

TOWNSHIP COMMITTEE MEETING
JANUARY 8, 2007

The regular meeting of the Township Committee of the Township of Cranbury was held at 7:00 p.m. in the Town Hall Meeting Room. Answering present to the roll call was: Township Committee members: Thomas F. Panconi, Jr., Richard Stannard, Pari Stave, and Mayor David J. Stout. Mr. Wittman was absent. Also present was: Trishka Waterbury, Esquire, Attorney, Cathleen Marcelli, Engineer, Thomas C. Witt, Administrator and Kathleen R. Cunningham, Clerk. Mayor Stout led in the salute to the flag and Ms. Cunningham gave the following Open Public Meetings Act statement:

In accordance with Section 5 of the Open Public Meetings Act, it is hereby announced and shall be entered into the minutes of this meeting that adequate notice of this meeting has been provided:

- (1) Posted on December 1, 2006 on the Bulletin Board of the Municipal Office at 23-A North Main Street, Cranbury, New Jersey and remains posted at that location.
- (2) Communicated to the Cranbury Press, Home News Tribune and Trenton Times on December 1, 2006.
- (3) Was filed on December 1, 2006 with a Deputy Municipal Clerk at the Cranbury Municipal Office, 23-A North Main Street, Cranbury, New Jersey and remains on file for public inspection, and
- (4) Sent to those individuals who have requested personal notice.

Mayor Stout asked everyone to observe a moment of silence, in memory of Judy Dossin, who passed away on January 6, 2007.

Regular Committee Minutes of December 18, 2006

On motion by Mr. Stannard, seconded by Ms. Stave and unanimously carried, the Regular Committee Minutes of December 18, 2006 were adopted.

Regular Committee Minutes of January 2, 2007

On motion by Mr. Panconi, seconded by Ms. Stave and unanimously carried, the Regular Committee Minutes of January 2, 2007 were adopted.

Closed Session Minutes of December 18, 2006

On motion by Mr. Panconi, seconded by Mr. Stannard and unanimously carried, the Closed Session Minutes of December 18, 2007 were adopted.

Reports and Communications

--Mayor

Mayor Stout reported he had met the previous week with Mr. George Hawkins of New Jersey Future, who is working for Governor Corzine's office on an assignment looking at center-based growth opportunities in New Jersey, focusing on fifteen communities along the Route 1 corridor between Trenton and New Brunswick. Mayor Stout reported they had discussed the Cranbury Township Master Plan, its goals and objectives and how it has been implemented to date and also discussing its current status (re-examination). They also discussed the future of Cranbury Township, as well as several significant challenges—COAH, traffic and the like. Also discussed was impediment to more regional planning (how it could happen in the future). The report will be given to the Governor at the end of January and the Township will be part of that report.

Mayor Stout announced, to follow Ms. Stave's recent suggestion to save paper, the mail will no longer be distributed in the weekly packets—if a member should need a

Reports and Communications (Continued)

---Mayor (cont'd)

copy of any correspondence, listed on the weekly correspondence report, they should let the Clerk know and she will provide it. In addition, the legislative and regulatory alerts that come from the League of Municipalities will now be forwarded to members via e-mail, from the Clerk, to also alleviate the paper copies.

Mr. Stout indicated he would be sending a copy of a December report on the "Task Force on Consolidation and Shared Services" to the Township Committee members via e-mail and urged the members to review the report and its recommendations.

--Members of Committee

Mr. Panconi reported he had met with the Fire Company on Sunday, January 7, 2007. During the month of December there had been 37 calls; 18 were false alarms and seven (7) of those calls were at 1265 South River Road. Mr. Panconi reported, with Mr. Witt's help, the Fire Official is now involved and the owner was issued a citation. 21 of the calls were between 6:00 a.m. and 6:00 p.m., 15 between 6:00 p.m. and 6:00 a.m. and there had been 12 calls between the hours of 7:00 a.m. and 3:00 p.m. Monday –Friday. There had been four (4) structure fires. Representatives of the Fire Company will be flying out to Wisconsin to help design the new pumper/rescue truck and to determine the delivery date. Mr. Panconi also reported he had asked Mr. Witt to inquire, to the Township's insurance carrier, its opinion of the sprinkler system the Township discussed with the Fire Company at the last meeting.

Agenda Additions/Changes

Ms. Cunningham announced, Cranbury Township Resolutions #'s 01-07-016 & 017 were being pulled from the Consent Agenda as more information was needed.

Ms. Waterbury, Township Attorney, announced she would brief the Township Committee, on the Poling vs. Township of Cranbury litigation in Closed Session at the end of the meeting.

Resolution

On motion offered by Ms. Stave, seconded by Mr. Panconi, the following resolution was adopted by vote:

Ayes: (Panconi	Abstain: (None
(Stannard	Absent: (Wittman
(Stave	
(Stout	

Nays: (None

Cranbury Township Resolution # R 01-07-019

WHEREAS, it is necessary to make the following appointments,

NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Cranbury, that the following individuals are appointed to the positions and terms noted effective January 8, 2007:

TOWNSHIP COMMITTEE APPOINTMENTS

<u>NAME</u>	<u>POSITION</u>	<u>TERM ENDING</u>
Bonnie Larson	Citizen's Committee on Cable Television	12/31/09

Cranbury Township Resolution # R 01-07-019
(Continued)

MAYORAL APPOINTMENTS

Rose Siconolfi Board of Recreation Commissioners 12/31/11

CERTIFICATION

I, Kathleen R. Cunningham, Clerk, hereby certify that this is a true copy of a Resolution, which was adopted on January 8, 2007.

Kathleen R. Cunningham, Clerk

Resolution
Consent Agenda

Cranbury Township Resolution # R 01-07-013

NOW, THEREFORE, BE IT RESOLVED, by the Township of Cranbury that all bills and claims as audited and found to be correct be paid.

CRANBURY TOWNSHIP RESOLUTION # R 01-07-014

WHEREAS, the term of the Cranbury Township Emergency Coordinator expired in November;
and

WHEREAS, Chief John V. Hansen wishes to continue to serve Cranbury Township in this capacity;

NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Cranbury that Chief John V. Hansen be re-appointed as Cranbury Township's Emergency Coordinator, effective January 8, 2007 for a term of three years.

CERTIFICATION

I, Kathleen R. Cunningham, Clerk, hereby certify that the above is a true copy of a Resolution adopted by the Township Committee of the Township of Cranbury at a regular meeting on January 8, 2007.

Kathleen R. Cunningham, Clerk

Cranbury Township Resolution # R 01-07-015

TOWNSHIP OF CRANBURY
COUNTY OF MIDDLESEX

WHEREAS, there exists a need to extend the award deadline from June 30, 2007 to December 16, 2007 for the Fiscal Year 2007 Transportation Fund Act Municipal Aid Program, Liberty Way Construction (North)/Municipal Aid – Fiscal Year 2006, to ensure that the allotment remains available for the Liberty Way Extension Project; and

WHEREAS, the current available allotment amount for Liberty Way Construction is \$478,000.00;
and

Cranbury Township Resolution # R 01-07-015

(Continued)

WHEREAS, the New Jersey Department of Transportation has requested that the Township Committee of the Township of Cranbury adopt a Resolution requesting said extension of time from June 30, 2007 to December 16, 2007;

NOW, THEREFORE BE IT RESOLVED by the Township Committee of the Township of Cranbury, that the Clerk is directed to send a certified copy of this Resolution to the New Jersey Department of Transportation upon its adoption.

CERTIFICATION

I, Kathleen R. Cunningham, Clerk of the Township of Cranbury, hereby certify that this is a true copy of a Resolution which was adopted by the Township Committee on January 8, 2007.

Kathleen R. Cunningham,

Clerk

Cranbury Township Resolution No. 01-07-018

RESOLUTION OF THE TOWNSHIP OF CRANBURY, NJ

A RESOLUTION AUTHORIZING THE REDUCTION OF A PERFORMANCE GUARANTEE FOR MONROE MEDICAL

WHEREAS, by letter dated December 11, 2006, Monroe Medical has requested the reduction of their performance guarantee previously posted with the Township in accordance with Planning Board approval and

WHEREAS, the Township Engineer has, in a letter dated December 22, 2006 (attached hereto as "Exhibit A") recommended that the performance guarantee be reduced and the amount that shall be released is as follows:

Performance Bond	\$ 27,794.72
Cash Deposit	\$ 3,088.30

WHEREAS, the amount that shall be retained until all bonded items are complete as follows:

Performance Bond	\$ 11,912.02
Cash Deposit	\$ 1,323.56

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Cranbury as follows:

1. It has reviewed, agrees with and hereby accepts all recommendations of the Township Engineer as set forth in "Exhibit A".
2. It hereby authorizes the reduction of performance guarantees set forth in the Township Engineer's letter referenced above.
3. The Township hereby accepts the public improvements, if any so designated pursuant to the Planning Board's approval.

BE IT FURTHER RESOLVED that a copy of this Resolution, certified by the Township Clerk to be a true copy and forwarded to each of the following:

- (a) Township Engineer
Cranbury Township Resolution # R 01-07-018

(Continued)

- (b) Township Chief Financial Officer
- (c) Monroe Medical
- (d) Township Attorney

CERTIFICATION

I, Kathleen R. Cunningham do hereby certify that the foregoing is a true copy of a Resolution passed by the Township of Cranbury at a meeting duly held on January 8, 2007.

Kathleen R. Cunningham Clerk

CRANBURY TOWNSHIP RESOLUTION # R 01-07-020

TOWNSHIP OF CRANBURY
COUNTY OF MIDDLESEX

RESOLUTION TO WAIVE FOOD HANDLING ESTABLISHMENT LICENSE FEES FOR THE
CRANBURY SCHOOL DISTRICT

WHEREAS, Cranbury Township School District has applied for a food handling license for Cranbury Elementary School; and

WHEREAS, the Cranbury Township Ordinance establishing fees states that the Township Committee may waive fees for certain community service and nonprofit organizations;

NOW, THEREFORE BE IT RESOLVED that the Township Committee of the Township of Cranbury hereby waives the food handling license fees for the Cranbury Township Board of Education.

CERTIFICATION

I, Kathleen R. Cunningham, Clerk, hereby certify the above to be a true copy of a Resolution adopted by the Township Committee of the Township of Cranbury at a meeting held on January 8, 2007.

Kathleen R. Cunningham, Clerk

Reports from Township staff and professionals

Ms. Cunningham, Clerk, announced she had passed out to members of the Township Committee earlier in the evening, the Annual 2006 Report for the Historic Preservation Commission. The report is required on an annual basis pursuant to the Township's Code.

Mr. Witt reported on the funeral arrangements for Ms. Judy Dossin.

Mr. Witt also indicated he would be reporting on grants during the Work Session later in the meeting.

Reports from Township Boards and Commissions

There were no reports.

Work Session

- a. Monthly Update on Police Department by Chief Jay Hansen (Jay Hansen)

Chief Jay Hansen gave his monthly report for December: Chief Hansen reported the overtime had been well within the Budget for the entire year. There had been 48 motor vehicle violations: 15 in the Village area, 8 for speeding and 7 for other offenses, 29 issued on Route 130, 2 for speeding and 27 for other offenses, East of Route 130, none for speeding and 4 for other violations. Chief Hansen stated, following the December 6th Township Committee's request for patrols along Old Trenton Road, officers were assigned to monitor traffic during the day and evening, as well as implementing radar on the road. Officers reported the speeds were by no means excessive, however, had issued one summons for a car passing a stopped school bus. Both moving and stationery radar had been placed at various locations within the Township and summonses issued to violators. Bike patrol had been nil, due to staffing requirements being down. Chief Hansen asked Township Committee's assistance to obtain a person to serve as the Social Services rep for the Township's Emergency Management. Chief Hansen explained the individual employed by the Township presently is through a share program with Plainsboro Township and she would have no objections; however, her boss indicated she cannot perform the function. Chief Hansen indicated he would be contacting the Plainsboro Township Committee to plea his case to them. Chief Hansen stated one of the C.E.R.T. members had volunteered to act as the shelter coordinator. Chief Hansen indicated if a disaster should occur Cranbury Township would not be able to receive State funds if a plan were not in place and did not expect a long delay in getting the plan completed. Mr. Panconi asked if radar was being run the next day after a "ghost car" was in place. Chief Hansen responded it is usually not the policy to run radar the very next day, however, he tries to encourage the officers to re-visit the site to determine what affect the ghost car had on speeders and indicated he had, in fact, noticed a decrease in speeders. Mr. Panconi stated at the last meeting he had asked if the Chief could give the Township Committee a written report indicating times, dates and locations pertaining to radar placements, specifically on Old Trenton Road. Chief Hansen reported the officers have been out on Old Trenton Road both in the morning and evening and further stated it would be difficult to have a track on specific times due to an officer getting called away for other police calls. Chief Hansen indicated he had recently initiated a format for monitoring where the radar is positioned and perhaps next month should be able to give the Township Committee a better report.

b. Discussion of 2007 Grant Opportunities

The Township Committee discussed various grant opportunities for 2007. Mayor Stout led the discussion explaining it would be helpful to capture a data base to keep track of the grants applied for, grants awarded to the Township (with dollar amounts) and grants that were not awarded. Mayor Stout stated the grants help with Budget management as well as tax management. Mr. Stout indicated he had asked the Clerk, Township Administrator and Chief Financial Officer for help with creating the data base. Mayor Stout requested a memo be sent to the Chairpersons of each Board, Commission and Committee for their input by the meeting of the 22nd of January. Mr. Panconi stated the County has a downtown and business district grant and monies could be used for either new windows for Town Hall or street scapes. Mr. Witt reported he had been working on the grant and reported monies were available yearly to municipalities in the amount of \$100,000. Ms. Stave suggested the window upgrades be reviewed by the H.P.C. and also to ask them for a report on funding opportunities they may be aware of as well as methods used on other historic buildings. Mr. Witt indicated he would get in touch with the H.P.C. and make them aware of the grant. Mr. Witt reported Keep Middlesex Moving had just given a grant, in the amount of \$5,000.00 for improvements to the Wynnewood section (Sewer

Work Session (Continued)

b. Discussion of 2007 Grant Opportunities (cont'd)

Pump Station Road) for a bike and walking path to access the downtown area. Mr. Witt also stated the last Transportation Trust Fund grant was \$233,000. The Township has been pooling all of the monies together from various grants for the Liberty Way project. Also in December the Township had applied for Sidewalks For Safe Routes to Schools Grant. The grant, if awarded, would provide an extension of the existing sidewalk on Old Trenton Road

to Lynch way and a portion of Plainsboro Road to Petty Road. Mr. Witt reported he had been working on a local safety grant, due this Friday. If awarded this grant would be used for striping and signage on Plainsboro Road and he, Ms. Marcelli, Township Engineer and the Traffic Consultant, Andrew Feranda, had been working on signage and striping ideas for Plainsboro Road as well. Mayor Stout suggested having another traffic safety meeting with the residents before the next quarter to discuss what has been done thus far to address the issues and what can be done in the future. Ms. Stave stated it would be useful to know what the improvements would cost and recommended going ahead with the improvements and utilize the monies (if awarded) as a reimbursement. Mr. Witt stated the signage could be done by the Public Works Department staff.

c. Discussion and review of subcommittees and new liaison assignments

The Township Committee discussed the existing subcommittees and proposed Township Committee liaison assignments. Mayor Stout stated he was not going to go "final" with the lists yet, with Mr. Wittman not being present. Mayor Stout indicated he would be serving on the Personnel subcommittee along with Mr. Stannard. Mr. Panconi would be coming off of the subcommittee.

Public Comment

The Mayor opened the meeting to public questions and comments on those items not on the agenda. Ms. Linda Bowker, Bunker Hill, spoke concerning an issue with the lines never being re-painted on Old Cranbury Road after the Four Seasons Development was built. Ms. Bowker raised her concern for drivers and stated without the lines, the road is very dangerous. Ms. Bowker also spoke concerning the speed limits on Old Trenton Road. On the East side in Cranbury Township, there is no speed limit sign for 50 mph and on the East Windsor side of the road; the speed limit is posted at 40 m.p.h. Mr. Witt responded he, Ms. Marcelli, Township Engineer and Mr. Feranda, the Traffic Consultant, had put together a list of items for the County to address on Old Trenton Road. Mr. Witt offered to put the re-lining of Old Cranbury Road on the grant application, if possible, he and Ms. Marcelli are working on to submit by January 5, 2007.

Ms. Stave reported the Planner had indicated once the Recreation/Master Plan had been submitted he could then focus on working on a "bulky housing ordinance" for the Township. Ms. Stave indicated she would like the Township to get started on the ordinance during the first quarter of this year and Mayor Stout agreed and suggested he could get in touch with members of the Planning Board. Ms. Waterbury, Township Attorney, suggested it would be appropriate to have the Planner and Ms. Stave and she work on the ordinance. Mr. Panconi also volunteered his time to work on the ordinance as well.

Ms. Stave reported Ms. Wagner, Township Historian, had informed her there would be programs related to Crossroads of the American Revolution this year and requested the Township's Historical Society take the lead on the program. The Township Committee unanimously approved. Ms. Wagner also asked the Township Committee to think about designing a Township flag and Ms. Wagner would be getting back to the Township Committee on the issue at a later date.

Mr. Witt, Administrator, reported on the lighting of Main Street, heading North. Mr. Witt explained he and Mr. Mel Lehr, a member of the traffic subcommittee, had come up with an interim plan:

Public Comment (Continued)

For the cross walk at Main Street and Park, south side, he proposed to install a new street light on the southwest corner on pole number 60436cb with a 15 foot arm diagonally across Main Street. Mr. Witt indicated there presently is no light on the northwest corner and by putting the light diagonally it should solve the problem. Ms. Stave asked for a plan of what the light would look like, the cost and exactly where it would be placed. Ms. Stave asked Mr. Witt to have these items for the next meeting. Mr. Witt indicated also there is a need for a light at Main Street and Evans Drive and proposed on the west side, between the History Center and the first house, the light be removed, to go in front of the History Center. Mayor Stout stated if the light were to be removed, someone should go speak to the neighbors and he

volunteered to do so. Ms. Stave also mentioned the lighting in the Liedtke Drive development is an orange-color lighting and is very different than other lighting in the Township. Mr. Witt responded the lighting in the Development is high-pressure sodium bulbs as opposed to incandescent. Mr. Witt also stated a while ago, Public Service wanted to change all of the white lighting within the Township because they are more energy-efficient and less maintenance and much longer life. Mr. Witt stated further, that is the only Development in the Township that is paying for the lighting themselves. Ms. Linda Bowker, Bunker Hill, spoke concerning the street lights on Main Street and the lack of proper lighting and asked why not consider putting the brighter lights (orange lights). Mr. Witt responded the reason the Township does not have the lights is due appearance and Historic Society not wanting the orange lighting. Mr. Panconi asked for an update on the poles on the sidewalk on Station Road. Mr. Witt responded he had visited the site with a PSE&G representative. The cost would go up considerably if the poles were moved across the street and trees would have to be removed. Mr. Witt recommended having the homeowners meet with himself and a Township Committee representative to discuss the issue of removing the sidewalk and curve a sidewalk around the pole or moving it all back and put in a retaining wall. Mr. Witt added there are also Verizon and Comcast wires on the pole. Mayor Stout asked for a report on the 22nd as to progress on the issue. Mr. Witt stated he would have the information ready for the Township Committee at its next meeting on January 22nd. There being no further comments, the Mayor closed the public part of the meeting.

Mayor's Notes

Mayor Stout reported he would be holding his first Mayor's hours on Saturday, January 20, 2007 from 10:00 a.m. until 12:00 Noon. Mayor Stout also reported he had received an invitation from Princeton University for its Martin Luther King Celebration on Monday, January 15th and noted several Cranbury Township students would be honored for their writing. Mayor Stout stated members should think about a Saturday Budget meeting later this month and should let either he or the Clerk know their availability.

Resolution

On motion offered by Ms. Stave, seconded by Mr. Panconi, the following resolution was adopted by vote:

Ayes: (Panconi	Abstain: (None
(Stannard	Absent: (Wittman
(Stave	
(Stout	

Nays: (None

Cranbury Township Resolution # R 01-07-021

TOWNSHIP OF CRANBURY
COUNTY OF MIDDLESEX

RESOLUTION TO CLOSE MEETING TO THE PUBLIC

Cranbury Township Resolution # R 01-07-021
(Continued)

BE IT RESOLVED, by the Township Committee of the Township of Cranbury, Middlesex County, New Jersey as follows:

The general nature of the subject to be discussed in this session is as follows:

----Litigation: Update on Poling vs. Township of Cranbury.

It is unknown at this time precisely when the matters discussed in this session will be disclosed to the public. Matters involving contract negotiations or the acquisition of land will be disclosed upon conclusion of the negotiations or upon approval of the acquisition. Matters

involving personnel will be disclosed when the need for confidentiality no longer exists. Matters concerning litigation will be announced upon the conclusion of trial or settlement of that litigation of when the need for confidentiality no longer exists.

Date: January 8, 2007

On motion by Mr. Stannard, seconded by Ms. Stave and unanimously carried, the meeting returned to Open Session:

Ayes: (Panconi	Abstain: (None
(Stannard	Absent: (Wittman
(Stave	
(Stout	

On motion by Mr. Stannard, seconded by Mr. Panconi and unanimously carried, the meeting adjourned at 8:22 p.m.

Kathleen R. Cunningham, Clerk