

TOWNSHIP COMMITTEE MEETING
November 25, 2013

The regular meeting of the Township Committee of the Township of Cranbury was held at 7:00 p.m. in the Town Hall Meeting Room. Answering present to the roll call were Township Committee members: David Cook, Susan Goetz, Daniel Mulligan, Jay Taylor and Mayor Glenn Johnson. Also present were Denise Marabello, Township Administrator/Director of Finance and Kathleen Cunningham, Municipal Clerk/Assistant Administrator. Mayor Johnson led in the salute to the flag, and Ms. Cunningham gave the following Open Public Meetings Act statement:

In accordance with Section 5 of the Open Public Meetings Act, it is hereby announced and shall be entered into the minutes of this meeting that adequate notice of this meeting has been provided:

- (1) Posted on December 3, 2012 on the Bulletin Board of the Municipal Office at 23-A North Main Street, Cranbury, New Jersey and remains posted at that location.
- (2) Communicated to the Cranbury Press, Home News Tribune and Trenton Times on December 3, 2012.
- (3) Filed on December 3, 2012 at the Cranbury Municipal Office, 23-A North Main Street, Cranbury, New Jersey, posted on the Township's web site and remains on file for public inspection.
- (4) Sent to those individuals who have requested personal notice.

Regular Township Committee Minutes of November 12, 2013

On motion by Mr. Taylor, seconded by Ms. Goetz, and unanimously carried, the Regular Township Committee Minutes of November 12, 2013 were adopted.

Reports and Communications

--Mayor

Mayor Johnson reported since the last meeting he attended two (2) ribbon cutting ceremonies, met with a couple of members of the Fire Company, and attended a DRC meeting. He reported a resident contacted him alerting the Lake bottom was very muddy, making it easy for someone to get stuck. He stated a notice was posted on the website and cautioned residents not to go near the mud.

--Township Committee

Mr. Mulligan stated he had nothing to report.

Mr. Cook reported on the progress of the Brainerd Lake/Bridge Project. He stated the trees have been removed and the "concrete beach" on the creek side has also been removed. He stated weekly meetings are held to report on the project status, and reported the contractor felt the 300-day schedule was appropriate. Mr. Cook stated the meetings will follow four (4) key points: project schedules; pile driving, which began today; vibration monitoring; scheduling for the sheathing, one (1) week for the creek side and two (2) weeks for the Lake side). Mr. Cook reported there are no change orders, i.e., no modifications or changes are necessary at this point which could ultimately affect the cost of the project. He stated the existing utility poles will be removed by the contractor and PSE&G will later install new ones. Mr. Cook stated the railing will be custom built and will be a replication of the current railing. Weekly updates on the project will be posted on the Township's website.

Mr. Cook reported there had been discussion about whether or not trees could be planted along the Lake. He reported some months ago the Township received an initial "yes" that trees could be planted, and stated that today approval to plant trees was received from Mr. Darren Schaeffer of the DEP. There are, however, restrictions on the type and height of tree and non-

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Reports and Communications
--Township Committee (Continued)
(Mr. Cook cont'd.)

invasive root system that will be permitted, and Mr. Cook stated a memo outlining the Township's tree selection will be presented to Mr. Schaeffer for sign-off.

Ms. Goetz reported the Environmental Commission has been working very hard on the Reinhardt property completing a mark out and clearing of a trail around the perimeter of the entire property. She reported the trail is one (1) mile long and will be a beautiful walking trail with many different ecosystems. Ms. Goetz reported additional clean-up and some crosscuts of trails will be done in the spring.

Concerning the Beautification Project, Ms. Goetz reported a meeting was held with the Fire Department about the proposed bump outs on Main Street. She stated Township Engineer, Bill Tanner, made some adjustments to the bump out design to accommodate the fire trucks. Ms. Goetz reported several meetings were held with Township farmers who voiced concern about bringing farm trucks down Main Street, and she stated she felt confident their concerns were also addressed. She stated the work on Main Street has not yet started as the minor details are resolved.

Ms. Goetz reported she and the Mayor attended the Lam Cloud ribbon cutting. Lam Cloud is located in the old Aetna building. Ms. Goetz reported there were over 300 people at the Open House, and it was very interesting to hear Lam Cloud cite all the reasons they chose Cranbury as the location for their business.

Ms. Goetz reported another meeting was held with the Fire Company to discuss incentives to attract and retain members. She reported she also attended the League of Municipalities Convention and attended a session on COAH; however, she stated there is nothing new on COAH.

Mr. Mulligan stated the Township should keep track of Lam Cloud and be business friendly towards them as it is a great business to have in Town. He stated once a data center opens in a location, other data centers are drawn to the area.

Mr. Taylor reported he, Township Administrator Denise Marabello, and Police Chief Rickey Varga met concerning Town Hall security. He reported Mr. Doug Diamond will prepare a proposal for review at budget time.

Mr. Taylor reported a local business, Charmed by Claire, is working with Home Front to provide Christmas gifts to less fortunate children. Mr. Mulligan reported Mr. Kevin McConnell is holding his annual "Toys for Tots" event on Wednesday evening. Unwrapped toys may be dropped off at Mr. McConnell's home on Stockton Drive.

Mr. Taylor reported the Woman's Club annual Tree Lighting will be held on Friday, December 6th at Memorial Park. Mr. Cook stated the Lion's Club Pancake Breakfast will be on Sunday morning, December 8th, at the Cranbury School.

Reports and Communications
--Subcommittees
There were no Subcommittee reports.

Agenda Additions/Changes

Ms. Cunningham reported Resolution # R 11-13-145, A Resolution of the Township of Cranbury Authorizing the Execution of an Agreement Between the Township of Cranbury the County of Middlesex, for a two-year renewal of an agreement for the County to provide health services to the Township is being added to the Agenda.

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Public Comment (For Items on the Agenda)

Mayor Johnson asked if the public had any comments on agenda items.

Mr. Tom Connolly, Petty Road, inquired about the reduction of the Performance Guarantee for the Chinmaya Mission. Ms. Marabello explained the process, and stated the Township Engineer agreed certain items had been completed and the amount of the Performance Guarantee could be reduced. Hearing no additional comment, the Mayor closed the Public Comment portion of the meeting.

Consent Agenda
Resolutions

Mayor Johnson asked the Committee if they wished to address any Consent Resolutions separately. Mr. Taylor inquired about the budget transfer moving funds from the Fire Official, which are funds raised from permits, to the tax-based revenue. Ms. Marabello explained that while the Fire Official's budget is covered by revenue, the Fire Safety Department is part of the Current Fund and is not a separate trust fund like the Construction Department. Ms. Marabello stated any monies put into the Fire Official's budget are more than covered by revenues. Any monies remaining in the budget may be transferred to other line items or moved to surplus. There being no further questions or comments, the Mayor asked for a motion to approve the Consent Agenda Resolutions. On motion by Mr. Mulligan, seconded by Mr. Cook, the Resolutions were passed by vote:

Ayes:	(Cook	Abstain:	(None
	(Goetz	Absent:	(None
	(Mulligan		
	(Taylor		
	(Johnson		
Nays	(None		

Cranbury Township Resolution # R 11-13-141

NOW, THEREFORE, BE IT RESOLVED, by the Township of Cranbury that all bills and claims as audited and found to be correct be paid.

Cranbury Township Resolution # R 11-13-142

A RESOLUTION AUTHORIZING THE REDUCTION OF
A PERFORMANCE GUARANTEE FOR CHINMAYA MISSION

WHEREAS, by letter dated October, 2013 has requested the reduction of their performance guarantee previously posted with the Township in accordance with Planning Board approval and

WHEREAS, the Township Engineer has, in a letter dated November 13, 2013 (attached hereto as "Exhibit A") recommended that the performance guarantee be reduced and the amount that shall be **released** is as follows:

Cash Deposit	\$ 220,275.00
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WHEREAS, the amount that shall be **retained** until all bonded items are complete as follows:

Cash Deposit	\$ 524,923.80
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Cranbury Township Resolution # R 11-13-142
(Continued)

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Cranbury as follows:

1. It has reviewed, agrees with and hereby accepts all recommendations of the Township Engineer as set forth in "Exhibit A".
2. It hereby authorizes the reduction of performance guarantees set forth in the Township Engineer's letter referenced above.
3. The Township hereby accepts the public improvements, if any so designated pursuant to the Planning Board's approval.

BE IT FURTHER RESOLVED that a copy of this Resolution, certified by the Township Clerk to be a true copy and forwarded to each of the following:

- (a) Township Engineer
- (b) Township Director of Finance
- (c) Chinmaya Mission
- (d) Township Attorney

Cranbury Township Resolution # R 11-13-143

A RESOLUTION AUTHORIZING YEAR 2013 BUDGET TRANSFERS

WHEREAS, there are 2013 Budget Accounts which require more funding due to circumstances not known at the beginning of the year; and

WHEREAS, there will be excess balances in budget accounts in which the expenditures will be less than projected at the beginning of the year, and

NOW, THEREFORE BE IT RESOLVED by the Township Committee of the Township of Cranbury, that the following year 2013 Budget Transfers be authorized and made on the records and accounts of the Township:

	<u>Budget Account</u>	<u>From</u>	<u>To</u>
3-01-27-360-011	Human Services – S&W	\$2,050.00	
3-01-22-200-011	Fire Official – S&W	\$14,100.00	
3-01-21-185-300	Zoning – Legal		\$12,000.00
3-01-20-120-025	Elections - OE		\$100.00
3-01-31-435-600	Street Lighting - OE		\$2,000.00
3-01-28-370-011	Recreation – S&W		\$1,400.00
3-01-20-130-011	Finance – S&W		\$650.00

BE IT FURTHER RESOLVED that a copy of this Resolution, certified by the Township Clerk to be a true copy forwarded to each of the following:

- (a) Township Auditor
- (b) Township Chief Financial Officer

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Cranbury Township Resolution # R 11-13-145

A RESOLUTION OF THE TOWNSHIP OF CRANBURY AUTHORIZING
THE EXECUTION OF AN AGREEMENT BETWEEN
THE TOWNSHIP OF CRANBURY AND THE COUNTY OF MIDDLESEX

WHEREAS, Middlesex County has created the Middlesex County Department of Public Health pursuant to N.J.S.A. 26:3A2-1 et seq. to provide an array of public health services; and

WHEREAS, the Township of Cranbury is desirous of contracting with Middlesex County for furnishing by the County to the Municipality health services of technical and professional nature; and

WHEREAS, Middlesex County has submitted a proposed agreement to provide all public health services for the Township of Cranbury for two (2)years commencing on January 1, 2014 and terminating on December 31, 2015;

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Cranbury that the Mayor and Clerk be authorized to execute a Shared Services Agreement between the Township of Cranbury and the County of Middlesex for public health services; and

BE IT FURTHER RESOLVED, the Mayor and Clerk are hereby authorized to execute said Agreement on behalf of the Township of Cranbury.

Reports from Township Boards and Commissions

Ms. Bonnie Larson, Cranbury Neck Road, stated she was giving report on behalf of Ms. Christine Quinn and the Shade Tree Commission, and she reported the five (5)-year Community Forestry Management Plan has been completed. She reported the Commission worked on the plan over the last year to complete the plan which goes into effect January 1, 2014. She reported the final copies have been received from the consultant and need to be signed by the Mayor and sent to the State by the end of the year. Ms. Larson stated the plan contains yearly goals, including goals for tree planting, and courses for Shade Tree Commission members. Ms. Larson explained if the Township has a management plan in place, the State covers the tree insurance for the Township.

Ms. Goetz stated the Township would like to get Shade Tree recommendations on trees to plant near Brainerd Lake. Ms. Larson suggested Ms. Christine Quinn, Chairman of the Shade Tree be contacted.

Reports from Township Staff and Professionals

--Administrator's Report

Ms. Marabello stated she had nothing to report.

Reports from Township Staff and Professionals

--Assistant Administrator's Report

Ms. Cunningham asked the Township Committee if the optional December 23rd meeting would be held. She stated the next Township Committee is December 9th, and the Committee agreed to wait until the December 9th meeting to make the decision if the December 23rd meeting would be held or not.

Public Comment

The Mayor opened the meeting to public questions and comment.

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Public Comment (Continued)

Mr. Tom Connolly, Petty Road, asked if there is any organized effort in Cranbury to assist in locating Ms. Joann Palma, the wife of the owner of Cranbury Pizza. Mr. Taylor stated he had not spoken to the Cranbury Police; however, it was his understanding the investigation was being conducted by another police department. There was additional discussion and the Township Committee expressed their hopes that Ms. Palma would be found safe.

Mr. Connolly asked if there was any news concerning repairs for Petty Road. He stated last October a comment was made that a study of Petty Road would be done in the spring of 2013. Mr. Cook stated road repairs have been discussed many times over several months, and Petty Road was one of several projects mentioned in the discussions. Mr. Cook stated Petty Road has been an issue for a long time. He reported the Township Engineer reported there are several issues, including drainage, which will be very costly. Mr. Cook stated Cranbury Township's budget could not handle the project without assistance from the County or the State. There was additional discussion by the Township Committee about the scope of the Petty Road project.

There being no additional comment, the Mayor closed the public portion of the meeting.

Mayor's Notes

Mayor Johnson reported he had no Mayor's Notes.

Resolution

On a motion by Mr. Taylor seconded by Mr. Cook and unanimously carried, the following Resolution was passed by vote:

Ayes:	(Cook	Abstain:	(None
	(Goetz	Absent:	(None
	(Mulligan		
	(Taylor		
	(Johnson		

Nays (None

Cranbury Township Resolution # R 11-13-144

TOWNSHIP OF CRANBURY
COUNTY OF MIDDLESEX

RESOLUTION TO CLOSE MEETING TO THE PUBLIC

BE IT RESOLVED, by the Township Committee of the Township of Cranbury, Middlesex County, New Jersey as follows:

The general nature of the subject to be discussed in this session is as follows:

- "N.J.S.A. 10:4-12b (8) – Personnel"
- "N.J.S.A. 10:4-12b (7) Contract Negotiations" and
"N.J.S.A. 10:4-12b (5) Land Acquisition": Discussion of
possible land acquisition.

It is unknown at this time precisely when the matters discussed in this session will be disclosed to the public. Matters involving contract negotiations or the acquisition of land will be disclosed upon conclusion of the negotiations or upon approval of the acquisition. Matters involving personnel will be disclosed when the need for confidentiality no longer exists. Matters

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Cranbury Township Resolution # R 11-13-144
(Continued)

concerning litigation will be announced upon the conclusion of trial or settlement of that litigation or when the need for confidentiality no longer exists.

On a motion by Mr. Taylor, seconded by Ms. Goetz and unanimously carried, the meeting returned to Open Session at 9:10 p.m.

On a motion by Mr. Taylor, seconded by Ms. Goetz and unanimously carried, the meeting adjourned at 9:13 p.m.

Kathleen R. Cunningham, RMC
Municipal Clerk