

TOWNSHIP COMMITTEE MINUTES
JUNE 25, 2007

The regular meeting of the Township Committee of the Township of Cranbury was held at 7:00 p.m. in the Town Hall Meeting Room. Answering present to the roll call was: Township Committee members: Thomas F. Panconi, Jr., Richard Stannard, Pari Stave, Wayne Wittman and Mayor David J. Stout. Also present was: Trishka Waterbury, Esquire, Attorney, Jack Coughlin, Interim Administrator and Kathleen R. Cunningham, Clerk. Mayor Stout led in the salute to the flag and Ms. Cunningham gave the following Open Public Meetings Act statement:

In accordance with Section 5 of the Open Public Meetings Act, it is hereby announced and shall be entered into the minutes of this meeting that adequate notice of this meeting has been provided:

- (1) Posted on December 1, 2006 on the Bulletin Board of the Municipal Office at 23-A North Main Street, Cranbury, New Jersey and remains posted at that location.
- (2) Communicated to the Cranbury Press, Home News Tribune and Trenton Times on December 1, 2006.
- (3) Was filed on December 1, 2006 with a Deputy Municipal Clerk at the Cranbury Municipal Office, 23-A North Main Street, Cranbury, New Jersey and remains on file for public inspection, and
- (4) Sent to those individuals who have requested personal notice.

Committee Minutes of June 11, 2007

On motion by Mr. Stannard, seconded by Mr. Wittman and unanimously carried, the Regular Committee Minutes of June 11, 2007 were adopted.

Reports and Communications

--Mayor

Mayor Stout reported the Barclay Auction had been successful, with a winning bid of \$2.1 million. Mayor Stout thanked everyone involved in making the Auction a success. Mayor Stout congratulated the Cranbury Lions Club on its 75th Anniversary and indicated a good time had been had by all who attended the Gala Event on Saturday, July 7th at Forsgate Country Club.

Mayor Stout gave an update on the work being performed at "The Meadows" at the Cranbury Preserve (the West Property) indicating particular grasses had been planted by the U.S. Agriculture Department's Resource Conservation Service and the Township's Environmental Commission, in conjunction with a grant the Township had received to attract more species of wildlife and birds.

Mayor Stout reported he had received an update from Ms. Marcelli, Township Engineer, as a follow-up to the discussion which had taken place at the June 11th meeting regarding the Four Seasons at Cranbury drainage items. Ms. Marcelli had indicated a contractor is doing a lot of the punch list items, particularly the items pertaining to the sewer system and indicated she had received a topographic survey regarding the storm water culvert and the drainage artery by Old Trenton Road and had determined there are some elevation issues. Ms. Marcelli is awaiting a corrective action plan from K-Hov. Ms. Marcelli will keep the Township Committee advised as items progress at the site. Mayor Stout also indicated Ms. Marcelli had indicated she had received a quote from a contractor to do the work on the Petty Road Bridge and thanked Ms. Marcelli for her help in securing funds from F.E.M.A. and communicating with Plainsboro Township. In addition, Mayor Stout stated Ms. Marcelli had also secured an Agreement with Monroe Township to address the drainage problem on Halsey Reed Road. Mayor Stout asked the Interim Administrator, Mr. Coughlin, to make sure the Township's Department of Public Works maintains and cleans out on a regular basis, the catch basins and dry wells on both Petty and Plainsboro Roads.

Reports and Communications (Continued)

--Members of Committee

Ms. Stave reported she had chaired for Mayor Stout, the Sustainability/Alternative Energy Work Group meeting the previous week. Ms. Stave reported the Work Group had heard a presentation by Dome Tech on their proposal to do an energy audit of Township buildings.

Agenda Additions/Changes

There were no additions/changes to the Agenda.

Ordinance

First Reading

Cranbury Township Ordinance # 06-07-09

An Ordinance entitled, Cranbury Township Ordinance # 06-07-09, "AN ORDINANCE OF THE TOWNSHIP OF CRANBURY, IN MIDDLESEX COUNTY, NEW JERSEY, AMENDING THE METHOD FOR CALCULATING SEWER USAGE RATES AND INCREASING CONNECTION FEES" was introduced for first reading. Mayor Stout thanked Mr. Ron Ghrist, Auditor, for working on the Ordinance and explained the purpose of the Ordinance was to better allocate the revenue requirements for non-residential customers for usage of the Township's sewer system. On motion by Ms. Stave, seconded by Mr. Wittman, the Ordinance was passed on first reading by vote:

Ayes: (Panconi	Abstain: (None
(Stannard	Absent: (None
(Stave	
(Stout	
(Wittman	

Nays: (None

Public Hearing: July 9, 2007

Cranbury Township Ordinance # 06-07-09
(Continued)

TOWNSHIP OF CRANBURY
COUNTY OF MIDDLESEX, STATE OF NEW JERSEY

WHEREAS, Chapter 124 of the Code of the Township of Cranbury ("Code") sets forth, inter alia, the usage rates applicable to buildings or facilities connected to the Township's sewerage system, and establishes the connection fees to be charged to the owners of every property making a connection into said sewerage system; and

WHEREAS, the Township's accounting consultant, Ronald A. Ghrist, CPA, RMA, has recommended that the Township establish its base quarterly charge for non-residential uses according to the number of Equivalent Domestic Consumption Units ("EDCUs") associated with the use, as permitted under N.J.S.A. 40A:26A-10; and

WHEREAS, N.J.S.A. 40A:26A-11 requires the Township to recalculate its connection fees at the end of each budget year, utilizing the methods set forth in said statute; and

WHEREAS, based on the financial information obtained following the end of the budget year 2006, the Township's professional accounting consultant and Chief Financial Officer have

Cranbury Township Ordinance # 06-07-09
(Continued)

performed the statutorily-required recalculation, and based on said recalculation have recommended that the connection fees be increased;

NOW, THEREFORE, BE IT ORDAINED by the Township Committee of the Township of Cranbury, Middlesex County, New Jersey, as follows:

1. The recitals contained in the foregoing preamble are incorporated herein as if fully restated.

2. Section 124-32 of the Code of the Township of Cranbury ("Code"), entitled "Rates applicable to buildings or facilities connected to sewerage system," is hereby amended by revising subsections 124-32.B and 124-32.C to read as follows (additions are underlined; deletions are in [brackets]):

A. For lodging accommodations in hotels, motels or rooming houses, not including accessory uses, such as restaurants, etc., the quarterly service charge shall be \$17 per [first lodging unit and \$17 for every two lodging units after the first unit] Equivalent Domestic Consumption Unit, as said term is defined in Section 124-38 below, plus \$2.75 per 1000 gallons of water consumed.

B. For each commercial, professional, institutional, public or other user not classified in Subsection A or B above, the quarterly service charge shall be \$17 per Equivalent Domestic Consumption Unit, as said term is defined in Section 124-38 below, plus \$2.75 per 1,000 gallons of water consumed.

3. Section 124-38 of the Code, entitled "Connection fees," is hereby amended to increase the charge for connecting into the Township's sewer system, and shall read as follows (additions are underlined; deletions are in [brackets]):

§ 124-38. Connection fees.

The owners of every property making connection, either directly or indirectly, to the Cranbury Township sewer system shall pay a connection charge of [~~\$1,269.78~~] \$2,322.00 per dwelling unit at the time of connection. The owners of properties other than residential properties shall pay a connection fee of [~~\$1,269.78~~] \$2,322.00 per equivalent dwelling unit. For the purposes of this section, an [equivalent dwelling unit] Equivalent Domestic Consumption Unit is any use which has water usage or sewer flows of up to [~~68,400~~] 68,679 gallons per year. Any estimate of flows over [~~68,400~~] 68,679 gallons per year or multiple thereof shall be billed as one full additional dwelling unit.

4. This Ordinance will take effect upon final adoption and publication, as provided for by law.

Resolution

On motion offered by Mr. Stannard, seconded by Ms. Stave, the following resolution was adopted by vote:

Ayes: (Panconi
(Stannard
(Stave
(Stout

Abstain: (None
Absent: (None

(Wittman

Nays: (None

CRANBURY TOWNSHIP RESOLUTION # 06-07-121

TOWNSHIP OF CRANBURY
MIDDLESEX COUNTY, NEW JERSEY

A RESOLUTION CONFIRMING THE SALE BY AUCTION TO APPLES AND ORANGES, INC. OF TOWNSHIP-OWNED PROPERTY COMMONLY REFERRED TO AS "BARCLAY NORTH AND SOUTH," LOCATED ON PLAINSBORO ROAD AND NORTH MAIN STREET AND DESIGNATED ON THE CRANBURY TOWNSHIP TAX MAPS AS BLOCK 23, LOT 12.01 AND BLOCK 25, LOT 19.01

WHEREAS, the Township of Cranbury is the record owner in fee of a 183-acre deed-restricted preserved farm designated on the Cranbury Township Tax Maps as Block 23, Lot 12.01 and Block 25, Lot 19.01, and located on Plainsboro Road and North Main Street ("property"); and

WHEREAS, pursuant to Resolution R-05-07-101 and in accordance with the Local Lands and Buildings Law, N.J.S.A. 40A:12-13(a), the Township of Cranbury authorized the sale of the property by public auction; and

WHEREAS, the public sale by auction was duly advertised in accordance with the requirements of the Local Lands and Buildings Law; and

WHEREAS, on June 15, 2007, said public sale by auction was conducted by Max Spann Real Estate & Auction Co. ("Spann") on behalf of the Township; and

WHEREAS, there were multiple bidders who participated in the auction; and

WHEREAS, the high bidder was Apples and Oranges, Inc., whose representative bid two million, one hundred thousand dollars (\$2,100,000.00) for the property; and

WHEREAS, the Local Lands and Buildings Law requires the Township to convey the property to the highest bidder; and

WHEREAS, the terms of the sale require the buyer to pay to Spann a "buyer's premium" of ten percent of the final bid amount, which premium is to be added to said bid amount and included in the final consideration for the conveyance;

NOW THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Cranbury as follows:

1. In accordance with the Local Lands and Buildings Law, N.J.S.A. 40A:12-13(a), title to the above-referenced subject property shall be conveyed to Apples and Oranges, Inc. as the highest bidder at the public sale by auction held on June 15, 2007.
2. The total consideration for the conveyance shall be two million, three hundred and ten thousand dollars (\$2,310,000.00). Of that amount, two million, one hundred thousand (\$2,100,000.00) shall be due to the Township as the amount of the final bid, and the

Cranbury Township Resolution # 06-07-121
(Continued)

3. balance of two hundred and ten thousand dollars (\$210,000.00) shall be due to Max Spann Real Estate & Auction Co. as the Buyer's Premium.

4. The Mayor and Clerk are hereby authorized and directed to countersign the Contract for the Sale of Real Estate dated June 15, 2007 and signed on that date by the buyer, a copy of which is on file in the Township Clerk's office.
5. The Township through its Mayor, Clerk, Township Attorney, and other staff and professionals is further authorized and directed to undertake any and all other acts and execute any and all other documents and instruments, including, but not limited to, the deed of conveyance and affidavit of title, as may be necessary to effectuate the terms hereof and complete the conveyance of the subject property to Apples and Oranges, Inc.

CERTIFICATION

I, Kathleen R. Cunningham, Clerk of the Township of Cranbury, do hereby certify that the foregoing resolution is a true copy of a Resolution passed by the Township of Cranbury at a meeting duly held on June 25, 2007.

Kathleen R. Cunningham, Clerk

Resolutions Consent Agenda

Mayor Stout stated the Consent Agenda consisted of Resolutions granting two (2) Liquor License Renewals, one (1) canceling a Liquor License Renewal (Stay Bridge Suites by Holiday Inn), a Resolution returning escrow monies, a Resolution to make application to F.E.M.A. for repair of the Petty Road Bridge and a Resolution authorizing returning tax lien monies.

On motion offered by Ms. Stave, seconded by Mr. Wittman, the following Consent Agenda Resolutions were adopted by vote:

Ayes: (Panconi	Abstain: (None
(Stannard	Absent: (None
(Stave	
(Stout	
(Wittman	

Nays: (None

Cranbury Township Resolution # R 06-07-114

NOW, THEREFORE, BE IT RESOLVED, by the Township of Cranbury that all bills and claims as audited and found to be correct be paid.

Cranbury Township Resolution # R 06-07-115

A Resolution Approving a Liquor License for 2007-2008 for Vimal Trading Co., Inc.

WHEREAS, the Township Committee of the Township of Cranbury has received an application from Vimal Trading Co., Inc. for the renewal of Alcoholic Beverage License No. 1202-32-001-008; and

WHEREAS, the applicant has complied with all of the statutory requirements,

Cranbury Township Resolution # R 06-07-115 (Continued)

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Cranbury that the application of Vimal Trading Co., Inc. for the renewal of Alcoholic Beverage License No. 1202-32-001-008 be and is hereby approved.

CERTIFICATION

I, Kathleen R. Cunningham, Clerk of the Township of Cranbury, hereby certify that this is a true copy of a Resolution, adopted by the Township Committee at a regular meeting held on June 25, 2007.

Kathleen R. Cunningham, Clerk

Cranbury Township Resolution # R 06-07-116

A Resolution Approving a Liquor License for 2007-2008 for Thomas C. and Gloria A. Ingegneri

WHEREAS, the Township Committee of the Township of Cranbury has received an application from Thomas C. and Gloria A. Ingegneri for the renewal of Alcoholic Beverage License No. 1202-32-002-004; and

WHEREAS, the applicant has complied with all of the statutory requirements,

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Cranbury that the application of Thomas C. and Gloria A. Ingegneri for the renewal of Alcoholic Beverage License No. 1202-32-002-004 be and is hereby approved.

CERTIFICATION

I, Kathleen R. Cunningham, Clerk of the Township of Cranbury, hereby certify that this is a true copy of a Resolution, adopted by the Township Committee at a regular meeting held on June 25, 2007.

Kathleen R. Cunningham, Clerk

Cranbury Township Resolution # R 06-07-117

A Resolution Canceling Liquor License # 1202-36-003-001
(Staybridge Suites Cranbury)

WHEREAS, pursuant to N.J.S.A. 33:1-12-20, a liquor license was issued on July 1, 2006 for the 2006-2007 year to InterContinental Hotels Group Resources, Inc.; and

WHEREAS, said liquor license is due for renewal by July 1, 2007; and

WHEREAS, on June 4, 2007 a letter was received by the Township of Cranbury from InterContinental Hotels Group Resources, Inc. indicating they had ceased operations of Staybridge Suites Cranbury as of May 31, 2007 at 11:59 p.m. and surrendered the liquor license;

NOW, THEREFORE BE IT RESOLVED, by the Township Committee of the Township of Cranbury that Liquor License # 1202-36-003-001 is hereby retired; and

Cranbury Township Resolution # R 07-07-117
(Continued)

BE IT FURTHER RESOLVED that a certified copy of this Resolution be sent to the State of New Jersey Alcoholic Beverage Control.

CERTIFICATION

I, Kathleen R. Cunningham, Clerk, hereby certify that this is a true copy of a Resolution which was adopted by the Township Committee of the Township of Cranbury at a regular meeting held on June 25, 2007.

Kathleen R. Cunningham, Clerk

Cranbury Township Resolution # R 06-07- 118

Date of Adoption: June 25, 2007

RESOLUTION OF THE TOWNSHIP OF CRANBURY, NJ

A RESOLUTION AUTHORIZING THE RELEASE OF EXTRA DUTY ESCROW

WHEREAS, JBL Electric has outstanding credits in their Extra Duty escrow account previously posted with the Township.

WHEREAS, the Police Department has no outstanding bills

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Cranbury that the Township of Cranbury release outstanding credits in JBL Electric's extra duty escrow account.

BE IT FUTHER RESOLVED that a copy of this Resolution, certified by the Township Clerk to be a true copy forwarded to each of the following:

- (a) Township Chief Financial Officer
- (b) JBL Electric, Sibylle Samiel

CERTIFICATION

I do hereby certify that the foregoing is a true copy of a Resolution passed by the Township of Cranbury at a meeting duly held on June 25, 2007.

Kathleen R Cunningham, Clerk

Cranbury Township Resolution R-06-07-119

TOWNSHIP OF CRANBURY
COUNTY OF MIDDLESEX, STATE OF NEW JERSEY

A RESOLUTION AUTHORIZING APPLICATION TO THE FEDERAL EMERGENCY
MANAGEMENT AGENCY FOR DISASTER ASSISTANCE FOR THE REPAIR OF THE PETTY
ROAD BRIDGE

WHEREAS, on or about April 14 and 15, 2007, the Township of Cranbury ("Township") experienced severe weather and flooding that caused considerable damage throughout the Township, including to the Petty Road Bridge, located partially in Cranbury Township and partially in the Township of Plainsboro; and

Cranbury Township Resolution R-06-07-119
(Continued)

WHEREAS, the Federal Emergency Management Agency ("FEMA") runs a Public Assistance Grant program, pursuant to which public assistance is available to restore community infrastructure damaged by the above-referenced storm; and

WHEREAS, FEMA has declared that Middlesex and Hudson counties (including all municipalities therein) are eligible in all categories for disaster assistance pursuant to said grant program; and

WHEREAS, the remains of the Petty Road Bridge are deteriorating rapidly and present an increasing hazard to the public health and safety;

NOW THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Cranbury, as follows:

1. The Township of Cranbury, through its appropriate staff and officials, is hereby authorized and directed to undertake all actions and prepare and file all documentation and forms as may be necessary to obtain disaster assistance from the Federal Emergency Management Agency pursuant to its Public Assistance Grant program.
2. Subject to the consent of the Township of Plainsboro, the Township agrees to take the lead and assume responsibility for repairing the entirety of the Petty Road Bridge, including that portion located in the Township of Plainsboro, and for obtaining the above-referenced disaster assistance from FEMA. In exchange for assuming responsibility for the entirety of the bridge, all assistance received from FEMA shall be retained by Cranbury Township.
3. Due to the rapidly deteriorating condition of what remains of the bridge and the increasing hazard to the public safety that this creates, the Township is authorized and directed to proceed with all needed repairs on an emergency basis, as permitted by the Local Public Contracts Law, N.J.S.A. 40A:13-1 *et seq.*
4. The Township is authorized and directed to take all other steps reasonable and necessary to protect the health and safety of the public and to undertake any and all other acts reasonable and necessary to effectuate the purposes hereof.

CERTIFICATION

I, Kathleen R. Cunningham, RMC, Clerk of the Township of Cranbury, do hereby certify that the foregoing resolution is a true copy of a Resolution passed by the Township of Cranbury at a meeting duly held on June 25, 2007.

Kathleen R. Cunningham, Clerk

Cranbury Township Resolution # R 06-07-120

WHEREAS, the Tax Collector has received certified funds in the amount of \$556,797.39 for the redemption of the following four Tax Title Liens; and

<u>Block</u>	<u>Lot</u>	<u>TTL#</u>	<u>Assessed To</u>	<u>Amount</u>
			Cranbury Township Resolution R-06-07-120 (Continued)	
15 (formerly Block 15, Lot 4)	1.01	213	Cranbury Company, Inc.	\$393,094.05
15	1.01 Qfarm	219	Cranbury Company, Inc.	2,060.54
15	1.01	220	Cranbury Company, Inc.	158,960.76
15	1.01 Qfarm	221	Cranbury Company, Inc.	2,682.04

NOW, THEREFORE BE IT RESOLVED, by the Township Committee of the Township of Cranbury, that said liens are redeemed in the amount of \$ 556,797.39.

CERTIFICATION

I, Kathleen R. Cunningham, Clerk, hereby certify that this is a true copy of a Resolution, adopted by the Township Committee at a regular meeting held on June 25, 2007.

Kathleen R. Cunningham, Clerk

Reports from Township staff and professionals

Mr. Coughlin, Interim Administrator, reported he has been getting purchase orders to approve and and if the item has shown up in the Budget, he has been approving same.

Mr. Coughlin also reported he had received a request from a homeowner, Ms. Janes on Evans Drive , whose house backs up to the Lake, to get approval to install or have the Township install, Belgian Block along the curb on Evans Drive along her property. The Township Committee unanimously declined the request.

Mr. Coughlin reported K-Hov had completed the necessary paperwork for the Township to take over the payments for the Street lighting and Mr. Coughlin would be signing forms and forwarding them to PSE&G.

Mr. Coughlin stated, as he had indicated in his memo to the Township Committee the previous Friday, Tom Witt was the Principal Certified Public Works Manager for the Township and with his recent retirement, the Township does not currently have a certified Public Works Manager. Statutorily, the Township is required to have a Certified Public Works Manager. Mr. Coughlin explained, the Township may appoint someone for one-year with a one-year renewal. Mr. Coughlin indicated Mr. Jerry Thorne, currently the Forman in the Public Works Department, has indicated he is willing to take the appropriate courses. If they should so desire, the Township could appoint him as the Interim person. Also, Mr. Coughlin spoke with Ms. Marcelli, Township Engineer, who indicated she has someone in her firm who has the certification should the Township want to use that person. Mayor Stout indicated, he was happy to appoint Mr. Thorne. The Township Committee members were in agreement and directed the Township Attorney to prepare a Resolution.

Mr. Coughlin reported prior to the meeting he had met with Township Committeewoman Stave reference to the proposed baseball field as Ms. Stave is very anxious to get the project moving. Edaw, the consulting firm hired by the Township, was going to submit a proposal. They had contacted Cathleen Marcelli, Township Engineer, to give them a proposal to do the work for them. However, Ms. Marcelli did not feel comfortable with the arrangement and instead has offered to submit a proposal to the Township and have it ready for the next Township Committee meeting on July 9, 2007. Mr. Coughlin stated Ms. Marcelli had indicated to him the project could not be started for quite some time as her office would need to do some soil boarings at the site. Ms. Marcelli had indicated to Mr. Coughlin the bid specs would have to be prepared and the earliest the Township could receive the bids would be some time in October. The work could then be started some time in December. Mayor Stout stated it was his understanding Edaw does not have the capability to do the architectural work on the project.

Reports from Township Boards and Commissions

There were no reports.

Work Session

a. Discussion of Traffic Study Report

Andrew Feranda, Shropshire Associates, discussed with the Township Committee his Traffic Study Report conducted on Old Trenton Road. Mayor Stout started the discussion, explaining the Report had been an outgrowth from a public meeting held when Mr. Panconi had been Mayor last year. After that meeting the Township went to the County and asked they address the safety

concerns. The County then requested a study be performed. Mr. Feranda explained his office had conducted a survey in reference to speed as well as a survey on the designated no-passing zones of Old Trenton Road. The speed survey was conducted both on the eastbound and westbound sides of Old Trenton Road at the following three locations: 1) Approximately 150 west of the Cranbury-Millstone Park access, 2) 200 feet east of Lynch Way, and 3) approximately 800 feet west of Old Cranbury Road. The automatic traffic recorders (ATRs) were in place from March 23 – March 27th and vehicle speeds were recorded for each 24-hour period at 1-hour intervals. Mr. Feranda reported from the collected data, the current operating speed of Old Trenton Road is 50-55 MPH with the study area and the highest observed operating speed occurred in the vicinity of Lynch Road, for which a 85th percentile speed (the traffic industry's standard to establish existing operating speeds) is 54 MPH in both directions. Mr. Feranda indicated the periods for which vehicles were found to be traveling greater than 60 MPH generally coincided with computer peaks, the weekday morning (7:00 AM – 9:00 AM) and evening (4:00 PM – 6:00 PM) rush hour periods as well as during the midday (11:00 AM – 2:00 PM) Saturday and Sunday peak hours.

For the No-Passing Zone Analysis, utilizing an operating speed of 50-55 MPH along Old Trenton Road, the existing no-passing zones were evaluated with respect to the *Manual on Uniform Traffic Control Devices, 2003 Edition (MUTCD)*, the traffic industry standard prepared by the Federal Highway Administration (FHWA) to provide uniformity of traffic control. From the MUTCD, and considering the observed operating speed (50-55MPH), a minimum passing sight distance of 800-900 feet is required for safe passing maneuvers. Mr. Feranda reported at one location, eastbound traffic approaching Lynch Road has a limitation of sight distance due to a crest vertical curve. In addition, the collected speed data indicated the operating speed in the vicinity of Lynch Road was 54 MPH and recommended the eastbound no-passing zone be extended a minimum of 100 feet west toward Jefferson Road. Sight distance for each roadway section along Old Trenton road including Washington Drive, Parkview Road, Jefferson Road, Lynch Way, Farmstead Way, Liedtke Drive and Old Cranbury Road was reviewed and with respect to the current edition of the *American Association of State Highway and Transportation Officials' (AASHTO) A Policy on Geometric Design of Highways and Streets, 2004 edition*. Mr. Feranda explained, the AASHTO publication provides standards for intersection sight distance necessary for left-turn, right-turn and crossing movements from stop controlled minor approaches. The intersection sight distance is 610 feet for a design speed of 55 MPH. The intersections along Old Trenton Road within the study area conform to AASHTO intersection sight distance design standards with the exception of the Old Trenton Road/Old Cranbury Road intersection. That sight distance is obscured by a fence located very close to the roadway on the property known as the Cheney property. In addition, the traffic signal at the intersection of Main Street and Old Trenton Road provides gaps in traffic and can lower speed of westbound traffic leaving the intersection thus reducing the effective length of sight distance needed for left-turns to westbound Old Trenton Road.

Work Session (Continued)

a. Discussion of Traffic Study Report (cont'd)

Mr. Feranda concluded his report by giving the following recommendations:

1. The no-passing zone of the eastbound approach to Lynch Way be extended a minimum of 100 feet farther to the west.
2. Install left-turn lanes at Parkview Road, Jefferson Road, Lynch Road and v Farmstead Way.
3. Middlesex County should be contacted and made aware of the Township's concerns and if a reconfiguration of the Millstone Park driveway and/or the Cranbury Swim Club driveways is viable, a concept should be prepared and presented to the County.

Mr. Wittman asked Mr. Feranda if he had interpreted Mr. Feranda's report correctly regarding the fact 30,000 vehicles had traveled faster than the posted speed limit on Old Trenton Road within an eight (8) -day period. Mr. Feranda confirmed Mr. Wittman was correct. Mr. Panconi recommended the Police be given a copy of the report and urged enforcement at certain peak times of the day. Mr. Panconi asked who was responsible for cleaning up garbage along Old Trenton Road as there was a cardboard box which has been on the side of the road for quite some time. Also, Mr. Panconi mentioned the overgrown bushes on the sidewalk along Old Trenton Road and stated they had been an issue in the past when he served as Mayor. Mr. Coughlin responded, he had reviewed the previous correspondence to the various homeowners, however, had not had a chance to match up the letters with the residences so he could address the problem and would do so shortly. Mayor Stout thanked Mr. Feranda for his work and stated the Traffic subcommittee would be meeting to discuss the recommendations and then the Township would be sending the data to the County with a cover letter requesting various changes be made to Old Trenton Road. Mr. Nicholas Kafasis, 29 Scottsdale Court, stated there is no speed limit signage after crossing the bridge going towards Route 130 (coming from East Windsor Township) and indicated in the past there had been a speed sign at that location. Mr. Kafasis also spoke concerning the danger in trying to make a left on to Old Cranbury Road recently at night and the fact that there is not enough room to make the left and recently found himself going over to the other side of Old Trenton Road when trying to make the left hand turn. Mr. Feranda indicated pavement reflectors could be placed there so individuals would know it is the other side of the road. Mr. Kafasis asked if the Township knows how slow it wishes to lower the speed limit to when they go to the County. Mayor Stout responded the Township did not know. He also asked how the speed limit got changed in the Cranbury Greene Section from 35 mph to 40 mph. Mr. Stannard responded the Township had posted the speed when the Cranbury Greene Development was new and then the County came out and posted it at 45 mph. Mr. John Ritter, Plainsboro Road, raised his concern with cars turning on to Old Trenton Road and pedestrians trying to cross the road. Mr. Mel Lehr, 1 Liedtke Drive and member of the Traffic Safety subcommittee, spoke in support of the left-turn lanes on Old Trenton Road and agreed site distance is a problem for cars turning on to Old Cranbury Road from Old Trenton Road. Mr. Richard Kallan, Wynnewood Drive, stated he was in full support of Mr. Feranda's recommendation to have left-turn lanes along Old Trenton Road. Mr. Bob Dillon, Hightstown-Cranbury Road, stated the developments in recent years have added a tremendous volume on Old Trenton Road, which for many years was mainly farmland and cited various safety issues now with pedestrians trying to cross the road. Mr. Dillon suggested putting a bike path along the road to help reduce the speed limit along the road and referenced, as an example, the bike path installed in a development in West Windsor Township.

Work Session (Continued)

b. Discussion of Senior Room Use Policy

Township Committeeman Wayne Wittman discussed with the Township Committee the proposed Room Use Policy for the new Senior Room at Town Hall. Mr. Wittman indicated he had given the Township Committee members a list of proposed rules and regulations for the upcoming Senior Room in Town Hall and had reviewed the items with the members of the Township Committee. Mr. Wittman indicated he had met the previous week with Mr. Coughlin concerning the items. Mr. John Ritter, Plainsboro Road, spoke concerning operational issues concerning the Senior Room. Mr. Ritter stated he had asked the County to send information concerning what funds may be available through grants. Mr. Ritter asked the Clerk if she would be maintaining the calendar for the Senior Room. Ms. Cunningham explained she would not be the "go between" with the events that are scheduled in the Room, however, would be happy to list the events in her calendar book as events are scheduled for the Room. Ms. Sally Shakun, 6 Labaw Drive and member of the Human Services Board, asked if the Township could convey what it is prepared to give to the Human Services Board (Senior Room) and what it expects from the Human Services Board in order for the Board to be prepared and suggested forming a subcommittee to work on the issue to conceptually put the items in place. Mayor Stout responded it was his understanding, the Township would need to know what operations for the Senior Room the Human Services Board would like, what they

would like to see for the Room and expressed everyone would like to see it work. Ms. Anne Gordon, 127 N. Main Street, recommended having a "Healthy Bones" exercise class in the Senior Room and suggested starting out with small events and grow from there. She also recommended having a walking club. Ms. Gordon indicated she would be willing to find out more information about the Healthy Bones and a Walking Program and get back to Mr. Ritter. Ms. Gordon recommended having a personal approach to utilizing the Room and urged using exercise and health as the main focus. Mr. John Ritter, Plainsboro Road, mentioned Beth Veghte, Recreation Chairperson, is aware of many of the current programs available for exercise and is working on adding several programs to the Rec Board's senior events. Mr. Ritter explained the purpose of the new Senior Room is to meet the social needs of the senior residents within the Township.

Public Comment

The Mayor opened the meeting to public questions and comments on those items not on the agenda. There being no comments, the Mayor closed the public part of the meeting.

Mayor's Notes

Mayor Stout reported he had officiated at the wedding over the weekend for Robin Silverman and John Krakowski of Shadow Oaks at their home. Mayor Stout also reported the Township had received a letter from the Middlesex County Freeholder David Crabiel concerning the County's "Info Line". Freeholder Crabiel asked that brochures and posters on the Program be placed in Town Hall, the Library and any other location the Township deems appropriate. Ms. Cunningham, Clerk, informed the Mayor she had already placed the information on the shelves in the hallway of Town Hall quite some time ago and would send the new information over to the Cranbury Library and put a supply in the new Senior Room at Town Hall. Mayor Stout also reported we had received a letter from the New Jersey Department of Environmental Protection, advising the availability of grant monies for residents' underground storage tank removal. Ms. Cunningham indicated she will place a notice on the Township's web site so residents are informed.

On motion by Mr. Wittman, seconded by Mr. Stannard and unanimously carried, the meeting adjourned at 9:28 p.m.

Kathleen R. Cunningham, Clerk