

SPECIAL TOWNSHIP COMMITTEE MINUTES
BUDGET MEETING
February 13, 2010

The Special Budget meeting of the Township Committee of the Township of Cranbury was held at 9:00 a.m. in the Town Hall Meeting Room. Answering present to the roll call were: Township Committee members: Winthrop Cody, David Cook, Richard Stannard, and Mayor David Stout. Mr. Taylor arrived at 9:03 a.m. Also present were: Christine Smeltzer, Administrator/CFO, Denise Marabello, Assistant Administrator/Finance Director and Kathleen R. Cunningham, Clerk. Mayor Stout led in the salute to the flag and Ms. Cunningham gave the following Open Public Meetings Act statement:

In accordance with Section 5 of the Open Public Meetings Act, it is hereby announced and shall be entered into the minutes of this meeting that adequate notice of this meeting has been provided:

- (1) Posted on February 9, 2010 on the Bulletin Board of the Municipal Office at 23-A North Main Street, Cranbury, New Jersey and remains posted at that location.
- (2) Communicated to the Cranbury Press, Home News Tribune and Trenton Times on February 9, 2010.
- (3) Was filed on February 9, 2010 at the Cranbury Municipal Office, 23-A North Main Street, Cranbury, New Jersey, posted on the Township's web site and remains on file for public inspection, and
- (4) Sent to those individuals who have requested personal notice.

Police Chief Ed Kahler discussed with the Township Committee the Department's proposed overtime budget. Chief Kahler requested \$183,000. The Township Committee made a decision to reduce the request to \$147,000 due to the approval in this year's budget for three (3) promotions.

The Township Committee discussed the Public Works /Police and Public Buildings natural gas budget and allocated \$18,000 and \$16,000 respectively.

The Township Committee discussed and approved an increase in the Roads Department overtime budget to \$50,000 for the year due to the recent snow storms.

The Township Administrator and Assistant Administrator recommended to the Township Committee a salary program based on merit.

The Township Committee discussed the legal operating budget. Mr. Golubieski, Planning Board Chairman, indicated this year the Township needs to revise its Master Plan as it has been 15 years since it had been last reviewed, etc. and there will be additional legal costs involved to do so. The Township Committee members unanimously supported the Master Plan project in this year's budget.

The Township Committee unanimously agreed employees should pay 1.5% this year for Premium Sharing.

The Township Committee discussed the use of surplus to keep the tax rate down and deferred the tax rate discussion until the next special budget meeting (date to be determined).

SPECIAL TOWNSHIP COMMITTEE MINUTES
BUDGET MEETING
February 13, 2010

Mr. Taylor reported to the other Township Committee members he has been advised by the Fire Company they will be replacing the water tanker this year however, have requested the Township Committee note in the capital budget the need to replace the 1957 Brush Truck and the utility truck which is an old donated ambulance from the first aid squad. These vehicles will need to be replaced in approximately two (2) to three (3) years.

Public Comment

The Mayor opened the meeting to public questions and comments.

Ms. Kirstie Venanzi, President, Cranbury Public Library Board of Trustees, reported the Library Board has offered this year to help the Township's Board of Recreation and Human Services Commission with various programs. There being no further comments, the Mayor closed the public part of the meeting.

On motion by Mr. Stannard, seconded by Mr. Cody and unanimously carried, the meeting adjourned at 12:02 p.m.

Kathleen R. Cunningham, Clerk