

TOWNSHIP COMMITTEE MEETING
June 28, 2010

The regular meeting of the Township Committee of the Township of Cranbury was held at 7:00 p.m. in the Town Hall Meeting Room. Answering present to the roll call were: Township Committee members: Winthrop Cody, Richard Stannard and Mayor David Stout. Mr. Cook arrived at 7:20 p.m. Mr. Taylor was absent. Also present were Christine Smeltzer, Administrator and Kathleen R. Cunningham, Clerk. Mayor Stout led in the salute to the flag and Ms. Cunningham gave the following Open Public Meetings Act statement:

In accordance with Section 5 of the Open Public Meetings Act, it is hereby announced and shall be entered into the minutes of this meeting that adequate notice of this meeting has been provided:

- (1) Posted on December 3, 2009 on the Bulletin Board of the Municipal Office at 23-A North Main Street, Cranbury, New Jersey and remains posted at that location.
- (2) Communicated to the Cranbury Press, Home News Tribune and Trenton Times on December 3, 2009.
- (3) Was filed on December 3, 2009 at the Cranbury Municipal Office, 23-A North Main Street, Cranbury, New Jersey, posted on the Township's web site and remains on file for public inspection, and
- (4) Sent to those individuals who have requested personal notice.

Reports and Communications

--Mayor

Mayor Stout reported he had received the Tax Collector's May Report and she reported collecting a total amount of \$ 3,317,097.00 in tax payments, a year-end penalty payment for \$617.00 and one sidewalk assessment payment in the amount of \$540.00. The Tax Assessor reported his Office spent most of the month preparing 14 appeals on tax assessments that were filed with the Middlesex County Board of Taxation. Mayor Stout stated he believed the appeals were heard last week, however, he has not heard the decisions yet. Mayor Stout reported he has asked Ms. Denise Marabello, Finance Director, to attend the August 23rd meeting to give the Township and public a status report on the Township's budget, i.e. where the Township is in reference to operations, revenues and expenditures, etc. as well as the Capital Budget.

--Members of Committee

Mr. Cody reported on the baseball field. Mr. Cody reported the dugout fence should be installed shortly and the bleachers and benches are in place. The subcommittee is still in the process of getting quotes for the concrete slabs.

Mr. Cody also reported newly-appointed State Senator Goodwin would like to come to the next Township Committee meeting on July 26, 2010.

Mr. Stannard reported he had attended a Planning Board meeting and two (2) applications were heard. He stated there were no votes on either application; they were both tabled for the next meeting. The first application had been submitted by the purchaser of the former PNC Bank Building. The new owner wishes to build a house where the parking lot presently is located and also wishes to move the offices of Sweetwater Construction Company (with 25 employees) to the location and potentially rent out the rest of the space. The applicant indicated he is hopeful of bringing in a bicycle repair shop for the front portion of the building. The second application was for Brickyard Road (Viridian) for a 2.8-million square foot warehouse. The Planning Board could not vote on this application as there are a lot of unanswered questions. Specifically, regarding the soil material the Company wants to bring

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Reports and Communications (Continued)

---Members of Committee (cont'd)

Mr. Stannard (cont'd)

in from New York Harbor to build up the land. This soil does not comply with the maximum allowable standards under the D.E.P. Mr. Stannard reported Cranbury Township does have an ordinance that forbids brining in any fill for such a project. He stated the Planning Board could be voting on this application at its next meeting and if approved, this property could bring a significant amount of tax monies into the Township. He also reported the applicant wishes to be able to hook up to the Township's sewer, however, it is a "non-sewer area".

Ordinance

Second Reading

Cranbury Township Ordinance # 06-10-09

A motion to enter an Ordinance entitled, "Cranbury Township Ordinance # 06-10-09, AN ORDINANCE OF THE TOWNSHIP OF CRANBURY, COUNTY OF MIDDLESEX, STATE OF NEW JERSEY, AMENDING CHAPTER **§ 82.1 GOVERNMENT RECORDS** DECREASING COPYING FEES, AUDIO RECORDING OF MEETINGS AND INCREASING COST OF PRINTED MASTER PLAN FROM \$35.00 TO \$50.00 AND AMENDING CHAPTER **§ 82-2 MISCELLANEOUS FEES** INCREASING FEES FOR PURCHASING CERTIFIED COPIES OF VITAL RECORDS FROM \$6.00 PER COPY TO \$10.00 PER COPY", was presented for second reading and final adoption. The Ordinance was published in the Cranbury Press, posted on the Township Bulletin Board and copies were available to the public. The Mayor opened the public hearing on the Ordinance. No one present wished to speak, so the hearing was declared closed. On motion by Mr. Cody, seconded by Mr. Stannard, the Ordinance was adopted by a vote:

Ayes: (Cody
(Stannard
(Stout

Abstain: (None
Absent: (Cook, Taylor

Nays: (None

Ordinance

Second Reading

Cranbury Township Ordinance # 06-10-10

A motion to enter an Ordinance entitled, "Cranbury Township Ordinance # 06-10-10, A BOND ORDINANCE AUTHORIZING THE ACQUISITION FOR OPEN SPACE PURPOSES OF REAL PROPERTY SITUATED IN THE TOWNSHIP OF CRANBURY AND DESIGNATED AS Block 24, LOT 4, COMMONLY KNOWN AS THE REINHARDT PROPERTY: APPROPRIATING \$ 900,000 THEREFOR; AND AUTHORIZING THE ISSUANCE OF \$855,000 BONDS OR NOTE OF THE TOWNSHIP OF CRANBURY TO FINANCE THE COST THEREOF", was presented for second reading and final adoption. The Ordinance was published in the Cranbury Press, posted on the Township Bulletin Board and copies were available to the public. The Mayor opened the public hearing on the Ordinance. Mr. Deitrich Wahlers, 33 Hagerty Lane, asked if this acquisition includes the property on the South side of Plainsboro Road. Mayor Stout responded it does not. No one else present wished to speak, so the hearing was declared closed. On motion by Mr. Cody, seconded by Stannard, the Ordinance was adopted by a vote:

Ayes: (Cody
(Cook

Abstain: (None

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Cranbury Township Ordinance # 06-10-10
(Continued)

(Stannard
(Stout

Absent: (Taylor

Nays: (None

BE IT ORDAINED BY THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF CRANBURY, IN THE COUNTY OF MIDDLESEX, NEW JERSEY (not less than two-thirds of all members thereof affirmatively concurring) AS FOLLOWS:

Section 1. The several improvements described in Section 3 of this bond ordinance is hereby authorized to be undertaken by the Township of Cranbury, in the County of Middlesex, New Jersey (the "Township") as a general improvement. For the several improvements or purposes described in Section 3, there is hereby appropriated the sum of \$900,000, including the sum of \$45,000 as the down payment required by the Local Bond Law. The down payment is available by virtue of provision for down payment or for capital improvement purposes in one or more previously adopted budgets.

Section 2. In order to finance the cost of the improvement or purpose not covered by application of the down payment, negotiable bonds are hereby authorized to be issued in the principal amount of \$855,000 pursuant to the Local Bond Law. In anticipation of the issuance of the bonds, negotiable bond anticipation notes are hereby authorized to be issued pursuant to and within the limitations prescribed by the Local Bond Law.

Section 3. (a) The improvement hereby authorized and the purpose for financing of which the bonds are to be issued is the acquisition of open space and conservation purposes of the following real property situated in the Township of Cranbury (or the assets or stock of the owner thereof that results in the acquisition of such property) known as Block 24, Lot 4 located at 178 Plainsboro Road and consisting of approximately 59.55 acres (commonly known as the Reinhardt property).

- (b) The estimated maximum amount of bonds or notes to be issued for the improvement or purpose is stated in Section 2 hereof.
- (c) The estimated cost of the improvement or purpose is equal to the amount of the appropriation herein made therefore.

Section 4. All bond anticipation notes issued hereunder shall mature at such times as may be determined by the chief financial officer; provided that no note shall mature later than one year from its date. The notes shall bear interest at such rate or rates and be in such form as may be determined by the chief financial officer. The chief financial officer shall determine all matters in connection with notes issued pursuant to this ordinance, and the chief financial officer's signature upon the notes shall be conclusive evidence as to all such determinations. All notes issued hereunder may be renewed from time to time subject to the provisions of the Local Bond Law. The chief financial officer is hereby authorized to sell part or all of the notes from time to time at public or private sale and to deliver them to the purchasers thereof upon receipt of payment of the purchase price plus accrued interest from their dates to the date of delivery thereof. The chief financial officer is directed to report in writing to the governing body at the meeting next succeeding the date when any sale or delivery of the notes pursuant to this ordinance is made. Such report must include the amount, the description, the interest rate and the maturity schedule of the notes sold, the price obtained and the name of the purchaser.

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Cranbury Township Ordinance # 06-10-10
(Continued)

Section 5. The Township hereby certifies that it has adopted a capital budget or a temporary capital budget, as applicable. The capital or temporary capital budget of the Township is hereby amended to conform with the provisions of this ordinance to the extent of any inconsistency herewith. To the extent that the purposes authorized herein are inconsistent with

Section 6. the adopted capital or temporary capital budget, a revised capital or temporary capital budget has been filed with the Division of Local Government Services.

Section 7. The following additional matters are hereby determined, declared, recited and stated:

(a) The improvement or purpose described in Section 3 of this bond ordinance is not a current expense. It is an improvement or purpose that the Township may lawfully undertake as a general improvement, and no part of the cost thereof has been or shall be specially assessed on property specially benefitted thereby.

(b) The period of usefulness of the improvement or purpose within the limitations of the Local Bond Law, according to the reasonable life thereof computed from the date of the bonds authorized by this ordinance, is 40 years.

(c) The Supplemental Debt Statement required by the Local Bond Law has been duly prepared and filed in the office of the Clerk, and a complete executed duplicate thereof has been filed in the office of the Director of the Division of Local Government Services in the Department of Community Affairs of the State of New Jersey. Such statement shows that the gross debt of the Township as defined in the Local Bond Law is increased by the authorization of the bonds and notes provided in this bond ordinance by \$855,000, and the obligations authorized herein will be within all debt limitations prescribed by that Law.

(d) An aggregate amount not exceeding \$8,000 for items of expense listed in and permitted under N.J.S.A. 40A:2-20 is included in the estimated cost indicated herein for the purpose or improvement.

Section 8. The township expects to receive funds from the State of New Jersey and/or the County of Middlesex for such purposes described herein. The Township may also receive funds from other sources for open space preservation. Any such funds received for the purpose described in Section 3 hereof shall be applied either to direct payment of the cost of the improvement or to payment of the obligations issued pursuant to this ordinance. The amount of obligations authorized but not issued hereunder shall be reduced to the extent that such funds are so used.

Section 9. The chief financial officer of the Township is hereby authorized to prepare and to update from time to time as necessary a financial disclosure document to be distributed in connection with the sale of obligations of the Township and to execute such disclosure document on behalf of the Township. The chief financial officer is further authorized to enter into the appropriate undertaking to provide secondary market disclosure on behalf of the Township pursuant to Rule 15c2-12 of the Securities and Exchange Commission (the "Rule") for the benefit of holders and beneficial owners of obligations of the Township and to amend such undertaking from time to time in connection with any change in law, or interpretation thereof, provided such undertaking is and continues to be, in the opinion of a nationally recognized bond counsel, consistent with the requirements of the Rule. In the event that the Township fails to comply with its undertaking, the Township shall not be liable for any monetary damages, and the remedy shall be limited to specific performance of the undertaking.

Section 10. The full faith and credit of the Township are hereby pledged to the punctual payment of the principal of and the interest on the obligations authorized by this bond ordinance. The obligations shall be direct, unlimited obligations of the Township, and the Township shall be

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Cranbury Township Ordinance # 06-10-10
(Continued)

obligated to levy ad valorem taxes upon all the taxable real property within the Township for the payment of the obligations and the interest thereon without limitation of rate or amount.

Section 11. This bond ordinance shall take effect 20 days after the first publication thereof after final adoption, as provided by the Local Bond Law.

Resolution

Consent Resolutions

On motion offered by Mr. Cody, seconded by Mr. Stannard, the following Consent Agenda Resolutions were adopted by vote:

Ayes: (Cody	Abstain: (None
(Cook	Absent: (Taylor
(Stannard	
(Stout	

Nays: (None

Cranbury Township Resolution # R 06-10-124

NOW, THEREFORE, BE IT RESOLVED, by the Township of Cranbury that all bills and claims as audited and found to be correct be paid.

Cranbury Township Resolution # R 06-10-125

RESOLUTION PROVIDING FOR THE INSERTION OF A SPECIAL ITEM OF REVENUE IN THE MUNICIPAL BUDGET OF THE TOWNSHIP OF CRANBURY PURSUANT TO N.J.S.A. 40A:4-87 (CHAPTER 159, P.L. 1948)

WHEREAS, N.J.S.A. 40A: 4-87 provides that the Director of the Division of Local Government Services may approve the insertion of any special item of revenue in the budget of any County or Municipality when such item shall have been made available by law and the amount thereof was not determined at the time of the adoption of the budget, and

WHEREAS, said Director may also approve the insertion of an item of appropriation for equal amount,

Section 1

NOW, THEREFORE, BE IT RESOLVED that the Township Committee hereby requests the Director of the Division of Local Government Services to approve the insertion of an item of revenue in the budget of the year 2010 in the sum of \$1,307.10 which item is now available as a revenue from State of New Jersey pursuant to the provision of statute, and

Section 2

BE IT FURTHER RESOLVED that a like sum of \$1,307.10 is hereby appropriated under the caption Alcohol Education, Rehabilitation and Enforcement.

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Cranbury Township Resolution # R 06-10-125
(Continued)

Section 3

BE IT FURTHER RESOLVED that a copy of the Resolution, certified by the Township Clerk to be a true copy forwarded to each of the following:

- (a) Director of the Division of Local Government Services
- (b) Township Auditor
- (c) Director of Finance

Cranbury Township Resolution # R 06-10-126

RESOLUTION OF THE TOWNSHIP OF CRANBURY, NJ

A RESOLUTION AUTHORIZING THE REDUCTION OF A PERFORMANCE GUARANTEE FOR
CRANBURY INN

WHEREAS, by letter dated January 28, 2010 has requested the reduction of their performance guarantee previously posted with the Township in accordance with Planning Board approval and

WHEREAS, the Township Engineer has, in a letter dated January 18, 2010 (attached hereto as "Exhibit A") recommended that the performance guarantee be reduced and the amount that shall be **released** is as follows :

Performance Bond	\$ 87,885.32
Cash Deposit	\$ 1,919.44

WHEREAS, the amount that shall be **retained** until all bonded items are complete as follows:

Cash Deposit	\$ 7,845.60
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NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Cranbury as follows:

1. It has reviewed, agrees with and hereby accepts all recommendations of the Township Engineer as set forth in "Exhibit A".
2. It hereby authorizes the reduction of performance guarantees set forth in the Township Engineer's letter referenced above.
3. The Township hereby accepts the public improvements, if any so designated pursuant to the Planning Board's approval.

BE IT FURTHER RESOLVED that a copy of this Resolution, certified by the Township Clerk to be a true copy and forwarded to each of the following:

- (a) Township Engineer
- (b) Township Director of Finance
- (c) Ingegneri, Thomas
- (d) Township Attorney

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Resolution

Cranbury Township Resolution # R 06-10-127

Mr. Cody asked if every employee has agreed to work the referenced hours and Ms. Marabello explained the extended hours were presented to the employees on a volunteer basis. However, there will be someone in every Department and for those Departments that consist of one employee; other employees who are working will cover that particular office.

Mayor Stout reported this amendment to the Personnel Manual concerning hours at Town Hall will be revisited at the end of the year; this is just a "trial period". Ms. Marabello, Assistant Administrator/Finance Director, explained if the Personnel Manual is changed in any way, the governing body needs to adopt a resolution to do so.

On motion offered by Mr. Cody, seconded by Mr. Stannard, the following resolution was adopted by vote:

Ayes: (Cody	
(Cook	Abstain: (None
(Stannard	Absent: (Taylor
(Stout	

Nays: (None

TOWNSHIP OF CRANBURY

**RESOLUTION TO AUTHORIZE TEMPORARY AMENDMENT TO THE TOWNSHIP'S
EMPLOYEE PERSONNEL POLICY MANUAL DATED MAY 3, 2010**

WHEREAS, the Personnel Subcommittee has recommended to the Township Committee that the Township Employee Personnel Policies Manual be amended to provide a mechanism for those full time employees who wish to work four days per week, excluding Fridays; and

WHEREAS, the Township Committee has determined to approve the recommended procedure, provided that it is administered in a manner that will not have a detrimental effect on any Township Department or function; and

NOW THEREFORE BE IT RESOLVED by the Township Committee of the Township of Cranbury in the County of Middlesex that *Article 9: Working Time and Attendance on Job; Overtime*, of the Township's Employee Personnel Policy Manual be amended as follows:

1. The following new provision shall be inserted as the final paragraph of Section 2 of Article Nine:

An employee may choose to work four days per week (Monday through Thursday), provided the employee's department head has determined that the modified schedule will not have a detrimental effect on the employee's department or any other Township department. Upon such determination, the employee's work schedule shall be as follows:

Schedule:

Monday	8:00 am – 7:00 pm (1 hour lunch)
Tuesday	8:00 am – 5:00 pm (1/2 hour lunch)
Wednesday	8:00 am – 5:00 pm (1/2 hour lunch)
Thursday	8:00 am – 4:30 pm (1/2 hour lunch)
Friday	Off

The schedule applies twelve months per year and is effective on a trial basis from July 12, 2010 until December 31, 2010. In the event the needs of the Township require it, the department head

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Cranbury Township Resolution # R 06-10-127
(Continued)

or the Administrator may determine that a particular employee's responsibilities require a return to the standard schedule or the use of a flex time schedule on a temporary or permanent basis. The employee must maintain a 35 hour work week. Therefore, if a 7 hour paid holiday falls on a Monday then the employee needs to make up the other 3 hours during that week. If a 7 hour paid holiday falls on a Friday then the employee will be allowed to take off 7 hours on a Tuesday, Wednesday or Thursday as approved by the department head. If, for any other reason, the employee needs to take off on a Monday, Tuesday, Wednesday or Thursday then he or she will be charged 10, 8.5, 8.5 or 8.0 hours respectively of sick, personal or vacation leave.

Reports from Township Staff and Professionals

Administrator's Report

Ms. Smeltzer reported she had an inquiry today from C.M.E. Engineering regarding the Lum Farm (the Township entered into an Agreement back in 2008 with Middlesex County Agriculture Development Committee). C.M.E. Engineering is looking for a construction plan from 1960 for John White Road.

Ms. Smeltzer also reported the State is letting all of its employees (retirees as well as non-retirees) know when spouses are both covered by two insurance plans, only one plan may be used to cover both. This is an effort by Governor Christie to keep costs down.

Report on KHovanian's Bond

Ms. Smeltzer reported she has asked the Township Attorney to file a complaint against KHovanian to start the process to call in their Maintenance Bond. Mayor Stout asked when the Attorney plans to do so. Ms. Smeltzer indicated right away. Mayor Stout requested Ms. Smeltzer let him know at the meeting of July 26th that it has been done.

St. David's Church

Ms. Smeltzer reported St. David's Church, South Main Street, has asked to utilize an easement owned by the Township for their expansion project and indicated two (2) members from St. David's are present:

Karen Mitchell, Rector and Mr. Paul Szymanski, Professional Planner, Building Committee, St. David's Church, addressed the Township Committee:

Mr. Szymanski explained he has been involved with the easement since 1993 when the Church first approached the Celentano's and Cranbury Housing Associates (who were seeking a sight nearby for its affordable housing units) to secure an easement. Mr. Szymanski stated a memo prepared in 1995 by the then-township engineer, references a 25 foot easement which would be split between Cranbury Housing Associates and the adjoining property (which is now owned by Mr. and Mrs. MacDonald). Mr. Szymanski reported Ms. MacDonald had attended the Planning Board meetings. He stated the Church has been in contact with the MacDonalds both in November and at its open house in December. In addition, Mr. Berkowsky, Cranbury Housing Associates has also been notified as required. Mr. Szymanski reported the Church is seeking permission from the Township to use the easement which presently exists going from the sewer to Danser Drive. Mr. Szymanski reported there still exists a 25 foot easement (20 feet of which actually belonging to the Township) on the MacDonald's property. Mr. Szymanski reported the MacDonald's concern is he would like to keep his buffer of evergreen trees. The Church is hoping only to go through the "middle of the road trees". Thus, two (2) white pines will need to be removed which are directly on the manhole cover and stub which the developer had installed during his construction. All the trees which will be affected are on the Cranbury Housing Associates' site. The Church will add or replace the trees as necessary. Mr. Mark Berkowsky,

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St. David's Church (Continued)

Cranbury Housing Associates stated CHA has no objections with the understanding that any trees removed will be replaced. Mr. Cook stated he had a discussion with Mr. Tanner, Township Engineer, who recommended the project should proceed as described and stated he had no objections to the project. A motion was made by Mr. Cook, seconded by Mr. Cody to grant the easement (as indicated on Township records) and per the recommendation as outlined by the Township's Engineer:

Ayes: (Cody
(Cook
(Stannard
(Stout

Abstain: (None
Absent: (Taylor

Nays: (None

Work Session

a). Discussion on Proposed Room Use Policy for Senior Room

Rosemary Seghatoleslami, Chairperson of the Human Services Commission and Phyllis Bialor, Member of the Human Services Commission presented and discussed with the Township Committee their proposed changes for the Senior Room use. Chairwoman Seghatoleslami explained a policy was made when the Room was new. Over time it has become apparent that changes need to be made to the Room Use Policy. She stated one of the changes proposed is individuals using the Room be made to sign in and out. Ms. Seghatoleslami explained this procedure should be put in place primarily for safety purposes as well as to prevent items from "walking". Mr. Cody recommended changing Item # 4 – "Programs scheduled by the Human Services Board supersede all other activities occurring in the Senior Community Center" by adding **(except for Election-Day use)**. Ms. Cunningham, Clerk, noted there needs to be notice to the Clerk's Office when something is scheduled. Ms. Cunningham asked that Ms. Seghatoleslami send an email to her once she approves something for the Room. Mayor Stout suggested changing Item # 5 on the proposed new schedule to read as follows: "The Chairperson will notify the Township Clerk's Office to ensure entry on the Master Schedule prior to the event". Ms. Seghatoleslami was in agreement with the change. Mr. Stannard raised his concern with someone being in the Senior Room and there not being a "panic button". Ms. Seghatoleslami indicated there is a telephone in place for someone to dial 911 and offered to program one of the lines to either call upstairs to the Main Office or automatically dial 911.

On motion by Mr. Stannard, seconded by Mr. Cody the Room Use Policy Revised (as amended) was approved:

Ayes: (Cody
(Cook
(Stannard
(Stout

Abstain: (None
Absent: (Taylor

Nays: (None

b). Discussion of Interim Township Attorney

Mayor Stout led the discussion explaining a conflict will arise later this summer relating to the Planning Board Attorney joining the law firm of the present Township Attorney and this has now necessitated the resignation of the present Township Attorney,

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Work Session (Continued)

- b). Discussion of Interim Township Attorney(cont'd)
effective July 19, 2010. Mayor Stout stated the Township now needs to do a "Request for Proposal" (RFP) for an attorney and reported Ms. Smeltzer, Township Administrator, recently sent a draft RFP to all Township Committee members. Mr. Cody recommended the Township have an "interim attorney" until the new Township Committee takes office in January and the new Township Committee appoint the Township Attorney. Mr. Cook agreed with Mr. Cody's recommendation. The Township Committee members unanimously agreed to interview a "short list" of candidates to serve as "Interim Township Attorney". Ms. Smeltzer recommended she send a list of duties that may be required for the Township pertaining to the attorney's duties. The Township Committee members will be sending to Ms. Smeltzer this week their recommendations and those individuals will be interviewed. Ms. Smeltzer reported the Township's Board of Health is not affected by the conflict and asked if the Township Committee wishes to retain Mr. Van Hise, Esquire, as its Attorney. The Township Committee members agreed to keep Mr. Van Hise, Esquire, as the Board of Health Attorney.

Reports from Township Boards and Commissions

Jane Holland, Chairperson of the Municipal Alliance Committee, addressed the Township Committee concerning its "Drug Free Fair". Ms. Holland reported the Fair has been held for 20 years and is "part of the fabric of the community". She stated the Fair is now at a crossroads; in the past five (5) years for any number of reasons, the Municipal Alliance has not been able to raise any money to pay for the Fair. During those years, Municipal Alliance has paid the difference and has always co-sponsored the Fair with the Cranbury School. Ms. Holland stated the Municipal Alliance wishes to continue to co-sponsor the event with the School. However, they would like to make one small change. Currently the School Nurse organizes the Fair, she is the Chair of the Committee and performs a huge amount of tasks in addition to working full-time. Ms. Holland reported when she discussed this with the two (2) nurses who have worked on the Fair, they estimated a total of 70-80 hours between January and May were spent on the Fair in addition to performing their full-time jobs as school nurses. Municipal Alliance wishes to take on the role as organizer of the Drug Free Fair. The School would still be the co-sponsor by being the site sponsor as well as providing the Municipal Alliance with custodial staff and IT help when needed. Ms. Holland explained the difference will be the Municipal Alliance will be paying someone to run the Fair. Ms. Holland requested a "re-alignment in the Municipal Alliance Budget". She stated combining in Municipal Alliance's Budget for 2011, "Community Education, "Parent Education" and "Drug Free Fair" would allow the Municipal Alliance to pay someone to organize the Fair. Ms. Holland reported this past year only \$800 was raised and the T-shirts alone were close to \$3,500. Ms. Holland also stated it will be a lot easier to have someone who does not work during the day and is a Cranbury resident. Ms. Holland indicated she has asked Ms. Kristen Hamilton, Secretary to the Municipal Alliance, to take on the task and Ms. Hamilton has agreed. Mayor Stout stated this is the type of Program the Library has offered to get involved in. Ms. Holland responded this past year the Library was not able to even sponsor a "teen tent" as they could not get enough volunteers to help. Mayor Stout asked Ms. Marabello, Finance Director, if the money needs to be used for this year or next year. Ms. Holland responded this will be for next year's Budget. Mr. Cody stated he and Mr. Cook cannot commit to next year's Budget as the Budget process starts in January. Mr. Cook asked if there have been any thoughts to connecting the Fair to another Cranbury event. Ms. Holland stated she could look into it. Mayor Stout commended Ms. Holland for coming forward now to the Township Committee with her request instead of waiting until January.

Public Comment

The Mayor opened the meeting to public questions and comment:

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Public Comment (Continued)
Mr. Brian Deverin (cont'd)

Mr. Brian Deverin, 64 Cranbury Neck Road, stated he wanted to bring two (2) issues up this evening. The first one is the recent overall appearance of the Township. He stated the Township has a schedule for brush pick up on the third Wednesday of the month. Mr. Deverin indicated a lot of residents are now putting out brush on the third Thursday of the month for pick up and as a result it sits at the curb for an entire month. Mr. Deverin reported other towns have empowered their officials to issue warnings or have adopted ordinances to prohibit this abuse. Mr. Deverin suggested placing a warning sticker and if necessary then escalate to a fine. Mayor Stout indicated he will discuss the problem with Mr. Jerry Thorne, Public Works Director as well as place a notice on the Township's web site to residents asking them to be courteous and not place their brush out until the third Wednesday of the month. Mayor Stout also stated the Township needs to check with Ms. Linda Scott, Recycling Coordinator, as she is the Township's employee in charge of the Program. Mayor Stout reported he has been told by Mr. Thorne, Public Works Director, many contractors are putting out items as well for pick up adding to the problem.

Mr. Deverin stated the second issue he would like to bring to the Township Committee's attention is a public safety issue with Maplewood Avenue. He reported the former PNC property was sold and for many years the property has always had access to Main Street and Maplewood Avenue. In addition, with the elimination of the public parking lot at the former PNC bank building, Maplewood Avenue has become somewhat of a problem with cars parking along both sides of the street. Mr. Deverin stated once the Planning Board approves whatever the applicants are planning to do, there will only be access from Maplewood Avenue and no access whatsoever to the parking lot. He also stated between 4:00 to 5:00 p.m. in the afternoon it is a "raceway" from Route 130 to Maplewood to Scott Avenue and then Main Street. Mr. Deverin suggested having the Police Department perform a traffic study. He also suggested Scott and Maplewood Avenues become one-way from Scott Avenue onto Maplewood Avenue up to Park Place and from Park Place further to Route 130 remain a two-way. Anyone coming off of Route 130 who wishes to avoid downtown now hits a one-way up to that point and this plan will slow the entire process down. Mayor Stout offered the Township will look into the issue, however the Township cannot make any promises. He also stated the Township will seek feedback from the Police Department. Mr. Deverin reported since the parking lot is no longer used, the complexion of Maplewood Avenue has totally changed. Mayor Stout also offered to speak with the Township's Traffic Consultant, Mr. Andrew Feranda.

Mr. Richard Kallan, 10 Wynnewood Drive, asked why is having the present Township Attorney a conflict due to the Planning Board Attorney joining her firm. Mayor Stout explained it is considered a conflict under the Municipal Land Use Laws. Mr. Kallan asked why the Township did not decide to keep the Township Attorney and let the Planning Board Attorney leave. Mayor Stout responded the Township Attorney resigned; it was not the Township's decision.

There being no further comments, the Mayor closed the public part of the meeting.

Mayor's Notes

Mayor Stout noted he had received a letter from the State of New Jersey, Fish and Game Council concerning feral cats.

Mayor Stout appointed Police Chief Rickey Varga to the Municipal Alliance Committee to replace former Chief Kahler who has retired. The term will expire on December 31, 2010.

On motion by Mr. Stannard, seconded by Mr. Cody and unanimously carried, the meeting adjourned at 8:30 p.m.

Kathleen R. Cunningham, Clerk