

TOWNSHIP COMMITTEE MEETING
September 9, 2013

The regular meeting of the Township Committee of the Township of Cranbury was held at 7:00 p.m. in the Town Hall Meeting Room. Answering present to the roll call were Township Committee members: David Cook, Susan Goetz, Daniel Mulligan, Jay Taylor and Mayor Glenn Johnson. Also present were Denise Marabello, Township Administrator/Director of Finance; and Kathleen Cunningham, Municipal Clerk/Assistant Administrator. Mayor Johnson led in the salute to the flag, and Ms. Cunningham gave the following Open Public Meetings Act statement:

In accordance with Section 5 of the Open Public Meetings Act, it is hereby announced and shall be entered into the minutes of this meeting that adequate notice of this meeting has been provided:

- (1) Posted on December 3, 2012 on the Bulletin Board of the Municipal Office at 23-A North Main Street, Cranbury, New Jersey and remains posted at that location.
- (2) Communicated to the Cranbury Press, Home News Tribune and Trenton Times on December 3, 2012.
- (3) Filed on December 3, 2012 at the Cranbury Municipal Office, 23-A North Main Street, Cranbury, New Jersey, posted on the Township's web site and remains on file for public inspection.
- (4) Sent to those individuals who have requested personal notice.

Regular Township Committee Minutes of August 12, 2013

On motion by Mr. Taylor, seconded by Mr. Mulligan, and unanimously carried (with Ms. Goetz abstaining due to absence), the Regular Township Committee Minutes of August 12, 2013 were adopted.

Closed Session Minutes of August 12, 2013

On motion by Mr. Mulligan, seconded by Mr. Taylor, and unanimously carried (with Ms. Goetz abstaining due to absence), the Closed Session Minutes of August 12, 2013 were adopted.

Reports and Communications

--Mayor

Mayor Johnson reported he met with several Township professionals concerning a zoning issue. He reported he attended the Cranbury Trophy Golf Tournament and stated it was a nice day attended by a good crowd. Mayor Johnson reported he officiated his first wedding. He reported Cranbury Day was a success.

--Township Committee

Mr. Mulligan reported the generator discussions are moving along and more information should be forthcoming. He reported Phase II of tree planting is underway. Mr. Mulligan explained there were some questions concerning the planting locations of some trees on the School property, and those issues have been resolved.

Mr. Mulligan stated some computer work is being done in Town Hall and the Police Station. The Township Committee had approved capital spending earlier this year to have some redundancy between Town Hall and the Police Station. Ms. Marabello confirmed most of the work is done in Town Hall, and work is currently being performed for the Police. Mr. Mulligan stated some capital spending will need to be set aside for new computers as many are too old to be upgraded.

Mr. Cook reported several mockups for the Bridge and Dam Project were shown on Cranbury Day and are in the hallway for residents to view.

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Reports and Communications

--Township Committee

Mr. Cook (cont'd.)

Mr. Cook stated a letter dated August 27, 2013 was received stating the Kurek farmland preservation purchase has been finalized, and Ms. Marabello confirmed the check has been received and the Township is waiting for the County to close on it.

Mr. Cook reported the surveying has been scheduled to reclaim the Lake's edge that is being lost due to erosion. The work will be done at the same time as the bridge construction.

Ms. Goetz reported the Farmers' Market is finished for the year. She stated a meeting will be held in the winter to discuss if a market will be held next year. She stated the market was much smaller this year, and the vendors were good; however, the vendors were not happy with the low turnout.

Ms. Goetz reported Cranbury Day was great. She stated many people were excited about the Beautification and Bridge/Dam Projects. Concerning unleashed dogs, Ms. Goetz stated a suggestion was made to have a time and place where dogs could be off leash. She stated she will form a small group to look into addressing the issue.

Ms. Goetz reported the "Beautification Project" bid opening will be held this week and work should start end October.

Mr. Taylor reported over \$50,000 was collected by the Construction Department this month. He reported permits are coming in for warehouse refurbishing work. Mr. Taylor reported he has had residents approach him concerning the benefits of being signed up for Police Department Nixle reports. He stated residents found the site valuable, especially receiving the alerts about car break-ins in Shadow Oaks.

Reports and Communications

--Subcommittees

There were no Subcommittee reports.

Agenda Additions/Changes

Ms. Cunningham reported there were no additions or changes to the Agenda.

Public Comment (For Items on the Agenda)

Mayor Johnson asked if the public had any comments on agenda items. Ms. Betty Conover, North Main Street, reported she spent all of Cranbury Day volunteering for the Lioness Club. She reported many people were commenting on the number of people attending Cranbury Day, as well as the large number of dogs that were well-mannered and leashed. She stated she realized for the first time the amount of work that goes into Cranbury Day. Mr. Cook stated there were more vendors, and Ms. Goetz stated the addition of various types of music all through the day was great. Hearing no additional public comment, the Mayor closed the public portion of the meeting.

Ordinance

First Reading

Cranbury Township Ordinance # 09-13-24

An Ordinance entitled, Cranbury Township Ordinance # 09-13-24 "AN ORDINANCE OF THE TOWNSHIP OF CRANBURY, IN MIDDLESEX COUNTY, NEW JERSEY, AMENDING TOWNSHIP CODE CHAPTER 150.13 USES PERMITTED IN ALL

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Cranbury Township Ordinance # 09-13-24
(Continued)

NONRESIDENTIAL ZONES” was introduced for first reading. Ms. Cunningham reported that after this evening’s meeting, the Ordinance will be referred to the Cranbury Township Planning Board for its review and recommendations. Mr. Taylor stated he felt this was an important addition to the Township Code, especially with the rise in the baby boomer population. Ms. Goetz clarified this Ordinance will allow for adult daycare facilities in non-residential zones. Mr. Taylor asked the word “the” be inserted before “Township Committee” in the beginning of the third paragraph. Ms. Cunningham stated she will make the correction. Mr. Mulligan stated this Ordinance is good as it will permit a use that will be leveraged by residents of the Township and is also business friendly. Mr. Taylor stated demographics of the Township are changing with families taking care of older parents. This allows the addition of an adult day care facility to the Township. On motion by Mr. Mulligan, seconded by Mr. Cook, the Ordinance was passed on first reading by vote:

Ayes:	(Cook (Goetz (Mulligan (Taylor (Johnson	Abstain: (None Absent: (None
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Nays (None

Public Hearing: September 23, 2013, 7:00 p.m.

WHEREAS, Chapter 150.13 of the Code of the Township of Cranbury (“Code”) sets forth the permitted uses in all nonresidential zones in the Township; and

WHEREAS, the Code does not currently provide for stand-alone adult day care facilities within the Township of Cranbury; and

WHEREAS, Township Committee finds that there is a need for adult day care in the Township, and that providing greater opportunities for adult day care would promote the health, safety and welfare of the community; and

WHEREAS, stand-alone adult day care facilities are relatively new and are similar in nature to child care facilities; and

WHEREAS, permitting adult day care facilities in the same zoning districts as child care facilities is an appropriate use of land and does not fundamentally alter the character of the districts; and

WHEREAS, permitting adult day care facilities in the same zoning districts as child care facilities is consistent with the overall goals and objectives of the Master Plan and the Municipal Land Use Law.

NOW, THEREFORE, BE IT ORDAINED by the Township Committee of the Township of Cranbury, Middlesex County, New Jersey, as follows:

SECTION 1. The recitals contained in the foregoing preamble are incorporated herein as if fully restated.

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Cranbury Township Ordinance # 09-13-24
(Continued)

SECTION 2. Section 150-13 of the Code of the Township of Cranbury ("Code"), entitled "Uses permitted in all nonresidential zones," is hereby amended to add adult care center, and shall read as follows (additions are underlined; deletions are in [brackets]):

§ 150-13. Uses permitted in all nonresidential zones.

The following uses are permitted in all nonresidential zones in the Township:

- A. Child care centers and adult day care centers. Child care centers and adult day care centers are permitted uses in all nonresidential zones in Cranbury Township, in accordance with the following requirements:
- (1) Such use shall meet the area and bulk requirements of the zone where located.
 - (2) Pertaining only to child care centers the floor area occupied in any building or structure as a child care center shall be excluded in calculating the following:
 - (a) Any parking requirement otherwise applicable to that number of units or amount of floor space, as appropriate, as required in §150-43; and
 - (b) The permitted density or intensity of use allowable for that building or structure under the applicable zone requirements.

SECTION 3. This Ordinance will be referred to the Planning Board for review and comment prior to adoption pursuant to N.J.S.A. 40:55D-26.

SECTION 4. Repealer. All ordinances and resolutions, or parts thereof, inconsistent with this Ordinance, are hereby repealed.

SECTION 5. Severability. If any section, paragraph, subsection, clause or provision of this Ordinance shall be adjudged to be invalid, such adjudication shall apply only to the section, paragraph, subsection, clause or provision so adjudged and the remainder of this Ordinance shall be deemed valid and effective.

SECTION 6. Effective Date. This Ordinance shall take effect immediately upon its passage and publication, as required by law.

Ordinances
Second Reading

Cranbury Township Ordinance # 08-13-21

A motion to enter an Ordinance, entitled Cranbury Township Ordinance # 08-13-21 "A BOND ORDINANCE AUTHORIZING THE BEAUTIFICATION OF THE HISTORIC DISTRICT PHASE II NON GRANT COSTS APPROPRIATING \$25,000 THEREFORE AND AUTHORIZING THE ISSUANCE OF \$23,750 BONDS OR NOTES OF THE TOWNSHIP TO FINANCE PART OF

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Cranbury Township Ordinance # 08-13-21
(Continued)

THE COST THEREOF" was presented for Second Reading and final adoption. The Ordinance was published in the Cranbury Press, posted on the Township's website, posted on the Township Bulletin Board and copies were available to the public. The Mayor opened the public hearing on the Ordinance. Mr. Steve Uccio, East Windsor, New Jersey Libertarian Party candidate running for the New Jersey Legislature, stated he is visiting various Townships. He stated he usually questions bond ordinances that are very large amounts, and stated this ordinance is relatively small. He asked why the Township would do an Ordinance for such a small amount of money, which would incur interest, and asked why the amount would not be paid outright. Ms. Marabello stated the money must either be in the budget or the Township would have to do a bond or note or capital ordinance. She stated the Township is doing a capital ordinance because the funds are not in the operating budget. At budget time, the Township did not know it was receiving this grant. She stated the \$23,000 will be going toward the engineering costs and some lighting costs that are not covered by the grant. She stated the Ordinance must be in place to cover the expenses. Ms. Marabello stated the Township typically combines smaller amounts into a larger bond ordinance after the budget; however, this was not included in the April ordinance because the Township was not aware at that time of the grant. Ms. Marabello explained she will not do a note until the Township is low on cash, which may be another two (2) years. Mr. Mulligan reported over the last three (3) years, the Township has reduced municipal debt by over \$3 million, and has paid back some notes early in 2010. No one further wished to speak, so the public hearing was declared closed. On motion by Ms. Goetz, seconded by Mr. Taylor, the Ordinance was adopted by a vote:

Ayes:	(Cook	
	(Goetz	Abstain: (None
	(Mulligan	Absent: (None
	(Taylor	
	(Johnson	
Nays	(None	

Cranbury Township Ordinance # 08-13-22

A motion to enter an Ordinance, entitled Cranbury Township Ordinance # 08-13-22 "AN ORDINANCE OF THE TOWNSHIP OF CRANBURY, COUNTY OF MIDDLESEX, IN THE STATE OF NEW JERSEY, SETTING STANDARDS AND FEES FOR THE LICENSING OF TOWING OPERATORS IN THE TOWNSHIP OF CRANBURY" was presented for second reading and final adoption. The Ordinance was published in the Cranbury Press, posted on the Township's website, posted on the Township Bulletin Board and copies were available to the public. Mr. Taylor explained the Township needs an Ordinance that sets fees for towing. He stated if a car breaks down, is disabled or abandoned in the Township, the police can call a towing company that is on an approved list to handle the car. The list would be a rotating list of towing companies that have agreed to set fees. Ms. Goetz stated the Ordinance lists approved vendors must be inspected by the Police Department on a yearly basis and inquired if the Cranbury Police have the time and are qualified to inspect the integrity of the tow trucks. Mr. Taylor stated Chief Rickey Varga compiled the Ordinance in conjunction with what other municipalities do. The Mayor opened the public hearing on the Ordinance. No one present wished to speak, so the public hearing was declared closed. On motion by Mr. Taylor, seconded by Mr. Mulligan, the Ordinance was adopted by a vote:

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Cranbury Township Ordinance # 08-13-22
(Continued)

Ayes: (Cook
(Goetz Abstain: (None
(Mulligan Absent: (None
(Taylor
(Johnson

Nays (None

Cranbury Township Ordinance # 08-13-23

A motion to enter an Ordinance, entitled Cranbury Township Ordinance # 08-13-23 "AN ORDINANCE OF THE TOWNSHIP OF CRANBURY, MIDDLESEX COUNTY, NEW JERSEY, AMENDING CHAPTER 76, "DEVELOPMENT FEES," OF THE CODE OF THE TOWNSHIP OF CRANBURY BY REVISING VARIOUS APPLICATION AND ESCROW FEES" was presented for second reading and final adoption. The Ordinance was published in the Cranbury Press, posted on the Township's website, posted on the Township Bulletin Board and copies were available to the public. Mr. Cook reported many of the fees being addressed in this Ordinance have not been updated in 15 to 20 years. The Ordinance allows the professionals working on applications to bring their fees up to a level similar to other areas to offset some of the costs that would otherwise be absorbed by the Township. Mr. Cook stated this Ordinance is important, is timely, and will cover costs the Township would have had to cover. The Mayor opened the public hearing on the Ordinance. No one present wished to speak, so the public hearing was declared closed. On motion by Mr. Mulligan, seconded by Mr. Cook, the Ordinance was passed by vote:

Ayes: (Cook
(Goetz Abstain: (None
(Mulligan Absent: (None
(Taylor
(Johnson

Nays (None

Consent Agenda
Resolutions

Mayor Johnson asked the Committee members if they wished to address any Consent Resolutions separately. Ms. Goetz requested Resolution # R 09-13-105, A Resolution Authorizing the Mayor and Clerk to Execute an "Interlocal Agreement for the MCIA Yard Waste Service" be addressed separately. Ms. Goetz stated the Township Committee received a memo from Linda Scott stating it is to the Township's advantage to sign the Agreement. Ms. Goetz stating yard waste is currently collected and brought to a nursery in the Township by way of a "gentleman's agreement." Ms. Goetz stated the County Agreement is being described as a "back-up plan" although Ms. Goetz stated she is concerned if the Township signs the Agreement, the Township is committed to the County Plan and the vendor the County selected. Ms. Goetz clarified if the Township signs the County Plan, Cranbury is now part of that plan. Mr. Cook asked if the County Plan was in lieu of the current "gentleman's agreement" or if it is actually a back-up plan. Ms. Goetz stated this could be costly to the Township depending on where the vendor is located and would rather wait until the current agreement falls apart before signing an agreement with the County. Ms. Marabello stated Ms. Scott's interpretation was the Township could sign the Agreement and only use the service is needed. Ms. Marabello stated she will have Ms. Scott verify the information

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Consent Agenda
Resolutions (Continued)

While on the subject of yard waste, Mr. Taylor reported Public Works issued 80 violations for improper placing of brush.

Resolution # R 09-13-105 concerning yard waste was pulled from the Consent Agenda pending additional information from Ms. Scott. There being no further questions or comments, the Mayor asked for a motion to approve the Consent Agenda Resolutions. On motion by Mr. Mulligan, seconded by Ms. Goetz, the Consent Agenda Resolutions were passed by vote:

Ayes:	(Cook (Goetz (Mulligan (Taylor (Johnson	Abstain: (None Absent: (None
Nays	(None	

Cranbury Township Resolution # R 09-13-099

NOW, THEREFORE, BE IT RESOLVED, by the Township of Cranbury that all bills and claims as audited and found to be correct be paid.

Cranbury Township Resolution # R 09-13-100

RESOLUTION OF THE TOWNSHIP OF CRANBURY
MIDDLESEX COUNTY, NEW JERSEY

A RESOLUTION AWARDING A PROFESSIONAL SERVICES AGREEMENT FOR
COUNSELING SERVICES TO THE CHILDREN'S HOME SOCIETY OF NEW JERSEY

WHEREAS, there exists a need for counseling services under the Municipal Alliance in the Township of Cranbury (the "Township") in the County of Middlesex, State of New Jersey; and

WHEREAS, The Children's Home Society of New Jersey has submitted a proposal to perform said services; and

WHEREAS, the Chief Financial Officer has certified funds are available; and

WHEREAS, the Local Public Contracts Law, N.J.S.A. 40A:11-1, et seq., requires that notice with respect to contracts for Professional Services awarded without competitive bids must be publicly advertised.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Cranbury, as follows:

1. The Children's Home Society of New Jersey is hereby retained to provide counseling services to the Township for the period commencing January 1, 2013 through December 31, 2013; and
2. The Mayor and Township Clerk are hereby authorized and directed to execute an agreement with The Children's Home Society of New Jersey subject to approval of the Township Committee.

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Cranbury Township Resolution # R 09-13-100
(Continued)

3. The contract is awarded without competitive bidding as a "Professional Service" in accordance with the Local Public Contracts Law, N.J.S.A. 40A:11-5(1)(a), because it is for services performed by persons authorized by law to practice a recognized profession.
4. A copy of this Resolution as well as the contract shall be placed on file with the Clerk of the Township.
5. A notice of this action shall be published in the official newspaper with ten (10) days of said contract as required by law.

Cranbury Township Resolution #R 09-13-101

RESOLUTION CANCELING OUTSTANDING CHECKS

WHEREAS, the Director of Finance has requested that checks outstanding for more than a year be cancelled; and

WHEREAS, the Director of Finance has advised that it would be appropriate for the Township Committee to authorize the cancellation of said checks as follows:

RECREATION TRUST ACCOUNT
FIRST CHOICE
ACCOUNT # 4010000281

2876	\$629.00	08/12	Intrepid Sea
2927	\$35.00	10/12	Dennis White

CURRENT CHECKING
FIRST CHOICE
ACCOUNT # 4010000299

93427	\$187.50	11/12	Ricoh
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PAYROLL
FIRST CHOICE
ACCOUNT #4010000109

40644	\$96.76	7/12	Danielle Peacock
41165	\$122.47	11/12	Daniel Mulligan
41176	\$2006.84	11/12	Gregory Farrington
41177	\$434.35	11/12	Joseph Graziano

NOW, THEREFORE, BE IT RESOLVED that the Township Committee of the Township of Cranbury, County of Middlesex, hereby authorizes the cancellation of said checks.

BE IT FURTHER RESOLVED that a certified copy of this resolution be forwarded to the Director of Finance.

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CRANBURY TOWNSHIP RESOLUTION 09-13-102

WHEREAS, it is recommended that the following balances in the Trust General Ledger be cancelled; and

WHEREAS, these balances have been in the Township Audit for several years and should be returned to the Current account.

NOW THEREFORE BE IT RESOLVED that these balances be cancelled:

Reserve for Cranbury Neck Road Widening	\$10,000.00
Reserve for Forfeited Funds	\$868.50
Reserve for Dedication Trust	\$.30
Reserve for Monuments	\$1,500.00
Reserve for Site Grading	\$5,000.00
Reserve for Joint Insurance Fund Refund	\$10,773.09

Cranbury Township Resolution # R 09-13-103

TOWNSHIP OF CRANBURY
MIDDLESEX COUNTY, NEW JERSEY

A RESOLUTION AWARDING PROFESSIONAL SERVICES AGREEMENT

WHEREAS, the Township wishes to hire the following firm to provide professional services to the Township during the calendar year 2013 as follows:

- a). Peter Sockler, Sockler Realty Services Group, Inc.

WHEREAS, the costs for the services to be provided by the Professional is set forth in the respective proposal submitted to the Township, which is incorporated herein as if fully restated; and

WHEREAS, the Township has a need to acquire the foregoing services without a "Fair and Open Process" as defined by P.L. 2004, c. 19, the "Local Unit Pay-to-Play Law"; and

WHEREAS, the Professional has completed and filed with the Township Campaign Contributions Affidavit as required by N.J.S.A. 19:44A-20.2 *et seq.* certifying that he has not made any prohibited contributions to a candidate's committee or municipal committee representing the elected officials of the Township of Cranbury, along with Certifications Regarding Political Contributions as required by N.J.S.A. 19:44A-20.26; and

WHEREAS, the Local Public Contracts Law, N.J.S.A. 40A:11-1 *et seq.* authorizes the award of this contract without public bidding on the basis that this is a professional service agreement; and

WHEREAS, the Cranbury Township Chief Financial Officer has certified that sufficient funds are available for this purpose and that the value of the Agreement will exceed \$17,500.00;

NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Cranbury, in Middlesex County, New Jersey, as follows:

1. The Township of Cranbury hereby approves the following firm to provide professional services to the Township during the calendar year 2013:

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Cranbury Township Resolution # R 09-13-103
(Continued)

a). Peter Sockler, Sockler Realty Services Group, Inc.

2. The Mayor and Clerk are hereby authorized and directed to enter into Professional Services Agreement with the aforementioned professional pursuant to the provisions of the New Jersey Local Public Contracts Law, N.J.S.A. 40A:11-1 *et seq.* This contract is being awarded without competitive bidding as a Professional Services Agreement under the provisions of the aforementioned law because a service will be rendered or performed by a person or persons by law to practice recognized professions and whose practice is regulated by law.

3. A copy of this Resolution, the Pay-to-Play forms, and the executed Agreement and Insurance Certificate shall be placed on file in the Office of the Township Clerk.

4. A brief notice of this action shall be published in a newspaper of general circulation in the Township of Cranbury within ten (10) days of its passage.

Cranbury Township Resolution # R 09-13-104

A RESOLUTION AUTHORIZING THE RELEASE OF ESCROW

WHEREAS, Applegate Enterprises has deposited planning escrow with Cranbury Township

WHEREAS, Applegate Enterprises has requested the release of the balance of said escrow in the amount of \$1,677.64

NOW, THEREFORE, BE IT RESOLVED that the Township Committee of the Township of Cranbury authorizes the release of the above escrow deposit.

BE IT FURTHER RESOLVED that a copy of this Resolution, certified by the Township Clerk to be a true copy and forwarded to each of the following:

- (a) Township Chief Financial Officer
- (b) Stacey Applegate

Reports from Township Boards and Commissions

Ms. Kirstie Venanzi, President of the Cranbury Public Library, presented the Library's Annual Report to the Township Committee. Ms. Venanzi reported approximately \$1.4 million has been raised for the new Library, which is almost half of the \$3.2 million estimated cost. She reported there will be a corporate push to raise additional funds. Ms. Venanzi reported a successful Cranbury Day because the Library Foundation was able to talk to a lot of people and dispel misconceptions about the new Library causing a rise in taxes. She stated having a new Library will be better security wise for the School and there will be more usage time for the public.

Ms. Venanzi reported so far the plans for the Library have been conceptual; however, the Foundation will be reaching out to any architects in the Township who may be interested in participating in the planning process. They are also seeking input from outside firms that have a lot of experience in building libraries in New Jersey.

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Reports from Township Boards and Commissions
Cranbury Public Library
Ms. Venanzi (cont'd.)

Ms. Venanzi stated the Library Foundation also seeking input from the Township Committee during the discussions on facilities. She stated it is important for the Township to be involved since the Library will be a Township building. Ms. Venanzi stated Mr. Mark Berkowsky will participate on the Facilities Committee, as well as Ms. Marilyn Mullen, Library Director, and other Library Board members.

Ms. Venanzi stated the first step for selecting an architect will be for the Foundation to send out Requests for Qualifications. She stated it is especially important to reach out to local architects and residents for input. She stated she is looking for a Township Committee member to participate on the Facilities Committee, which will probably meet on some Thursday evenings. She stated she does not feel it will be a large time commitment; however, she stated they would like to get started on the selection process to meet the goal of a 2015 Library opening.

Mr. Mulligan asked about the bidding process. Ms. Marabello stated there would be professional services agreements and a Request for Proposal process for the architect. Ms. Marabello advised Ms. Venanzi she could direct questions to and seek assistance from the Township's Purchasing Agent, Erin Lysy.

Mr. Taylor suggested Ms. Venanzi also consider contacting Mr. Greg Farrington, Township Construction Official, for additional input.

Ms. Goetz inquired how the Foundation would actually select the building design of the Library. Ms. Venanzi stated they would seek input from residents to work with the selected architect. She stated it will be important to get as much input from the Township as possible before moving forward with the project. Ms. Goetz inquired if the Foundation would anticipate having public meetings to gather input, and Ms. Venanzi stated public meetings would definitely be held.

Mr. Taylor stated he thought a library design was already selected, and Ms. Venanzi clarified those drawings were concept drawings which helped residents visualize what a building might look like. She stated it was valuable because the Foundation received great feedback on the design. She reported the design chosen will have the community space, children's area, adult reading area and flexible interior spaces the Foundation is looking for. The Township Committee thanked Ms. Venanzi for her report.

Reports from Township Staff and Professionals
--Administrator's Report

Ms. Marabello stated she was going to speak on the tree plantings; however, Mr. Mulligan already covered it. She stated she had nothing additional to report.

Reports from Township Staff and Professionals
-- Assistant Administrator's Report

Ms. Cunningham reported she and Mr. Bill Tanner, Township Engineer, are attending a 1-1/2 day NJDOT seminar to facilitate the Federal Highway Grant for "Safe Routes to Schools." She stated the process is very comprehensive and the course is intensive. Ms. Cunningham stated the classes will probably be on-going because the information is so detailed. Ms. Cunningham then explained some of the requirements associated with obtaining a Federal grant. She stated if a municipality does not adhere to the rules and regulations, the Federal Government will pull the funding. Ms. Cunningham stated NJDOT oversees the local agency.

Mr. Taylor inquired about the sidewalks on Old Trenton Road and asked when the Township has to spend the money by. Ms. Marabello explained the Township is not yet authorized to

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Reports from Township Staff and Professionals

-- Assistant Administrator's Report (Continued)

spend the funds, and the clock does not start ticking until the authorization is received. She stated the Township does not get authorization until all the policies and procedures are in place. Ms. Cunningham explained that once NJDOT reviews and approves the Policy and Procedures Manual submitted by the Township, the Township Committee will then adopt a Resolution stating this is the Policy and Procedures Manual going forward.

Public Comment

The Mayor opened the meeting to public questions and comment. There being no comment, the Mayor closed the public portion of the meeting.

Mayor's Notes

Mayor Johnson reported there were no Mayor's notes.

Resolution

On a motion by Mr. Mulligan, seconded by Mr. Taylor and unanimously carried, the following Resolution was adopted by vote:

Ayes:	(Cook	Abstain:	(None
	(Goetz	Absent:	(None
	(Mulligan		
	(Taylor		
	(Johnson		

Nays (None

Cranbury Township Resolution # R 09-13-106

TOWNSHIP OF CRANBURY
COUNTY OF MIDDLESEX

RESOLUTION TO CLOSE MEETING TO THE PUBLIC

BE IT RESOLVED, by the Township Committee of the Township of Cranbury, Middlesex County, New Jersey as follows:

The general nature of the subject to be discussed in this session is as follows:

----- "N.J.S.A. 10:4-12b (7) Contract Negotiations" and
"N.J.S.A. 10:4-12b (5) (Land Acquisition): Discussion of
possible land acquisition.

It is unknown at this time precisely when the matters discussed in this session will be disclosed to the public. Matters involving contract negotiations or the acquisition of land will be disclosed upon conclusion of the negotiations or upon approval of the acquisition. Matters involving personnel will be disclosed when the need for confidentiality no longer exists. Matters concerning litigation will be announced upon the conclusion of trial or settlement of that litigation or when the need for confidentiality no longer exists.

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On a motion by Mr. Taylor, seconded by Ms. Goetz, and unanimously carried, the meeting returned to Open Session at 8:47 p.m.

On a motion by Mr. Taylor, seconded by Mr. Cook and unanimously carried, the meeting adjourned at 8:48 p.m.

Kathleen R. Cunningham, RMC
Municipal Clerk