

TOWNSHIP COMMITTEE MEETING
January 8, 2018

The Township Committee Meeting of the Township of Cranbury was held at 7:00 p.m. in the Town Hall Meeting Room. Answering present to the roll call were Township Committee members: Dave Cook, Matt Scott, Jay Taylor and Mayor Glenn Johnson. Mr. Dan Mulligan was absent. Also present were Denise Marabello, Township Administrator/Director of Finance; and Jean Golisano, Deputy Clerk. Mayor Johnson led in the salute to the flag, and Ms. Golisano gave the following Open Public Meetings Act statement:

In accordance with Section 5 of the Open Public Meetings Act, it is hereby announced and shall be entered into the minutes of this meeting that adequate notice of this meeting has been provided:

Posted on December 4, 2017 on the Bulletin Board of the Municipal Office at 23-A North Main Street, Cranbury, New Jersey and remains posted at that location.

Communicated to the Cranbury Press, Home News Tribune and Trenton Times on December 4, 2017.

Filed on December 4, 2017 at the Cranbury Municipal Office, 23-A North Main Street, Cranbury, New Jersey, posted on the Township's web site and remains on file for public inspection.

Sent to those individuals who have requested personal notice.

Township Committee Re-Organization Meeting Minutes of January 2, 2018

The Township Committee Re-Org Meeting Minutes were tabled and will be reviewed at the next Township Committee Meeting on January 22, 2018.

Reports and Communications

--Mayor

Mayor Johnson reported he attended a tour of Applewood Court, Cranbury's new affordable housing site. He stated he was very impressed with the units and reported Cranbury builds quality affordable housing which include washers and dryers.

Reports and Communications

--Members of Committee

--Mr. Taylor

Mr. Taylor stated due to the weather he will hold his items until the next meeting.

--Mr. Cook

Mr. Cook reported he will continue to work with the Department of Transportation for the reclassification of South Route 130 as well following up with Cranbury Circle. Mr. Cook stated he will also continue to work with the DOT, along with Ms. Marabello, to secure funding for Brickyard Road repairs.

Mr. Cook stated trucks are still receiving directions from the GPS to make rights on Station Road. He stated he will continue working on this issue with the DOT to see how those directions can be changed.

Mr. Cook stated he will work with Mr. Scott concerning first testing the sediment in the Lake in 2018 to consider the feasibility of dredging the Lake at a later date.

--Mr. Scott

Mr. Scott reported he received questions from constituents concerning an article in the New York Times about municipalities in the north about the new tax law issues and the idea of creating their own charitable trusts within each town. Mr. Scott stated it will be important to see what Governor-Elect Murphy and the Legislature/Senate will do concerning property taxes.

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--Subcommittees

There were no reports from Subcommittees.

--Department Heads

There were no reports from Department Heads.

Follow-up Items

There were no follow-up items for this evening.

Agenda Additions/Changes

Ms. Golisano reported there were no additions or changes to the Agenda.

Public Comment (For Items on the Agenda)

Mayor Johnson opened the meeting to public comment for items on the Agenda. Hearing no comments or questions, Mayor Johnson closed the public comment portion of the meeting.

Ordinance

First Reading

Cranbury Township Ordinance 01-18-01

An Ordinance entitled, Cranbury Township Ordinance 01-18-01, "BOND ORDINANCE AUTHORIZING CONSTRUCTION COSTS FOR AFFORDABLE HOUSING PURPOSES OF REAL PROPERTY SITUATED IN THE TOWNSHIP OF CRANBURY KNOWN AS "INGERMAN" AND THE REPLACEMENT OF THE FURNACE AT THE OLD FIREHOUSE APPROPRIATING \$2,630,000 THEREFORE WITH \$1,900,000 FUNDED FROM THE AFFORDABLE HOUSING TRUST FUND, RE-APPROPRIATING \$30,000 FROM AN EXISTING ORDINANCE, AND AUTHORIZING THE ISSUANCE OF \$570,000 BONDS OR NOTES OF THE TOWNSHIP TO FINANCE PART OF THE COST THEREOF," was introduced for first reading. On motion by Mr. Taylor, seconded by Mr. Cook, the Ordinance was passed on first reading by vote:

Ayes: (Cook (Scott (Taylor (Johnson	Abstain: (None Absent: (Mulligan
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Nays: (None

Public Hearing: Monday, January 22, 2018 at 7:00 p.m.

BE IT ORDAINED BY THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF CRANBURY, IN THE COUNTY OF MIDDLESEX, NEW JERSEY (not less than two-thirds of all members thereof affirmatively concurring) AS FOLLOWS:

Section 1. The several improvements described in Section 3 of this bond ordinance is hereby authorized to be undertaken by the Township of Cranbury, in the County of Middlesex, New Jersey (the "Township") as a general improvement. For the several improvements or purposes described in Section 3, there is hereby appropriated the sum of \$2,630,000, including the sum of \$130,000 as the down payment required by the Local Bond Law. The down payment is available by virtue of provision for down payment or for capital improvement purposes in one or more previously adopted budgets.

Section 2. In order to finance the cost of the improvement or purpose not covered by application of the down payment, negotiable bonds are hereby authorized to be issued in the principal amount of \$570,000 pursuant to the Local Bond Law. In anticipation of the issuance of the bonds,

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Cranbury Township Ordinance 01-18-01
(Continued)

negotiable bond anticipation notes are hereby authorized to be issued pursuant to and within the limitations prescribed by the Local Bond Law.

Section 3. (a) The improvement hereby authorized and the purpose for financing of which the bonds are to be issued for the construction costs for affordable housing purposes of real property situated in the Township of Cranbury known as "Ingerman" for and the replacement of the furnace at the Old Firehouse.

- (b) The estimated maximum amount of bonds or notes to be issued for the improvement or purpose is stated in Section 2 hereof.
- (c) The estimated cost of the improvement or purpose is equal to the amount of the appropriation herein made therefore.

Section 4. All bond anticipation notes issued hereunder shall mature at such times as may be determined by the chief financial officer; provided that no note shall mature later than one year from its date. The notes shall bear interest at such rate or rates and be in such form as may be determined by the chief financial officer. The chief financial officer shall determine all matters in connection with notes issued pursuant to this ordinance, and the chief financial officer's signature upon the notes shall be conclusive evidence as to all such determinations. All notes issued hereunder may be renewed from time to time subject to the provisions of the Local Bond Law. The chief financial officer is hereby authorized to sell part or all of the notes from time to time at public or private sale and to deliver them to the purchasers thereof upon receipt of payment of the purchase price plus accrued interest from their dates to the date of delivery thereof. The chief financial officer is directed to report in writing to the governing body at the meeting next succeeding the date when any sale or delivery of the notes pursuant to this ordinance is made. Such report must include the amount, the description, the interest rate and the maturity schedule of the notes sold, the price obtained and the name of the purchaser.

Section 5. The Township hereby certifies that it has adopted a capital budget or a temporary capital budget, as applicable. The capital or temporary capital budget of the Township is hereby amended to conform with the provisions of this ordinance to the extent of any inconsistency herewith. To the extent that the purposes authorized herein are inconsistent with the adopted capital or temporary capital budget, a revised capital or temporary capital budget has been filed with the Division of Local Government Services.

Section 6. The following additional matters are hereby determined, declared, recited and stated:

(a) The improvement or purpose described in Section 3 of this bond ordinance is not a current expense. It is an improvement or purpose that the Township may lawfully undertake as a general improvement, and no part of the cost thereof has been or shall be specially assessed on property specially benefitted thereby.

(b) The period of usefulness of the improvement or purpose within the limitations of the Local Bond Law, according to the reasonable life thereof computed from the date of the bonds authorized by this ordinance, is 40 years.

(c) The Supplemental Debt Statement required by the Local Bond Law has been duly prepared and filed in the office of the Clerk, and a complete executed duplicate thereof has been filed in the office of the Director of the Division of Local Government Services in the Department of Community Affairs of the State of New Jersey. Such statement shows that the gross debt of the Township as defined in the Local Bond Law is increased by the authorization of the bonds and notes provided in this bond ordinance by \$570,000 and the obligations authorized herein will be within all debt limitations prescribed by that Law.

(d) An aggregate amount not exceeding \$25,000 for items of expense listed in and permitted under N.J.S.A. 40A:2-20 is included in the estimated cost indicated herein for the purpose or improvement.

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Cranbury Township Ordinance 01-18-01
(Continued)

Section 7. Any grant moneys received for the purpose described in Section 3 hereof shall be applied either to direct payment of the cost of the improvement or to payment of the obligations issued pursuant to this ordinance. The amount of obligations authorized but not issued hereunder shall be reduced to the extent that such funds are so used.

Section 8. The chief financial officer of the Township is hereby authorized to prepare and to update from time to time as necessary a financial disclosure document to be distributed in connection with the sale of obligations of the Township and to execute such disclosure document on behalf of the Township. The chief financial officer is further authorized to enter into the appropriate undertaking to provide secondary market disclosure on behalf of the Township pursuant to Rule 15c2-12 of the Securities and Exchange Commission (the "Rule") for the benefit of holders and beneficial owners of obligations of the Township and to amend such undertaking from time to time in connection with any change in law, or interpretation thereof, provided such undertaking is and continues to be, in the opinion of a nationally recognized bond counsel, consistent with the requirements of the Rule. In the event that the Township fails to comply with its undertaking, the Township shall not be liable for any monetary damages, and the remedy shall be limited to specific performance of the undertaking.

Section 9. The full faith and credit of the Township are hereby pledged to the punctual payment of the principal of and the interest on the obligations authorized by this bond ordinance. The obligations shall be direct, unlimited obligations of the Township, and the Township shall be obligated to levy ad valorem taxes upon all the taxable real property within the Township for the payment of the obligations and the interest thereon without limitation of rate or amount.

Section 10. This bond ordinance shall take effect 20 days after the first publication thereof after final adoption, as provided by the Local Bond Law.

Resolutions
Consent Agenda

Mayor Johnson asked the Township Committee if there were any questions or comments on the Consent Agenda. Mr. Taylor inquired why the taxes were being cancelled in Resolution # R 01-18-018. Ms. Marabello confirmed the County is exempt from paying property taxes from the property it acquired from the Township for road widening. Hearing no questions or comments, Mayor Johnson requested a motion to adopt Consent Resolutions. On a motion by Mr. Taylor, seconded by Mr. Cook and unanimously carried, the following Resolutions were adopted by vote:

Ayes: (Cook
(Scott
(Taylor
(Johnson
Abstain: (None
Absent: (Mulligan

Nays: (None

CRANBURY TOWNSHIP RESOLUTION # R 01-18-017

NOW, THEREFORE, BE IT RESOLVED, by the Township of Cranbury that all bills and claims as audited and found to be correct be paid.

CRANBURY TOWNSHIP RESOLUTION # R 01-18-018

WHEREAS, Middlesex County is exempt from paying property taxes pursuant to NJSA 54:4-3.6c and,

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CRANBURY TOWNSHIP RESOLUTION # R 01-18-018
(Continued)

WHEREAS, Middlesex County acquired Block 9 Lot 2, located at 72 Station Road on August 31, 2017; and

WHEREAS, the Tax Collector has advised that property taxes should be canceled from the August 31, 2017 the date of acquisition.

NOW, THEREFORE BE IT RESOLVED, by the Township Committee of the Township of Cranbury that the following properties have any and all taxes bill, cancelled as date of the acquisition which includes 2017 4th quarter taxes in the amount of \$103.53.

CRANBURY TOWNSHIP RESOLUTION # R 01-18-019

A RESOLUTION AUTHORIZING THE RELEASE OF A PERFORMANCE GUARANTEE
FOR ELRAY OUTDOOR ADVERTISING

WHEREAS, by letter dated September 26, 2017 Elray has requested the release of their performance guarantee previously posted with the Township in accordance with Planning Board approval and

WHEREAS, the Township Engineer has, in a letter dated October 25, 2017 (attached hereto as "Exhibit A") recommended that the following performance guarantee be released:

Cash Deposit	\$ 10,800.00
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NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Cranbury as follows:

It has reviewed, agrees with and hereby accepts all recommendations of the Township Engineer as set forth in "Exhibit A".

1. It hereby authorizes the release of performance guarantees set forth in the Township Engineer's letter referenced above.
2. The Township hereby accepts the public improvements, if any so designated pursuant to the Planning Board's approval.

BE IT FURTHER RESOLVED that a copy of this Resolution, certified by the Township Clerk to be a true copy and forwarded to each of the following:

- (a) Tom Decker, Van Cleef
- (b) Township Chief Financial Officer
- (c) Elray Outdoor Advertising

CRANBURY TOWNSHIP RESOLUTION # R 01-18-020

GOVERNING BODY CERTIFICATION OF COMPLIANCE WITH THE
UNITED STATES EQUAL EMPLOYMENT OPPORTUNITY COMMISSION'S
"Enforcement Guidance on the Consideration of Arrest and Conviction Records in Employment
Decisions Under Title VII of the Civil Rights Act of 1964"

FORM OF RESOLUTION

WHEREAS, N.J.S.A. 40A:4-5 as amended by P.L. 2017, c.183 requires the governing body of each municipality and county to certify that their local unit's hiring practices comply with the United States Equal Employment Opportunity Commission's "Enforcement Guidance on the Consideration

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CRANBURY TOWNSHIP RESOLUTION # R 01-18-020
(Continued)

of Arrest and Conviction Records in Employment Decisions Under Title VII of the Civil Rights Act of 1964," *as amended*, 42 U.S.C. § 2000e *et seq.*, (April 25, 2012) before submitting its approved annual budget to the Division of Local Government Services in the New Jersey Department of Community Affairs; and

WHEREAS, the members of the governing body have familiarized themselves with the contents of the above-referenced enforcement guidance and with their local unit's hiring practices as they pertain to the consideration of an individual's criminal history, as evidenced by the group affidavit form of the governing body attached hereto.

NOW, THEREFORE BE IT RESOLVED, that the Township Committee of the Township of Cranbury, hereby states that it has complied with N.J.S.A. 40A:4-5, as amended by P.L. 2017, c.183, by certifying that the local unit's hiring practices comply with the above-referenced enforcement guidance and hereby directs the Clerk to cause to be maintained and available for inspection a certified copy of this resolution and the required affidavit to show evidence of said compliance.

Cranbury Township Resolution # R 01-18-021

A RESOLUTION AWARDING A PROFESSIONAL SERVICES AGREEMENT

WHEREAS, the Township wishes to hire the following firm ("Professional") to provide professional services to the Township during the calendar year 2018 as follows:

- a). Clarke Caton Hintz – COAH Consulting Services

WHEREAS, the costs for the services to be provided by the Professional is set forth in their respective proposal submitted to the Township, which is incorporated herein as if fully restated; and

WHEREAS, the Township has a need to acquire the foregoing services without a "Fair and Open Process" as defined by P.L. 2004, c. 19, the "Local Unit Pay-to-Play Law"; and

WHEREAS, the Professional has completed and filed with the Township Campaign Contributions Affidavits as required by N.J.S.A. 19:44A-20.2 *et seq.* certifying that they have not made any prohibited contributions to a candidate's committee or municipal committee representing the elected officials of the Township of Cranbury, along with Certifications Regarding Political Contributions as required by N.J.S.A. 19:44A-20.26; and

WHEREAS, the Local Public Contracts Law, N.J.S.A. 40A:11-1 *et seq.* authorizes the award of this contract without public bidding on the basis that this is a professional services agreement; and

WHEREAS, the Cranbury Township Chief Financial Officer has certified that sufficient funds are available for this purpose and that the value of said Agreement will exceed \$17,500.00;

NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Cranbury, in Middlesex County, New Jersey, as follows:

1. The Township of Cranbury hereby approves the following firm to provide professional services to the Township during the calendar year 2018:

- a). Clarke Caton Hintz - COAH Consulting Services

2. The Mayor and Clerk are hereby authorized and directed to enter into a Professional Services Agreement with the aforementioned Professionals pursuant to the provisions of the New Jersey Local

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Cranbury Township Resolution # R 01-18-021
(Continued)

Public Contracts Law, N.J.S.A. 40A:11-1 *et seq.* This contract is being awarded without competitive bidding as a Professional Services Agreement under the provisions of the aforementioned law because a service will be rendered or performed by a person or persons by law to practice a recognized profession and whose practice is regulated by law.

3. A copy of this Resolution, the pay-to-play forms, and the executed Agreement and insurance certificate shall be placed on file in the Office of the Township Clerk.

4. A brief notice of this action shall be published in a newspaper of general circulation in the Township of Cranbury within ten (10) days of its passage.

Cranbury Township Resolution # R 01-18-022

A RESOLUTION AWARDING AN INDIVIDUAL PROFESSIONAL SERVICES AGREEMENT

WHEREAS, the Township wishes to hire the following individual ("Professional") to provide professional services to the Township during the calendar year 2018 as follows:

- a). Harry Haushalter, Esquire - Tax Appeal Legal Services

WHEREAS, the costs for the service to be provided by the Professional is set forth in his respective proposal submitted to the Township, which is incorporated herein as if fully restated; and

WHEREAS, the Township has a need to acquire the foregoing services without a "Fair and Open Process" as defined by P.L. 2004, c. 19, the "Local Unit Pay-to-Play Law"; and

WHEREAS, the Professional has completed and filed with the Township Campaign Contributions Affidavits as required by N.J.S.A. 19:44A-20.2 *et seq.* certifying that he has not made any prohibited contributions to a candidate's committee or municipal committee representing the elected officials of the Township of Cranbury, along with Certifications Regarding Political Contributions as required by N.J.S.A. 19:44A-20.26; and

WHEREAS, the Local Public Contracts Law, N.J.S.A. 40A:11-1 *et. seq.* authorizes the award of this contract without public bidding on the basis that it is a professional services agreement; and

WHEREAS, the Cranbury Township Chief Financial Officer has certified that sufficient funds are available for this purpose and that the value of said Agreement will exceed \$17,500.00;

NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Cranbury, in Middlesex County, New Jersey, as follows:

1. The Township of Cranbury hereby approves the following individual to provide a professional service to the Township during the calendar year 2018:

- a). Harry Haushalter, Esquire - Tax Appeal Legal Services

2. The Mayor and Clerk are hereby authorized and directed to enter into a Professional Services Agreement with the aforementioned Professional pursuant to the provisions of the New Jersey Local Public Contracts Law, N.J.S.A. 40A:11-1 *et seq.* This contract is being awarded without competitive bidding as a Professional Services Agreement under the provisions of the aforementioned law because a service will be rendered or performed by a person or persons by law to practice a recognized profession and whose practice is regulated by law.

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Cranbury Township Resolution # R 01-18-022
(Continued)

3. A copy of this Resolution, the pay-to-play forms, and the executed Agreement and insurance certificate shall be placed on file in the Office of the Township Clerk.

4. A brief notice of this action shall be published in a newspaper of general circulation in the Township of Cranbury within ten (10) days of its passage.

Cranbury Township Resolution # R 01-18-023

A RESOLUTION AWARDING A PROFESSIONAL SERVICES AGREEMENT

WHEREAS, the Township wishes to hire the following firm ("Professionals") to provide professional services to the Township during the calendar year 2018 as follows:

- a). Holman Frenia & Allison, PC – Auditing Services

WHEREAS, the costs for the services to be provided by the Professional is set forth in their respective proposal submitted to the Township, which is incorporated herein as if fully restated; and

WHEREAS, the Township has a need to acquire the foregoing services without a "Fair and Open Process" as defined by P.L. 2004, c. 19, the "Local Unit Pay-to-Play Law"; and

WHEREAS, the Professional has completed and filed with the Township Campaign Contributions Affidavits as required by N.J.S.A. 19:44A-20.2 *et seq.* certifying that they have not made any prohibited contributions to a candidate's committee or municipal committee representing the elected officials of the Township of Cranbury, along with Certifications Regarding Political Contributions as required by N.J.S.A. 19:44A-20.26; and

WHEREAS, the Local Public Contracts Law, N.J.S.A. 40A:11-1 *et seq.* authorizes the award of this contract without public bidding on the basis that this is a professional services agreement; and

WHEREAS, the Cranbury Township Chief Financial Officer has certified that sufficient funds are available for this purpose and that the value of said Agreement will exceed \$17,500.00;

NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Cranbury, in Middlesex County, New Jersey, as follows:

2. The Township of Cranbury hereby approves the following firm to provide professional services to the Township during the calendar year 2018:

- a). Holman Frenia & Allison, PC - Auditing Services

2. The Mayor and Clerk are hereby authorized and directed to enter into a Professional Services Agreement with the aforementioned Professionals pursuant to the provisions of the New Jersey Local Public Contracts Law, N.J.S.A. 40A:11-1 *et seq.* This contract is being awarded without competitive bidding as a Professional Services Agreement under the provisions of the aforementioned law because a service will be rendered or performed by a person or persons by law to practice a recognized profession and whose practice is regulated by law.

3. A copy of this Resolution, the pay-to-play forms, and the executed Agreement and insurance certificate shall be placed on file in the Office of the Township Clerk.

4. A brief notice of this action shall be published in a newspaper of general circulation in the Township of Cranbury within ten (10) days of its passage.

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Cranbury Township Resolution # R 01-18-024

A RESOLUTION AWARDING A PROFESSIONAL SERVICES AGREEMENT

WHEREAS, the Township wishes to hire the following firm ("Professionals") to provide professional services to the Township during the calendar year 2018 as follows:

- a). McManimon, Scotland & Baumann, LLC – Bond Counsel Services

WHEREAS, the costs for the services to be provided by the Professional is set forth in their respective proposal submitted to the Township, which is incorporated herein as if fully restated; and

WHEREAS, the Township has a need to acquire the foregoing services without a "Fair and Open Process" as defined by P.L. 2004, c. 19, the "Local Unit Pay-to-Play Law"; and

WHEREAS, the Professional has completed and filed with the Township Campaign Contributions Affidavits as required by N.J.S.A. 19:44A-20.2 *et seq.* certifying that they have not made any prohibited contributions to a candidate's committee or municipal committee representing the elected officials of the Township of Cranbury, along with Certifications Regarding Political Contributions as required by N.J.S.A. 19:44A-20.26; and

WHEREAS, the Local Public Contracts Law, N.J.S.A. 40A:11-1 *et. seq.* authorizes the award of this contract without public bidding on the basis that this is a professional services agreement; and

WHEREAS, the Cranbury Township Chief Financial Officer has certified that sufficient funds are available for this purpose and that the value of said Agreement will exceed \$17,500.00;

NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Cranbury, in Middlesex County, New Jersey, as follows:

1. The Township of Cranbury hereby approves the following firm to provide professional services to the Township during the calendar year 2018:

- a). Mc Manimon, Scotland & Baumann, LLC – Bond Counsel Services

2. The Mayor and Clerk are hereby authorized and directed to enter into a Professional Services Agreement with the aforementioned Professionals pursuant to the provisions of the New Jersey Local Public Contracts Law, N.J.S.A. 40A:11-1 *et seq.* This contract is being awarded without competitive bidding as a Professional Services Agreement under the provisions of the aforementioned law because a service will be rendered or performed by a person or persons by law to practice a recognized profession and whose practice is regulated by law.

3. A copy of this Resolution, the pay-to-play forms, and the executed Agreement and insurance certificate shall be placed on file in the Office of the Township Clerk.

4. A brief notice of this action shall be published in a newspaper of general circulation in the Township of Cranbury within ten (10) days of its passage.

Cranbury Township Resolution # R 01-18-025

A RESOLUTION AWARDING A PROFESSIONAL SERVICES AGREEMENT

WHEREAS, the Township wishes to hire the following firm ("Professional") to provide professional services to the Township during the calendar year 2018 as follows:

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Cranbury Township Resolution # R 01-18-025
(Continued)

- a). Ruderman Horn & Esmerado, PC - Labor Counsel Services

WHEREAS, the costs for the services to be provided by the Professional is set forth in their respective proposal submitted to the Township, which is incorporated herein as if fully restated; and

WHEREAS, the Township has a need to acquire the foregoing services without a "Fair and Open Process" as defined by P.L. 2004, c. 19, the "Local Unit Pay-to-Play Law"; and

WHEREAS, the Professional has completed and filed with the Township Campaign Contributions Affidavits as required by N.J.S.A. 19:44A-20.2 *et seq.* certifying that they have not made any prohibited contributions to a candidate's committee or municipal committee representing the elected officials of the Township of Cranbury, along with Certifications Regarding Political Contributions as required by N.J.S.A. 19:44A-20.26; and

WHEREAS, the Local Public Contracts Law, N.J.S.A. 40A:11-1 *et seq.* authorizes the award of this contract without public bidding on the basis that this is a professional services agreement; and

WHEREAS, the Cranbury Township Chief Financial Officer has certified that sufficient funds are available for this purpose and that the value of said Agreement will exceed \$17,500.00;

NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Cranbury, in Middlesex County, New Jersey, as follows:

1. The Township of Cranbury hereby approves the following firm to provide professional services to the Township during the calendar year 2018:

- a). Ruderman Horn & Esmerado, PC - Labor Counsel Services

2. The Mayor and Clerk are hereby authorized and directed to enter into a Professional Services Agreement with the aforementioned Professionals pursuant to the provisions of the New Jersey Local Public Contracts Law, N.J.S.A. 40A:11-1 *et seq.* This contract is being awarded without competitive bidding as a Professional Services Agreement under the provisions of the aforementioned law because a service will be rendered or performed by a person or persons by law to practice a recognized profession and whose practice is regulated by law.

3. A copy of this Resolution, the pay-to-play forms, and the executed Agreement and insurance certificate shall be placed on file in the Office of the Township Clerk.

4. A brief notice of this action shall be published in a newspaper of general circulation in the Township of Cranbury within ten (10) days of its passage.

Cranbury Township Resolution # R 01-18-026

A RESOLUTION AWARDING A PROFESSIONAL SERVICES AGREEMENT

WHEREAS, the Township wishes to hire the following firm ("Professionals") to provide professional services to the Township during the calendar year 2018 as follows:

- a). Van Cleef Engineering Associates – Engineering Services

WHEREAS, the costs for the services to be provided by the Professional is set forth in their respective proposal submitted to the Township, which is incorporated herein as if fully restated; and

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Cranbury Township Resolution # R 01-18-026
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WHEREAS, the Township has a need to acquire the foregoing services without a "Fair and Open Process" as defined by P.L. 2004, c. 19, the "Local Unit Pay-to-Play Law"; and

WHEREAS, the Professional has completed and filed with the Township Campaign Contributions Affidavits as required by N.J.S.A. 19:44A-20.2 *et seq.* certifying that they have not made any prohibited contributions to a candidate's committee or municipal committee representing the elected officials of the Township of Cranbury, along with Certifications Regarding Political Contributions as required by N.J.S.A. 19:44A-20.26; and

WHEREAS, the Local Public Contracts Law, N.J.S.A. 40A:11-1 *et. seq.* authorizes the award of this contract without public bidding on the basis that this is a professional services agreement; and

WHEREAS, the Cranbury Township Chief Financial Officer has certified that sufficient funds are available for this purpose and that the value of said Agreement will exceed \$17,500.00;

NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Cranbury, in Middlesex County, New Jersey, as follows:

1. The Township of Cranbury hereby approves the following firm to provide professional services to the Township during the calendar year 2018:

a). Van Cleef Engineering Associates – Engineering Services

2. The Mayor and Clerk are hereby authorized and directed to enter into a Professional Services Agreement with the aforementioned Professionals pursuant to the provisions of the New Jersey Local Public Contracts Law, N.J.S.A. 40A:11-1 *et seq.* This contract is being awarded without competitive bidding as a Professional Services Agreement under the provisions of the aforementioned law because a service will be rendered or performed by a person or persons by law to practice a recognized profession and whose practice is regulated by law.

3. A copy of this Resolution, the pay-to-play forms, and the executed Agreement and insurance certificate shall be placed on file in the Office of the Township Clerk.

4. A brief notice of this action shall be published in a newspaper of general circulation in the Township of Cranbury within ten (10) days of its passage.

CRANBURY TOWNSHIP RESOLUTION # R 01-18-027

WHEREAS, the Township of Cranbury Desires the services of Phoenix Advisors, LLC (Bond Issuer); and

WHEREAS, the Bond issuer has greed through the execution of Continuing Disclosure Agreements ("CDAs") in connection with one or more bond issuance to provide certain financial and other information and notices, within specified timeframes, in a manner prescribed by the regulator of the underwriter that purchased said bond issues; and

WHEREAS, but the for the execution of the CDAs, the underwriter of such bonds would be prohibited from purchasing the bonds of the Bond Issuer; and

WHEREAS, in order to ascertain its compliance with various CDAs executed in conjunction with the issuance of bonds, the Bond Issuer must identify the requirements stipulated in those various CDAs and compare those requirements with its filing and correct any deficiencies; and

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CRANBURY TOWNSHIP RESOLUTION # R 01-18-027
(Continued)

WHEREAS, new rules and regulations promulgated by the Securities & Exchange Commission ("SEC") restrict the provision of advice concerning the issuance of municipal debt to those that are approximately registered with the SEC; and

WHEREAS, it is beneficial to retain the assistance of appropriately registered experts in the field of municipal bond finance, with knowledge and experience in these matters, to assist in assuring compliance with CDAs and to stand ready to provide advice as needed with the issuance of municipal debt as Municipal Advisor of Record; and

WHEREAS, Phoenix Advisors provides such continuing disclosure services and is an independent registered municipal advisor under SEC regulations and has heretofore been appointed by the Bond Issuer to provide the same until the expiration of this Agreement, as defined in Section 3 herein; and

WHEREAS, the parties desire to set forth herein the terms and conditions under which Phoenix Advisors will provide such services to the Bond Issuer;

NOW, THEREFORE, the parties hereto, in consideration of mutual covenants herein contained and other good and valuable consideration, each intending to be legally bound, hereby agree to the terms of the Agreement;

BE IT FURTHER RESOLVED, the Mayor and Clerk are hereby authorized to execute said Agreement on behalf of the Township of Cranbury.

CRANBURY TOWNSHIP RESOLUTION # R 01-18-028

WHEREAS, N.J.S.A. 40A:4-78b has authorized the Local Finance Board to adopt rules that permit municipalities in sound fiscal condition to assume the responsibility, normally granted to the Director of the Division of Local Government Services, of conducting the annual budget examination; and

WHEREAS, N.J.A.C. 5:30-7 was adopted by the Local Finance Board on February 11, 1997; and

WHEREAS, pursuant to N.J.A.C. 5:30-7.2 through 7.5, the Township of Cranbury has been declared eligible to participate in the program by the Division of Local government Services, and the Chief Financial officer has determined that the local government meets the necessary conditions to participate in the program for the 2018 budget year.

NOW THEREFORE BE IT RESOLVED by the governing body of the Township of Cranbury that in accordance with N.J.A.C. 5:30-7.6a & 7.6b and based upon the Chief Financial Officer's certification, the governing body has found the budget has met the following requirements:

1. That with reference to the following items, the amounts have been calculated pursuant to law and appropriated as such in the budget:
 - a. Payment of interest and debt redemption charges
 - b. Deferred charges and statutory expenditures
 - c. Cash deficit of preceding year
 - d. Reserve for uncollected taxes
 - e. Other reserves and non-disbursement items
 - f. Any inclusions of amounts required for school purposes.

TOWNSHIP COMMITTEE MEETING
January 8, 2018

CRANBURY TOWNSHIP RESOLUTION # R 01-18-028
(Continued)

2. That the provisions relating to limitation on increases of appropriations pursuant to N.J.S.A. 40A:4-45.2 and appropriations for exceptions to limits on appropriations found at N.J.S.A. 40A:4-45.3 et seq., are fully met (complies with CAP law).

3. That the budget is in such form, arrangement, and content as required by the Local Budget Law and N.J.A.C. 5:30-4 and 5:30-5.

4. That pursuant to the Local Budget Law:
- a. All estimates of revenue are reasonable, accurate and correctly stated,
 - b. Items of appropriation are properly set forth
 - c. In itemization, form, arrangement and content, the budget will permit the exercise of the comptroller function within the municipality.

5. The budget and associated amendments have been introduced and publicly advertised in accordance with the relevant provisions of the Local Budget Law, except that failure to meet the deadlines of N.J.S.A. 40A:4-5 shall not prevent such certification.

6. That all other applicable statutory requirements have been fulfilled.

BE IT FURTHER RESOLVED that a copy of this resolution will be forwarded to the Director of the Division of Local Government Services upon adoption.

CRANBURY TOWNSHIP RESOLUTION # R 01-18-029

WHEREAS, Staybridge Suites, Inc. erroneously overpaid for a food license; and

WHEREAS, the Municipal Clerk has recommended that the overpayment in the amount of \$50.00 be refunded to:

Staybridge Suites
1272 South River Road
Cranbury, NJ 08512

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Cranbury, that the above food license overpayment be refunded.

Work Session

- a). Discussion of Township Committee Liaisons and Subcommittees
Mayor Johnson read the following 2018 Liaisons and Subcommittees:

LIAISONS

Scouts	Dan Mulligan
Board of Education	Dave Cook
Business & Professional Association	Matt Scott
DRC	Glenn Johnson
Municipal Alliance	Jay Taylor
Recreation	Dan Mulligan
Planning	Glenn Johnson
Zoning	Matt Scott
CHA	Dan Mulligan
League of Municipalities	Glenn Johnson
Board of Health	Matt Scott
HPC	Dave Cook
Police	Glenn Johnson
Office of Emergency Management	Glenn Johnson
Buildings and Grounds	Jay Taylor

TOWNSHIP COMMITTEE MEETING
January 8, 2018

Work Session

a).	<u>Discussion of Township Committee Liaisons and Subcommittees</u>	
	Environmental Commission	Matt Scott
	Shade Tree	Dave Cook
	Fire Company	Glenn Johnson
	First Aid	Glenn Johnson
	Parks	Dan Mulligan
	Public Works	Jay Taylor
	Engineering	Jay Taylor
	Construction/Fire Safety	Jay Taylor
	Fire Official	Jay Taylor
	Library	Dan Mulligan/Jay Taylor
	Historical Society	Jay Taylor

SUBCOMMITTEES:

Master Plan/Ordinances	Glenn Johnson
Personnel	Dave Cook/Glenn Johnson
Sewer	Jay Taylor
COAH	Dan Mulligan/Dave Cook
Technology	Dan Mulligan
Traffic/Liberty Way	Dave Cook

Reports from Township Staff and Professionals

--Administrator's Report

Ms. Marabello suggested the Budget Meeting be held on Saturday, January 27th at 9:00 a.m. She reported Mr. Mulligan was available, and all other members of the Committee confirmed their availability that day.

Ms. Marabello stated there was an error on the 2018 Meeting Schedule. She stated a Township Committee meeting is currently scheduled for November 12th, and Town Hall will be closed to observe Veterans' Day. The Committee agreed to change the meeting date to Monday, November 5th.

--Assistant Administrator

Ms. Golisano stated she had nothing to report.

Reports from Township Boards and Commissions

There were no reports from Township Boards and Commissions.

Public Comment

Mayor Johnson opened the meeting to public comment, and having none, he closed the public portion of the meeting.

Mayor's Notes

Mayor Johnson appointed Ms. Linda Scott as the Township's Representative to the Middlesex County Solid Waste Advisory Council for a one-year term to expire on December 31, 2018.

Township Committee Members' Notes

There were no additional Township Committee Members' Notes.

Mayor Johnson requested a motion to adjourn. On motion by Mr. Taylor, seconded by Mr. Cook and unanimously carried, the meeting adjourned at 7:20 p.m.

Jean Golisano
Deputy Clerk