

TOWNSHIP COMMITTEE MEETING
May 28, 2013

The regular meeting of the Township Committee of the Township of Cranbury was held at 7:00 p.m. in the Town Hall Meeting Room. Answering present to the roll call were Township Committee members: David Cook, Susan Goetz, Daniel Mulligan, Jay Taylor and Mayor Glenn Johnson. Also present were Denise Marabello, Township Administrator/Director of Finance; Kathleen R. Cunningham, Municipal Clerk/Assistant Administrator; Mr. Bill Tanner, Township Engineer; and Mr. Ron Ghrist, Financial Consultant. Mayor Johnson led in the salute to the flag, and Ms. Cunningham gave the following Open Public Meetings Act statement:

In accordance with Section 5 of the Open Public Meetings Act, it is hereby announced and shall be entered into the minutes of this meeting that adequate notice of this meeting has been provided:

- (1) Posted on December 3, 2012 on the Bulletin Board of the Municipal Office at 23-A North Main Street, Cranbury, New Jersey and remains posted at that location.
- (2) Communicated to the Cranbury Press, Home News Tribune and Trenton Times on December 3, 2012.
- (3) Filed on December 3, 2012 at the Cranbury Municipal Office, 23-A North Main Street, Cranbury, New Jersey, posted on the Township's web site and remains on file for public inspection, and
- (4) Sent to those individuals who have requested personal notice.

Regular Township Committee Minutes of May 13, 2013

On motion by Mr. Taylor, seconded by Mr. Cook, and unanimously carried (with Ms. Goetz abstaining due to absence), the Regular Township Committee Minutes of May 13, 2013 were adopted.

Reports and Communications

--Mayor Johnson reported he attended the School Board Meeting to discuss the Bridge and Dam Project. He reported he attended a ribbon cutting ceremony last week at Petco. He reported Petco originally had a facility in Monroe and one in Cranbury and the two (2) facilities have been now combined in Cranbury. Petco has 800,000 square feet with a tenant in the front of the building. When that tenant leaves in a few years, Petco is planning to expand into that space as well. Mayor Johnson reported he also attended the "Keep Middlesex Moving" annual meeting.

Reports and Communications

--Township Committee

Mr. Mulligan reported he was not able to attend the last Cable Subcommittee. He reported Ms. Bonnie Larson chaired the meeting and reported the Township has \$12,000 from Comcast to possibly televise future Township communications and meetings.

Mr. Cook reported he will make his comments later in the meeting concerning the key aspects of the Bridge and Dam Project. The Township is hoping to meet the County's requests and meet the June 20th deadline in order to have the County's subcommittees' approval to allow the project to go to bid.

Ms. Goetz reported the Environmental Commission received a grant for improvements to the Reinhardt property. The EC will work with volunteers to mark out trails and create signage on the property. Ms. Goetz commended Mr. Jerry Thorne, Public Works Manager, and his team for getting the Township ready for Memorial Day. Ms. Goetz thanked the Lions Club for organizing the Memorial Day Parade and stated it was a great event.

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Reports and Communications (Continued)

--Township Committee

(Mr. Taylor cont'd.)

Mr. Taylor stated the sewer rate increases would be discussed later in the meeting. He stated he did some research on how other townships address the rising costs of sewer services. Mr. Taylor explained Cranbury's Sewer Code Chapter 124-12 prohibits connections to the sewer system, such as roof down spouts and exterior foundation drains. He reported there is nothing in the Township Code regarding the use of sump pumps, and presented to the Township Committee an Ordinance he is proposing the Township consider adopting. The Ordinance would prohibit residents from connecting sump pumps to the sewer system. Mr. Taylor suggested modeling the Ordinance from wording in the Hopewell Township's Ordinance. There was discussion about the penalties associated with violating the Ordinance. Mr. Taylor stated he suspects this Ordinance could reduce the usage of the sewer system thereby reducing the costs. Mr. Taylor stated Hopewell's Code addresses sewer revenue being dedicated to the sewer costs only and not be co-mingled with other funds. He stated he would like to have additional wording in Cranbury's Ordinance that sewer revenue not be used for general tax purposes and tax revenues should not be used for sewer purposes. He stated he would like to see the Sewer Ordinance modified at the next meeting. He stated if the Ordinance is adopted, residents could be granted a 90-day amnesty period to disconnect sump pumps from the sewer service to avoid penalties. He suggested that, like smoke and carbon monoxide detectors, sump pumps be inspected when houses are sold or rented. Mr. Mulligan stated it is important to make this effort to control costs, and also important not to co-mingle funds.

Agenda Additions/Changes

Ms. Cunningham, Municipal Clerk, announced the Capital Budget Amendment is Resolution # R 05-13-067, and not "04" as indicated on this evening's Agenda. Ms. Cunningham stated Resolution # R 05-13-070, entitled "A Resolution Authorizing Construction to Commence on the Brainerd Lake Bridge and Dam Site through a Shared Services Agreement with Middlesex County" is being added to the agenda.

Public Comment on Agenda Items

Mayor Johnson asked if there was public comment on any agenda items, other than the sewer usage rate increase ordinance. He asked that residents hold their questions concerning that Ordinance until after the presentation.

Mr. Tom Ingegneri, South Main Street, commented on the addition of sump pumps to the proposed Ordinance, stating Ocean Grove has a similar Ordinance and gave its residents six (6) months to remove any prohibited connections to the sewer system. Mr. Ingegneri stated he called Ocean Grove and was told it does make a difference in the amount of usage.

Mr. Richard Kallan, Wynnewood Drive, stated concerning the proposed Ordinance, increased flow could also be caused by groundwater infiltration and not be sump pumps.

There being no further comments, Mayor Johnson closed the Public Comment portion of the meeting.

Resolution

Mr. Cook explained to the public the timing of the Brainerd Lake Bridge and Dam Project. He stated there are multiple calendars involved in coordinating the Project. He stated the Board of Freeholders will meet on June 20th and the Freeholders would like to everything ready to sign at that meeting. Mr. Cook stated the following Resolution is granting the Township Committee's approval to commence the construction.

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Resolution # R 05-13-070
(Continued)

Mr. Bill Tanner, Township Engineer, stated the project is being pushed hard at the County level to get it done. He stated the County has been very responsible to the Township. Mr. Tanner recognized Mr. Ron Sender's efforts in moving the Project along. Ms. Goetz stated the Project is progressing and should be "shovel ready" in October, and Mr. Tanner agreed the Project is moving very quickly. Weather permitting, the east side of the Lake may be brought up to full volume by spring of next year. Ms. Goetz commented the Bridge and Dam Project has been made compatible with the "Downtown Beautification" Project. Mr. Cook stated there will be trees planted near the Dam. Mr. Tanner confirmed the Bridge will be open the entire time of construction. He stated there will be two (2)-way traffic at all times except during when a flagman may be present to control traffic if part of the bridge is shut down for short periods of time. Mr. Tanner stated he will get a set of plans to the Board of Education and to the Clerk's Office. Mr. Tanner commended Mr. Cook on his persistence to keep the project moving forward.

On motion by Mr. Taylor, seconded by Mr. Mulligan, the Resolution was passed by vote:

Ayes: (Cook
(Goetz
(Mulligan
(Taylor
(Johnson

Abstain: (None
Absent: (None

Nays (None

Cranbury Township Resolution # R 05-13-070

A RESOLUTION AUTHORIZING CONSTRUCTION TO COMMENCE ON
THE BRAINERD LAKE BRIDGE AND DAM SITE
THROUGH A SHARED SERVICES AGREEMENT WITH MIDDLESEX COUNTY

WHEREAS, the Brainerd Lake Bridge and Dam, located at Main Street/Middlesex County Route 614 in the Township of Cranbury, is in need of certain improvements; and

WHEREAS, Middlesex County is responsible for certain improvements to the Bridge, the Dam and the roadway, and the Township has responsibility for certain improvements to the structure and the surrounding area; and

WHEREAS, the Township Committee of Cranbury Township adopted Resolution # R 12-09-165 on December 7, 2009 authorizing a Shared Services Agreement with Middlesex County for Costs of Improvements to the Brainerd Lake Bridge and Dam Site, and

WHEREAS, on December 29, 2009, the Board of Chosen Freeholders of the County of Middlesex adopted Resolution # 09-2304 authorizing a Cost Sharing Agreement between Middlesex County and Cranbury Township regarding repairs to the Brainerd Lake Bridge and Dam; and

NOW, THEREFORE, BE IT RESOLVED, the Township Committee of the Township of Cranbury hereby grants its approval and authorization to commence the construction to improve the Brainerd Lake Bridge and Dam Site.

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Resolution

On motion by Mr. Mulligan, seconded by Ms. Goetz, Resolution # R 05-13-067, "Capital Budget Amendment" was passed by vote:

Ayes: (Cook
(Goetz
(Mulligan
(Taylor
(Johnson

Abstain: (None
Absent: (None

Nays (None

Cranbury Township Resolution # R 05-13-067, "Resolution to Amend the Capital Budget for 2013" is attached as Addendum A.

Ordinances
First Reading

Cranbury Township Ordinance # 05-13-17

An Ordinance entitled, Cranbury Township Ordinance # 05-13-17, "A BOND ORDINANCE AUTHORIZING THE UPGRADE OF THE POLICE AND TOWN HALL COMPUTER NETWORK SYSTEMS APPROPRIATING \$47,000 THEREFORE AND AUTHORIZING THE ISSUANCE OF \$44,650 BONDS OR NOTES OF THE TOWNSHIP TO FINANCE PART OF THE COST THEREOF" was introduced on First Reading and will be heard on Second Reading and have a Public Hearing at the next regular Township Committee Meeting on Monday evening, June 10, 2013 at 7:00 p.m.

On motion by Mr. Cook, seconded by Mr. Mulligan, the Ordinance was passed on First Reading by vote:

Ayes: (Cook
(Goetz
(Mulligan
(Taylor
(Johnson

Abstain: (None
Absent: (None

Nays (None

Second Reading: June 10, 2013, 7:00 p.m.

BE IT ORDAINED BY THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF CRANBURY, IN THE COUNTY OF MIDDLESEX, NEW JERSEY (not less than two-thirds of all members thereof affirmatively concurring) AS FOLLOWS:

Section 1. The several improvements described in Section 3 of this bond ordinance is hereby authorized to be undertaken by the Township of Cranbury, in the County of Middlesex, New Jersey (the "Township") as a general improvement. For the several improvements or purposes described in Section 3, there is hereby appropriated the sum of \$47,000 including the sum of \$2,350 as the down payment required by the Local Bond Law. The down payment is available by virtue of provision for down payment or for capital improvement purposes in one or more previously adopted budgets.

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May 28, 2013

Cranbury Township Ordinance # 05-13-17
(Continued)

Section 2. In order to finance the cost of the improvement or purpose not covered by application of the down payment, negotiable bonds are hereby authorized to be issued in the principal amount of \$44,650 pursuant to the Local Bond Law. In anticipation of the issuance of the bonds, negotiable bond anticipation notes are hereby authorized to be issued pursuant to and within the limitations prescribed by the Local Bond Law.

Section 3. (a) The improvement hereby authorized and the purpose for financing of which the bonds are to be issued is the upgrade of the Police and Town Hall Computer Network Systems.

- (b) The estimated maximum amount of bonds or notes to be issued for the improvement or purpose is stated in Section 2 hereof.
- (c) The estimated cost of the improvement or purpose is equal to the amount of the appropriation herein made therefore.

Section 4. All bond anticipation notes issued hereunder shall mature at such times as may be determined by the chief financial officer; provided that no note shall mature later than one year from its date. The notes shall bear interest at such rate or rates and be in such form as may be determined by the chief financial officer. The chief financial officer shall determine all matters in connection with notes issued pursuant to this ordinance, and the chief financial officer's signature upon the notes shall be conclusive evidence as to all such determinations. All notes issued hereunder may be renewed from time to time subject to the provisions of the Local Bond Law. The chief financial officer is hereby authorized to sell part or all of the notes from time to time at public or private sale and to deliver them to the purchasers thereof upon receipt of payment of the purchase price plus accrued interest from their dates to the date of delivery thereof. The chief financial officer is directed to report in writing to the governing body at the meeting next succeeding the date when any sale or delivery of the notes pursuant to this ordinance is made. Such report must include the amount, the description, the interest rate and the maturity schedule of the notes sold, the price obtained and the name of the purchaser.

Section 5. The Township hereby certifies that it has adopted a capital budget or a temporary capital budget, as applicable. The capital or temporary capital budget of the Township is hereby amended to conform with the provisions of this ordinance to the extent of any inconsistency herewith. To the extent that the purposes authorized herein are inconsistent with the adopted capital or temporary capital budget, a revised capital or temporary capital budget has been filed with the Division of Local Government Services.

Section 6. The following additional matters are hereby determined, declared, recited and stated:

(a) The improvement or purpose described in Section 3 of this bond ordinance is not a current expense. It is an improvement or purpose that the Township may lawfully undertake as a general improvement, and no part of the cost thereof has been or shall be specially assessed on property specially benefitted thereby.

(b) The period of usefulness of the improvement or purpose within the limitations of the Local Bond Law, according to the reasonable life thereof computed from the date of the bonds authorized by this ordinance, is 7 years.

(c) The Supplemental Debt Statement required by the Local Bond Law has been duly prepared and filed in the office of the Clerk, and a complete executed duplicate thereof has been filed in the office of the Director of the Division of Local Government Services in the Department of Community Affairs of the State of New Jersey. Such statement shows that the gross debt of the Township as defined in the Local Bond Law is increased by the authorization of

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Cranbury Township Ordinance # 05-13-17
(Continued)

the bonds and notes provided in this bond ordinance by \$44,650 and the obligations authorized herein will be within all debt limitations prescribed by that Law.

(d) An aggregate amount not exceeding \$4,700 for items of expense listed in and permitted under N.J.S.A. 40A:2-20 is included in the estimated cost indicated herein for the purpose or improvement.

Section 7. Any grant moneys received for the purpose described in Section 3 hereof shall be applied either to direct payment of the cost of the improvement or to payment of the obligations issued pursuant to this ordinance. The amount of obligations authorized but not issued hereunder shall be reduced to the extent that such funds are so used.

Section 8. The chief financial officer of the Township is hereby authorized to prepare and to update from time to time as necessary a financial disclosure document to be distributed in connection with the sale of obligations of the Township and to execute such disclosure document on behalf of the Township. The chief financial officer is further authorized to enter into the appropriate undertaking to provide secondary market disclosure on behalf of the Township pursuant to Rule 15c2-12 of the Securities and Exchange Commission (the "Rule") for the benefit of holders and beneficial owners of obligations of the Township and to amend such undertaking from time to time in connection with any change in law, or interpretation thereof, provided such undertaking is and continues to be, in the opinion of a nationally recognized bond counsel, consistent with the requirements of the Rule. In the event that the Township fails to comply with its undertaking, the Township shall not be liable for any monetary damages, and the remedy shall be limited to specific performance of the undertaking.

Section 9. The full faith and credit of the Township are hereby pledged to the punctual payment of the principal of and the interest on the obligations authorized by this bond ordinance. The obligations shall be direct, unlimited obligations of the Township, and the Township shall be obligated to levy ad valorem taxes upon all the taxable real property within the Township for the payment of the obligations and the interest thereon without limitation of rate or amount.

Section 10. This bond ordinance shall take effect 20 days after the first publication thereof after final adoption, as provided by the Local Bond Law.

Cranbury Township Ordinance # 05-13-18

An Ordinance entitled, Cranbury Township Ordinance # 05-13-18, "AN ORDINANCE AUTHORIZING THE GOVERNING BODY TO ISSUE TEMPORARY ACTIVITIES PERMITS" was introduced on First Reading and will be heard on Second Reading and have a Public Hearing at the next regular Township Committee Meeting on Monday evening, June 10, 2013 at 7:00 p.m.

Mr. Taylor inquired if there is a fee associated with this permit. Ms. Marabello clarified there is no fee. Mr. Taylor referred to Section 134-3 (b), the third to last sentence concerning when the permits need to be reviewed again from a change in scope, size or duration of the special activity, and inquired how the Township Committee defines a change in scope. Ms. Marabello stated the change in scope will not be able to be defined for every situation, and it will have to be up to the Township Committee at the time to decide if there has been a change in scope. Mr. Mulligan stated not having the scope defined gives the Township Committee more flexibility in approving or denying the permit. Ms. Marabello stated the permit automatically renews each year over the five (5) year period unless there has been a change in scope. There was additional discussion concerning a change in scope and the yearly renewal process.

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Cranbury Township Ordinance # 05-13-18
(Continued)

Ms. Goetz stated she is comfortable with the way the Ordinance is written. Mr. Taylor stated filling out a one (1)-page application is not a big deal for someone planning a big event. Mr. Cook stated he is agreeable to seeing how the Ordinance as written works and modifications can be made in the future if necessary.

On motion by Mr. Mulligan, seconded by Ms. Goetz, the Ordinance was passed on First Reading by vote:

Ayes: (Cook
(Goetz
(Mulligan
(Taylor
(Johnson

Abstain: (None
Absent: (None

Nays (None

Second Reading: June 10, 2013, 7:00 p.m.

WHEREAS, Cranbury Township would like to encourage exigent, charitable, or beneficial activities that contribute materially to the health, welfare or economic advantage of the township and of its citizens; and

WHEREAS, the governing body has the authority to enact ordinances as it may deem necessary and proper for the good government, order and protection of persons and property, and for the preservation of the public health, safety and welfare of the municipality and its inhabitants; and

WHEREAS, temporary activities that are sporadic, seasonal or infrequent should be regulated to ensure that they are operated in a lawful manner.

NOW, THEREFORE, BE IT ORDAINED by the Township Committee of the Township of Cranbury that the Code of the Township of Cranbury be supplemented with a new Chapter 134, as follows:

SECTION 1. The Code of the Township of Cranbury shall be supplemented with a new Chapter 134, entitled "Temporary Activities Permit":

Chapter 134, Temporary Activities Permit

134-1. Definition.

For purposes of this Chapter, temporary activities shall be defined as sporadic, seasonal or infrequent activities which, because of their exigent, charitable, or beneficial nature are so required or conducted that they contribute materially to the health, welfare or economic advantage of the township and of its citizens.

134-2. Temporary activities permitted.

Temporary activities shall be permitted, as limited below, and provided that the township committee shall find that the temporary activity requested is such as to come within the above definition and directs the clerk to issue a temporary activity permit.

134-3. Limitations.

- a. Notwithstanding any of the provisions set forth above, a temporary activities permit may be subject to such terms and conditions as the township committee deems necessary to protect the public health, safety and welfare, including a limitation on the

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Cranbury Township Ordinance # 05-13-18
(Continued)

number of days the activity may be held. Any such permit shall expire upon the date specified therein.

- b. For activities that reoccur annually, a temporary activities permit may be issued by the Township Committee for a period of up to five years. Permits will be automatically renewed from one year to the next unless there is a change in the identity of the permit-holder; a change in use or in the nature of the special activity; a change in the scope, size or duration of the special activity; or if there are any violations of state law or local ordinance related to the operation of the special activity in the previous year.

134-4. No Permanent Right Created

Except as set forth above, the receipt of a temporary activity permit shall create no permanent right in the applicant nor any right of the applicant to conduct such activity at any time in the future beyond the time limited by the terms of such permit, whether by way of estoppel, acquiescence, sufferance or otherwise.

134-5. Enforcement

In the event that any temporary activity is permitted or suffered to depart from the terms of the permit under which it is purportedly conducted, the zoning officer, or any other municipal official designated by the township committee to enforce this Section, shall forthwith revoke the same and the applicant shall cease all such activities as well as all temporary activities for which a temporary activity permit was given.

SECTION 2. Repealer. All ordinances and resolutions, or parts thereof, inconsistent with this Ordinance, are hereby repealed.

SECTION 3. Severability. If any section, paragraph, subsection, clause or provision of this Ordinance shall be adjudged to be invalid, such adjudication shall apply only to the section, paragraph, subsection, clause or provision so adjudged and the remainder of this Ordinance shall be deemed valid and effective.

SECTION 4. Effective Date. This Ordinance shall take effect immediately upon its passage and publication, as required by law.

Ordinances
Second Reading

Cranbury Township Ordinance # 05-13-15

A motion to enter an Ordinance, entitled # 05-13-15, "AN ORDINANCE OF THE TOWNSHIP OF CRANBURY, IN MIDDLESEX COUNTY, NEW JERSEY, INCREASING SEWER USAGE RATES AND CONNECTION FEES" was introduced by title only on May 13, 2013 and was presented for Second Reading and final adoption. The Ordinance was published in the Cranbury Press, posted on the Township's website, posted on the Township Bulletin Board and copies were available to the public.

Ms. Denise Marabello, Township Administrator and Director of Finance, gave a presentation to explain the increasing sewer usage rates and connections fees. The PowerPoint presentation is attached as Addendum B.

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Cranbury Township Ordinance # 05-13-15
(Continued)

Mr. Taylor reported the municipal buildings do not pay sewer fee. He stated since all residents use the municipal buildings, he would like to determine the sewer costs to include it in the budget so all residents share equally in that expense. Mr. Taylor asked for clarification on what the fixed fee amount was, and Ms. Marabello stated it was for debt service. Mr. Mulligan asked if additional improvements would be needed in the future, and Ms. Marabello confirmed improvements are necessary. She reported improvements are included in Capital Plan over the next five (5) years; however, that does not include South Brunswick's improvements. Ms. Marabello stated, per the Township's agreement with South Brunswick, Cranbury Township pays a percentage of any sewer improvements made in South Brunswick,. Mr. Mulligan clarified South Brunswick, Sayreville, and local improvements will be necessary in the future.

Mr. Mulligan suggested for transparency purposes, a presentation be given each year on sewer usage costs. He stated it is important for residents to see where the money is going.

Mr. Cook inquired if there are any subsidies available from the Federal Government and asked if the Township has refinanced the debt to a lower interest rate. Ms. Marabello confirmed the debt was refinanced. Mr. Ronald Ghrist, Financial Consultant, stated there are funds available which the Township could apply for; and while the debt would have to be paid back, half of the money received would be paid back interest free.

Mr. Taylor asked the amount of maintenance that was put into the sewer system. Ms. Marabello stated the Township has been fortunate with maintenance costs considering how old the sewer system is. She stated Monroe has had to address some emergency situations and stated it is not so much maintaining the system as replacing it because it is old. There was discussion concerning garbage disposals and their impact on the sewer system.

There was discussion concerning whether there was enough interest among Shadow Oaks residents to hook up to the sewer system. Mr. Cook proposed having an on-line survey for six (6)-months to gauge the interest, and stated he thought the cost per household might be prohibitive. Mayor Johnson stated at one point the sewer hookup was comparable to installing a new septic system. The Township Committee agreed it would be beneficial in the future to gauge Shadow Oaks' interest in sewers.

Public Comment

The Mayor opened the public hearing on the Ordinance.

Mr. Richard Kallan, Wynnewood Drive, proposed adding wording concerning garbage disposals to this Ordinance. He also stated he had a second water meter installed, which measures the water that does not go down the sewer system. Mayor Johnson asked if there are any commercial customers who have second water meters, and Ms. Marabello confirmed commercial properties have second meters for their sprinkler systems. Mr. Kallan asked if restaurants are charged based on water usage, and Mr. Ron Ghrist, stated restaurants also pay equivalent units. There was discussion on how equivalent units and averages are determined.

Mr. Tom Ingegneri, South Main Street, stated his commercial property should be charged for the water it uses and not be charged additional usage fees. Mr. Ingegneri explained what his restaurant does to keep its water clean, and stated he feels the usage fees are unfair to business owners. He asked why the Township has such high sewer rate and asked for an explanation of why business owners are charged more for the same water usage. Mr. Ingegneri reported he complies with all requirements, stating his grease trap does not allow grease to go

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Public Comment

Mr. Ingegneri (cont'd.)

into the sewer system. He suggested the Township Committee not vote on the Ordinance this evening because additional work should be done on the rates.

Mr. Ron Ghrist explained the rates to Mr. Ingegneri, who disagreed with the logic. Mr. Ghrist explained commercial businesses use more water than residential users, and stated for that reason the sewer lines, treatment plant, and pump stations must be bigger to accommodate the flow. There was additional discussion concerning the usage fees. Mr. Ingegneri asked how many residences and homes are in the Township, and Ms. Marabello reported there are 901 residential-equivalent units and 1,364 commercial units. Mr. Ingegneri stated it is unfair to burden the businesses, and stated if the Township wants businesses in the Township, they should be treated fairly. He stated the Ordinance should not be voted on this evening and the rates should be based on usage. He stated as a homeowner he would be paying more, however, he would be paying less as a business owner.

Mr. Mulligan asked when equivalent-dwelling units were instituted in the formulation. Ms. Marabello stated it was before 2009. Mr. Ghrist stated commercial businesses put more into the sewer system, and Mr. Ingegneri stated as a business owner he wants to pay equal rates. There was additional discussion about the rates.

Mr. Mulligan asked for the record if Mr. Ingegneri was concerned about the usage or equivalent-dwelling units, and Ms. Marabello confirmed it was the equivalent-dwelling units. Ms. Marabello asked Mr. Ingegneri if there should be a flat fee or if the rates should be based on usage. Mr. Ingegneri stated there could be a flat fee; however, everybody should bear that same fee. He stated he is not accepting the Township's accounting method on the sewer rates. Mr. Ghrist stated the accounting methods used by the Township are acceptable methods because bigger users should pay a bigger share of the facility costs. Mr. Mulligan inquired if Mr. Ingegneri's increase is directly related to a rate increase and not a change in the billing methodology. Mr. Taylor clarified the equivalent-dwelling unit is the same amount paid by both residential and commercial, and Ms. Marabello confirmed the per unit cost is the same. Mr. Ingegneri concluded by saying it is not fair how businesses are treated by the Township.

Mr. Richard Kallan, Wynnewood Drive, gave an example of the rates charged by New Jersey American Water, stating the larger the service a customer has, the amount of the fixed fee is larger. He stated this is not based on what you are going to use; however, it is based on your capacity. There was additional discussion on rates and capacity.

Ms. Marabello stated the Township's principal and interest on the existing debt will be staying the same every year from now until 2019. Mr. Cook stated it will be important to look for grant monies for sewer. Mr. Taylor asked if the equivalent-dwelling unit numbers are looked at each year, and Ms. Marabello confirmed they are looked at.

Mr. Mulligan reiterated it is healthy to have an annual hearing on sewer rates. He stated he does not like to see the rates increase; however, the costs must be passed down to the users. He stated at least the tax rate was held stable.

No one further wished to speak, so the public hearing was declared closed. On motion by Mr. Mulligan, seconded by Mr. Cook, the Ordinance was passed by vote:

Ayes: (Cook
(Goetz
(Mulligan
(Taylor
(Johnson

Abstain: (None
Absent: (None

TOWNSHIP COMMITTEE MEETING
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Cranbury Township Ordinance # 05-13-15
(Continued)

Nays (None

Cranbury Township Ordinance # 05-13-16

A motion to enter an Ordinance, entitled # 05-13-16, "BOND ORDINANCE SUPPLEMENTING ORDINANCE 04-99-13 PUMP STATION ASSESSMENT APPROPRIATING \$50,000 THEREFORE AND AUTHORIZING THE ISSUANCE OF \$47,500 BONDS OR NOTES OF THE TOWNSHIP TO FINANCE PART OF THE COST THEREOF" was introduced by title only on May 13, 2013 and was presented for Second Reading and final adoption. The Ordinance was published in the Cranbury Press, posted on the Township's website, posted on the Township Bulletin Board and copies were available to the public.

Public Comment

The Mayor opened the public hearing on the Ordinance. No one wished to speak, so the public hearing was declared closed. On motion by Mr. Mulligan, seconded by Mr. Cook, the Ordinance was passed by vote:

Ayes: (Cook
(Goetz
(Mulligan
(Taylor
(Johnson

Abstain: (None
Absent: (None

Nays (None

BE IT ORDAINED BY THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF CRANBURY, IN THE COUNTY OF MIDDLESEX, NEW JERSEY (not less than two-thirds of all members thereof affirmatively concurring) AS FOLLOWS:

Section 1. The several improvements described in Section 3 of this bond ordinance is hereby authorized to be undertaken by the Township of Cranbury, in the County of Middlesex, New Jersey (the "Township") as a general improvement. For the several improvements or purposes described in Section 3, there is hereby appropriated the sum of \$50,000, including the sum of \$2,500 as the down payment required by the Local Bond Law. The down payment is available by virtue of provision for down payment or for capital improvement purposes in one or more previously adopted budgets.

Section 2. In order to finance the cost of the improvement or purpose not covered by application of the down payment, negotiable bonds are hereby authorized to be issued in the principal amount of \$47,500 pursuant to the Local Bond Law. In anticipation of the issuance of the bonds, negotiable bond anticipation notes are hereby authorized to be issued pursuant to and within the limitations prescribed by the Local Bond Law.

Section 3. (a.) The improvement hereby authorized and the purpose for financing of which the bonds are to repair the Cranbury Brook pump station.

(b). The estimated maximum amount of bonds or notes to be issued for the improvement or purpose is stated in Section 2 hereof.

(c.) The estimated cost of the improvement or purpose is equal to the amount of the appropriation herein made therefore.

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Cranbury Township Ordinance # 05-13-16
(Continued)

Section 4. All bond anticipation notes issued hereunder shall mature at such times as may be determined by the chief financial officer; provided that no note shall mature later than one year from its date. The notes shall bear interest at such rate or rates and be in such form as may be determined by the chief financial officer. The chief financial officer shall determine all matters in connection with notes issued pursuant to this ordinance, and the chief financial officer's signature upon the notes shall be conclusive evidence as to all such determinations. All notes issued hereunder may be renewed from time to time subject to the provisions of the Local Bond Law. The chief financial officer is hereby authorized to sell part or all of the notes from time to time at public or private sale and to deliver them to the purchasers thereof upon receipt of payment of the purchase price plus accrued interest from their dates to the date of delivery thereof. The chief financial officer is directed to report in writing to the governing body at the meeting next succeeding the date when any sale or delivery of the notes pursuant to this ordinance is made. Such report must include the amount, the description, the interest rate and the maturity schedule of the notes sold, the price obtained and the name of the purchaser.

Section 5. The Township hereby certifies that it has adopted a capital budget or a temporary capital budget, as applicable. The capital or temporary capital budget of the Township is hereby amended to conform with the provisions of this ordinance to the extent of any inconsistency herewith. To the extent that the purposes authorized herein are inconsistent with the adopted capital or temporary capital budget, a revised capital or temporary capital budget has been filed with the Division of Local Government Services.

Section 6. The following additional matters are hereby determined, declared, recited and stated:

(a) The improvement or purpose described in Section 3 of this bond ordinance is not a current expense. It is an improvement or purpose that the Township may lawfully undertake as a general improvement, and no part of the cost thereof has been or shall be specially assessed on property specially benefitted thereby.

(b) The period of usefulness of the improvement or purpose within the limitations of the Local Bond Law, according to the reasonable life thereof computed from the date of the bonds authorized by this ordinance, is 40 years.

(c) The Supplemental Debt Statement required by the Local Bond Law has been duly prepared and filed in the office of the Clerk, and a complete executed duplicate thereof has been filed in the office of the Director of the Division of Local Government Services in the Department of Community Affairs of the State of New Jersey. Such statement shows that the gross debt of the Township as defined in the Local Bond Law is increased by the authorization of the bonds and notes provided in this bond ordinance by \$47,500 and the obligations authorized herein will be within all debt limitations prescribed by that Law.

(d) An aggregate amount not exceeding \$4,750 for items of expense listed in and permitted under N.J.S.A. 40A:2-20 is included in the estimated cost indicated herein for the purpose or improvement.

Section 7. Any grant moneys received for the purpose described in Section 3 hereof shall be applied either to direct payment of the cost of the improvement or to payment of the obligations issued pursuant to this ordinance. The amount of obligations authorized but not issued hereunder shall be reduced to the extent that such funds are so used.

Section 8. The chief financial officer of the Township is hereby authorized to prepare and to update from time to time as necessary a financial disclosure document to be distributed in connection with the sale of obligations of the Township and to execute such disclosure

TOWNSHIP COMMITTEE MEETING
May 28, 2013

Cranbury Township Ordinance # 05-13-16
(Continued)

document on behalf of the Township. The chief financial officer is further authorized to enter into the appropriate undertaking to provide secondary market disclosure on behalf of the Township pursuant to Rule 15c2-12 of the Securities and Exchange Commission (the "Rule") for the benefit of holders and beneficial owners of obligations of the Township and to amend such undertaking from time to time in connection with any change in law, or interpretation thereof, provided such undertaking is and continues to be, in the opinion of a nationally recognized bond counsel, consistent with the requirements of the Rule. In the event that the Township fails to comply with its undertaking, the Township shall not be liable for any monetary damages, and the remedy shall be limited to specific performance of the undertaking.

Section 9. The full faith and credit of the Township are hereby pledged to the punctual payment of the principal of and the interest on the obligations authorized by this bond ordinance. The obligations shall be direct, unlimited obligations of the Township, and the Township shall be obligated to levy ad valorem taxes upon all the taxable real property within the Township for the payment of the obligations and the interest thereon without limitation of rate or amount.

Section 10. This bond ordinance shall take effect 20 days after the first publication thereof after final adoption, as provided by the Local Bond Law.

Resolutions

On motion by Mr. Mulligan, seconded by Ms. Goetz, the Resolution passed on by vote:

Ayes: (Cook (Goetz (Mulligan (Taylor (Johnson	Abstain: (None Absent: (None
---	---------------------------------

Nays (None

Cranbury Township Resolution # R 05-13-068

NOW, THEREFORE, BE IT RESOLVED, by the Township of Cranbury that all bills and claims as audited and found to be correct be paid.

On motion by Mr. Mulligan, seconded by Ms. Goetz, the Resolution passed on by vote:

Ayes: (Cook (Goetz (Mulligan (Taylor (Johnson	Abstain: (None Absent: (None
---	---------------------------------

Nays (None

Cranbury Township Resolution # R 05-13-069

RESOLUTION PROVIDING FOR THE INSERTION OF A SPECIAL ITEM
OF REVENUE IN THE MUNICIPAL BUDGET OF THE TOWNSHIP OF CRANBURY
PURSUANT TO N.J.S.A. 40A:4-87 (CHAPTER 159, P.L. 1948)

TOWNSHIP COMMITTEE MEETING
May 28, 2013

Cranbury Township Resolution # R 05-13-069
(Continued)

WHEREAS, N.J.S.A. 40A: 4-87 provides that the Director of the Division of Local Government Services may approve the insertion of any special item of revenue in the budget of any County or Municipality when such item shall have been made available by law and the amount thereof was not determined at the time of the adoption of the budget, and

WHEREAS, said Director may also approve the insertion of an item of appropriation for equal amount,

Section 1

NOW, THEREFORE, BE IT RESOLVED that the Township Committee hereby requests the Director of the Division of Local Government Services to approve the insertion of an item of revenue in the budget of the year 2013 in the sum of \$10,475.35 which item is now available as a revenue from State of New Jersey pursuant to the provision of statute, and

Section 2

BE IT FURTHER RESOLVED that a like sum of \$10,475.35 is hereby appropriated under the caption "Clean Communities".

Section 3

BE IT FURTHER RESOLVED that a copy of the Resolution, certified by the Township Clerk to be a true copy forwarded to each of the following:

- (a) Director of the Division of Local Government Services
- (b) Township Auditor
- (c) Director of Finance

Reports from Township Boards and Commissions

Ms. Marilynn Mullen, Director of the Cranbury Public Library, presented and discussed with the Township Committee Cranbury Public Library's 2012 Annual Report.

Ms. Mullen reported Cranbury had presentations by five local authors published last year, including four (4) Cranbury residents: Kevin Fox, Betsey Norland, Larry Zink, and John Chambers. Ms. Mullen stated there was such enthusiasm from the audience members during Mr. Chambers talk, the idea came to her that a whole series of programs could be created from Mr. Chambers' book. The series, entitled "One Book, One Cranbury," encouraged everyone in Town to read Mr. Chambers' book, "Cranbury, A New Jersey Town from the Colonial Era to the Present," and then come together to discuss the various aspects of the book. The goal of the series was to foster a sense of community by bringing people together through literature and the appreciation of local history. Ms. Mullen stated the Library partnered with the Cranbury Historical and Preservation Society, and she applied for a grant through Middlesex County Cultural and Heritage Commission. Ms. Mullen described the year's special programs. She also described the Library's on-going programs, toddler stories, craft sessions, reading buddies, computer classes and on-demand computer training. Ms. Mullen reported the Library hosted 299 programs, attended by over 4,000 people, in 2012.

Ms. Mullen described how the Library assists its patrons throughout the year. In particular this past year, the Library was able to be of help during Super Storm Sandy. Even though it did not have power, the Library's server is located off-site so they were able to post information for the School and the Township. Once the Library did get power back, residents came in to get

TOWNSHIP COMMITTEE MEETING
May 28, 2013

Reports from Township Boards and Commissions (Continued)
(Ms. Mullen cont'd.)

warm, charge their electronics and do research for hurricane or flood damage assistance. Ms. Mullen stated the Library can partner with the Township during emergency situations, and she showed a short video how a Library can assist during disasters. Ms. Mullen stated the Library hopes the Township will include them during future disaster recovery planning.

A copy of Ms. Mullen's PowerPoint Presentation is attached as Addendum C.

Mr. Taylor inquired about the archiving of the Cranbury Press. Ms. Mullen stated the archives are from 1886 to present, and she stated the archiving process is ongoing each year. She stated the archives are available from the Library computers. Ms. Mullen stated there are no Sunday hours because of revenue cuts.

Ms. Goetz asked for an update on the fundraising for the new Library. Ms. Mullen stated the Foundation has raised one-third of the needed funds, and is now expanding the Committee before reaching out to the public. Ms. Mullen stated the Library will be able to do more with additional space in a community Library.

Reports from Township Staff and Professionals

--Administrator's Report

Ms. Marabello stated she has nothing to report.

--Assistant Administrator's Report

Ms. Cunningham thanked the Township Committee stating she was able to attend the International Clerks' Conference last week in Atlantic City. She reported there were over 900 municipal clerks in attendance from all over the United States and nine (9) foreign countries.

Ms. Cunningham reported receiving several complaints from residents concerning the tables and chairs in the downtown area. Ms. Cunningham explained, per the Outdoor Dining Ordinance, the downtown businesses are supposed to adhere to Planning Board approval on a seating plan showing the number of tables/seats should be posted on the restaurant's wall. She reported extra tables have been placed outside and the sidewalks are very crowded. The Planning Board restricted the number of tables and chairs to allow walkways for pedestrian safety. Mr. Taylor stated there must also be room for wheelchairs to pass through. Mr. Taylor stated the Zoning Officer should direct the restaurants to remove the excess tables and chairs.

Mr. Mulligan asked if Mr. Jeff Graydon, Zoning Officer, is the enforcing officer, and Ms. Marabello confirmed he is. Ms. Cunningham stated none of the businesses have to pay for the Outdoor License since the Governing Body had waived the fee; however, no Outdoor Licenses were applied for yet this year. She explained restaurant owners should come in each December to apply for the next year's license. Mr. Mulligan stated enforcement should be done, and Ms. Goetz suggested the businesses should be reminded to obtain the licenses. Ms. Cunningham stated she could send reminder letters to the restaurants. She stated the permit and seating plan schematic should be posted in each restaurant.

Public Comment

The Mayor opened the meeting to public questions and comment.

Mr. Richard Kallan, Wynnewood Drive, reported the grass is overgrown at the Cranbury Circle and requested it be cut. Ms. Marabello stated the Police Department was notified to alert the Department of Transportation that several complaints had been received.

TOWNSHIP COMMITTEE MEETING
May 28, 2013

Public Comment (Continued)

Mr. Kallan asked for a status on the installation of a crosswalk from Cranbury Neck Road across Main Street. It was reported Mr. Bill Tanner, Township Engineer, was going to look into it. Mr. Mulligan reported Mr. Tanner has been very busy working on the Brainerd Lake Bridge and Dam Project and the Downtown Beautification Project. Mr. Taylor asked about an update for the Safe Roads Grant as parents were asking about the possibility of the walk being done this year so they could walk to the Swim Club. Mr. Taylor stated the sidewalk is not an additional project as it is already part of the Safe Roads Grant

There being no further comment, the Mayor closed the public portion of the meeting.

Mayor's Notes

Mayor Johnson reported there were no Mayor's notes.

On a motion by Mr. Cook, seconded by Mr. Mulligan and unanimously carried, the meeting adjourned at 9:18 p.m.

Kathleen R. Cunningham, RMC
Municipal Clerk

TOWNSHIP OF CRANBURY

2013

PROPOSED SEWER RATE INCREASES

Presented By: Denise Marabello, CMFO
Director of Finance

WHY NOW?

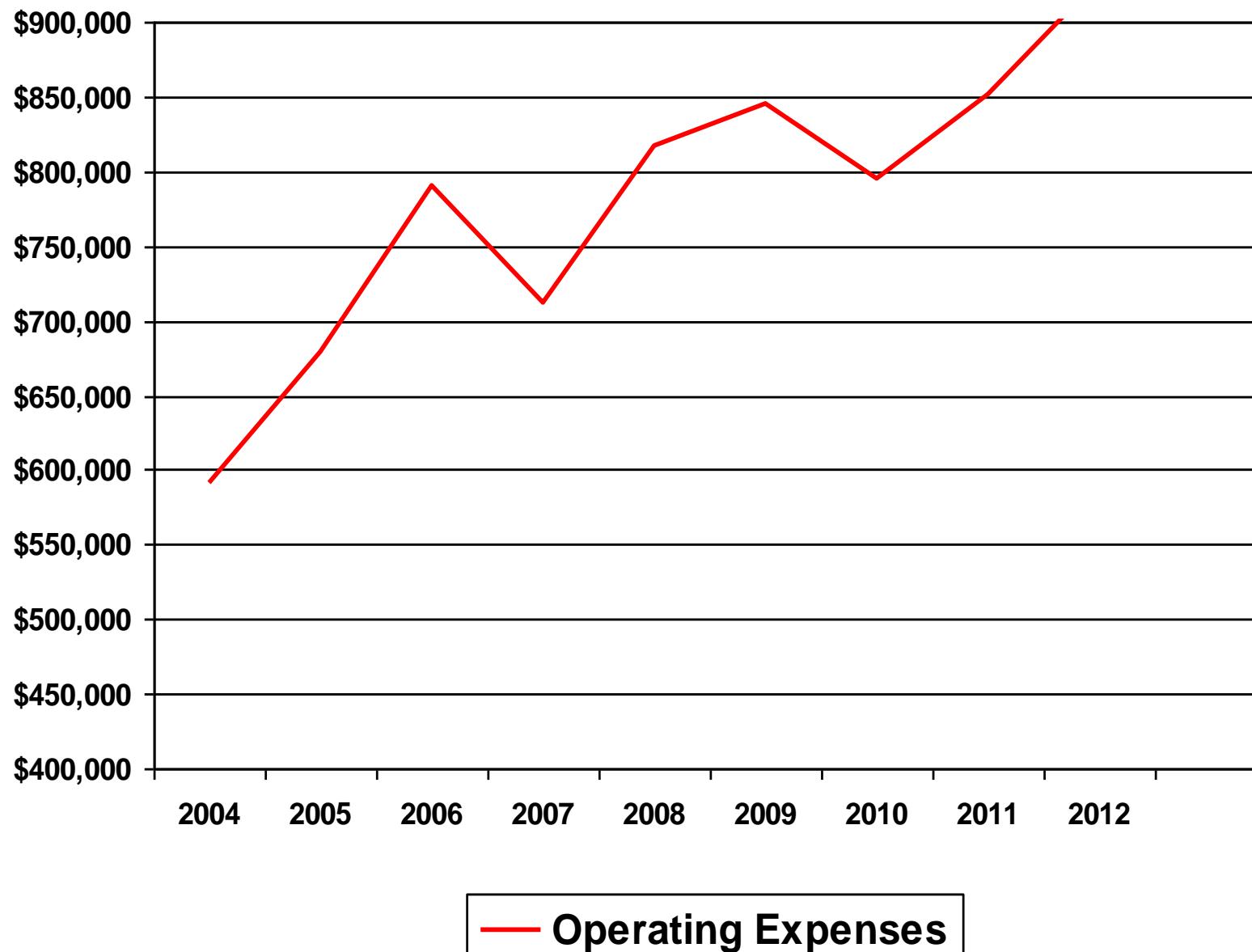
- PER STATUTE SEWER RATES AND CONNECTION FEES ARE LOOKED AT EVERY YEAR
- MORE ACCURATE NUMBERS
- SUSTAINABILITY OF EXISTING SEWER SYSTEM

2013 BUDGETED SEWER OPERATING EXPENDITURES

• Salaries	\$111,700
• Social Security	\$ 8,545
• Unemployment/Disability	\$ 372
• Health Insurance	\$ 34,291
• Pension	\$ 12,393
• Middlesex County Utility Authority (1)	\$362,154
• Monroe Township (2)	\$122,000
• Bioxide	\$ 70,000
• Pump Station Calibration	\$ 30,000
• South Brunswick Township (3)	\$178,000
• Electric	\$ 52,500
• Other Expenses	\$ 34,628
• Facilities Usage	\$ 20,400
 Total	 \$1,036,983

- (1) Treatment & Disposal of Sewage
- (2) Provide Maintenance of Sewer System
- (3) Flow through to MCUA

TREND OF SEWER OPERATING EXPENSES



2013 SEWER DEBT SERVICE

• Principal	\$488,452
• Interest	\$210,726
TOTAL	\$699,178

REVENUE SHORTAGE

Revenue Requirement:

• Operating Expenses	\$1,036,983
• Debt Service	<u>\$ 699,178</u>
	\$1,736,161

Estimated Sewer Revenue per
2013 Sewer Billings \$1,318,336

Revenue Shortage \$ 417,825

PROPOSED FIXED PORTION OF SEWER RATES

Debt Service Charges \$699,178

Residential Sewer Units 901

Commercial Sewer Units 1,364

Total Sewer Units 2,265

Proposed Annual Fixed Fee \$308.69

Proposed Quarterly Fixed Fee \$77.17

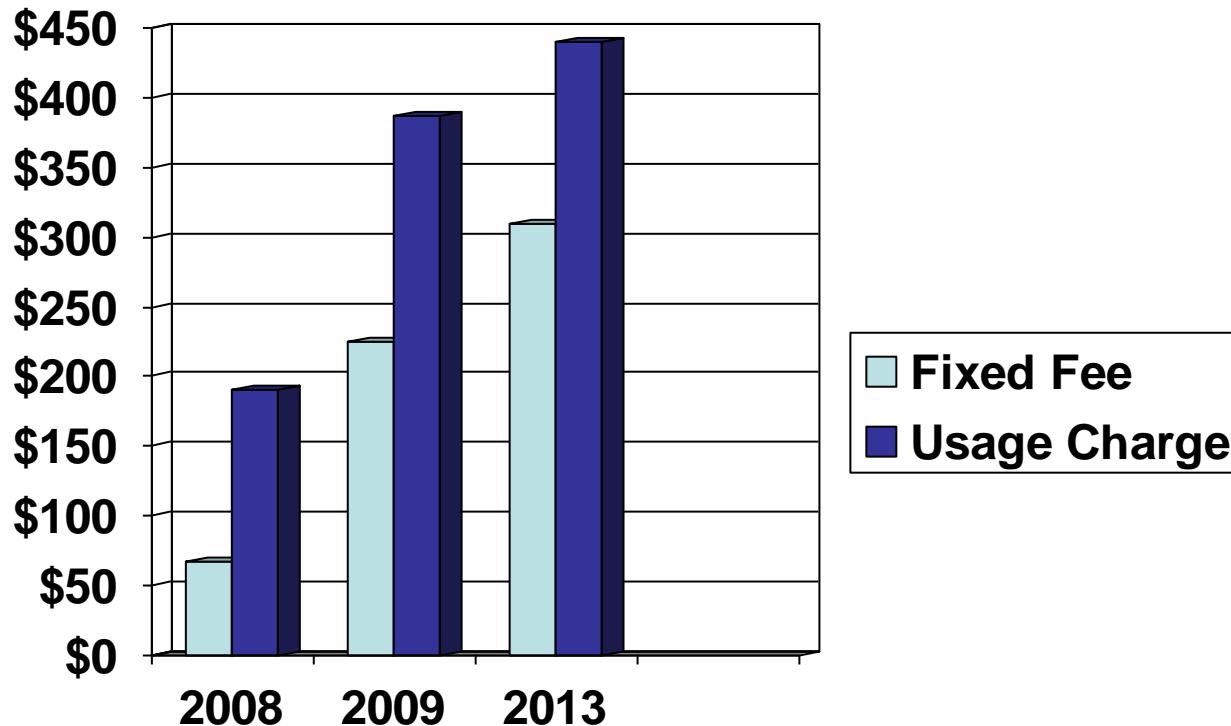
PROPOSED USAGE PORTION OF SEWER RATES

Sewer Revenue Requirement	\$1,736,161
Fixed Fees to be Collected	\$699,178
Estimated Industrial Charges	<u>\$ 40,120</u>
	\$739,298
Balance of Revenue Required	\$ 996,863
Residential Flow	53,378,000
Commercial Flow	<u>80,786,000</u>
Total Usage	134,164,000
Usage Charge per 1,000 gallons of water	\$7.43

2013 QUARTERLY SEWER BILLING FOR AVERAGE SINGLE FAMILY RESIDENT

	2013 Annual Suggested Billing	2013 Annual Actual Billing
Fixed Fee	\$308.69	\$225
Usage Charge (based on 59,243 gals of water usage)	\$439.86	\$387.42
Yearly Sewer Bill	\$748.55	\$612.42
Quarterly Sewer Bill	\$187.14	\$153.11

ANNUAL SEWER BILLING FOR AVERAGE SINGLE FAMILY RESIDENCE



EFFECT ON TAX RATE

Additional Revenue	\$417,825
2013 – One Cent of Tax Rate is Worth	\$154,420
2013 – Additional Revenues Offset to the Tax Rate	2.7 cents
Average Household Assessment	\$604,729
Potential Tax Savings for Average Assessed Household	\$163
Proposed Annual Sewer Increase	\$136

CRANBURY TOWNSHIP RESOLUTION # R 05-13-067

CAPITAL BUDGET AMENDMENT

Whereas, the local capital budget for the year 2013 was adopted on the 8th day of April, 2013 and,

Whereas, it is desired to amend said adopted capital budget section.

Now, Therefore, Be It Resolved, by the Township Committee of the Township of Cranbury County of Middlesex, that the following amendment (s) to the adopted capital budget section be made:

RECORDED VOTE (Insert last names)	AYES	(Mr. Cook (Ms. Goetz (Mr. Mulligan (Mr. Taylor (Mayor Johnson	NAYS	(((NONE ((ABSTAIN	((((
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TO ADD

CAPITAL BUDGET (Current Year Action)
2013

PLANNED FUNDING SERVICES FOR CURRENT YEAR 2013

1 <u>Project Title</u>	2 <u>Project Number</u>	3 <u>Estimated Total Cost</u>	4 <u>Amounts Reserved In Prior Years</u>	5a <u>2013 Budget Appropriation</u>	5b <u>Capital Improvement Fund</u>	5c <u>Capital Surplus</u>	5d <u>Grants in Aid And Other Funds</u>	5e <u>Debt Auth</u>
Upgrade Police & Town Hall								
Computer Network Systems	25	\$47,000			\$2,350			\$44,650

Total 2013 Capital Budget		\$ 2,617,000			\$111,460			\$2,117,740
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5 YEAR CAPITAL PROGRAM 2013-2017

Anticipated Project Schedule and Funding Requirement

1 <u>Project</u>	2 <u>Project Number</u>	3 <u>Estimated Total Cost</u>	4 <u>Estimated Completion Time</u>	Funding Amounts Per Budget Year					
				5a <u>2013</u>	5b <u>2014</u>	5c <u>2015</u>	5d <u>2016</u>	5e <u>2017</u>	5f <u>2018</u>
Upgrade Police & Town Hall									
Computer Network Systems	34	\$47,000	2013	\$47,000					

Total 2013-2017 Capital Programs		\$16,898,000		\$2,617,000	\$7,391,000	\$3,410,000	\$3,259,000	\$175,000	\$46,000
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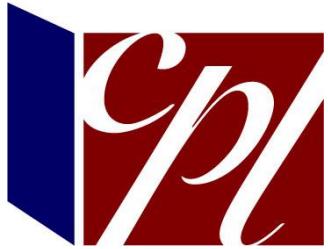


2012 Annual Report

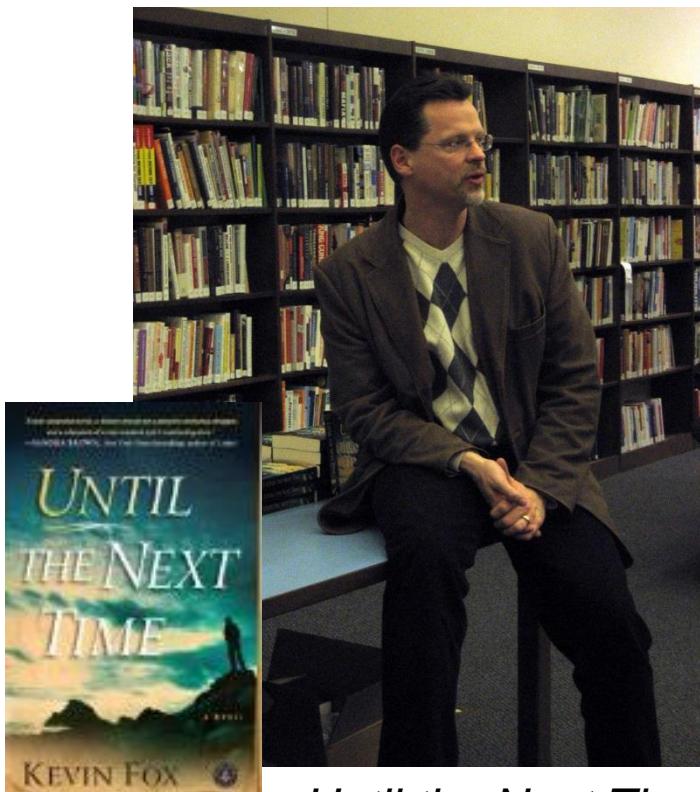
A Banner Year @ the Library

May 28, 2013

Marilynn Mullen, Director



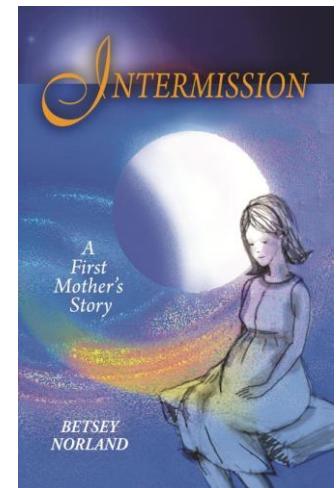
Local Author Talks



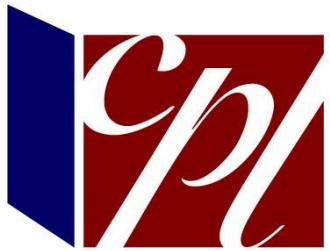
Until the Next Time
by Kevin Fox



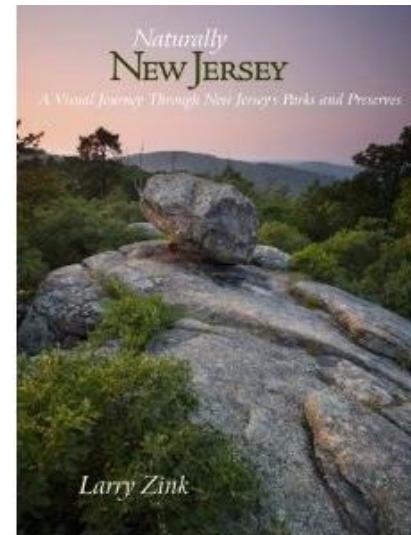
Intermission by
Betsy Norland



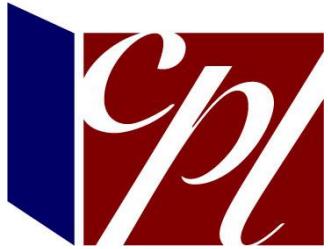
Fiction



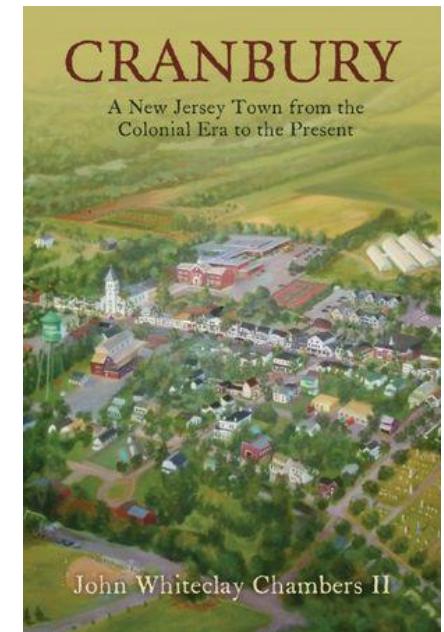
Photography



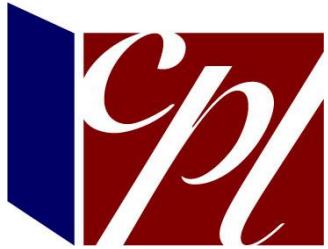
*Naturally New Jersey: A Visual Journey Through
New Jersey's Parks and Preserves* by Larry Zink



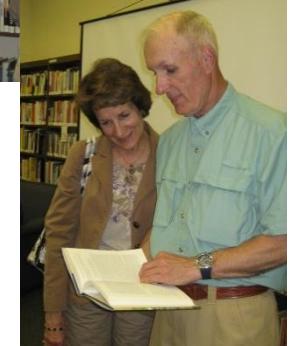
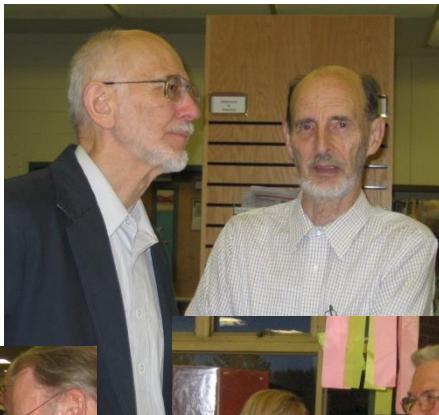
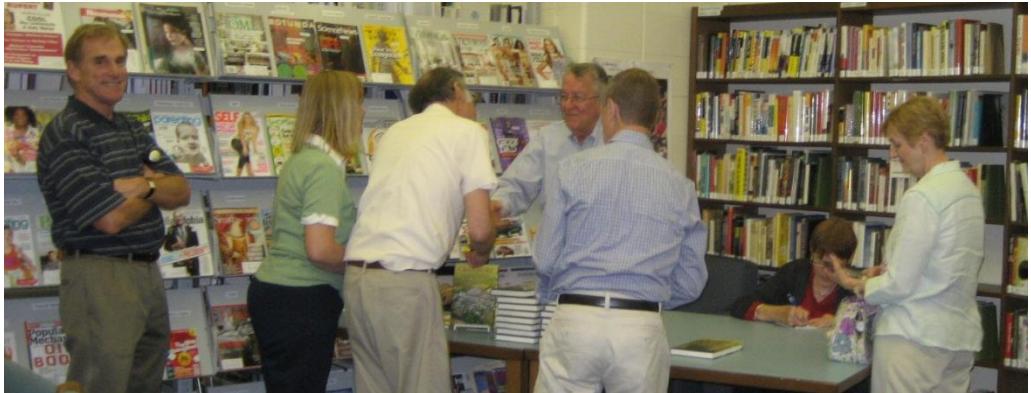
And History

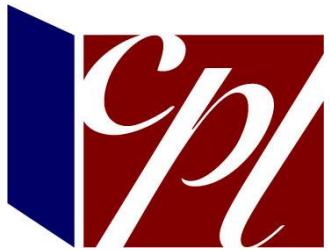


Cranbury: A New Jersey town from the Colonial Era to the Present by John Whiteclay Chambers II



John Chambers Speaks

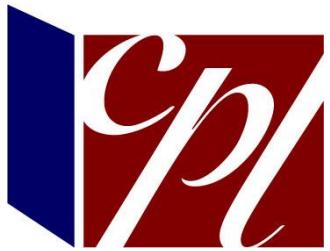




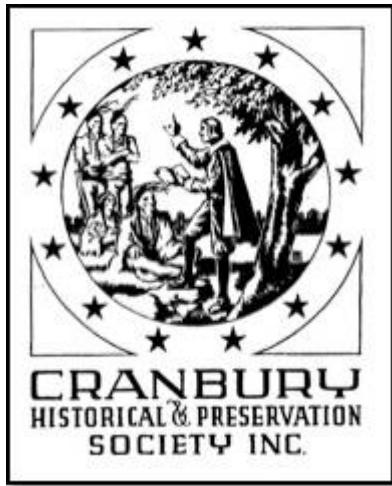
One Book, One Cranbury

What if everyone in Cranbury read the same book? That is exactly what the Cranbury Public Library is hoping will happen with their One Book, One Cranbury program. The book selection is the new book by local author John Whiteclay Chambers II titled *Cranbury: A New Jersey Town from the Colonial Era to the Present*. (New Brunswick, N.J.: Rutgers University Press, 2011)

**Our goal is to foster a sense of community
by bringing people together through literature
and appreciation of local history.**



One Book, One Cranbury Partners



I, David Cook, Mayor, hereby Proclaim on behalf of the Township Committee of the Township of Cranbury, support for the “One Book, One Cranbury” program at the Cranbury Public Library, and I encourage our residents to read the book and participate in One Book, One Cranbury programs, and I wish it much success.

Township Proclamation September, 24, 2013

This program is made possible by

Middlesex County Board of Chosen Freeholders

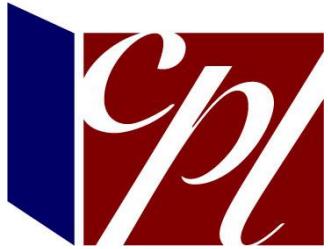
Middlesex County Cultural and Heritage Commission

with funding in part from

New Jersey Historical Commission

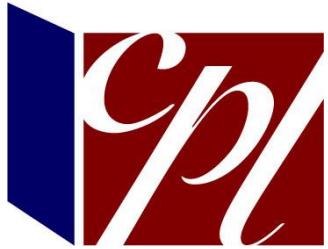
a Division in the Dept of State





One Book, One Cranbury Events

- **Stories from Early Cranbury**
- **A Guide to Colonial Architecture by author Rick Pratt**
- **Grave Matters - Victorian Mourning Customs**
- **Cranbury Wassail**
- **Create a Colonial Christmas Candle Centerpiece**
- **Colonial Cranbury in Perspective**
- **A History of Cranbury Landmarks**
- **The African-American Experience in Cranbury**
- **Women in Cranbury's History**
- **Cranbury Civil War Memorabilia**
- **Hunt For History**
- **A Look into Cranbury's Past through Postcards**
- **Walking Tours of Historic Cranbury**



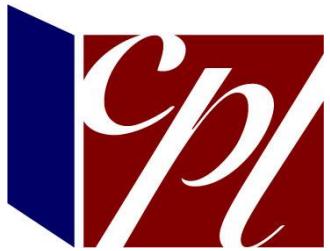
One Book, One Cranbury



Create a Colonial
Centerpiece

“Wonderful program!”

“This was so much fun!”



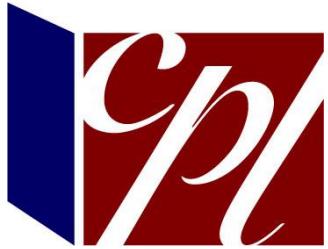
One Book, One Cranbury Final Events



A Look at Cranbury's Past
Through Postcards

Hunt for History





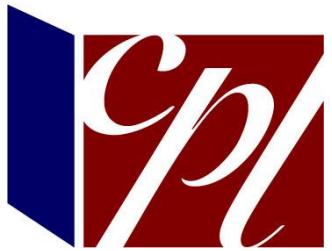
Dream Big - READ



Night Hunters of the Sky visit.



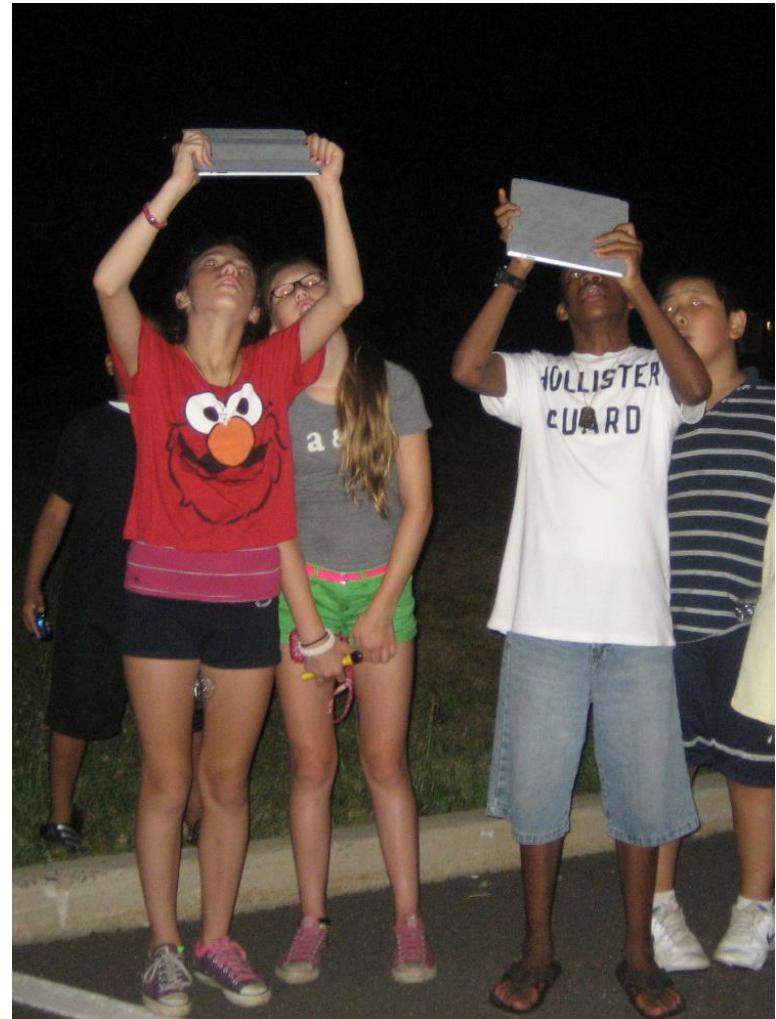
Exploring science with *Dragons and Dreams*

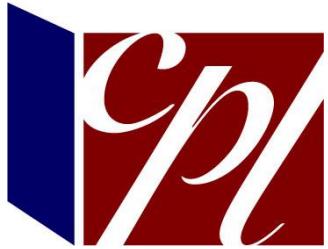


Cranbury at Night



Using iPads to identify the stars.





Other 2012 Programs

- Malcolm X
- Alternate Energy: A Local Perspective
- An American River: From Paradise to Superfund, Afloat on New Jersey's Passaic

On Going Programming

Book Discussion Groups

Tech Hours

Computer Classes on Demand

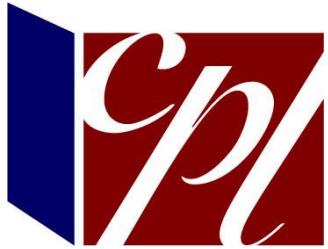
Toddler Stories

After-school Crafts

Student Library Council

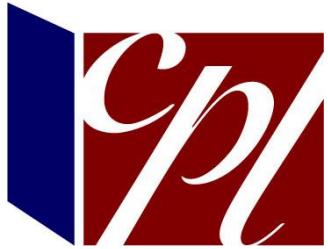
Reading Buddies

The Library hosted 299 programs attended by 4,645 people.



Libraries create communities.

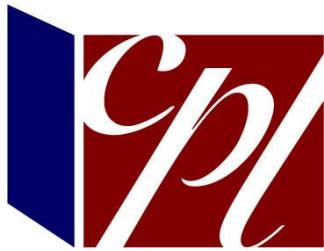
As one attendee commented, “It’s great we have classes and gatherings here. It brings the community together.”



Libraries of
Middlesex County
Trustee of the Year
Award was
presented to
Kirstie Venanzi for
her outstanding
service on the
Library Board of
Trustees.

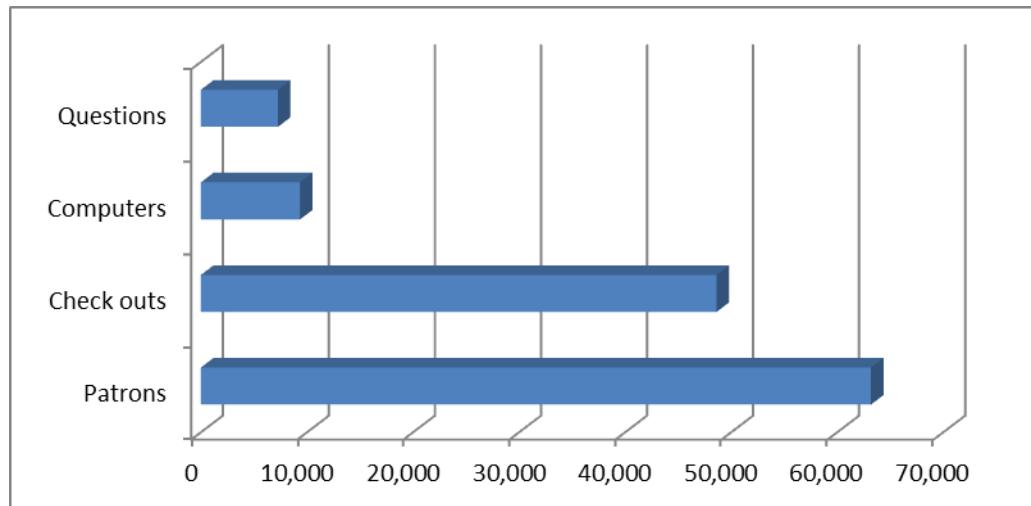
Trustee of the Year

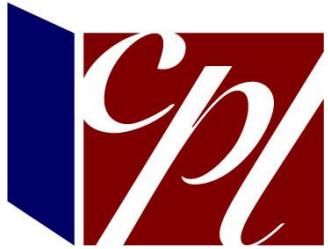




2012 Statistics

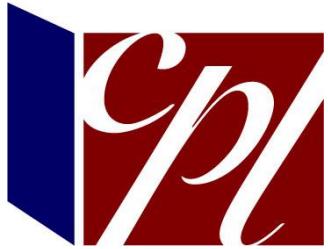
- 63,196 people visited the library.
- 9,354 people used our computers.
- 48,631 items were checked out.
- Library staff answered 7,276 questions.





**“You guys are the best,
always so helpful!”**

- Answering questions for patrons via email during the power outage associated with Hurricane Sandy.
- Assisting a patron in printing out an important landlord / tenant document that she needed as she was still without power due to the storm.
- Conducting research in our databases and on the Internet for flood recovery resources.



The Library – “a port in a storm”

Public Libraries and First Responders: Partners in Emergency Response

<http://youtu.be/gZUEChxl74g>