

TOWNSHIP COMMITTEE MEETING
June 24, 2013

The regular meeting of the Township Committee of the Township of Cranbury was held at 7:00 p.m. in the Town Hall Meeting Room. Answering present to the roll call were Township Committee members: David Cook, Susan Goetz, Daniel Mulligan, Jay Taylor and Mayor Glenn Johnson. Also present were Denise Marabello, Township Administrator/Director of Finance; Kathleen R. Cunningham, Municipal Clerk/Assistant Administrator. Mayor Johnson led in the salute to the flag, and Ms. Cunningham gave the following Open Public Meetings Act statement:

In accordance with Section 5 of the Open Public Meetings Act, it is hereby announced and shall be entered into the minutes of this meeting that adequate notice of this meeting has been provided:

- (1) Posted on December 3, 2012 on the Bulletin Board of the Municipal Office at 23-A North Main Street, Cranbury, New Jersey and remains posted at that location.
- (2) Communicated to the Cranbury Press, Home News Tribune and Trenton Times on December 3, 2012.
- (3) Filed on December 3, 2012 at the Cranbury Municipal Office, 23-A North Main Street, Cranbury, New Jersey, posted on the Township's web site and remains on file for public inspection.
- (4) Sent to those individuals who have requested personal notice.

Closed Session Minutes of June 10, 2013

On motion by Mr. Taylor, seconded by Mr. Cook, and unanimously carried, the Closed Session Minutes of June 10, 2013 were adopted.

Regular Township Committee Minutes of June 10, 2013

On motion by Mr. Taylor, seconded by Ms. Goetz, and unanimously carried, the Regular Township Committee Minutes of June 10, 2013 were adopted.

Reports and Communications

--Mayor Johnson reported he attended a meeting, along with seven (7) other Middlesex County mayors, at the Business Action Center in East Brunswick. The Business Action Center is a State agency sponsored by the Governor to obtain or attract businesses to New Jersey, and the mayors discussed the municipal side of economic development.

Mayor Johnson reported the Middlesex County Division of Solid Waste held their second annual environmental essay contest for sixth through eighth graders, and Mayor Johnson congratulated Kevin Qiu, a Cranbury School seventh grader, who was the seventh grade second place winner.

Reports and Communications

--Township Committee

Mr. Mulligan stated he had nothing to report.

Mr. Cook reported he attended a meeting this afternoon to follow up on the fee schedules for zoning, construction, DRC and escrow fees. Mr. Cook reported the fees were not reviewed since 1995, and before that 1979. Mr. Cook stated the idea of reviewing the fees was to bring the Township to a level that is more in line with the average of the surrounding municipalities having similar populations and construction schedules. He stated more information should be available in the next week or so.

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Reports and Communications

--Township Committee (Continued)

(Mr. Cook cont'd.)

Mr. Cook reported all the changes for the Bridge and Dam Project were not submitted by Najarian in time for the Middlesex Freeholders June 20th meeting for the Freeholders to adopt the resolution to go to bidding. The resolution should be adopted at the July 18th Freeholders meeting, and the start date is scheduled for end September or beginning of October.

Ms. Goetz reported she attended a New Jersey Business and Industry Association meeting last week. She reported Mr. Art Goetz offered to come speak to the community.

Ms. Goetz reported another grant of \$200,000 was received for downtown beautification. She reported the Committee met and stated the original plan put together by the Committee was more than the amount of the first grant. She stated the focus will be on the commercial district, and she stated the project will go out to bid in August. Ms. Goetz acknowledge the hard work of the volunteers.

Ms. Goetz reported the Environmental Commission submitted the next level of Sustainable New Jersey (Bronze Level), which would make the Township eligible for more grants. The first grant the EC is looking to obtain is called the Small Grants Program, which is being funded by Wal-Mart, which has put up \$380,000 for projects around the State. Ms. Goetz reported there are several grants of various amounts.

Ms. Goetz reported the Environmental Commission has agreed to take over the Farmers' Market and stated the EC is contacting the vendors this week to see if they want to return.

Ms. Goetz reported the Board of Health has updated its web site, including information asking residents to be diligent about standing water to control mosquitos. She reported Mr. Jerry Thorne, Public Works Manager, has an ad posted for workers to do the dog and cat census.

Mr. Goetz reported several residents on Evans Drive were concerned last year about firework debris falling on their houses. She stated she spoke to the Fire Company, which will have one (1) truck and crew at Village Park and another at the Fire House to monitor the firework debris.

Mr. Taylor reported there was over \$30,000 in construction fees last month. Mr. Taylor reported tee ball was a success this spring.

Agenda Additions/Changes

Ms. Cunningham, Municipal Clerk, announced there were no changes or additions to the Agenda.

Public Comment on Agenda Items

Mayor Johnson asked if there was public comment on any agenda items, and hearing none, the public comment was closed.

Ordinances

First Reading

Cranbury Township Ordinance # 06-13-20

An Ordinance entitled, Cranbury Township Ordinance # 06-13-20, "AN ORDINANCE SUPPLEMENTING THE CODE OF THE TOWNSHIP OF CRANBURY, MIDDLESEX COUNTY, NEW JERSEY, CHAPTER 143 ENTITLED "VEHICLES AND TRAFFIC" was introduced on First

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Cranbury Township Ordinance # 06-13-20
(Continued)

Reading and will be heard on Second Reading and have a Public Hearing at the next regular Township Committee Meeting on Monday evening, July 8, 2013 at 7:00 p.m.

Mr. Taylor recommended posting signs directing truck traffic away from the Town. Ms. Marabello stated the Police Department only wants signs posted that are enforceable. The Committee all agreed there has been more truck traffic in the Town, and there was discussion that GPS is directing the trucks to use certain roads. Mr. Mulligan suggested having a sign posted at South Main Street and Old Trenton Road as a lot of truck traffic seems to be coming from that point. Mr. Taylor stated there are more trucks and it would be beneficial to have signs at various locations directing traffic away from downtown. Ms. Marabello stated she will speak with the Police Department. On motion by Mr. Taylor, seconded by Ms. Goetz, the following Ordinance was passed by vote:

Ayes:	(Cook	
	(Goetz	
	(Mulligan	Abstain: (None
	(Taylor	Absent: (None
	(Johnson	
Nays	(None	

Second Reading: July 8, 2013, 7:00 p.m.

WHEREAS, the Cranbury Township Code includes a chapter to address vehicular and traffic issues within the Township; and

WHEREAS, the Cranbury Police Department has been concerned for years with their inability to enforce a four ton weight limit on trucks traveling certain Township roads.

NOW, THEREFORE, BE IT ORDAINED by the Township Committee of the Township of Cranbury that the Code of the Township at Cranbury be and hereby is supplemented as set forth below.

SECTION 1. Chapter 143 is supplemented as follows:

§ 143-1 Trucks Over Four Tons Excluded.

Trucks over four tons' gross weight are hereby excluded from the following described streets or parts of streets, except for the pickup, delivery and local service on such streets. This section shall not apply to any vehicles used in the operation of any farming premises which are located within the Township or utility companies servicing Cranbury Township.

<u>Name of Street</u>	<u>Location</u>
Plainsboro Road	Entire length
John White Road	Entire length
George Davison Road	Entire length

§ 143-1 Violations and penalties.

Unless another penalty is expressly provided by New Jersey statute, every person convicted of a violation of a provision of this chapter or any supplement thereto shall be subject to a fine not

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Cranbury Township Ordinance # 06-13-20
(Continued)

exceeding \$500 or by imprisonment for a term not exceeding 90 days, or by both such fine and imprisonment, in the discretion of the Judge.

SECTION 2. Repealer. All ordinances and resolutions, or parts thereof, inconsistent with this Ordinance, are hereby repealed.

SECTION 3. Severability. If any section, paragraph, subsection, clause or provision of this Ordinance shall be adjudged to be invalid, such adjudication shall apply only to the section, paragraph, subsection, clause or provision so adjudged and the remainder of this Ordinance shall be deemed valid and effective.

SECTION 4. Effective Date. This Ordinance shall take effect immediately upon its passage and publication, as required by law.

Ordinances
Second Reading

Cranbury Township Ordinance # 06-13-19

A motion to enter an Ordinance, entitled # 06-13-19, "AN ORDINANCE OF THE TOWNSHIP OF CRANBURY, COUNTY OF MIDDLESEX, STATE OF NEW JERSEY, PROHIBITING ANY PROPERTY OWNER TO CONNECT OR ALLOW ANY SUMP PUMP, STORM DRAIN COLLECTORS OR OTHER INFILTRATION INTO A SEWER LINE" was introduced by title only on June 10, 2013 and was presented for Second Reading and final adoption. The Ordinance was published in the Cranbury Press, posted on the Township's website, posted on the Township Bulletin Board and copies were available to the public.

Public Comment

The Mayor opened the public hearing on the Ordinance.

Mr. Richard Kallan, Wynnewood Drive, asked why garbage disposals were not being addressed. Mr. Taylor stated discussions concerning the enforcement of garbage disposals will held at a Work Session at a later date. Mr. Taylor stated this Ordinance will immediately address sump pumps and infiltration into the sewer lines, and garbage disposals will be addressed at a later date.

No one further wished to speak, so the Mayor declared the public hearing closed. On motion by Mr. Mulligan, seconded by Mr. Taylor, the Ordinance was adopted on Second Reading by vote:

Ayes: (Cook
(Goetz
(Mulligan
(Taylor
(Johnson

Abstain: (None
Absent: (None

Nays (None

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Resolution

Ms. Marabello clarified Cranbury Township Resolution # R 06-13-076 states the Township is entering into an agreement for the Reforestation Grant. Ms. Cunningham stated as part of the application, the governing body must adopt the Resolution.

Ms. Marabello stated a letter was sent by the Township Attorney to the contractor who planted the previous round of trees that some of the trees will need to be replaced. Ms. Goetz asked how many trees need to be replaced, and Ms. Marabello stated she did not have the exact number, but it was more than half.

Mr. Taylor asked if the area near the Millstone where trees have died could not be replanted so the area could be cleared for the Scouts to camp on. He said years ago the area used to be a Boy Scout campground. Ms. Goetz stated the Township has to plant the trees it committed to planting. Mr. Mulligan stated the dead trees were supposed to be spray painted; however, the jute on the trees instead of the trees, was painted. Mr. Mulligan stated the jute cannot be re-used, and he stated the Township should make its dissatisfaction known because the jute cannot be used again.

On motion by Mr. Mulligan, seconded by Mr. Taylor, the following Resolution was adopted by vote:

Ayes:	(Cook	
	(Goetz	
	(Mulligan	Abstain: (None
	(Taylor	Absent: (None
	(Johnson	
Nays	(None	

Cranbury Township Resolution # R 06-13-076

Grant Agreement Between Township of Cranbury and The State of New Jersey
By and For the Department of Environmental Protection

This Resolution for the "No Net Loss Reforestation Project – Phase III" is attached as Addendum A.

Consent Agenda
Resolutions

Mayor Johnson gave a brief description of the Resolutions on the Consent Agenda and the Township Committee did not wish to address any items separately. On motion by Ms. Goetz, seconded by Mr. Mulligan, the Consent Agenda Resolutions were passed by vote:

Ayes:	(Cook	
	(Goetz	
	(Mulligan	Abstain: (None
	(Taylor	Absent: (None
	(Johnson	
Nays	(None	

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Cranbury Township Resolution # R 06-13-077

NOW, THEREFORE, BE IT RESOLVED, by the Township of Cranbury that all bills and claims as audited and found to be correct be paid.

Cranbury Township Resolution # R 06-13-078

COUNTY OF MIDDLESEX
TOWNSHIP OF CRANBURY

WHEREAS, there is a need for a procedure and protocol for emergency response action and the recovery of costs incurred by the County of Middlesex and the Township of Cranbury in an emergency haz/mat response action; and

WHEREAS, the County Department of Health has notified municipalities that County services for the collection of local costs incurred from an emergency haz/mat response action are available free of charge, upon the execution of an Inter-local service agreement between Middlesex County and Cranbury Township; and

WHEREAS, the emergency response organizations in Cranbury: the Cranbury Township Police Department, Cranbury First Aid Squad and Cranbury Fire Company have recommended that the Township enter into an Inter-local Agreement with Middlesex County for the collection of costs incurred from emergency haz/mat response actions:

NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Cranbury that the Inter-local Agreement between Middlesex County and the Township of Cranbury for the County collection of Cranbury Township's costs incurred from emergency haz/mat response actions be approved; and

BE IT FURTHER RESOLVED, that the Mayor and Clerk are hereby authorized to execute said Inter-local Agreement between Middlesex County and the Township.

Cranbury Township Resolution # R 06-13-079

WHEREAS, the Township of Cranbury solicited bids for Wet Well and Pumping System Upgrades-Cranbury Brook Pump Station and;

WHEREAS, six (6) bids were received and opened on May 1, 2013; and

WHEREAS, the low responsible bid was received from Rapid Pump & Meter Service Co., Inc. Paterson, NJ in the lump sum amount of \$209,720.00 and

WHEREAS, Rapid Pump & Meter Service Co., Inc. has offered to provide these services to the Township; and

WHEREAS, the Township wishes to enter into an agreement with Rapid Pump & Meter Services Co., Inc. to provide these services; and

WHEREAS, the Township Attorney has reviewed the qualifications of Rapid Pump & Meter Services Co., Inc. and has recommended that the contract be awarded to Rapid Pump & Meter Services Co., Inc. and;

WHEREAS, the Local Public Contracts Law, N.J.S.A. 40A: 11-4.1 et seq., authorizes the award for purposes for which a competitive bid may be used by local units; and

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Cranbury Township Resolution # R 06-13-079
(Continued)

WHEREAS, the Chief Financial Officer has certified that there will be sufficient funds for this contract;

NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Cranbury, in the County of Middlesex, as follows:

1. The Mayor and Clerk are hereby authorized and directed to execute an agreement with Rapid Pump & Meter Service Co., Inc. for Wet Well and Pumping System Upgrades-Cranbury Brook Pump Station for \$209,720.00; and
2. A copy of the Agreement shall be available for public inspection in the Township Clerk's Office during regular business hours.

Cranbury Township Resolution # R 06-13-080

TOWNSHIP OF CRANBURY
COUNTY OF MIDDLESEX

WHEREAS, the Township Committee of the Township of Cranbury has received an application from Thomas C. and Gloria A. Ingegneri, trading as "The Cranbury Inn" for the renewal of Alcoholic Beverage License No. 1202-32-002-004; and

WHEREAS, the applicant has complied with all of the statutory requirements,

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Cranbury that the application of Thomas C. and Gloria A. Ingegneri, trading as "The Cranbury Inn" for the renewal of Alcoholic Beverage License No. 1202-32-002-004 be and is hereby approved.

Cranbury Township Resolution # R 06-13-081

TOWNSHIP OF CRANBURY
COUNTY OF MIDDLESEX

WHEREAS, the Township Committee of the Township of Cranbury has received an application from JK Mart, Inc., Trading as "Buy-Rite Liquors", for the renewal of Alcoholic Beverage License No. 1202-32-001-010; and

WHEREAS, the applicant has complied with all of the statutory requirements,

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Cranbury that the application of JK Mart, Inc., trading as "Buy-Rite Liquors", for the renewal of Alcoholic Beverage License No. 1202-32-001-010 be and is hereby approved.

Cranbury Township Resolution # R 06-13-082

TOWNSHIP OF CRANBURY
COUNTY OF MIDDLESEX

WHEREAS, the Township Committee of the Township of Cranbury has received an application from Riya Cranbury, L.L.C. , trading as "Staybridge Suites", for the renewal of Alcoholic Beverage License No. 1202-36-004-001; and

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Cranbury Township Resolution # R 06-13-082
(Continued)

WHEREAS, the applicant has complied with all of the statutory requirements,

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Cranbury that the application of Riya Cranbury, L.L.C., trading as "Staybridge Suites", for the renewal of Alcoholic Beverage License No. 1202-36-004-001 be and is hereby approved.

Cranbury Township Resolution # R 06-13-083

A RESOLUTION AWARDING A PROFESSIONAL SERVICES AGREEMENT

WHEREAS, the Township wishes to hire the following firm ("Professional") to provide professional services to the Township during the calendar year 2013 as follows:

- a). Glenn Gerken, T& M Associates (conflict engineering services)

WHEREAS, the costs for the services to be provided by the Professional is set forth in the respective proposal submitted to the Township, which are incorporated herein as if fully restated; and

WHEREAS, the Township has a need to acquire the foregoing services without a "Fair and Open Process" as defined by P.L. 2004, c. 19, the "Local Unit Pay-to-Play Law"; and

WHEREAS, the Professional has completed and filed with the Township Campaign Contributions Affidavits as required by N.J.S.A. 19:44A-20.2 *et seq.* certifying that he has not made any prohibited contributions to a candidate's committee or municipal committee representing the elected officials of the Township of Cranbury, along with Certifications Regarding Political Contributions as required by N.J.S.A. 19:44A-20.26; and

WHEREAS, the Local Public Contracts Law, N.J.S.A. 40A:11-1 *et. seq.* authorizes the award of these contracts without public bidding on the basis that they are professional services agreements; and

NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Cranbury, in Middlesex County, New Jersey, as follows:

1. The Township of Cranbury hereby approves the following firm to provide professional services to the Township during the calendar year 2013:

- a). Glenn Gerken, T& M Associates (conflict engineering services)

2. The Mayor and Clerk are hereby authorized and directed to enter into Professional Services Agreement with the aforementioned professional pursuant to the provisions of the New Jersey Local Public Contracts Law, N.J.S.A. 40A:11-1 *et seq.* This contract is being awarded without competitive bidding as Professional Services Agreement under the provisions of the aforementioned law because a service will be rendered or performed by a person or persons by law to practice recognized professions and whose practice is regulated by law.

3. A copy of this Resolution, the pay-to-play forms, and the executed Agreement and insurance certificate shall be placed on file in the Office of the Township Clerk.

4. A brief notice of this action shall be published in a newspaper of general circulation in the Township of Cranbury within ten (10) days of its passage.

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Reports from Township Boards and Commissions

Ms. Bonnie Larson, Chairperson of the Cable TV Commission, gave an update on the "access channel proposal" to the Township Committee. Mr. Mulligan acknowledged the hard work of the Committee, Ms. Larson and Jitan Joshi. Ms. Larson reported cables were originally installed by Comcast; however, Comcast will not help the Township with equipment. Comcast recommended the Township contact Teleview. Ms. Larson reported she contacted surrounding communities to see who provided their services. She stated South Brunswick Township provided some additional contacts and she was able to get four (4) quotes. She stated the company offering the most comprehensive services is used by West Windsor and Plainsboro Townships, who highly recommended the company. She stated the Commission is looking for a bulletin board system, which will be a scrolling bulletin board on channel 3 on the television. Ms. Larson stated once the system is running, Comcast would have to go to each pole in the Township to turn on this access channel for Cranbury residents. Ms. Larson stated the Township can play 30 to 45 minute videos, and stated South Brunswick informed her that the County provides videos to municipalities.

Ms. Larson stated if the Township wanted to run videos longer than 45 minutes, additional equipment would be necessary at an additional cost. She reported the \$12,000 the Township received from Comcast would cover the initial costs; however, the costs for upgrades and additional equipment would need to be further discussed.

Ms. Larson stated she advised Ms. Marabello she is willing to take on this project; however, she would like someone in Town Hall to assist her. Ms. Larson stated South Brunswick updates their bulletin board once a week. She stated Cranbury could determine if updates should be added weekly or bi-weekly.

Ms. Larson recommended Lighthouse Computers, Inc. in Sea Cliff, New York, who she felt offered the most comprehensive services and provides services to many schools and municipalities in the State as clients. Ms. Goetz asked Ms. Larson if she had spoken to Cranbury School, and Ms. Larson stated she spoke with Dr. Susan Genco, but has not yet spoken to the School's IT person.

Mr. Cook inquired if there is an ability to have local advertisers displayed to help support the channel, and Mayor Johnson stated he did not think Comcast would allow it because it would be a violation of our franchise. Ms. Marabello stated the money to fund the system is from a grant from Comcast. Ms. Larson stated the Township received the \$12,000 grant when the when the Comcast franchise renewal was negotiated. Mr. Mulligan inquired about the length of the renewal, and Ms. Larson reported the franchise was negotiated in 2005 and it is for 15 years.

There was discussion concerning the Township Newsletter. Mr. Taylor stated he has received some complaints from residents who do not have e-mail and therefore do not receive information. Ms. Goetz asked if there was an option to mail newsletters, and Ms. Marabello said newsletters were no longer mailed because of the cost. Ms. Larson stated abbreviated information from the newsletter could be placed on the bulletin board. The Township Committee thanked Ms. Larson for her report.

Mr. Mulligan stated it must be determined if there is an annual recurring fee for the access channel. Ms. Larson stated she would follow up concerning the fee for the Township Committee's next meeting.

Reports from Township Staff and Professionals

--Administrator's Report

Ms. Marabello stated this morning the new police officer was sworn in and he will start on July 1st. Ms. Marabello stated he will be a great addition to the Police Department.

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Reports from Township Staff and Professionals (Continued)

--Administrator's Report

(Ms. Marabello cont'd.)

Ms. Marabello reported work is being done on the parking lot, and she stated it is a School project. She reported the project should take four (4) to five (5) weeks and will include addressing drainage issues, repaving and restriping. Ms. Marabello stated when they are not paving, there will be a way in and out of the parking lot. Parking will be allowed at the back of the parking lot, and the parking lot will be closed during the three (3) days of paving. Those dates will be determined depending on the work schedule and the weather. She stated notification has gone out to the residents and camp participants, and Township staff is parking near the West Property.

Mr. Cook stated the utility pole at the entrance of the West Property was relocated. Ms. Marabello stated it could only be moved two (2) feet because that was as far as the wires would stretch. To move the pole more than the two (2) feet would have been very expensive because rewiring would have to be done.

Mr. Taylor asked if the School could be notified that no busses should be driving down to the West Property. Mr. Mulligan suggested posting a sign prohibiting busses. Mr. Taylor stated fire trucks can pass now that the pole has been relocated.

Mr. Mulligan stated the Village was very busy on Saturday evening, and there was a shortage of parking in Town.

--Assistant Administrator's Report

Ms. Cunningham stated she had nothing to report.

Public Comment

The Mayor opened the meeting to public questions and comment.

Ms. Bonnie Larson, Cranbury Neck Road, reported the new owners of the storage facility on Route 130 have cut down three (3) large trees, and it looks like the shrubs are no longer there. She stated there are stumps and mounds of dirt instead. She inquired if there is any recourse because the area looks terrible. Ms. Marabello will check with the Zoning Department concerning the site plan.

Ms. Richard Kallan, Wynnewood Drive, inquired about the status of the Main Street parking space issue, and Mayor Johnson reported the homeowner has complied and the issue has been corrected. Mayor Johnson reported that side of the street from the new driveway north to First Constitution Bank has been restriped and one (1) parking space has been regained.

Mr. Kallan stated, as Ms. Larson reported at a previous meeting, that after the chipping was done, a lot of brush was put. Mr. Cook stated he spoke to Public Works who reported residents are saying their landscapers are putting the brush. Mr. Cook stated the residents do not want to pay the landscapers to cart the brush away and say they pay taxes to the Township to remove it. Mr. Taylor stated the Brush Ordinance needs to be enforced. Mr. Cook stated Public Works is currently chipping in Shadow Works, and Mr. Taylor stated Public Works is down two (2) workers. Ms. Marabello stated Public Works does enforce violations when they see it and will enforce the Code if someone calls it in. Mr. Kallan stated there should not be an Ordinance if it is not enforced.

On the Truck Ordinance, Mr. Kallan asked how the three (3) roads listed were selected, stating the traffic would be forced on Cranbury Neck Road or Old Trenton Road. Mr. Taylor explained

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Public Comment (Continued)

the roads listed in the Ordinance are Township roads. Mr. Mulligan stated the truck traffic will stay on Old Trenton Road as it is a wider road.

There was additional discussion about enforceable signs and ways to deter truck traffic from driving through the Village.

There being no further comment, the Mayor closed the public portion of the meeting.

Mayor's Notes

Mayor Johnson reported there were no Mayor's notes.

On a motion by Mr. Mulligan, seconded by Mr. Taylor and unanimously carried, the meeting adjourned at 8:15 p.m.

Kathleen R. Cunningham, RMC
Municipal Clerk

Cranbury Township Resolution # R 06-13-076

**GRANT AGREEMENT
BETWEEN**

**TOWNSHIP OF CRANBURY
(Name of Grantee)**

AND

**THE STATE OF NEW JERSEY
BY AND FOR
THE DEPARTMENT OF ENVIRONMENTAL PROTECTION**

GRANT IDENTIFIER:

GOVERNING BODY RESOLUTION

The governing body of the Township of Cranbury desires to further the public interest by obtaining a grant from the State of New Jersey in the amount of approximately \$ 90,000.00 to fund the following project: No Net Loss Grant.

Therefore, the governing body resolves that Denise Marabello, Township Administrator/Director of Finance or the successor to the office of Township Administrator/Director of Finance is authorized (a) to make application for such a grant, (b) if awarded, to execute a grant agreement with the State for a grant in an amount not less than \$ 90,000.00 and not more than \$ 90,000.00 , and (c) to execute ☐ any amendments thereto ☒ any amendments thereto which do not increase the Grantee's obligations.

The Township Committee of the Township of Cranbury authorizes and hereby agrees to match 0% of the Total Project Amount, in compliance with the match requirements of the agreement. The availability of the match for such purposes, whether cash, services, or property, is hereby certified. 0% of the match will be made up of in-kind services (if allowed by grant program requirements and the agreement).

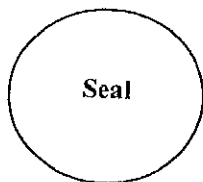
The Grantee agrees to comply with all applicable federal, State, and municipal laws, rules, and regulations in its performance pursuant to the agreement.

Introduced and passed on June 24, 2013 .

Ayes: Mr. Cook, Ms. Goetz, Mr. Mulligan, Mr. Taylor and Mayor Johnson

Noes: NONE

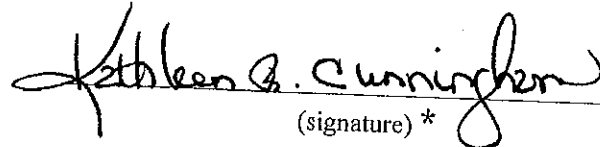
Absent: NONE



* The portion of this form between the asterisks should only be completed if matching funds are required under the terms of the agreement. Where in-kind services are allowed and are stipulated by the Grantee, an attachment must be provided and appended hereto, breaking out the in-kind services to be provided by the Grantee.

CERTIFICATION*

I, Kathleen R. Cunningham RMC, ☒ municipal clerk ☐ county clerk ☐ utilities Authority Clerk ☐ (other, specify) ~~«TitleRC»~~ of Township of Cranbury certify that this resolution was duly adopted by the Township of Cranbury at a meeting duly held on the 24th day of June 2013; that this resolution has not been amended or repealed; and that it remains in full force and effect on the date I have subscribed my signature.


(signature) *

Kathleen R. Cunningham, RMC
Municipal Clerk

Date: June 24, 2013

* Certification must be signed by an official other than the individual authorized to execute the agreement.

**GRANT AGREEMENT
BETWEEN
TOWNSHIP OF CRANBURY
AND
THE STATE OF NEW JERSEY
BY AND FOR
THE DEPARTMENT OF ENVIRONMENTAL PROTECTION
GRANT IDENTIFIER:**

STATEMENT OF ADEQUACY OF ACCOUNTING SYSTEM*

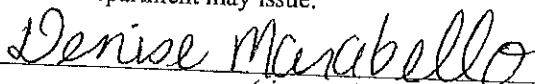
If Grantee is a governmental agency, complete Section A. If Grantee is a non-governmental agency, complete Section B.

Section A: Governmental Agency

I am the Township Administrator/Director of Finance of Township of Cranbury and, in this capacity, I will be responsible for establishing and maintaining the financial statements for the project Cranbury No Net Loss Reforestation Grant Phase III. The accounting system that will be established and maintained for the purpose of this agreement will be adequate to:

1. provide for accurate identification of the receipts and expenditures of funds by approved budget cost categories;
2. provide for documentation supporting each book entry, filed in such a way that it can be easily located;
3. provide accurate and current financial reporting information;
4. be integrated with a strong system of internal controls; and
5. conform to any and all requirements or guidelines that the Department may issue.

Date: June 25, 2012


(signature)

Denise Marabello, Administrator/Director of Finance

Section B: Non-governmental Agency : Non Applicable

I am a ☐ certified public accountant ☐ duly licensed public accountant and have been engaged to examine the financial statements of _____ which will be maintained for the project _____

In my opinion, the accounting system and internal controls ☐ in use ☐ to be established on _____ for this agreement ☐ are ☐ will be adequate to:

1. provide for accurate identification of the receipts and expenditures of funds by approved budget cost categories;
2. provide for documentation supporting each book entry, filed in such a way that it can be easily located;
3. provide accurate and current financial reporting information; and
4. conform to any and all requirements or guidelines that the Department may issue.

Date: June 24, 2013

(signature)

* This form must be completed as part of the agreement if required by Section VI.A of Attachment A, Additional Provisions and Special Modifications