

TOWNSHIP COMMITTEE MEETING
January 10, 2011

The regular meeting of the Township Committee of the Township of Cranbury was held at 7:00 p.m. in the Town Hall Meeting Room. Answering present to the roll call were Township Committee members: David Cook, Glenn Johnson, Dan Mulligan, Jay Taylor and Mayor Win Cody. Also present were: Denise Marabello, Township Administrator/Director of Finance, Kathleen R. Cunningham, Assistant Administrator/Clerk and Jean Golisano, Deputy Clerk. Mayor Cody led in the salute to the flag and Ms. Cunningham gave the following Open Public Meetings Act statement:

In accordance with Section 5 of the Open Public Meetings Act, it is hereby announced and shall be entered into the minutes of this meeting that adequate notice of this meeting has been provided:

- (1) Posted on December 2, 2010 on the Bulletin Board of the Municipal Office at 23-A North Main Street, Cranbury, New Jersey and remains posted at that location.
- (2) Communicated to the Cranbury Press, Home News Tribune and Trenton Times on December 2, 2010.
- (3) Was filed on December 2, 2010 at the Cranbury Municipal Office, 23-A North Main Street, Cranbury, New Jersey, posted on the Township's web site and remains on file for public inspection, and
- (4) Sent to those individuals who have requested personal notice.

Regular Township Committee Minutes of December 20, 2010

On motion by Mr. Cook, seconded by Mr. Taylor and unanimously carried (with Messrs. Johnson and Mulligan abstaining), the Regular Township Committee Minutes of December 20, 2010 were adopted.

Closed Session Committee Minutes of December 20, 2010

On motion by Mr. Taylor, seconded by Mr. Cook and unanimously carried (with Messrs. Johnson and Mulligan abstaining), the Closed Session Committee Minutes of December 20, 2010 were adopted.

Reports and Communications

--Mayor

Mayor Cody reported the Planning and Zoning Boards conducted their re-organization meetings last week and elected Alan Kehrt as the Planning Board Chairman and Dale Smith was re-elected as the Zoning Board Chairman.

Mayor Cody reported the Township Committee will be conducting its budget meetings on Saturday, January 15 and January 22, 2011 at 9:00 a.m. in the Town Hall Meeting Room and urged the public to attend.

--Members of Committee

Mr. Taylor reported with Sgt. Pfremmer's promotion, the shifts have been changed slightly. Sgt. Greg Pfremmer who used to work during the day is now working the night shift and Patrolman Michael Cipriano who used to work during the night shift is now working during the day.

Mr. Taylor reported he had met with the Fire Department. There were nine (9) day and nine (9) evening calls. The two (2) Public Works Employees, Shawn and Gary, both responded to all of the calls they were responsible for. However, on the 27th there was "snow duty" and they could not respond to two (2) calls during the day. There was one (1) penalty issued this month and the Township is continuing to accumulate fines for the false alarms.

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Reports and Communications (Continued)

--Members of Committee

Mr. Taylor (cont'd)

Mr. Taylor also reported he had met with the First Aid Squad and has asked that they start to track the volunteer calls and the paid calls that go out. The paid squad (6:00 a.m. to 6:00 p.m.) had 40 calls. They had responded to 15 calls during the month for Hightstown. There was a total of 29 volunteer calls answered. Thus, the siren would have gone off at the most a total of 29 times for a total of 84 calls. Mr. Taylor reported that number was not tracked last month however, the volunteers also go out in the evening (when the siren is not sounded). Mr. Taylor stated most likely the siren would have gone off ten (10) to 15 times out of the 84 total calls. From the Fire calls, the siren would have gone off approximately nine (9) other times; for a total of 18 calls for fire and 84 on the first aid; or an approximate total of 19 times a month that the siren would have gone off.

Mr. Taylor reported the Public Works Department had a very expensive month with vehicle repairs totaling \$ 10,950.00 due mainly from salt corrosion eating away at the fuel tank lines and systems.

Mr. Cook reported on Senate Bill – 1 (sponsored by Senator Lesniak) indicating there is now a lot of pressure for the Legislature to pass the amended version of the Bill. Mr. Cook stated he had spoken with State Senator Linda Greenstein and she indicated the version which has been recently introduced includes about 90% of the original Bill except a lot of the State League of Municipalities recommendations are now included. The primary change was the “inclusionary aspect” of the Bill which states that a municipality has to build at least 20% affordable housing on no matter what sort of construction it has. Originally it was going to be 50% and they moved it to 25%. Mr. Cook stated, the one odd aspect of this would be if the Township builds the Route 130-D site, it would then have to build an additional 25% affordable housing based on building affordable housing. Mr. Cook reported the bottom line is that it still looks like 10% is still intact and it appears the Senate was not going to vote on the Bill today however, he feels there should be news as soon as Thursday or Friday of this week on the legislation.

Mr. Mulligan asked if there are any more changes to be made to the fire siren. Mr. Taylor reported the parts have been installed and reminded everyone the siren had only gone off nineteen times for over 100 calls.

Agenda Additions/Changes

There were none.

Ordinances

First Reading

Cranbury Township Ordinance 01-11-01

An Ordinance entitled, “Cranbury Township Ordinance # 01-11-01, AN ORDINANCE AUTHORIZING THE UPGRADE OF THE TAX COLLECTOR COMPUTER SYSTEM APPROPRIATING \$7,600 THEREFORE AND AUTHORIZING THE ISSUANCE OF \$7,220 BONDS OR NOTES OF THE TOWNSHIP TO FINANCE PART OF THE COST THEREOF”, was introduced for first reading. On motion by Mr. Taylor, seconded by Mr. Cook, the Ordinance was passed on first reading by vote:

Ayes: (Cook
(Johnson
(Mulligan

Abstain: (None

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Cranbury Township Ordinance 01-11-01
(Continued)

(Taylor
(Cody

Absent: (None

Nays: (None

Public Hearing: January 24, 2011

BE IT ORDAINED BY THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF CRANBURY, IN THE COUNTY OF MIDDLESEX, NEW JERSEY (not less than two-thirds of all members thereof affirmatively concurring) AS FOLLOWS:

Section 1. The several improvements described in Section 3 of this bond ordinance is hereby authorized to be undertaken by the Township of Cranbury, in the County of Middlesex, New Jersey (the "Township") as a general improvement. For the several improvements or purposes described in Section 3, there is hereby appropriated the sum of \$7,600, including the sum of \$380 as the down payment required by the Local Bond Law. The down payment is available by virtue of provision for down payment or for capital improvement purposes in one or more previously adopted budgets.

Section 2. In order to finance the cost of the improvement or purpose not covered by application of the down payment, negotiable bonds are hereby authorized to be issued in the principal amount of \$7,220 pursuant to the Local Bond Law. In anticipation of the issuance of the bonds, negotiable bond anticipation notes are hereby authorized to be issued pursuant to and within the limitations prescribed by the Local Bond Law.

Section 3. (a) The improvement hereby authorized and the purpose for financing of which the bonds are to be issued is the upgrade of the Tax Collector computer system.

(b) The estimated maximum amount of bonds or notes to be issued for the improvement or purpose is stated in Section 2 hereof.

(c) The estimated cost of the improvement or purpose is equal to the amount of the appropriation herein made therefore.

Section 4. All bond anticipation notes issued hereunder shall mature at such times as may be determined by the chief financial officer; provided that no note shall mature later than one year from its date. The notes shall bear interest at such rate or rates and be in such form as may be determined by the chief financial officer. The chief financial officer shall determine all matters in connection with notes issued pursuant to this ordinance, and the chief financial officer's signature upon the notes shall be conclusive evidence as to all such determinations. All notes issued hereunder may be renewed from time to time subject to the provisions of the Local Bond Law. The chief financial officer is hereby authorized to sell part or all of the notes from time to time at public or private sale and to deliver them to the purchasers thereof upon receipt of payment of the purchase price plus accrued interest from their dates to the date of delivery thereof. The chief financial officer is directed to report in writing to the governing body at the meeting next succeeding the date when any sale or delivery of the notes pursuant to this ordinance is made. Such report must include the amount, the description, the interest rate and the maturity schedule of the notes sold, the price obtained and the name of the purchaser.

Section 5. The Township hereby certifies that it has adopted a capital budget or a temporary capital budget, as applicable. The capital or temporary capital budget of the Township is hereby amended to conform with the provisions of this ordinance to the extent of any

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Cranbury Township Ordinance # 01-11-01
(Continued)

inconsistency herewith. To the extent that the purposes authorized herein are inconsistent with the adopted capital or temporary capital budget, a revised capital or temporary capital budget has been filed with the Division of Local Government Services.

Section 6. The following additional matters are hereby determined, declared, recited and stated:

(a) The improvement or purpose described in Section 3 of this bond ordinance is not a current expense. It is an improvement or purpose that the Township may lawfully undertake as a general improvement, and no part of the cost thereof has been or shall be specially assessed on property specially benefitted thereby.

(b) The period of usefulness of the improvement or purpose within the limitations of the Local Bond Law, according to the reasonable life thereof computed from the date of the bonds authorized by this ordinance, is 7 years.

(c) The Supplemental Debt Statement required by the Local Bond Law has been duly prepared and filed in the office of the Clerk, and a complete executed duplicate thereof has been filed in the office of the Director of the Division of Local Government Services in the Department of Community Affairs of the State of New Jersey. Such statement shows that the gross debt of the Township as defined in the Local Bond Law is increased by the authorization of the bonds and notes provided in this bond ordinance by \$7,220 and the obligations authorized herein will be within all debt limitations prescribed by that Law.

(d) An aggregate amount not exceeding \$760 for items of expense listed in and permitted under N.J.S.A. 40A:2-20 is included in the estimated cost indicated herein for the purpose or improvement.

Section 7. Any grant moneys received for the purpose described in Section 3 hereof shall be applied either to direct payment of the cost of the improvement or to payment of the obligations issued pursuant to this ordinance. The amount of obligations authorized but not issued hereunder shall be reduced to the extent that such funds are so used.

Section 8. The chief financial officer of the Township is hereby authorized to prepare and to update from time to time as necessary a financial disclosure document to be distributed in connection with the sale of obligations of the Township and to execute such disclosure document on behalf of the Township. The chief financial officer is further authorized to enter into the appropriate undertaking to provide secondary market disclosure on behalf of the Township pursuant to Rule 15c2-12 of the Securities and Exchange Commission (the "Rule") for the benefit of holders and beneficial owners of obligations of the Township and to amend such undertaking from time to time in connection with any change in law, or interpretation thereof, provided such undertaking is and continues to be, in the opinion of a nationally recognized bond counsel, consistent with the requirements of the Rule. In the event that the Township fails to comply with its undertaking, the Township shall not be liable for any monetary damages, and the remedy shall be limited to specific performance of the undertaking.

Section 9. The full faith and credit of the Township are hereby pledged to the punctual payment of the principal of and the interest on the obligations authorized by this bond ordinance. The obligations shall be direct, unlimited obligations of the Township, and the Township shall be obligated to levy ad valorem taxes upon all the taxable real property within the Township for the payment of the obligations and the interest thereon without limitation of rate or amount.

Section 10. This bond ordinance shall take effect 20 days after the first 20 days after the first publication thereof after final adoption, as provided by the Local Bond Law.

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Ordinance
First Reading

Cranbury Township Ordinance # 01-11-02

An Ordinance entitled, "Cranbury Township Ordinance # 01-11-02, AN ORDINANCE OF THE TOWNSHIP OF CRANBURY, IN MIDDLESEX COUNTY, NEW JERSEY, AUTHORIZING THE CONVEYANCE OF A CONSERVATION RESTRICTION TO THE COUNTY OF MIDDLESEX FOR PROPERTY SITUATED AT 178 PLAINSBORO ROAD AND DESIGNATED AS LOT 4 IN BLOCK 24 ON THE CRANBURY TOWNSHIP TAX MAP (the "REINHARDT PROPERTY") Mr. Taylor, was introduced for first reading. On motion by Mr. Taylor, seconded by Mr. Mulligan, the Ordinance was passed on first reading by vote:

Ayes: (Cook	Abstain: (None
(Johnson	
(Mulligan	
(Taylor	Absent: (None
(Cody	

Nays: (None

Public Hearing: January 24, 2011

AN ORDINANCE OF THE TOWNSHIP OF CRANBURY, IN MIDDLESEX COUNTY, NEW JERSEY, AUTHORIZING THE CONVEYANCE OF A CONSERVATION RESTRICTION TO THE COUNTY OF MIDDLESEX FOR PROPERTY SITUATED AT 178 PLAINSBORO ROAD AND DESIGNATED AS LOT 4 IN BLOCK 24 ON THE CRANBURY TOWNSHIP TAX MAP (the "REINHARDT PROPERTY")

WHEREAS, by Deed dated July 28, 2010, and recorded in the Office of the Middlesex County Clerk on August 11, 2010 in Book 6184 at Page 880, the Township of Cranbury ("Township") acquired an approximately 61.0227 acre parcel of land from the Estate of Clifford R. Reinhardt and the Estate of Agnes Mary Reinhardt, located at 178 Plainsboro Road and designated as Lot 4 in Block 24 on the Cranbury Township Tax Map, commonly known as the "Reinhardt Property"; and

WHEREAS, the Township acquired the Reinhardt Property for open space purposes, in order to preserve such a unique, pristine, wooded area of the Township; and

WHEREAS, the County of Middlesex ("County") has offered to assist the Township in the acquisition of the Reinhardt Property by contributing the sum of \$450,000 to the Township to help offset the cost of acquisition; and

WHEREAS, as a condition of the donation of such monies by the County to the Township, the Township is required to execute and convey to the County a Conservation Restriction providing that the property shall remain as open space for the preservation and conservation of the open space and natural features of the land, with the exception of the construction of ancillary structures to aid in the use of the Reinhardt Property as active and/or passive recreational open space; and

WHEREAS, the Township is desirous to do so, furthering the purposes for which the Township acquired the Reinhardt Property.

NOW, THEREFORE, BE IT ORDAINED by the Township Committee of the Township of Cranbury, Middlesex County, New Jersey, as follows:

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Cranbury Township Ordinance # 01-11-02
(Continued)

1. The factual recitals contained in the foregoing "Whereas" clauses are incorporated herein as if fully restated.

2. The Township hereby grants and conveys to the County of Middlesex a Conservation Restriction, restricting in perpetuity the Reinhardt Property for open space and recreational purposes to preserve the open and natural features of the land, as more particularly set forth in an instrument entitled "Conservation Restriction" as has been reviewed and approved by counsel for the Township.

3. The Mayor and Clerk are hereby authorized and directed to sign any and all documents and undertake, or cause to be undertaken, any and all acts necessary to effectuate the terms and purposes hereof.

4. This Ordinance shall take effect upon final adoption and publication, as provided for by law.

Resolution
Consent Resolutions

On motion offered by Mr. Taylor, seconded by Mr. Mulligan, the following Consent Agenda Resolutions were adopted by vote:

Ayes:	(Cook	
	(Johnson	Abstain: (None
	(Mulligan	Absent: (None
	(Taylor	
	(Cody	

Nays: (None

Cranbury Township Resolution # R 01-11-016

NOW, THEREFORE, BE IT RESOLVED, by the Township of Cranbury that all bills and claims as audited and found to be correct be paid.

Cranbury Township Resolution # R 01-11-017

TOWNSHIP OF CRANBURY
MIDDLESEX COUNTY, NEW JERSEY

A RESOLUTION AWARDING PROFESSIONAL SERVICES AGREEMENTS

WHEREAS, the Township wishes to hire the following firms (collectively "Professionals") to provide professional services to the Township during the calendar year 2011 as follows:

- a). McManimon & Scotland LLC – Bond Counsel
- b). Ruderman & Glickman – Labor Counsel

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Cranbury Township Resolution # R 01-11-017
(Continued)

WHEREAS, the costs for the services to be provided by the Professionals are set forth in their respective proposals submitted to the Township, which are incorporated herein as if fully restated; and

WHEREAS, the Township has a need to acquire the foregoing services without a "Fair and Open Process" as defined by P.L. 2004, c. 19, the "Local Unit Pay-to-Play Law"; and

WHEREAS, the Professionals have completed and filed with the Township Campaign Contributions Affidavits as required by N.J.S.A. 19:44A-20.2 *et seq.* certifying that they have not made any prohibited contributions to a candidate's committee or municipal committee representing the elected officials of the Township of Cranbury, along with Certifications Regarding Political Contributions as required by N.J.S.A. 19:44A-20.26; and

WHEREAS, the Local Public Contracts Law, N.J.S.A. 40A:11-1 *et seq.* authorizes the award of these contracts without public bidding on the basis that they are professional services agreements; and

WHEREAS, the Cranbury Township Chief Financial Officer has certified that sufficient funds are available for these purposes and that the value of each Agreement will exceed \$17,500.00;

NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Cranbury, in Middlesex County, New Jersey, as follows:

1. The Township of Cranbury hereby approves the following firms to provide professional services to the Township during the calendar year 2011:
 - a). McManimon & Scotland LLC – Bond Counsel
 - b). Ruderman & Glickman – Labor Counsel
2. The Mayor and Clerk are hereby authorized and directed to enter into Professional Services Agreements with the aforementioned professionals pursuant to the provisions of the New Jersey Local Public Contracts Law, N.J.S.A. 40A:11-1 *et seq.* These contracts are being awarded without competitive bidding as Professional Services Agreements under the provisions of the aforementioned law because a service will be rendered or performed by a person or persons by law to practice recognized professions and whose practice is regulated by law.
3. A copy of this Resolution, the pay-to-play forms, and the executed Agreements and insurance certificates shall be placed on file in the Office of the Township Clerk.
4. A brief notice of this action shall be published in a newspaper of general circulation in the Township of Cranbury within ten (10) days of its passage.

Cranbury Township Resolution # R 01-11-018

WHEREAS, Ms. Marcelle Zebuhr of 12 Wynnewood Drive made a sewer overpayment and then sold her home; and

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Cranbury Township Resolution # R 01-11-018
(Continued)

WHEREAS, there exists a credit balance on the customer's sewer account in the amount \$29.55; and

WHEREAS, a refund for the credit balance should be issued to Ms. Zebuhr;

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Cranbury, that the above Sewer overpayment be refunded.

Cranbury Township Resolution # R 01-11-019

2011 AMENDED TEMPORARY BUDGET RESOLUTION

WHEREAS, NJSA 40A:4-19 provides that where any contract, commitment or payments are to be made prior to the final adoption of the 2011 budget, temporary appropriations should be made for the purpose and amounts required in the manner and time therein provided; and

WHEREAS, the date of this resolution is within the first thirty days of January, 2011 and

WHEREAS, THE TOTAL APPROPRIATIONS IN THE 2010 Budget, exclusive of any appropriations made for interest and debt redemption charges, capital improvement fund and public assistance in said 2010 budget is the sum of \$9,099,158.34

WHEREAS, 26.25% of the total appropriations in the 2010 Budget exclusive of any appropriations made for interest and debt redemption charges, capital improvement fund and public assistance in said 2010 budget is the sum of \$2,388,529.06

NOW THEREFORE, BE IT RESOLVED that to constitute the 2011 Temporary Budget the following appropriations be made:

20-100-011	Administrative & Executive - S & W	\$46,804.00
20-100-025	Administrative & Executive - OE	\$28,076.00
20-110-011	Mayor & Council - S & W	\$6,486.00
20-130-011	Finance Administration - S & W	\$36,538.00
20-130-025	Finance Administration - OE	\$19,248.00
20-145-011	Tax Collection - S & W	\$5,562.00
20-145-025	Tax Collection - OE	\$3,238.00
20-150-011	Tax Assessment - S & W	\$29,428.00
20-150-310	Tax Assessment - OE	\$14,508.00
20-151-025	Tax Map - OE	\$7,000.00
20-155-025	Legal - OE	\$66,668.00
20-165-310	Engineering - OE	\$36,000.00
21-180-011	Planning - S & W	\$12,356.00
21-180-025	Planning - OE	\$50,016.00
21-181-025	Master Plan - OE	\$10,250.00
21-185-011	Zoning - S & W	\$5,044.00
21-185-025	Zoning - OE	\$7,900.00

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21-190-025	Affordable Housing - OE	\$16,532.00
22-200-011	Fire Official - S & W	\$11,556.00
22-200-025	Fire Official - OE	\$1,568.00
22-205-011	HPAC - S & W	\$2,840.00
22-205-025	HPAC - OE	\$1,168.00
23-210-652	Other Insurance - OE	\$45,582.00
23-215-651	Worker's Comp - OE	\$83,496.00
23-220-650	Group Insurance - OE	\$222,332.00
26-315-240	Vehicle Maintenance - OE	\$14,768.00
26-315-301	Vehicle Maintenance - OE	\$24,600.00
25-240-011	Police - S & W	\$483,262.00
25-240-025	Police - OE	\$51,148.00
25-252-025	Emergency Management - OE	\$1,200.00
25-256-025	LOSAP - OE	\$52,500.00
25-265-600	Fire - OE	\$37,725.00
26-290-011	Roads - S & W	\$56,812.00
26-290-025	Roads - OE	\$15,332.00
26-295-011	Shade Tree - S&W	\$760.00
26-295-025	Shade Tree - OE	\$10,532.00
26-305-025	Garbage & Trash - OE	\$8,373.00
26-306-011	Recycling - S & W	\$10,998.00
26-306-025	Recycling - OE	\$2,352.00
26-310-011	Buildings & Grounds - S & W	\$8,484.00
26-310-025	Buildings & Grounds - OE	\$23,800.00
27-330-011	Health - S & W	\$558.00
27-330-025	Health - OE	\$2,100.00
27-335-011	Environmental Commission - S & W	\$790.00
27-335-025	Environmental Commission - OE	\$654.00
27-340-011	Animal Control - S & W	\$576.00
27-340-025	Animal Control - OE	\$3,999.00
27-360-011	Human Services - S & W	\$1,282.00
27-360-025	Human Services - OE	\$3,501.00
28-370-011	Board of Recreation - S&W	\$6,378.00
28-375-011	Parks - S & W	\$11,676.00
28-375-025	Parks - OE	\$5,901.00
28-380-025	Municipal Alliance - Local	\$14,815.31
29-390-030	Library - S & W	\$70,154.00
29-390-025	Library - OE	\$57,332.00
31-430-310	Electric - OE	\$17,332.00
31-430-240	Electric - Police	\$12,668.00
31-435-600	Street Lighting - OE	\$29,668.00
31-440-100	Telephone - Admin	\$1,488.00
31-440-310	Telephone - Public Buildings	\$15,000.00
31-445-310	Water - OE	\$6,000.00
31-446-310	Gas - OE	\$8,000.00
31-446-240	Gas - Police	\$3,332.00
31-455-011	Sewer - S & W	\$25,200.00
31-455-025	Sewer - OE	\$102,600.00
31-460-240	Motor Fuel - Police	\$12,000.00
31-460-290	Motor Fuel - PW	\$11,668.00
36-472-670	Social Security - OE	\$70,286.00
36-477-025	DCRP - OE	\$570.00

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41-702-025	Municipal Alliance Grant - OE	\$5,166.00
41-703-021	Municipal Alliance - Local	\$5,166.00
42-250-025	911 - OE	\$49,952.00
42-290-025	Rock Salt Shared Services - OE	\$30,000.00
42-306-025	Recycling MCIA - OE	\$15,500.00
42-331-025	County Health Contract - OE	\$4,711.75
42-340-025	Animal Control Shared Service - OE	\$2,490.00
42-455-025	MCUA - OE	\$106,092.00
42-456-025	MTUA - OE	\$43,749.00
43-490-320	Municipal Court - OE	\$57,332.00

2011 Temporary Budget Subtotal **\$2,388,529.06**

Debt Service:

45-944-026	Police Lease Interest	
45-942-025	EDA Loan Interest	\$933.22
45-935-027	Interest on Jan Note - January	\$46,445.00
45-935-028	Interest on June Note - January	\$17,680.00
44-900-025	Capital Improvement Fund	\$380.00

2011 Temporary Budget Total **\$2,454,417.28**

Reports from Township Staff and Professionals

Administrator's Report

Ms. Marabello, Administrator/Director of Finance, reported the Township had a Bond Anticipation note which were actually two (2) notes which were rolled into one. The interest rate the Township received 1.25% which is on a \$36,000 premium; the actual interest cost to the Township is .59%.

Ms. Marabello reported Rabbi Eliezer Zakilkovsky from Monroe Township had visited her with a request to place a menorah next year during Hanukkah. He requested the menorah be placed adjacent to the Christmas tree put up in the Township every year in Memorial Park. He indicated he will cover the cost as well as the removal of the menorah when Hanukkah is over. The Rabbi indicated some of Cranbury's residents attend the menorah lighting in Monroe when it is held. Ms. Marabello indicated she had seen the menorah in Monroe and it is too huge to put up next to the tree. Ms. Marabello indicated she told the Rabbi she would present his request to the Township Committee members. Mr. Taylor recommended the Township speak with the Parks Commission to see if they are ok with it and also to ask Rabbi Zakilkovsky for more information as to size, etc. Mr. Taylor reported the Fire Company has proposed having a "Santa Parade" and then do the tree lighting after the Parade for this year.

Engineer's Report:

Mr. Bill Tanner, Township Engineer, reported he had met with Mr. Jeff Graydon concerning the Township's proposed installation of a well. He and Mr. Graydon have scaled back the size of the well from the previous specs he had prepared. He commended Mr. Graydon for his knowledge and expertise. Mr. Tanner indicated the new spec will be a "performance spec". It appears the cost to the Township to have the well dug will be one-half of the original cost originally anticipated. Mr. Tanner reported he plans to have the bid advertised this week. Mr. Tanner also added a well digger had indicated to him he could have a well dug in one (1) day.

Mr. Taylor asked Ms. Marabello the status of Mr. Graydon, Zoning Officer and Ms. Kratz, Planning & Zoning Board Secretary, getting together to create a tracking system for all Engineer's

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Engineer's Report (Continued)

applications. Ms. Marabello responded Mr. Graydon had indicated to her he had shown Ms. Kratz the program. Ms. Marabello asked Mr. Graydon, once the Holidays are over, to sit down with Ms. Kratz and give her a detailed lesson on how to use the Program. Ms. Marabello will follow up.

Work Session

Township Committeeman Mulligan recused himself from the following discussion:

a). Discussion of Turnpike Tree Subcommittee's Recommendations for the Planting of Trees

Mr. Dietrich Wahlers, Chairman of the Turnpike Tree Subcommittee, discussed with the Township Committee, the subcommittee's recommendations on locations for the tree plantings which his subcommittee had identified and will be submitted to the State D.E.P. for approval. Mayor Cody reported the only change is the trees will now be planted on the Hagerty parcel instead of the Fischer parcel due to a farming lease (until 2013) on the Fischer property. He further explained going out of town on Old Cranbury Road 2,556 trees will be planted and four (4) dead trees will be replaced. Trees are to be planted on the right hand side of the Fischer parcel (14 acres) going towards Route 130. Ms. Marabello explained the State has guaranteed this number of trees to be given to the Township. However, every year the Township will need to apply for a grant for the trees and there is no guarantee the State will continue to fund the grants. Mr. Wahlers reported he had figured out the Township could actually plant 183 trees per acre as opposed to 204 trees per acre should it desire to do so. Mr. Taylor asked if the Township is planting just for the sake of planting and suggested perhaps less trees may be better as the Township is responsible for maintaining the trees. Mayor Cody asked if it is not better for the Township to leave it "as is". Mr. Wahlers indicated the number of 2,556 is the maximum number of trees the State will give the Township. Mr. Cook asked if the map he is looking at represents trees being planted on 99% of the property. Mr. Wahlers confirmed they will. Mayor Cody opened the discussion up to the public for comment:

Dan Mulligan, 32 Old Cranbury Road, asked if the drainage easement would remain (which runs from Pin Oaks to the back of the property). Mr. Wahlers responded trees cannot be planted on the drainage easement and the easement must remain. Mr. Mulligan also asked if part of the monies the Township receives will be for maintenance. Ms. Marabello indicated it will.

The Township Committee members discussed spending 1/3 for purchase of the trees and keeping 2/3 for maintenance of the trees. Ms. Marabello reported the Township is responsible for replacement of any dead trees for a period of two (2) years from receipt of the money. She added the purchasing of the trees will go out to bid and the Township should be able to get a good price on their purchase. Mayor Cody indicated he would be inclined to support this plan and indicated later on there will be a committee formed. He reminded whoever is appointed as the Shade Tree Liaison to get involved in this process and work with the subcommittee. Mayor Cody also suggested, due to the Township Committee having to make a decision this evening due to the deadline (15th of January) to get the report in, perhaps a public meeting for the residents may be a good idea to explain why and what decisions were made. Mr. Cook made a motion, seconded by Mr. Taylor to approve the plan as submitted by the Turnpike Tree subcommittee for the planting of the trees within the Township:

Ayes: (Cook

Abstain: (Mulligan

TOWNSHIP COMMITTEE MEETING
January 10, 2011

Vote on motion to approve the plan as submitted by the Turnpike Tree subcommittee for the planting of the trees within the Township (Continued):

(Johnson
(Taylor
(Cody

Absent: (None

Nays: (None

Mr. Mulligan returned to the dais.

b). Discussion of Washing of Public Works Vehicles

Mr. William Tanner, P.E., Township Engineer, discussed with the Township Committee, the washing of the public works vehicles in conjunction with the New Jersey Storm Water Regulations. Mr. Tanner explained the Township has an obligation to wash the public works vehicles to prevent salt corrosion, etc. However, the Public Works yard has a septic system and it cannot be used to wash vehicles due to the water not being allowed to be discharged into the system and into the ground water. He was asked to research other options and reported bringing a company in to wash the vehicles on site is not a good idea as the cost, compared to installing a sewer line (about a 5 to 7 ½ year payback), is about a 12 ½ year payback. He suggested installing a sanitary sewer lateral into the Public Works' building out to the sewer system on Dey Road. Mr. Tanner explained in doing something of this nature it will fall under the Township's Sewer Utility as well as the rules prevailing with the Middlesex County Improvement Authority as well as South Brunswick. He added when putting greases and sediment into a sanitary sewer they have to be removed which will require a water/oil separator plus a sediment separator. Mr. Tanner recommended installing the sewer lateral so the Public Works' trucks can be washed whenever necessary to avoid corrosion and rusting of the vehicles. He added having a sewer lateral is going to be cheaper than having a service come out to the Public Works site to wash the vehicles. Mr. Tanner reported it is only a matter of time before the septic system fails and once the sewer lateral sewer is installed, the septic system will be retired. Mr. Taylor asked out of the \$47,000 cost of hooking up to the sewer, what portion represents the cost of the water/oil separator. Mr. Tanner responded both bidders responded differently; one gave a price of \$12,000 for the oil/water separator, the other gave a price of \$26,000. It is a matter of a contractor putting the price where he/she thinks they can get their money first. The actual cost of the tank is about \$8,000 however, the expense of installing the tank is around \$20,000. Mayor Cody asked the life-expectancy of the sewer lateral and water/oil separator. Mr. Tanner responded it is virtually forever. Ms. Marabello reported the Township is already paying for the debt as the money was allocated by ordinance and a note taken out. Ms. Marabello reported she has spoken with Mr. Thorne, Public Works Director; who has indicated he would be washing the vehicles every two (2) weeks and the equipment (mowers, etc.) will be washed on a regular basis as well. Mr. Mulligan asked about the lowest bidder's reputation. Mr. Tanner spoke in favor of the contractor as he has had him do work for him and stated he can highly recommend him. Mayor Cody asked the other Township Committee members if they are ok with moving forward on this issue. All members unanimously supported the installation of a sewer lateral with an water/oil separator and adopted the following resolution:

Resolution

On motion offered by Mr. Taylor, seconded by Cook, the following resolution was adopted by vote:

Ayes: (Cook
(Johnson

Abstain: (None

TOWNSHIP COMMITTEE MEETING
January 10, 2011

(Mulligan
(Taylor
(Cody

Absent: (None

Nays: (None

TOWNSHIP OF CRANBURY
COUNTY OF MIDDLESEX

Cranbury Township Resolution # R 01-11-020

RESOLUTION AWARDING CONTRACT FOR INSTALLATION OF SEWER LATERAL PUBLIC
WORKS BUILDING

WHEREAS, the State of New Jersey has mandated all municipalities comply with Storm Water Regulations; and

WHEREAS, the Township Public Works Department has a need for washing its equipment at the Public Works facility on Dey Road; and

WHEREAS, after legally proper notice and publication, three (3) bids were received on October 20, 2010; and

WHEREAS, the lowest responsible bid was submitted by Mario's Concrete & Paving Co., Inc., 3237 Bordentown Avenue, Parlin, New Jersey 08859 for the total amount of \$ 47,105.00; and

WHEREAS, the Township Engineer has reviewed the qualifications of Mario's Concrete & Paving Co., Inc. and has recommended that the contract be awarded to Mario's Concrete & Paving Co., Inc., and;

WHEREAS, the Township Attorney has reviewed Mario's Concrete & Paving Co., Inc. bid and has determined that the documents are acceptable; and

WHEREAS, the Chief Financial Officer has certified that sufficient funds are available for this purpose; and

WHEREAS, the Mayor is authorized to execute the contract, upon advice of counsel, subsequent to bidder's timely compliance with all post award requirements;

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Cranbury as follows:

1. The above preamble is incorporated herein as if set forth at length.
2. The Mayor and Clerk are hereby authorized and directed to execute an agreement with Mario's Concrete & Paving Co. Inc., for the installation of a sewer lateral at the Public Works location, in the total amount of \$47,105.00.
3. A copy of this Resolution and the executed Agreement shall be placed on file in the office of the Township Clerk.

Mayor Cody asked the Township Committee members to be prepared at the next meeting to give their 2011 Goals.

TOWNSHIP COMMITTEE MEETING
January 10, 2011

Work Session (Continued)

c). Discussion of Township Committee Subcommittees

The Township Committee discussed the various Subcommittee appointments for 2011 and created the following subcommittees for 2011:

Business/Downtown Revitalization: Dave Cook, Dan Mulligan

COAH: Dave Cook, Win Cody

Master Plan: Dave Cook, Win Cody

Personnel: Jay Taylor, Win Cody

Open Space: Win Cody, Dave Cook

Police Negotiations: Dave Cook, Jay Taylor

Technology: Dan Mulligan + community volunteers

d). Discussion of Township Committee Liaisons

The Township Committee discussed the liaison appointments for 2011 and created the following liaisons for 2011:

Dan Mulligan: Arts Council, Board of Education, Business & Professional Association, Municipal Alliance, Recreation and Scouts.

Dave Cook: Board of Health, Business & Professional Association, CHA, League of Municipalities and Middlesex County Solid Waste.

Glenn Johnson: Environmental Commission, Historical Society, HPC, Human Services, Shade Tree Commission and Zoning.

Jay Taylor: Buildings and Grounds, Construction, Court, Fire Company, First Aid, Office of Emergency Management, Parks, Police and Public Works.

Win Cody: Administrative & Executive, DRC, Finance and Tax Assessor.

Reports from Township Boards and Commissions

There were no reports.

Public Comment

The Mayor opened the meeting to public questions and comment. There being no comments, the Mayor closed the public part of the meeting.

Mayor's Notes

Mayor Cody appointed Linda Scott to the Middlesex County Solid Waste Commission with a term expiring 12/31/11.

Mayor Cody also appointed to the Middlesex County Transportation Coordination Committee, William C. Tanner, P.E. as the Township's representative with a term expiring on 12/31/11.

Mayor Cody announced there is a School Board Budget Meeting tomorrow evening, Tuesday, January 11, 2011 at 7:00 p.m. Ms. Marabello added they were thinking of canceling the meeting due to the weather forecast.

Resolution

On motion offered by Mr. Taylor, seconded by Mr. Johnson, the following resolution was adopted by vote:

Ayes: (Cook
(Johnson
(Mulligan
(Taylor
(Cody

Abstain: (None
Absent: (None

Nays: (None

TOWNSHIP COMMITTEE MEETING
January 10, 2011

Cranbury Township Resolution # R 10-11-021

TOWNSHIP OF CRANBURY
COUNTY OF MIDDLESEX

RESOLUTION TO CLOSE MEETING TO THE PUBLIC

BE IT RESOLVED, by the Township Committee of the Township of Cranbury,
Middlesex County, New Jersey as follows:

The general nature of the subject to be discussed in this session is as follows:

----- "N.J.S.A. 10:4-12b (5) (Land Acquisition): Discussion of possible open space
acquisition".

It is unknown at this time precisely when the matters discussed in this session will be
disclosed to the public. Matters involving contract negotiations or the acquisition of land will be
disclosed upon conclusion of the negotiations or upon approval of the acquisition. Matters
involving personnel will be disclosed when the need for confidentiality no longer exists. Matters
concerning litigation will be announced upon the conclusion of trial or settlement of that litigation
or when the need for confidentiality no longer exists.

Date: January 10, 2011

On motion by Mr. Taylor, seconded by Mr. Mulligan the meeting returned to Open Session:

Ayes: (Cook	Abstain: (None
(Johnson	Absent: (None
(Mulligan	
(Taylor	
(Cody	

Nays: (None

On motion by Mr. Taylor, seconded by Mr. Mulligan and unanimously carried, the meeting
adjourned at 9:15 p.m.

Kathleen R. Cunningham, Clerk