

TOWNSHIP COMMITTEE MEETING
July 22, 2013

The regular meeting of the Township Committee of the Township of Cranbury was held at 7:00 p.m. in the Town Hall Meeting Room. Answering present to the roll call were Township Committee members: David Cook, Susan Goetz, Daniel Mulligan, Jay Taylor and Mayor Glenn Johnson. Also present was Ms. Kathleen R. Cunningham, Municipal Clerk/Assistant Administrator. Mayor Johnson led in the salute to the flag, and Ms. Cunningham gave the following Open Public Meetings Act statement:

In accordance with Section 5 of the Open Public Meetings Act, it is hereby announced and shall be entered into the minutes of this meeting that adequate notice of this meeting has been provided:

- (1) Posted on July 19, 2013 on the Bulletin Board of the Municipal Office at 23-A North Main Street, Cranbury, New Jersey and remains posted at that location.
- (2) Communicated to the Cranbury Press, Home News Tribune and Trenton Times on July 19, 2013.
- (3) Filed on July 19, 2013 at the Cranbury Municipal Office, 23-A North Main Street, Cranbury, New Jersey, posted on the Township's web site and remains on file for public inspection.
- (4) Sent to those individuals who have requested personal notice.

Resolution

On a motion by Mr. Mulligan, seconded by Ms. Goetz and unanimously carried, the following Resolution was adopted by vote:

Ayes:	(Cook Goetz Mulligan Taylor Johnson)	Abstain: (None Absent: (None)
Nays	(None)	

Cranbury Township Resolution # R 07-13-090

WHEREAS, it is necessary to make the following appointment,

NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Cranbury that the following individual is appointed to the position and terms noted effective July 22, 2013.

TOWNSHIP COMMITTEE APPOINTMENT

NAME	APPOINTMENT	TERM ENDING
Brian Barry	Second Alternate	12/31/14

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Public Comment

Mayor Johnson stated the Township Committee would be going into Closed Session at the end of the meeting. Therefore, he reported he would open the meeting now to Public Comment. There being no comment, the Mayor closed the public portion of the meeting.

Reports and Communications

--Mayor

Mayor Johnson reported he attended a meeting last week concerning the Safe Routes to School Grant. He stated several representatives from the Department of Transportation walked them through the federal grant process. He stated Bill Tanner, Township Engineer; Denise Marabello, Township Administrator/Director of Finance, and Kathleen Cunningham, Municipal Clerk/Assistant Administrator, also attended the meeting. Mr. Mulligan reported he spoke with Mr. Tanner after the meeting, and stated many policies the Township now handles verbally will have to be put in writing to be in compliance with the federal grant requirements. Mr. Mulligan stated many policies will need to be addressed by the Township Committee in the near future. He reported he understands the County has a policy playbook for reference. Ms. Cunningham stated she is currently working on a 14 page document she obtained from the County which will be used as a model for Cranbury Township's "policies and procedures" for future federal grants. Mr. Mulligan stated it is wise for the Township to have these policies and procedures in writing.

--Township Committee

Mr. Cook stated he will be putting together a press release concerning the Dam Project to be put in the papers next week, and the bid advertisement should be out next week with a 45 to 60 day turnaround. Mr. Cook stated six (6) contractors have already expressed interest in the project and are waiting for the advertisement. The project should be awarded in the middle of September with ground breaking in October.

Ms. Goetz reported the Farmers' Market has opened and stated the first week it closed early due to heavy rains, and the second week it was very hot. She stated more vendors are needed and stated they are trying to get sponsors for music.

Ms. Goetz reported the Downtown Beautification Subcommittee held its last meeting. She reported bump outs were done on the corners to make the Township ADA compliant. Ms. Goetz reported the County is now saying it will not plow any blocks with bump outs. She stated the County will come down Main Street and pick up the plow at the blocks with bump outs and then continue plowing after the bump outs. Ms. Goetz stated additional conversation may be required at the County and stated Bill Tanner, Township Engineer, recommended going to the Freeholders if necessary. Ms. Goetz stated the bump outs do not come out any further than the parking spaces and the County currently does not plow out the parking spaces because cars are in the spaces.

Ms. Goetz stated grant money cannot be used to purchase the street lights from PSE&G and stated the cost of the lights would be around \$11,000. Ms. Goetz stated perhaps a sponsor could be found to fund the lights. Mr. Mulligan asked how much each light would cost. Ms. Goetz stated sponsors' names could be put on the ground by the light, but could not be put on the lights, which would belong to PSE&G.

Mr. Taylor reported a Tow Ordinance will be introduced at the August 12th meeting. Mr. Taylor stated the Township does not currently have a Tow Ordinance in place. Mr. Taylor reported he is receiving a number of resident complaints concerning zoning citations received for two (2) sheds on a property. Mr. Taylor stated he spoke with Mr. Steve Goodell, Esq., Township Attorney concerning the Code, and Mr. Goodell stated the wording in the Code could be changed from "200 square feet of shed" to "a single shed at 200 square feet." Mr. Taylor stated Mr. Goodell said changing the wording would be an easy fix. Mr. Taylor explained some

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--Township Committee (Continued)
(Mr. Taylor cont'd.)

Shadow Oaks homes have two (2) sheds and have received zoning citations. Mr. Mulligan inquired if the Zoning Board should be involved. Mr. Taylor stated the process could be similar to the Sign Ordinance, which was composed by the Township Committee and reviewed by the Zoning Board and Planning Board. Mr. Taylor stated the current Code is ambiguous, and Mr. Mulligan agreed that the problem is with the interpretation of the wording. The Committee decided the Code needs to be reviewed at a Work Session at the August 12th Township Committee meeting.

Mr. Taylor has recommended to Ms. Marabello when an Ordinance comes up, it should be forwarded first to the Township Committee liaison for review. Mr. Taylor reviewed the Tow Ordinance and stated he had questions for Chief Varga, including the many fees included in the Ordinance. Mr. Taylor stated tow companies agreeing to the fee schedule may be placed on a list and will be used on a rotating basis. Ms. Goetz inquired if the fees would be in the Ordinance, and Mr. Taylor stated the fees must be included and could be changed in the Ordinance as costs increase.

Mr. Taylor stated his thanks to Mayor Johnson for talking about the "dunk tank" at the upcoming Community Night Out Event on August 6th. Mr. Taylor reported he is now also signed up for the dunk tank.

--Subcommittees

There were no reports from Subcommittees.

Agenda Additions/Changes

Ms. Cunningham reported she had no agenda additions or changes.

Mayor's Notes

Mayor Johnson reported there were no Mayor's notes.

Resolution

At 7:25 p.m. Mayor Johnson requested a motion to go into Closed Session. On a motion by Mr. Mulligan, seconded by Mr. Cook and unanimously carried, the following Resolution was adopted by vote:

Ayes:	(Cook	
	(Goetz	
	(Mulligan	Abstain: (None
	(Taylor	Absent: (None
	(Johnson	
Nays	(None	

Cranbury Township Resolution # R 07-13-089

TOWNSHIP OF CRANBURY
COUNTY OF MIDDLESEX

RESOLUTION TO CLOSE MEETING TO THE PUBLIC

BE IT RESOLVED, by the Township Committee of the Township of Cranbury, Middlesex County, New Jersey as follows:

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Cranbury Township Resolution # R 07-13-089
(Continued)

The general nature of the subject to be discussed in this session is as follows:

----- "N.J.S.A. 10:4-12b (7) Contract Negotiations" and
"N.J.S.A. 10:4-12b (5) (Land Acquisition): Discussion of Possible
Land Acquisition".

It is unknown at this time precisely when the matters discussed in this session will be disclosed to the public. Matters involving contract negotiations or the acquisition of land will be disclosed upon conclusion of the negotiations or upon approval of the acquisition. Matters involving personnel will be disclosed when the need for confidentiality no longer exists. Matters concerning litigation will be announced upon the conclusion of trial or settlement of that litigation or when the need for confidentiality no longer exists.

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On a motion by Mr. Cook, seconded by Mr. Mulligan and unanimously carried, the meeting returned to Open Session at 8:15 p.m.

On a motion by Mr. Cook, seconded by Mr. Mulligan and unanimously carried, the meeting adjourned at 8:16 p.m.

Kathleen R. Cunningham, RMC
Municipal Clerk