

TOWNSHIP COMMITTEE MEETING  
FEBRUARY 26, 2007

The regular meeting of the Township Committee of the Township of Cranbury was held at 7:00 p.m. in the Town Hall Meeting Room. Answering present to the roll call was: Township Committee members: Thomas F. Panconi, Jr., Richard Stannard, Pari Stave, Wayne Wittman and Mayor David J. Stout. Also present was: Trishka Waterbury, Esquire, Township Attorney, Thomas C. Witt, Administrator and Kathleen R. Cunningham, Clerk. Mayor Stout led in the salute to the flag and Ms. Cunningham gave the following Open Public Meetings Act statement:

In accordance with Section 5 of the Open Public Meetings Act, it is hereby announced and shall be entered into the minutes of this meeting that adequate notice of this meeting has been provided:

1. Posted on December 1, 2006 on the Bulletin Board of the Municipal Office at 23-A North Main Street, Cranbury, New Jersey and remains posted at that location.
2. Communicated to the Cranbury Press, Home News Tribune and Trenton Times on December 1, 2006.
3. Was filed on December 1, 2006 with a Deputy Municipal Clerk at the Cranbury Municipal Office, 23-A North Main Street, Cranbury, New Jersey and remains on file for public inspection, and
4. Sent to those individuals who have requested personal notice.

Regular Committee Minutes of February 8, 2007

On motion by Ms. Stave, seconded by Mr. Wittman the Regular Committee Minutes of February 8, 2007 were unanimously carried (with Messrs. Stannard and Panconi abstaining).

Regular Committee Minutes of February 12, 2007

On motion by Mr. Stannard, seconded by Ms. Stave and unanimously carried (with Mr. Wittman abstaining), the Regular Committee Minutes of February 12, 2007 were adopted.

Closed Session Minutes of February 12, 2007

On motion by Ms. Stave, seconded by Mr. Stannard and unanimously carried (with Mr. Wittman abstaining), the Closed Session Minutes of February 12, 2007 were adopted.

Reports and Communications

--Mayor

Mayor Stout announced the Township had received notice from The Natural Resource Conservation Service the Township's Wildlife Habitat Improvement Program Grant application had been pre-approved as a high priority. Mayor Stout thanked Jim Applegate and Dietrich Wahlers, members of the Environmental Commission, for pursuing the Federal Grant. Mayor Stout explained the project was for the West Property (Cranbury Preserve) to plant certain types of grasses which would encourage species of wild life to migrate to the site.

Mayor Stout reported he had received a letter from the Stony Brook Millstone Water Shed requesting the Township consider adopting a Resolution in support of funding for The Garden State Preservation Trust. Mayor Stout provided Township Committee members with a copy of the sample resolution.

Mayor Stout reported the Zoning Officer had taken appropriate action regarding Mid-State Filigree and Silvi Concrete regarding an issue Mr. Robert Dillon, a Cranbury Hightstown Road resident, had reported on at the last Township Committee meeting on February 12, 2007.

Mayor's Notes (Continued)

Mayor Stout announced he had planned to attend Congressman Holt's "Municipal Leaders' Day" in Washington, D.C. on March 1, 2007. Topics included on the Agenda will be: topics related to the Department of Transportation, Department of Justice, The F.B.I.(in reference to Homeland Security) and the National Association of Towns and Townships. Mayor Stout will report back to the Township Committee at the March 12<sup>th</sup> meeting.

--Members of Committee

Mr. Stannard reported on February 13, 2007, he had attended a meeting sponsored by Congressman Rush Holt and the State Department of Transportation on the changes to the laws in reference to truck traffic routes within the State. Discussed were so-called proposed "Blue Routes" for trucks and Mr. Stannard indicated he had asked the Township Administrator to determine if any of the Blue Routes would run into the Township. Ms. Waterbury, Township Attorney, indicated she had a map of the Blue Routes in her office and would be able to provide a copy.

Mr. Stannard also reported, as a member of the Personnel subcommittee, the Township Clerk had received approximately 40 resumes from individuals seeking the position of Township Administrator. The subcommittee would be reviewing the resumes and select ones the Township would be interested in and then call those individuals in for an interview in Closed Session. Mr. Wittman asked the time frame. Mr. Stannard indicated he intended to have the process completed and the new Administrator in place early on in the second quarter of the year, allowing the person to work with Mr. Witt before he retires at the end of May.

--Subcommittees

There were no reports.

Agenda Additions/Changes

Mr. Wittman asked that the Township Committee discuss the water tower under the Work Session. Mayor Stout indicated the discussion would be added. The Clerk announced the discussion would be "item d" of the Work Session.

Ordinances

Second Reading

Cranbury Township Ordinance # 02-07-01

A motion to enter an Ordinance entitled, "Cranbury Township Ordinance # 02-07-01, AN ORDINANCE TO EXCEED THE MUNICIPAL BUDGET APPROPRIATION LIMITS AND TO ESTABLISH A CAP BANK (N.J.S.A. 40A:4-45.14)", was presented for second reading and final adoption. The Ordinance was published in the Cranbury Press, posted on the Township Bulletin Board and copies were available to the public. The Mayor opened the public hearing on the Ordinance. Mayor Stout stated he had spoken to Ms. Marabello, Chief Financial Officer, the Ordinance does not cost the Township any money nor does it increase the tax rate. It is to create the opportunity for flexibility in 2008 and is good fiscal planning. No one else present wished to speak, so the hearing was declared closed. On motion by Ms. Stave, seconded by Mr. Stannard, the Ordinance was adopted by a vote:

Ayes: (Panconi	Abstain: (None
(Stannard	Absent: (None
(Stave	
(Stout	
(Wittman	

Nays: (None

Ordinance

Second Reading

Cranbury Township Ordinance # 02-07-02

A motion to enter an Ordinance entitled, "Cranbury Township Ordinance # 02-07-02, AN ORDINANCE OF THE TOWNSHIP OF CRANBURY IN MIDDLESEX COUNTY REPLACING EXISTING CHAPTER 13 OF THE CODE OF THE TOWNSHIP OF CRANBURY, ENTITLED "DRUG ABUSE AND ALCOHOLISM, MUNICIPAL ALLIANCE COMMITTEE ON", WITH NEW CHAPTER 26, ENTITLED "MUNICIPAL ALLIANCE COMMITTEE ON ALCOHOLISM AND DRUG ABUSE", was presented for second reading and final adoption. The Ordinance was published in the Cranbury Press, posted on the Township Bulletin Board and copies were available to the public. The Mayor opened the public hearing on the Ordinance. Mayor Stout thanked Ms. Waterbury, Township Attorney, Kevin Van Hise, Attorney, Mr. Wittman and Chairperson, Jane Holland, for all their work in developing the Ordinance and making the Committee more functional than it had been in the past. No one else present wished to speak, so the hearing was declared closed. On motion by Mr. Wittman, seconded by Ms. Stave, the Ordinance was adopted by a vote:

Ayes:	(Panconi	Abstain:	(None
	(Stave	Absent:	(None
	(Stannard		
	(Stout		
	(Wittman		

Resolution  
Consent

Mr. Stannard questioned Resolution # R 02-07-055 and asked that the Resolution be pulled from the Agenda, pending clarification from Ms. Marabello, Chief Financial Officer. Mr. Stannard stated, whenever monies come back to the Township, it should be noted in the future where the monies are going.

On motion offered by Ms. Stave, seconded by Mr. Stannard, the following Consent Agenda Resolutions were adopted by vote:

Ayes:	(Panconi	Abstain:	(None
	(Stannard	Absent:	(None
	(Stave		
	(Stout		
	(Wittman		

Nays: (None

Cranbury Township Resolution # R 02-07-049

NOW, THEREFORE, BE IT RESOLVED, by the Township of Cranbury that all bills and claims as audited and found to be correct be paid.

Cranbury Township Resolution # R 01-07-050

RESOLUTION OF THE TOWNSHIP OF CRANBURY  
MIDDLESEX COUNTY, NEW JERSEY

**A RESOLUTION AWARDDING A CONTRACT TO VANGUARD  
CLEANING SYSTEMS FOR THE SUPPLY OF JANITORIAL SERVICES**

Cranbury Township Resolution # R 02-07-050  
(Continued)

WHEREAS, Township of Cranbury ("Township") requires janitorial services for various municipal buildings and has a need to acquire such services as a non-fair and open contract pursuant to the provisions of N.J.S.A. 19:44A-20.5; and

WHEREAS, the Township's Administrator has determined and certified in writing that the value of said services will exceed \$17,500; and

WHEREAS, the term of the contract is for one year; and

WHEREAS, Jemps Management, Inc. d/b/a Vanguard Cleaning Systems of Central and Southern Jersey ("Contractor") has submitted the attached proposal dated September 21, 2006 to provide janitorial services for various municipal buildings at the rates and costs set forth therein; and

WHEREAS, Contractor has completed and submitted a Business Entity Disclosure Certification which certifies that the Contractor has not made any reportable contributions to a political or candidate committee in the Township in the previous one year, and that the contract will prohibit the Contractor from making any reportable contributions through the term of the contract; and

WHEREAS, the Local Public Contracts Law, N.J.S.A. 40A:11-1 et seq., authorizes the award of a janitorial service contract without competitive bidding when the cost of such contract does not exceed the applicable bid threshold; and

WHEREAS, the Township's Chief Financial Officer has certified that sufficient funds are available for this purpose.

NOW THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Cranbury, in Middlesex County, New Jersey, as follows:

1. The Mayor and Clerk are hereby authorized and directed to execute the attached Agreement with Contractor pursuant to the provisions of the New Jersey Local Public Contracts Law, N.J.S.A. 40A:11-1, et seq.
2. A copy of this Resolution, the Determination of Value, the Business Disclosure Certification, and the executed Agreement shall be placed on file in the office of the Township Clerk.

**CERTIFICATION**

I, Kathleen R. Cunningham, RMC, Clerk of the Township of Cranbury, do hereby certify that the foregoing resolution is a true copy of a Resolution passed by the Township Committee of the Township of Cranbury at a regular meeting duly held on February 26, 2007.

\_\_\_\_\_  
Kathleen R. Cunningham, Clerk

Cranbury Township Resolution # R-02-07-051

**RESOLUTION OF THE TOWNSHIP OF CRANBURY**  
**MIDDLESEX COUNTY, NEW JERSEY**

**A RESOLUTION AUTHORIZING THE PURCHASE OF  
VARIOUS VEHICLES UNDER STATE CONTRACT**

Cranbury Township Resolution # R 02-07-051  
(Continued)

WHEREAS, the Township of Cranbury ("Township") requires several new vehicles for use by the Township's Construction/Code Enforcement Office; and

WHEREAS, N.J.S.A. 40A:11-12 authorizes the Township to purchase any goods or services under any contract for such goods or services entered into on behalf of the State of New Jersey ("State") by the Division of Purchase and Property in the Department of the Treasury ("Division"); and

WHEREAS, on behalf of the State, the Division entered contracts A67058 and A67410 with Hertrich Fleet Services, Inc and Princeton Nassau/Conover Ford, respectively, for the purchase of various vehicles; and

WHEREAS, pursuant to said contracts, the Township desires to purchase the following vehicles:

<b>Vendor</b>	<b>Vehicle</b>	<b>Price</b>	<b>Quantity</b>
Hertrich Fleet Services, Inc	2007 Chevrolet Suburban 4WD	\$32,643.20	2
Princeton Nassau/Conover Ford	2008 Ford 250 Pickup Truck	\$27,937.00	3

and

WHEREAS the Township Administrator has determined that the desired purchase is from the vendors offering the lowest price that best meet the Township's needs; and

WHEREAS, the Township's Chief Financial Officer has certified that sufficient funds are available for this purpose in the Construction, Equipment, Non-Capital Budget, Account #7-14-20-100-500.

NOW THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Cranbury, in Middlesex County, New Jersey, as follows:

3. The Mayor and Clerk are hereby authorized and directed to execute Agreements with Hertrich Fleet Services, Inc and Princeton Nassau/Conover Ford for the purchase of the vehicles described in paragraph four of the Recitals to this Resolution, for a total amount of \$149,097.40. Said Agreements shall be in a form substantially similar to the attached Agreements. The Township Attorney may modify said Agreements as necessary in the best interest of the Township.
4. A copy of this Resolution and the executed Agreements shall be placed on file in the office of the Township Clerk.

**CERTIFICATION**

I, Kathleen R. Cunningham, RMC, Clerk of the Township of Cranbury, do hereby certify that the foregoing resolution is a true copy of a Resolution passed by the Township Committee of the Township of Cranbury at a regular meeting duly held on February 26, 2007.

\_\_\_\_\_  
Kathleen R. Cunningham, Clerk

Cranbury Township Resolution # R 02-07-052

**RESOLUTION OF THE TOWNSHIP OF CRANBURY**

**A RESOLUTION AUTHORIZING THE REDUCTION OF A PERFORMANCE GUARANTEE FOR ROCKEFELLER GROUP-PUBLIC IMPROVEMENTS BL 8 LOT 1.01**

WHEREAS, by letter dated December 7, 2006, Rockefeller Group has requested the reduction of their performance guarantee previously posted with the Township in accordance with Planning Board approval and

WHEREAS, the Township Engineer has, in a letter dated February 9, 2007 (attached hereto as "Exhibit A") recommended that the performance guarantee be reduced and the amount that shall be released is as follows:

Performance Bond	\$ 1,024,929.46
Cash Deposit	\$ 113,881.05

WHEREAS, the amount that shall be retained until all bonded items are complete as follows:

Performance Bond	\$ 439,255.48
Cash Deposit	\$ 48,806.17

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Cranbury as follows:

1. It has reviewed, agrees with and hereby accepts all recommendations of the Township Engineer as set forth in "Exhibit A".
2. It hereby authorizes the reduction of performance guarantees set forth in the Township Engineer's letter referenced above.
3. The Township hereby accepts the public improvements, if any so designated pursuant to the Planning Board's approval.

BE IT FURTHER RESOLVED that a copy of this Resolution, certified by the Township Clerk to be a true copy and forwarded to each of the following:

- (a) Township Engineer
- (b) Township Chief Financial Officer
- (c) Glen Muleucis, Rockefeller Group
- (d) Township Attorney

#### CERTIFICATION

I, Kathleen R. Cunningham do hereby certify that the foregoing is a true copy of a Resolution passed by the Township of Cranbury at a meeting duly held on February 26, 2007.

\_\_\_\_\_  
Kathleen R. Cunningham, Clerk

Cranbury Township Resolution # R 02-07-053

TOWNSHIP OF CRANBURY  
**COUNTY OF MIDDLESEX, STATE OF NEW JERSEY**

**RESOLUTION APPROVING INTER-LOCAL AGREEMENT WITH MIDDLESEX COUNTY FOR  
PURCHASE OF INTER-OPERABLE COMMUNICATIONS EQUIPMENT**

Cranbury Township Resolution # R 02-07-053

(Continued)

WHEREAS, the County of Middlesex ("County") has received fiscal year 2006 Federal Homeland Security Grant Funds to be used, *inter alia*, to upgrade local police communications systems to permit all law enforcement agencies to have the capability to communication with each other during police operations; and

WHEREAS, the County currently has an existing County Hot-Line radio system that, with modifications, will allow for temporary, inter-operable communications; and

WHEREAS, the County wishes to distribute certain of the above-referenced Grant Funds to various law enforcement agencies for the purpose of upgrading their existing radio systems to make the County Hot-Line system inter-operable among said agencies; and

WHEREAS, the County wishes to enter into an Inter-Local Agreement with the Township of Cranbury ("Township") for the purpose of providing the Township a grant in the amount of \$1,760.00, to be used by the Township solely for the purpose of either purchasing radio equipment which is compatible with the County's Hot-Line system, or to reprogram existing equipment so as to make it compatible with the County's Hot-Line system; and

WHEREAS, the Department of Homeland Security and New Jersey Attorney General have approved the use of the above-referenced funds in this manner; and

WHEREAS, the Inter-Local Services Act, N.J.S.A. 40:8A-1 *et seq.* authorizes the parties to enter into an Inter-Local Services Agreement for the purposes enumerated hereinabove.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Cranbury as follows:

1. The Mayor and Clerk are hereby authorized and directed to execute an Inter-Local Services Agreement with the County of Middlesex for the receipt of fiscal year 2006 Homeland Security Grant Funds in the amount of \$1,760.00 (or such other amount as the County may determine to be appropriate), said funds to be used solely for the purpose of either purchasing radio equipment which is compatible with the County's Hot-Line system, or to reprogram existing equipment so as to make it compatible with the County's Hot-Line system.
2. The terms of the Agreement shall be subject to the approval of the Township Attorney.
3. The Township through its appropriate staff and officials is authorized to undertake any and all other such acts and execute any and all other such documents as may be appropriate and necessary to effectuate the terms hereof.

#### CERTIFICATION

I, Kathleen R. Cunningham, Clerk of the Township of Cranbury, do hereby certify that the foregoing resolution is a true copy of a resolution passed by the Township of Cranbury at a meeting duly held on February 26, 2007.

\_\_\_\_\_  
Kathleen R. Cunningham, Clerk

Cranbury Township Resolution # R 02-07-054

**TOWNSHIP OF CRANBURY**  
**COUNTY OF MIDDLESEX**

Cranbury Township Resolution # R 02-07-054  
(Continued)

**A RESOLUTION APPOINTING MEMBERS TO THE MUNICIPAL ALLIANCE  
COMMITTEE ON ALCOHOLISM AND DRUG ABUSE**

WHEREAS, on February 26, 2007, the Cranbury Township Committee adopted Cranbury Township Ordinance # 02-07-02, replacing existing Chapter 13 of the Code of the Township of Cranbury, entitled "Drug Abuse and Alcoholism, Municipal Alliance Committee On", with new Chapter 26, entitled "Municipal Alliance Committee on Alcoholism and Drug Abuse"; and

WHEREAS, the new Municipal Alliance Committee created pursuant to Ordinance # 02-07-02 shall consist of nine regular members appointed to three year terms, no more than three of which shall expire in any given year, and two alternate members appointed annually to a one-year term; and

WHEREAS, Ordinance # 02-07-02 provides that current members of the Municipal Alliance Committee who were appointed under former Chapter 13 shall continue in office, except that three members shall be designated as regular members with a term expiring December 31, 2007, three members shall be designated as regular members with a term expiring December 31, 2008, three members shall be designated as regular members with a term expiring December 31, 2009, and two members shall be designated as Alternate No. 1 and Alternate No. 2 with terms expiring December 31, 2007;

NOW THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Cranbury, as follows:

1. Pursuant to Ordinance # 02-07-02 and Section 26-3 of Chapter 26 of the Code of the Township of Cranbury, the following individuals are hereby appointed to the Municipal Alliance Committee on Alcoholism and Drug Abuse ("Municipal Alliance Committee") and designated as regular members for the terms defined herein below:

<u>NAME</u>	<u>TERM ENDING</u>
Joan Rue	12/31/07
Captain Edward Kahler	12/31/07
Carol Malouf	12/31/07
Fay E. Kobland	12/31/08
Karen Henderson	12/31/08
Jane Holland	12/31/08
Colleen Marsh	12/31/09
Mia Lindberg	12/31/09
Beverly Gerberich	12/31/09

2. The following individuals are hereby appointed to the Municipal Alliance Committee and designated as alternate members for the terms defined:

<u>NAME</u>	<u>TERM ENDING</u>
Howard Zogott, Alternate No. 1	12/31/07
Nancy Chambers, Alternate No. 2	12/31/07



3. A copy of this Resolution shall be forwarded to the members of the Municipal Alliance Committee.

Cranbury Township Resolution # R 02-07-054  
(Continued)

#### CERTIFICATION

I, Kathleen R. Cunningham, Clerk of the Township of Cranbury, do hereby certify that the foregoing is a true and correct copy of a resolution passed by the Township Committee of the Township of Cranbury at its meeting held on February 26, 2007.

\_\_\_\_\_  
Kathleen R. Cunningham, Clerk

#### Reports from Township Boards and Commissions

Mr. Witt, Administrator, reported he, the Traffic Consultant and Carol Malouf, School Administrator had determined the Shady Brook Lane issue with the bus had been resolved. The School Board had made a decision the students will be picked up on George Davison Road instead of at the cul-de-sac and reported it had been working fine.

#### Work Session

Messrs. Stannard and Stout did not participate in the following discussion:

a. Discussion of Potato Barn at Barn Park

The Township Committee discussed the potato barn at Barn Park.

Mr. Rick Burke, President, Cranbury Lions Club, discussed with the Township Committee, the ongoing issue of the carriage barn at Barn Park. Mr. Burke indicated the Lions would like to use the barn for storage and also give it as a gift to the community. Mr. Burke stated a Lions Club member was willing to do the work at cost, approximately \$5,300.00 and the money had already been "earmarked". Mr. Burke asked, on behalf of the Lions Club, if the Lions Club fixes the barn will they be able to use it? Mr. Burke indicated the Lions Club would like to have the barn ready in time for its 75<sup>th</sup> Anniversary. Ms. Waterbury, Township Attorney, indicated the Township's insurance carrier had indicated there were issues with coverage due to certain language contained in the proposed lease and currently the lease was in "a holding pattern". Ms. Waterbury also stated the issue seemed to be between the two insurance carriers. Mr. Burke offered to have a clause inserted in the lease agreement to protect the Township against any liability should a volunteer want to work on the barn. The Township Committee unanimously agreed and will have a Resolution on the Agenda at the meeting of March 12<sup>th</sup>. Ms. Stave asked the status of the potato barn and what was going to be done about the demise of the barn. Mr. Wittman indicated he had spoken with a general contractor and originally there was to be an attempt to salvage as much as possible of the original barn. Ms. Stave stated it was the Township's responsibility to take the barn down and the subcommittee had made the decision a while ago. Mr. Witt volunteered he had been out at the barn site during the week with the Construction Official and there is a liability issue, with the open floor with an eight-foot drop to the cellar, as well as the fencing being taken down routinely and highly recommended the barn be taken down. Ms. Stave stated the Township should proceed and demolish the barn. Mr. Witt stated the barn could not be demolished until April, due to not have funds in the temporary budget.

b. Discussion of 2007 Township Committee Goals

The Township Committee members discussed their 2007 goals.

Mayor Stout led the discussion, giving his goals for 2007: To ensure the Township's customers (residents and taxpayers) receive a high quality of service, providing a safe and secure community (such as adding two police officers for traffic and identifying a number of issues), protecting the Township's culture and historic preservation through environmental stewardship (such as the Alternative Energy and Sustainability Work Group), Ensuring fiscal responsibility with careful spending of the Township's needs, avail ourselves of all grant opportunities and, lastly, exercising transparency in decision making.

Work Session (Continued)

b. Discussion of 2007 Township Committee Goals (cont'd)

Mr. Stannard: To find and hire a qualified Township Administrator, hiring two police officers to deal specifically with ongoing traffic issues, to make sure the Township's C.O.A.H. Plan is in place and to have a solid plan for the future, the sale of the Barclay property.

Mr. Wittman: To ensure the Recreation Master Plan is approved by the Township Planning Board, to hire a qualified Township Administrator, to review parking issues, roads in the Township and truck traffic, working with the new Administrator on new salary guidelines; establishing a minimum and maximum salary for each non-bargaining unit position.

Mr. Panconi: Enacting a responsible budget with an eye towards consolidation where possible, continue to work with the Fire Company, Fire Official and Administrator to reduce false alarm calls, to work with Ms. Stave and the Township Committee to enact a "Bulky House" ordinance, begin the Wright South development by obtaining a "No Further Action" letter from the Dept. of Environmental Protection (Mr. Panconi stated he had been in touch with Assemblywoman Greenstein to help speed this up), continue to find solutions to the pedestrian and traffic safety issues (and added, progress was being made with the proposed hiring of two new police officers to work with the new Traffic Safety Division), fill vacant Township positions with energetic individuals (Administrator, Public works Director and possibly Recreation Director/Conservation Easement Officer).

Ms. Stave indicated she did not have anything to add and agreed with the goals mentioned.

c. Discussion of "Alternative Energy/Sustainability Work Group"

Mayor Stout led the discussion, explaining the vision for the topic is to look at ways individuals do things today to meet their needs so not to jeopardize the ability of future generations to meet their needs. It is done widely in industry, as well as on a lot of urban cities and is moving to municipalities. Mayor Stout added it is about three types of things: self responsibility, environmental aspects and economic aspects. The goal is to tap into the knowledge and experience of the Township's community to get ideas and tools to look at ways to better use our resources such as water, identify options for alternative or greater energy efficiency use, asking if there are ways to do things better with solar, are there ways that we can be more efficient in operating our public buildings and to reduce waste generation. It is not only more beneficial to the environment, but also beneficial to our Budget. Mayor Stout added there are many municipalities who have had a lot of success in alternative energy sources as well as just being more sufficient. Mayor Stout stated he had heard from ten individuals who had expressed an interest in being part of the group and his goal was to put a framework together, having a kick-off in April to coincide with Earth Day. Mayor Stout stated he would also tap in to ideas from the Townships' staff and professionals so they can do their jobs better. Mr. Wittman asked if some of the knowledge and ideas that come out of the working group could be transferred over to the Township's homeowners. Mayor Stout expressed his support of the idea. Mr. Panconi referenced the "very large fire house doors" being non-insulated and should be taken care of. Mayor Stout responded he had asked Mr. Witt to inquire about having an energy audit done and he was working on it. Mr. Witt he had worked on obtaining new windows on Town Hall to save energy and H.P.C. would be considering the application at its upcoming meeting. H.P.C. would also share with the Township, any information or ideas it had to help defray the cost of the new windows. Mr. Witt added, he had contacted Metro Energy Solutions, a company who

Work Session (Continued)

c. Discussion of "Alternative Energy/Sustainability Work Group"

had worked with several municipalities in the past, to set up a meeting with them. Once Mr. Witt receives H.P.C.'s recommendations he will then write the grant application. Mr. Witt also stated he had submitted a grant application, through Congressman Rush Holt, for "Fiscal Year 2008 Appropriations Grant" for a new Public Works Shed (10,000 square feet) which will

cost \$395,000. Mr. Witt explained the grant is not guaranteed, however, he had applied on behalf of the Township. Mr. Witt stated he would be exploring having solar panels installed on top of the Township's new police station. Mr. Witt referenced a recent article in the newspaper the other day concerning a resident in another municipality who had installed solar panels, only years later to be assessed by the tax assessor. Mr. Witt requested the Township Committee to adopt a Resolution to be sent to the State Legislators, expressing a desire not tax individuals on conserving energy. Mayor Stout responded this is the type of item that should be conveyed at the work group.

d. Discussion of water tower

Mr. Wittman led the discussion, explaining Betty Wagner, Township Historian, had approached him several times inquiring if the Township might be able to restore the old water tower as it is deteriorating. Mr. Wittman explained to Ms. Wager, as the water tower is on private property and now owned by the American Water Company, the Township could not perform any work on it. Mr. Wittman added, he had offered to go with Ms. Wagner as a private citizen to try to talk to the water company. Ms. Waterbury, Township Attorney, explained the Township could not legally be involved in the issue as they do not own it.

Public Comment (For those items not on the Agenda)

The Mayor opened the meeting to public questions and comments on those items not on the agenda. Mr. Richard Kallan, Wynnewood Drive, suggesting putting an ordinance in place so residents are not taxed on energy-saving items. Mr. Kallan explained in Hamilton Township, Mercer County—a resident installed solar panels, only years later to be assessed for them. Mr. Kallan also requested a cost analysis be done on bringing the Cranbury Court back to the Township to be located at the new police station. Mr. Kallan added it was his understanding Plainsboro Township was making a lot of money from the summonses issued. Mayor Stout responded it was an issue that could certainly be entertained; however, it is one of the Township's key shared services. Mr. Witt responded this item had been discussed at the Budget hearings this year. Mayor Stout stated the Township certainly needs to understand the cost side and benefit side of the Court equation so it may have a more informed dialogue. Mayor Stout added, from time to time the Township would be exploring the idea.

Mr. Dietrich Wahlers, Hagerty Lane, spoke concerning the 2006 Budget, particularly the Police Department. Mr. Wahlers explained he had been researching how the Township's Police Department related to other municipalities' police expenses. Mr. Wahlers stated to arrive at the various figures he had not included pension, social security payments and capital expenditures. He then went to Plainsboro, West Windsor and South Brunswick and to make it more related to the various towns, he obtained copies of each municipalities Housing and Fair Share Element Plan from 2005. The Plan included population and number of houses in each town. Mr. Wahlers stated he had taken the Budget, divided it by the population and then divided the Budget by the number of each housing unit, giving him a benchmark of the Township's spending: Population: Cranbury: \$542/each citizen for police protection, Plainsboro: \$191, West Windsor: \$ 237 and South Brunswick: \$214.00. In relationship to the other municipalities: Cranbury spends 2.8% more than Plainsboro, 2.3% more than West Windsor and 2.5% more than South Brunswick for police protection per citizen. For each housing unit: Cranbury spends: \$1,560, Plainsboro: \$440, West Windsor: \$697.00 and South Brunswick: \$586. On a ratio, Cranbury spends 3.6% more than Plainsboro, 2.2% more than West Windsor and 2.7% more than South Brunswick. Mr.

Public Comment (For those items not on the Agenda) (Continued)

Mr. Dietrich Wahlers(cont'd)

Wahlers stated he did not know if Cranbury has more risks than the other towns and suggested the Township have the Police Department report back on the risks compared with other towns. Ms. Stave thanked Mr. Wahlers to also take in to account, square miles as well as number of businesses in each municipality for comparison and employees at each business. Mayor Stout suggested also comparing

assessed value to the size of the police force. Mayor Stout thanked Mr. Wahlers for his report. Members of the Committee requested a copy be provided to them.

There being no further comments, the Mayor closed the public part of the meeting.

#### Mayor's Notes

Mayor Stout reported he had held Mayor's hours on Saturday, February 24, 2007. He only had two visitors, Mr. Witt, Administrator and Mr. Panconi, Township Committeeman. Mayor Stout announced he had received a note from the League of Municipalities that they would be holding a pancake breakfast on Sunday, March 15, 2007 at the Armory in Lawrenceville in support of our troops.

On motion by Mr. Stannard, seconded by Ms. Stave and unanimously carried, the meeting adjourned at 8:31 p.m.

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Kathleen R. Cunningham, Clerk