ago. Mr. Stout stated they had acknowledged the Township for its work with conservation and farmland preservation, etc.

--Subcommittees

Agenda Additions/Changes

Ms. Waterbury, Township Attorney, indicated she would be adding a discussion of the Route 130-D site acquisition in Closed Session.

Ordinances

First Reading

Cranbury Township Ordinance # 10-06-24

An Ordinance entitled, “Cranbury Township Ordinance # 10-06-24, AN ORDINANCE OF THE TOWNSHIP OF CRANBURY, IN MIDDLESEX COUNTY, NEW JERSEY, CONCERNING THE WAIVER OF CONSTRUCTION FEES AND CONNECTION FEES AND AMENDING CHAPTERS 72 AND 124 OF THE CODE OF THE TOWNSHIP OF CRANBURY”, was introduced for first

Cranbury Township Ordinance # 10-06-24
(Continued)

reading. On motion by Ms. Stave, seconded by Mr. Stannard, the Ordinance was passed on first reading by vote:

Ayes: (Panconi
(Stannard
(Stave
(Stout
(Wittman

Abstain: (None
Absent: (None

Nays: (None

Public Hearing: October 23, 2006

**TOWNSHIP OF CRANBURY
COUNTY OF MIDDLESEX, STATE OF NEW JERSEY**

BE IT ORDAINED by the Township Committee of the Township of Cranbury, Middlesex County, New Jersey, as follows:

1. Chapter 72 of the Code of the Township of Cranbury ("Code"), entitled "Construction Code, Uniform", is hereby amended to add new section 72-9, which shall read as follows:

§ 72-9. Exceptions; waivers.

Pursuant to the New Jersey Uniform Construction Act, N.J.S.A. 52:27D-126b, 126c, 126d, and 126e, the fees set forth hereinabove will be waived for:

- A. Any construction contracted for or conducted by the Township within its boundaries.
 - B. Any erection or alteration of any public building or part thereof located in the Township.
 - C. Any erection or alteration of any public building or part thereof by a county, municipality, school board, or any agency or instrumentality thereof, except for such fees as may be imposed from time to time upon a board of education by either the Department of Education for plan review or by a municipality for the review of plans submitted to it pursuant to the provisions of section 12 of P.L. 1975, c. 217 (N.J.S.A. 52:27D-130).
 - D. Any corporation which is (1) organized pursuant to the "New Jersey Nonprofit Corporation Act," N.J.S.A. 15A:1-1 *et seq.* and (2) actively engaged in constructing or rehabilitating housing units for occupancy by low or moderate income households.
 - E. Any construction, reconstruction, alteration or improvement designed and undertaken solely to promote accessibility by disabled persons to an existing public or private structure or any of the facilities contained therein.
 - F. Any disabled person, or parent or sibling of a disabled person, securing a construction permit for any construction, reconstruction, alteration or improvement that promotes accessibility to his own living unit.
2. Chapter 124 of the Code, entitled "Sewers", is hereby amended to add new section 124-40, which shall read as follows:

Cranbury Township Ordinance # 10-06-24
(Continued)

§ 124-40. Exceptions; waivers.

Pursuant to the New Jersey Municipal and County Sewerage Act, N.J.S.A. 40A:26A-11, the connection fees set forth hereinabove will be waived for any unit reserved for occupancy by low or moderate income households, provided said unit is constructed by a corporation which is (1) organized pursuant to the "New Jersey Nonprofit Corporation Act," N.J.S.A. 15A:1-1 *et seq.* and (2) actively engaged in constructing or rehabilitating housing units for occupancy by low or moderate income households.

3. This Ordinance will take effect upon its passage and publication, as required by law.

Ordinance
Second Reading

Cranbury Township Ordinance # 08-06-22

A motion to enter an Ordinance entitled, "Cranbury Township Ordinance # 08-06-22, AN ORDINANCE OF THE TOWNSHIP OF CRANBURY, IN MIDDLESEX COUNTY, NEW JERSEY, AUTHORIZING THE TOWNSHIP TO ENTER INTO A NON-EXCLUSIVE USE AND OCCUPANCY AGREEMENT WITH THE CRANBURY LIONS CLUB AND THE CRANBURY HISTORICAL AND PRESERVATION SOCIETY FOR THE BARNS LOCATED ON BARN PARK (CRANBURY NECK ROAD / BLOCK 21, LOT 4.11)", was presented for second reading and final adoption. The Ordinance was published in the Cranbury Press, posted on the Township Bulletin Board and copies were available to the public. The Mayor opened the public hearing on the Ordinance. Ms. Waterbury, Township Attorney, stated the Lions Club had some questions concerning insurance and had to get answers on and asked that the Ordinance be carried until the November 13th meeting. No one present wished to speak, so the hearing was declared closed.

Ayes: (Panconi	Abstain: (None
(Stannard	Absent: (None
(Stave	
(Stout	
(Wittman	

Nays: (None

Cranbury Township Ordinance # 09-06-23

A motion to enter an Ordinance entitled, "Cranbury Township Ordinance # 09-06-23, AN ORDINANCE OF THE TOWNSHIP OF CRANBURY, IN MIDDLESEX COUNTY, NEW JERSEY, AMENDING CHAPTER 82, "FEES" OF THE CODE OF THE TOWNSHIP OF CRANBURY", was presented for second reading and final adoption. The Ordinance was published in the Cranbury Press, posted on the Township Bulletin Board and copies were available to the public. The Mayor opened the public hearing on the Ordinance. No one present wished to speak, so the hearing was declared closed. On motion by Ms. Stave, seconded by Mr. Wittman, the Ordinance was adopted by a vote:

Ayes: (Panconi	Abstain: (None
(Stannard	Absent: (None
(Stave	
(Stout	
(Wittman	

Cranbury Township Ordinance # 09-06-23
(Continued)

Nays: (None

Resolutions
Consent Agenda

On motion offered by Ms. Stave, seconded by Mr. Stout, the following Consent Agenda Resolutions were adopted by vote:

Ayes: (Panconi
(Stannard
(Stave
(Stout
(Wittman

Abstain: (Mr. Stannard: Res. # 10-06-128)
Absent: (None

Nays: (None

Cranbury Township Resolution # R 10-06-126

NOW, THEREFORE, BE IT RESOLVED, by the Township of Cranbury that all bills and claims as audited and found to be correct be paid.

Cranbury Township Resolution # R 10-06-127

WHEREAS, the Tax Collector has determined, due to refinancing and home sales, there were erroneous paid taxes which caused overpayments on some parcels for the 2006 property taxes,

NOW, THEREFORE BE IT RESOLVED by the Township Committee of the Township of Cranbury that the following 2006 erroneously paid property taxes be refunded:

CERTIFICATION

I, Kathleen R. Cunningham, Township Clerk of the Township of Cranbury, hereby certify that this is a true copy of a Resolution which was adopted at a regular meeting on October 9, 2006.

Kathleen R. Cunningham, Clerk

Cranbury Township Resolution # R 10-06-128

Agreement to Renew Membership in the
Mid Jersey Municipal Joint Insurance Fund

WHEREAS, the Mid Jersey Municipal Joint Insurance Fund (hereinafter the FUND) is a duly chartered Municipal Insurance Fund as authorized by N.J.S.A. 40A:10-36 et seq; and

WHEREAS, effective January 1, 2007*, said membership will expire unless earlier renewed, and;

WHEREAS, the governing body of the TOWNSHIP OF CRANBURY resolved to renew said membership;

NOW, THEREFORE, it as agreed as follows:

Cranbury Township Resolution # R 10-06-128
(Continued)

1. The TOWNSHIP OF CRANBURY hereby renews its membership in the Mid Jersey Municipal Joint Insurance Fund for a three (3) year period, beginning January 1, 2007, and ending January 1, 2010*.
2. The TOWSHIP OF CRANBURY hereby ratifies and reaffirms the Indemnity and Trust Agreement, Bylaws and other organizational and operational documents of the Mid Jersey Municipal Joint Insurance Fund as from time to time amended and altered by the Department of Banking and Insurance in accordance with the applicable Statutes and administrative regulations as if each and every one of said documents were re-executed contemporaneously herewith.
3. The TOWNSHIP OF CRANBURY agrees to be a participating member of the FUND for the period herein provided for and to comply with all of the rules and regulations and obligations associated with said membership.
4. In consideration of the continuing membership of the TOWNSHIP OF CRANBURY, the Mid Jersey Municipal Joint Insurance Fund agrees, subject to the continuing approval of the Commissioner of Banking and Insurance to accept the renewal application of the TOWNSHIP OF CRANBURY.
5. Executed the 9th day of October, 2006 as the lawful and binding act and deed of the TOWNSHIP OF CRANBURY, which execution has been duly authorized by public vote of the governing body.

ATTEST:

TOWNSHIP OF CRANBURY

By: _____

(Name and Title of Authorized Signature)
Kathleen R. Cunningham, Clerk

(Name and Title of Authorized Signature)
Thomas F. Panconi, Jr., MAYOR

Mid Jersey Municipal Joint Insurance Fund

(Authorized Signature)

Reports from Township staff and professionals

Mr. Witt, Township Administrator, reported Eagle Scout projects had been submitted by two individuals—Mr. Vrajesh Modi and Mr. Robert Venanzi. Mr. Modi will be labeling the catch basins throughout Cranbury Greene, Shadow Oaks and Liedtke Drive. Mr. Venanzi will be constructing a slate walk-way at the History Center. Mr. Witt also reported the residents on Halsey Reed Road will be connected to the water system. Mr. Witt indicated he would be meeting with Mr. Rodgers of the Monroe Utilities Authority the following day and by the end of the year the residents will have water.

Reports from Township Boards and Commissions

Mr. Wittman reported the Municipal Alliance met and Jane Holland, Chairperson would be reporting on the meeting during the Work Session.

Work Session

- a. Monthly Update by Police Chief Jay Hansen (Jay Hansen).

Chief Jay Hansen reported the overtime for September had been well within the Department's Budget. There had been a total of 93 summonses issued, 23 for speeding and 70 for other violations. The Village area had 22 for speeding, 26 other violations,

Work Session (Continued)

- a. Monthly Update by Police Chief Jay Hansen (Jay Hansen) (Continued).

Route 130 had 1 for speeding and 36 other violations and East of Route 130, speeding -0 and other violations-8. Chief Hansen reported the bike patrol had been out on eight (8) occasions. Four (4) summonses had been issued in Village Park in violation of the "Grill-Ready Meats Ordinance". Chief Hansen reported none of the individuals were repeats. Mayor Panconi added the previous week he had asked the Clerk to change the procedure for fax'g street light outages. From now on, the Police Department will fax over the list to the Clerk or Administrator who will then be fax'g over the list to PSE&G. This was being done so someone on the staff at Town Hall could follow-up.

b. Discussion of future Eagle Scout projects by Boy Scout Leaders of Troop 52 (Wayne Wittman).

Mr. Wittman led the discussion, explaining Boy Scout Leaders from Troop 52 asked that the Township Committee discuss the issue of maintenance of future projects and what portion the Township and Scouts would have to pay. Mr. Wittman explained, the Boy Scouts would prefer projects that require no maintenance at all as they do not have resources. Mr. Stout suggested the scouts do civic-minded projects rather than construction projects. Mr. Wittman explained the projects have to benefit a church, national park, Township park, etc. Mayor Panconi asked if a scout could sit on a Township Board or Commission. Mr. Wittman stated that would not be considered a project. Mr. Stout suggested sending a scout to various Township Committee Board, Committee or Commission meetings so that he could get a handle on projects they may have. Mr. George Conley, Scout Leader, asked if the Boards, Committees and Commissions could come up with a list for the scouts of projects they would like done. Ms. Stave asked if the upcoming restoration of the barn park could be a project a scout could work on. Mr. Wittman responded he had thought of the barn park project as well, however, the Township would have to pick up any maintenance costs after the barn park was completed. Ms. Stave also suggested inviting members of the Boards, Commissions, etc. to come to scout meetings once a year to listen to what projects the scouts may be involved with. Ms. Stave suggested shoveling sidewalks for individuals, i.e. seniors or handicapped who cannot get out during bad weather. Mayor Panconi suggested assisting the Medical Reserve Corps with their list of seniors who would need help within 72 hours of an emergency. Ms. Diana Joseph Riley, Prospect Street, spoke, explaining the projects have to be a more "hands on" and project management and also asked a list of possible projects be provided. Ms. Connie Bauder, Petty Road, stated that there are products available that are far better than others and suggested the scout upgrade the products used in his project so maintenance would not be too costly. Mr. Wittman responded, the scout leaders do take materials into consideration before the project is started. Ms. Waterbury, Township Attorney, stated when her office set up the process for the volunteer projects, the meeting with Township Staff was added so materials to be used could be discussed, giving a scout far enough notice in advance if the project was something that was feasible and not get "blindsided" too far in the process. Mr. Arthur Ziss, Assistant Troop Master for Troop 52, stated the number of Eagle Scouts the Township produces is very large. Mr. Ziss suggested taking a budgeted item that would be 200 man hours in size and have a scout do the project and over time dollars could be pre-budgeted for the maintenance. Mr. Ziss supported Ms. Stave's suggestion to have scouts sit in on meetings of the various Boards, Commissions and Committees to learn what projects may be available. Mr. Ziss stated for a scout to get a 200 hour project would be ideal, giving the scout a sense of community and also getting experience of being a project manager and leader. Mr. John Ritter, Plainsboro Road, stressed how important a project would be to shovel snow for seniors and also suggested when the scouts have fund raisers washing cars incorporating shoveling snow for seniors into the fund raisers. Mr. Ritter also mentioned the Police Chief had put a form in the Township newsletter for residents to fill out should they need help. Mr. Robert

Work Session (Continued)

b. Discussion of future Eagle Scout projects by Boy Scout Leaders of Troop 52 (Wayne Wittman) (cont'd).

Dillon, Hightstown-Cranbury Road, suggested informing the members of the Boards & Commissions, the parameters for the scout projects and to asked the members to come up with projects as well. Mr. Dillon also recommended putting a notice in the newspaper and asking the

residents of the Township a list of projects they would like to see done. Mayor Panconi added he had been thinking of reaching out to high school students to serve on some of the Township's Advisory Boards & Commissions. Ms. Jane Holland, Municipal Alliance and staff member of Princeton High School, recommended approaching the high school as students are required to do community service projects during his/her sophomore year.

c. Municipal Alliance Discussion with Township Committee (Wayne Wittman)

Mr. Wittman led the discussion, stating he had met with Ms. Jane Holland, Chairwoman for the Municipal Alliance, on September 28th to go over the "State of the State of the Municipal Alliance". Mr. Wittman stated goals are to make the Alliance more effective and Ms. Holland added the Municipal Alliance has to direct its energies to "at risk groups". Ms. Holland suggested as a possible scout project, the needs assessment report which is submitted every three (3) years. Ms. Holland indicated the grant monies for the Alliance are \$6,566 for this year-- 25% of the amount is allocated for alternative activities for teens—the bulk must come from the Township's Municipal Alliance Budget. Ms. Holland explained the mission of the Alliance is to pursue an anti-substance abuse policy and her personal mission is to raise awareness of the Municipal Alliance in the Township. Ms. Holland also stated the Alliance would like to break its goals down to: education, alternative activities and outreach to Princeton. Ms. Holland stated the day-to-day goings on at Princeton High School is very difficult to get a handle on. Mr. Wittman added the students from Cranbury are spending a lot of time in both Princeton Borough and Princeton Township. Ms. Holland indicated she had already spoken with Captain Ed Kahler of the Cranbury Police Department, to help put together a packet for the Cranbury 8th graders before going over to Princeton High School to let the parents know what to expect. Ms. Holland stated new curriculum had been introduced into the school system this September starting in the Kindergarten and on up. She also indicated the Alliance was trying to reach out to seniors on prescription drug abuse and alcoholism. Ms. Holland recommended doing two senior programs this year with Human Services. Ms. Stave asked if the Alliance conducted other programs for teens, such as sexual topics. Ms. Holland explained the Alliance really does not address those issues unless it involves drugs. Mr. Wittman stated the Township needs to reach out to both Mayors in Princeton as well as the Police Departments. Ms. Holland reported there was money in the Alliance's Budget for a Coordinator; with a salary of up to \$10,000.00 and the problem seems to be it is very difficult to keep someone with an advanced degree in social work due to the low salary. Ms. Holland recommended looking to other communities for job sharing. Mr. Wittman stated he and the Mayor would coordinate working on some dates to meet with both the Borough and Township. Ms. Connie Bauder, Petty Road, stated in The Cranbury Press the previous week the Monroe Municipal Alliance had announced five (5) different programs they were providing for age relevant for their students and suggested contacting them for guidance.

Public Comment

The Mayor opened the meeting to public questions and comments on those items not on the agenda. Ms. Connie Bauder, Petty Road, stated the light at Plainsboro Road is not working. Traffic is just sitting on Main Street. Ms. Bauder asked if someone could do something about it.

Public Comment (Continued)

Mr. Witt indicated the County had been notified. Mr. Wittman added the light at Old Trenton Road extension did not work either (making a left onto S. Main Street heading West). There being no further comments, the Mayor closed the public part of the meeting.

Mayor's Notes

Mayor Panconi reported he had attended the Candlelight Concert at the home of the Longs over the weekend, sponsored by the Cranbury Arts Council and the concert had been a huge success. Mayor Panconi indicated he had spoken with Rosemary Seghatoleslami, Human Services Chairperson, and she

was in support of the appointment of Phyllis Bialor, Park Place, for a term of five (5) years. Mayor Panconi reminded everyone to attend Candidates' Night on October 10, 2006 at 8:00 p.m. in the School Cafeteria.

Resolution

On motion offered by Ms. Stave, seconded by Mr. Wittman, the following resolution was adopted by vote:

Ayes:	(Panconi	Abstain:	(None
	(Stannard	Absent:	(None
	(Stave		
	(Stout		
	(Wittman		

Nays: (None

Cranbury Township Resolution # R 10-06-125

TOWNSHIP OF CRANBURY
COUNTY OF MIDDLESEX

RESOLUTION TO CLOSE MEETING TO THE PUBLIC

BE IT RESOLVED, by the Township Committee of the Township of Cranbury, Middlesex County, New Jersey as follows:

The general nature of the subject to be discussed in this session is as follows:

----Land Acquisition: Discussion of Route 130D site.

It is unknown at this time precisely when the matters discussed in this session will be disclosed to the public. Matters involving contract negotiations or the acquisition of land will be disclosed upon conclusion of the negotiations or upon approval of the acquisition. Matters involving personnel will be disclosed when the need for confidentiality no longer exists. Matters concerning litigation will be announced upon the conclusion of trial or settlement of that litigation of when the need for confidentiality no longer exists.

Date: October 9, 2006

On motion by Ms. Stave, seconded by Mr. Wittman and unanimously carried, the meeting returned to Open Session:

Ayes:	(Panconi	Abstain:	(None
	(Stannard	Absent:	(None
	(Stave		
	(Stout		
	(Wittman		
Nays:	(None		

On motion by Mr. Stout, seconded by Ms. Stave and unanimously carried, the meeting adjourned at 9:02p.m.

Kathleen R. Cunningham, Clerk