

TOWNSHIP COMMITTEE MEETING
November 24, 2014

The regular meeting of the Township Committee of the Township of Cranbury was held at 7:00 p.m. in the Town Hall Meeting Room. Answering present to the roll call were Township Committee members: David Cook, Daniel Mulligan, Jay Taylor and Mayor Susan Goetz. Glenn Johnson was absent. Also present were Denise Marabello, Township Administrator/Director of Finance; and Kathleen Cunningham, Municipal Clerk/Assistant Administrator. Mayor Goetz led in the salute to the flag, and Ms. Cunningham gave the following Open Public Meetings Act statement:

In accordance with Section 5 of the Open Public Meetings Act, it is hereby announced and shall be entered into the minutes of this meeting that adequate notice of this meeting has been provided:

- (1) Posted on December 4, 2013 on the Bulletin Board of the Municipal Office at 23-A North Main Street, Cranbury, New Jersey and remains posted at that location.
- (2) Communicated to the Cranbury Press, Home News Tribune and Trenton Times on December 4, 2013.
- (3) Filed on December 4, 2013 at the Cranbury Municipal Office, 23-A North Main Street, Cranbury, New Jersey, posted on the Township's web site and remains on file for public inspection.
- (4) Sent to those individuals who have requested personal notice.

Regular Township Committee Minutes of November 10, 2014

On motion by Mr. Taylor, seconded by Mr. Mulligan and unanimously carried (with Mr. Johnson being absent), the Regular Township Committee Minutes of November 10, 2014 were adopted.

Reports and Communications
--Mayor

Mayor Goetz reported two (2) young men, Ryan D'sousa and Zach Conley are being awarded their Eagle Scout Awards this weekend and commended them on achieving this honor.

Mayor Goetz reported the State will be taking over the Helmetta Animal Shelter. The Township's agreement is up on 12/31/14 and the Township Committee will have to make a decision prior to the Contract expiring. Mayor Goetz indicated she has been in touch with a shelter in Ewing Township and others.

Mayor Goetz announced the Historical Society has offered to donate money to pay for new Holiday Decorations for Main Street.

Reports and Communications
--Township Committee

Mr. Cook

Mr. Cook reported the electricity has been put in place on the Bridge site and now it is a matter of waiting for the railing and lighting. Mayor Goetz inquired if Mr. Cook had received a letter from the Shade Tree Commission as they raised concern with one of the trees being damaged and indicated it may need to be aerated. He stated there are three (3) items left on the "punch list" for the Bridge and Dam Project: the cross walk on the north side of the firehouse, the crushed pipe to be repaired by the Fire House and the street lighting (which Ms. Marabello is handling with PSE&G). PSE&G has reported the manufacturer is "backlogged" and thus the delay in installing the lights. Mr. Cook reported 90% of the punch list has

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Reports and Communications

--Township Committee

(Mr. Cook cont'd.)

been completed so far by the contractor, "Rock Solid". There will be a walkthrough with the Township Engineer, Mr. Tanner.

Mr. Cook reported on the status of the fountain at the Bridge site indicating Ms. Conover's son, Robert who is a mason, will do the re-pointing at no charge. However, Robert indicated the pad at the base of the fountain needs to be replaced and also new bluestone to be installed. He indicated his approximate cost to have this done will be \$8,800. Mr. Cook then inquired if public works can take care of the removal of the old pad and installation of a new pad and the bluestone as the cost would then run around \$6,000. Ms. Marabello reported she had checked with Mr. Thorne who indicated he does not have the expertise to do so. Mr. Cook added the fountain needs to be fully restored. All Township Committee members unanimously supported the Project.

Mr. Mulligan

Mr. Mulligan reported he had attended the Historical Society's 350th Anniversary Dinner at The Cranbury Inn and attendance had been great.

Mr. Mulligan also reported he and Mayor Goetz had done a lot of work on the "Incentive Ordinance" which is on the Agenda this evening and commended Ms. Marabello and the Township Attorney, Steve Goodell for all of their work.

Mr. Mulligan stated the COAH issue is still under the Courts' review and municipalities will not know anything until a ruling is made.

Mr. Taylor

Mr. Taylor reported he too had also attended the Historical Society's Dinner and gave the Invocation.

Mr. Taylor also reported the Annual Tree Lighting will be held on Friday evening December 5, 2014 at 7:00 p.m.

Mr. Taylor announced "Santa" will be delivering gifts to Township children on various dates from the Fire Truck. This is a fund raiser for the Fire Company. Anyone wishing to have his/her child receive a delivery from Santa may drop off their gift at the firehouse on December 1st, 5th, 8th or 15th between 7:00 and 9:00 p.m.

Reports and Communications

-- Subcommittees

There were no reports from Subcommittees.

Agenda Additions/Changes

Ms. Cunningham reported Ordinance #11-14-12 was added to the Agenda.

Public Comment – for Agenda Items

The Mayor opened the meeting to public questions and comments for items on the Agenda. There being no comments, the Mayor closed the public portion of the meeting.

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Ordinances
First Reading

CRANBURY TOWNSHIP ORDINANCE # 11-14-10

An Ordinance entitled, # 11-14-10, "AN ORDINANCE OF THE TOWNSHIP OF CRANBURY, MIDDLESEX COUNTY, NEW JERSEY, AMENDING CHAPTER 76, "DEVELOPMENT FEES," OF THE CODE OF THE TOWNSHIP OF CRANBURY BY CORRECTING A TYPOGRAPHICAL ERROR IN SECTION § 76-7 PERTAINING TO REVIEW FEES," was introduced for first reading. On motion by Mr. Taylor, seconded by Mr. Cook, the Ordinance was passed on first reading by vote:

Ayes: (Cook
(Mulligan
(Taylor
(Goetz

Abstain: (None
Absent: (Johnson

Nays: (None

Public Hearing: December 8, 2014 at 7:00 pm.

WHEREAS, on September 9, 2013, the Cranbury Township Committee adopted an amendment to Chapter 76, "Development Fees"; and

WHEREAS, a typographical error has been discovered;

NOW, THEREFORE, BE IT ORDAINED by the Township Committee of the Township of Cranbury, Middlesex County, New Jersey, as follows:

SECTION 1. The recitals contained in the foregoing preamble are incorporated herein as if fully restated.

Section 76-7 of the code of the Township of Cranbury ("Code"), entitled "Escrow deposits" is hereby amended and shall read as follows (additions are underlined; deletions are in [brackets]:

§ 76-7. Escrow deposits.

D. Major site plan:

[2] Nonresidential:

(b) Final: \$1000 plus [\$150.00] \$50.00 per 1,000 square feet of gross floor area.

SECTION 2. Repealer. All ordinances and resolutions, or parts thereof, inconsistent with this Ordinance, are hereby repealed.

SECTION 3. Severability. If any section, paragraph, subsection, clause or provision of this Ordinance shall be adjudged to be invalid, such adjudication shall apply only to the section, paragraph, subsection, clause or provision so adjudged and the remainder of this Ordinance shall be deemed valid and effective.

SECTION 4. Effective Date. This Ordinance shall take effect immediately upon its passage and publication, as required by law.

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Cranbury Township Ordinance # 11-14-11

An Ordinance entitled, Cranbury Township Ordinance # 11-14-11, "BOND ORDINANCE SUPPLEMENTING ORDINANCE 05-11-12 BRAINERD LAKE DAM APPROPRIATING \$88,000 THEREFORE AND AUTHORIZING THE ISSUANCE OF \$83,600 BONDS OR NOTES OF THE TOWNSHIP TO FINANCE PART OF THE COST THEREOF," was introduced for first reading. On motion by Mr. Taylor, seconded by Mr. Cook, the Ordinance was passed on first reading by vote:

Ayes: (Cook
(Mulligan
(Taylor
(Goetz

Abstain: (None
Absent: (Johnson

Nays: (None

Public Hearing: December 8, 2014 at 7:00 pm.

BE IT ORDAINED BY THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF CRANBURY, IN THE COUNTY OF MIDDLESEX, NEW JERSEY (not less than two-thirds of all members thereof affirmatively concurring) AS FOLLOWS:

Section 1. The several improvements described in Section 3 of this bond ordinance is hereby authorized to be undertaken by the Township of Cranbury, in the County of Middlesex, New Jersey (the "Township") as a general improvement. For the several improvements or purposes described in Section 3, there is hereby appropriated the sum of \$88,000, including the sum of \$4,400 as the down payment required by the Local Bond Law. The down payment is available by virtue of provision for down payment or for capital improvement purposes in one or more previously adopted budgets.

Section 2. In order to finance the cost of the improvement or purpose not covered by application of the down payment, negotiable bonds are hereby authorized to be issued in the principal amount of \$83,600 pursuant to the Local Bond Law. In anticipation of the issuance of the bonds, negotiable bond anticipation notes are hereby authorized to be issued pursuant to and within the limitations prescribed by the Local Bond Law.

Section 3.

- (a) The improvement hereby authorized and the purpose for financing of which the bonds are to obtain an easement at 1 North Main Street for the purpose of completing the Brainerd Lake Dam project.
- (b) The estimated maximum amount of bonds or notes to be issued for the improvement or purpose is stated in Section 2 hereof.
- (c) The estimated cost of the improvement or purpose is equal to the amount of the appropriation herein made therefore.

Section 4. All bond anticipation notes issued hereunder shall mature at such times as may be determined by the chief financial officer; provided that no note shall mature later than one year from its date. The notes shall bear interest at such rate or rates and be in such form as may be determined by the chief financial officer. The chief financial officer shall determine all matters in connection with notes issued pursuant to this ordinance, and the chief financial officer's signature upon the notes shall be conclusive evidence as to all such determinations. All notes issued hereunder may be renewed from time to time subject to the provisions of the Local Bond Law. The chief financial officer is hereby authorized to sell part or all of the notes from time to time at public or private sale and to deliver them to the purchasers

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thereof upon receipt of payment of the purchase price plus accrued interest from their dates to the date of delivery thereof. The chief financial officer is directed to report in writing to the governing body at the

Cranbury Township Ordinance # 11-14-11
(Continued)

meeting next succeeding the date when any sale or delivery of the notes pursuant to this ordinance is made. Such report must include the amount, the description, the interest rate and the maturity schedule of the notes sold, the price obtained and the name of the purchaser.

Section 5. The Township hereby certifies that it has adopted a capital budget or a temporary capital budget, as applicable. The capital or temporary capital budget of the Township is hereby amended to conform with the provisions of this ordinance to the extent of any inconsistency herewith. To the extent that the purposes authorized herein are inconsistent with the adopted capital or temporary capital budget, a revised capital or temporary capital budget has been filed with the Division of Local Government Services.

Section 6. The following additional matters are hereby determined, declared, recited and stated:

- (a) The improvement or purpose described in Section 3 of this bond ordinance is not a current expense. It is an improvement or purpose that the Township may lawfully undertake as a general improvement, and no part of the cost thereof has been or shall be specially assessed on property specially benefitted thereby.
- (b) The period of usefulness of the improvement or purpose within the limitations of the Local Bond Law, according to the reasonable life thereof computed from the date of the bonds authorized by this ordinance, is 40 years.
- (c) The Supplemental Debt Statement required by the Local Bond Law has been duly prepared and filed in the office of the Clerk, and a complete executed duplicate thereof has been filed in the office of the Director of the Division of Local Government Services in the Department of Community Affairs of the State of New Jersey. Such statement shows that the gross debt of the Township as defined in the Local Bond Law is increased by the authorization of the bonds and notes provided in this bond ordinance by \$83,600 and the obligations authorized herein will be within all debt limitations prescribed by that Law.
- (d) An aggregate amount not exceeding \$8,800 for items of expense listed in and permitted under N.J.S.A. 40A:2-20 is included in the estimated cost indicated herein for the purpose or improvement.

Section 7. Any grant moneys received for the purpose described in Section 3 hereof shall be applied either to direct payment of the cost of the improvement or to payment of the obligations issued pursuant to this ordinance. The amount of obligations authorized but not issued hereunder shall be reduced to the extent that such funds are so used.

Section 8. The chief financial officer of the Township is hereby authorized to prepare and to update from time to time as necessary a financial disclosure document to be distributed in connection with the sale of obligations of the Township and to execute such disclosure document on behalf of the Township. The chief financial officer is further authorized to enter into the appropriate undertaking to provide secondary market disclosure on behalf of the Township pursuant to Rule 15c2-12 of the Securities and Exchange Commission (the "Rule") for the benefit of holders and beneficial owners of obligations of the Township and to amend such undertaking from time to time in connection with any change in law, or interpretation thereof, provided such undertaking is and continues to be, in the opinion of a nationally recognized bond counsel, consistent with the requirements of the Rule. In the event that the Township fails to comply with its undertaking, the Township shall not be liable for any monetary damages, and the remedy shall be limited to specific performance of the undertaking.

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Section 9. The full faith and credit of the Township are hereby pledged to the punctual payment of the principal of and the interest on the obligations authorized by this bond ordinance. The obligations
Cranbury Township Ordinance # 11-14-11
(Continued)

shall be direct, unlimited obligations of the Township, and the Township shall be obligated to levy ad valorem taxes upon all the taxable real property within the Township for the payment of the obligations and the interest thereon without limitation of rate or amount.

Section 10. This bond ordinance shall take effect 20 days after the first publication thereof after final adoption, as provided by the Local Bond Law.

Cranbury Township Ordinance # 11-14-12

An Ordinance entitled, Cranbury Township Ordinance # 11-14-12, "AN ORDINANCE SUPPLEMENTING THE CODE OF THE TOWNSHIP OF CRANBURY, IN MIDDLESEX COUNTY, NEW JERSEY BY CREATING A NEW SECTION 17 ENTITLED PERFORMANCE INCENTIVE FOR VOLUNTEER FIRE AND FIRST AID MEMBERS," was introduced for first reading. On motion by Mr. Mulligan, seconded by Mr. Cook, the Ordinance was passed on first reading by vote:

Ayes: (Cook
(Mulligan
(Goetz

Abstain: (Taylor
Absent: (Johnson

Nays: (None

Public Hearing: December 8, 2014 at 7:00 pm.

WHEREAS, Cranbury Township relies on the services provided by the Cranbury Township Fire Department and the Cranbury First Aid Squad to provide fire protection and first aid service in the Township; and

WHEREAS, both the Cranbury Township Fire Department and Cranbury First Aid Squad are volunteer organizations; and

WHEREAS, it is in the manifest public interest of the citizens of Cranbury Township that these two organizations successfully recruit volunteers and that they have the capacity to respond to emergency calls as required; and

WHEREAS, a modest incentive program can encourage volunteering and increase call response rates among members; and

WHEREAS, any such incentive program should be subject to annual review; and

WHEREAS, it is necessary to establish provisions governing an incentive program.

NOW, THEREFORE, BE IT ORDAINED by the Township Committee of the Township of Cranbury, Middlesex County, New Jersey, that the Code of the Township of Cranbury is supplemented as follows:

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SECTION 1. Chapter 17, entitled "Performance Incentive for Volunteer Fire and First Aid Members" is created as follows:

Cranbury Township Ordinance # 11-14-12
(Continued)

§ 17-1. Title

This Chapter shall be known as "Performance Incentive for Volunteer Fire and First Aid Members".

§ 17-2. Purpose

The purpose of this Chapter is to recognize the personal commitment of time, energy and expertise of the responders; to encourage members to respond to as many calls as possible; and by providing such an incentive program, to further encourage volunteering for the Cranbury Township Fire Department and Cranbury First Aid Squad, both of which are volunteer organizations.

§ 17-3. Definitions

"Volunteer" shall mean any individual contributing services to the Cranbury Township Fire Department and/or Cranbury First Aid Squad without remuneration or without formal agreement or contract of hire.

"Township Appropriation" shall mean the amount of money appropriated by the Township to the Cranbury Township Fire Department or the Cranbury First Aid Squad in any one year.

"Volunteer Organization" shall mean the Cranbury Township Fire Department or the Cranbury First Aid Squad, as the case may be.

§ 17-4. Volunteer Incentive Program

- A. There shall be a program known as the "Volunteer Incentive Program." In any one year, this program may be funded in an amount not to exceed \$10,000, half of which shall be designated for the Cranbury Township Fire Department and half of which shall be designated for the Cranbury First Aid Squad.
- B. The Volunteer Organization shall distribute the Township Appropriation to their members in a manner that will encourage volunteers to respond to calls. Distribution of the funds shall be in strict accord with rules established by each Volunteer Organization pursuant to its own bylaws.
- C. No member shall be entitled to receive more than \$500 of the Township Appropriation in any one year.
- D. Nothing herein shall limit the ability of the Volunteer Organization to raise additional funds from other sources to supplement the Township Appropriation.
- E. No later than thirty (30) days after distribution of the Township Appropriation, the Volunteer Organization shall provide an accounting of that distribution to the Township Administrator. The accounting shall include the name of the member, the amount received by the member, the method for determining the distribution of funds, and a certification that the person receiving the funds is a "Volunteer" as that term is defined in this Chapter. Providing an accounting that meets these standards shall be a prerequisite for the Volunteer Organization to receive a Township Appropriation in the following year.

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SECTION 2. Repealer. All ordinances and resolutions, or parts thereof, inconsistent with this Ordinance, are hereby repealed.

Cranbury Township Ordinance # 11-14-12
(Continued)

SECTION 3. Severability. If any section, paragraph, subsection, clause or provision of this Ordinance shall be adjudged to be invalid, such adjudication shall apply only to the section, paragraph, subsection, clause or provision so adjudged and the remainder of this Ordinance shall be deemed valid and effective.

SECTION 4. Effective Date. This Ordinance shall take effect immediately upon its passage and publication, as required by law.

Resolutions
Consent Agenda

Mayor Goetz asked the Township Committee if there were any questions or comments on the Consent Agenda. The Township Committee decided to address Cranbury Township Resolution # 11-14-129 separately. A motion was made by Mr. Mulligan, seconded by Mr. Cook and unanimously carried (with Mr. Johnson being absent), the following Resolutions were passed by vote:

Ayes:	(Cook	Abstain:	(None
	(Mulligan	Absent:	(Johnson
	(Taylor		
	(Goetz		
Nays:	(None		

Cranbury Township Resolution # R 11-14-128

NOW, THEREFORE, BE IT RESOLVED, by the Township of Cranbury that all bills and claims as audited and found to be correct be paid.

Cranbury Township Resolution # R 11-14-130

A RESOLUTION AUTHORIZING THE EXECUTION OF A SHARED SERVICES
AGREEMENT WITH THE BOROUGH OF HIGHTSTOWN FOR THE
CONTINUED PROVISION OF EMERGENCY "9-1-1" DISPATCHING SERVICES

WHEREAS, in prior years, the Township of Cranbury and the Borough of Hightstown have executed a Shared Agreement for the Borough's provision of Emergency "9-1-1" Police Dispatch Services on behalf of the Township; and

WHEREAS, the Borough has offered to continue to provide these services to the Township during 2015 as set forth in the attached agreement; and

WHEREAS, the services will be provided by Hightstown solely; and

WHEREAS, the agreement will be null and void should Hightstown merge with another municipality for dispatch services; and

WHEREAS, the total fee for 2015 will be \$112,200: and

WHEREAS, the Chief Financial Officer has certified that there will be sufficient funds for these services during 2015: and

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Cranbury Township Resolution # R 11-14-130
(Continued)

WHEREAS, such agreements are authorized pursuant to the Uniform Shared Services Consolidation Act, N.J.S.A. 40A:65-1 et. Seq:

NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Cranbury, in the County of Middlesex, as follows:

1. Said Agreement is hereby continued for a period commencing January 1, 2015 through December 31, 2015.
2. A copy of the Agreement shall be available for public inspection in the Township Clerk's Office during regular business hours.

Cranbury Township Resolution # R 11-14-131

A RESOLUTION AUTHORIZING YEAR 2014 BUDGET TRANSFERS

WHEREAS, there are 2014 Budget Accounts which require more funding due to circumstances not known at the beginning of the year; and

WHEREAS, there will be excess balances in budget accounts in which the expenditures will be less than projected at the beginning of the year,

And

NOW, THEREFORE BE IT RESOLVED by the Township Committee of the Township of Cranbury, that the following year 2014 Budget Transfers be authorized and made on the records and accounts of the Township:

	<u>Budget Account</u>	<u>From</u>	<u>To</u>
4-01-28-375-012	Parks – S&W OT	\$ 375.00	
4-01-28-375-011	Parks – S&W		\$ 375.00
4-01-20-150-800	Tax Assessment - OE	\$6,000.00	
4-01-20-150-310	Tax Assessment – OE	\$2,100.00	
4-01-20-165-310	Engineering – OE		\$5,000.00
4-01-31-440-310	Telephone – OE		\$3,100.00

BE IT FURTHER RESOLVED that a copy of this Resolution, certified by the Township Clerk to be a true copy forwarded to each of the following:

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- (a) Township Auditor
- (b) Township Chief Financial Officer

Resolution

The Township Committee discussed Resolution # R 11-14-129.

Mr. Mulligan commended Ms. Marabello and the Township Attorney for getting the settlement done. He apologized to the taxpayers that this is costing them money; however, the bottom line is now the issue is resolved.

Mr. Richard Kallan, Wynnewood Drive, asked what this resolution is about—Mayor Goetz gave Mr. Kallan a brief history of the issue, explaining the Township, in order to facilitate the repair and renovation of the Bridge and Dam, had sought to acquire a permanent grading and slope easements and temporary construction easements on the property at 1 North Main Street. The Township was then forced to file a condemnation and this was scheduled to go to Court to reach a settlement. Ms. Goetz stated no one on the Township Committee is particularly happy with this situation; however, if it had gone to Court, it would have cost the taxpayers much more.

Mr. Taylor thanked Ms. Marabello, the Township Attorney and Mr. Cook for all of his hard work in trying to reach an agreement many times. He stated the Township actually improved the property at 1 North Main Street and stated Cranbury is a community where residents help one another. He commended both the Huston's and the Meyers for granting easements to the Township for only \$1.00 for the Project. Mr. Taylor stated he hopes the Township is never faced with an issue such as this again.

Mr. Cook stated he felt the Agreement is the most appropriate thing to do, rather than go to Court and cost the taxpayers a lot more.

A motion was made by Mr. Mulligan, seconded by Mr. Cook and unanimously carried (with Mr. Johnson being absent), the following Resolutions were passed by vote:

Ayes:	(Cook	Abstain:	(None
	(Mulligan	Absent:	(Johnson
	(Taylor		
	(Goetz		
Nays:	(None		

Cranbury Township Resolution # R 11-14-129

Date of Adoption: November 24, 2014

RESOLUTION APPROVING A SETTLEMENT AGREEMENT

WHEREAS, the New Jersey Dam Safety Section of the New Jersey Department of Environmental Protection required the repair and renovation of the Brainerd Lake dam; and

WHEREAS, the Township of Cranbury and the County of Middlesex are engaged in a project to rehabilitate the dam and bridge; and

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WHEREAS, Suzanne and Istvan Palocz are the owners of property located at Block 23, Lots 71 and 71.01, commonly known as 1 North Main Street adjacent to the Brainerd Lake Dam; and

Cranbury Township Resolution # R 11-14-129
(Continued)

WHEREAS the Township sought to acquire a permanent grading and slope easements and temporary construction easements on the Palocz's property in order to facilitate the repair and renovation to the bridge and dam; and

WHEREAS, in April 2013 the Township commenced a condemnation by filing a verified complaint to acquire the necessary easements; and

WHEREAS, the parties have engaged in settlement discussions and reached an amicable resolution of this matter;

NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Cranbury on this 24th day of November, 2014, that the Township Committee hereby approves the settlement agreement in the form attached hereto; and

BE IT FURTHER RESOLVED, that Mayor and Clerk are authorized to sign the settlement Agreement on behalf of the Township of Cranbury.

Reports from Township Boards and Commissions

There were no reports from Township Boards and Commissions.

Reports from Township Staff and Professionals

-- Administrator's Report

Ms. Marabello stated she had nothing to report.

--Assistant Administrator's Report

Ms. Cunningham stated she had nothing to report.

Public Comment

The Mayor opened the meeting to public questions and comments.

Ms. Linda Bowker, Bunker Hill, spoke concerning the three (3) street lights which are out at the intersection of Park Place and Main Street. She reported she had reported them being out a while ago. She indicated she used to go online and report lights out; however, she was not able to do so recently without a password. Ms. Marabello told her the process is to call the non-emergency police number and report the outages to them.

Ms. Bowker then reported on a flooding condition in front of the old Cranbury Book Worm and stated every time it rains a lot this area floods. She indicated this needs to be addressed. Ms. Marabello responded the Township is aware of the issue, and the Township Engineer has inspected the area. The issue will be addressed when Phase III of the "Downtown Beautification" project is started. Ms. Bowker

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then raised her concerns with this area freezing during the winter months, and Ms. Marabello responded the Township will check on it.

Ms. Bowker reported she had been on the Township's web site and looked at the job description for the Administrator/Director of Finance. She inquired how this position is not a conflict of interest as how can one person report to the other when both positions are combined. She also indicated she has looked at several positions at Town Hall, namely, the "Clerk/Assistant Administrator" and inquired why the Administrator has to have an Assistant. She also asked why the position of "Qualified Purchasing Agent/Accounts Payable Clerk/Financial Clerk" is also many positions combined into one and then asked why so many individuals have several titles. Ms. Bowker also suggested the Township inquire about sharing some of the positions with another municipality.

Mayor Goetz responded many of the Town Hall staff wear several titles and thus perform more than one job. She added, the Township is fortunate to have a Township Administrator who is also a Chief Financial Officer. She has a very good perspective on a lot of budget issues and advises the Township Committee often on budgetary matters.

Mr. Taylor gave a brief summary of the circumstances surrounding when Ms. Marabello was hired as the new Administrator/Director of Finance and stated the Township is very fortunate to have found a person who can perform both positions.

Mr. Cook echoed Mr. Taylor's remarks and stated the Township is saving the taxpayers a lot of money by not having to hire a separate certified Chief Financial Officer.

Mr. Mulligan also spoke of Ms. Marabello's qualifications and agreed with Mr. Cook that the taxpayers of Cranbury are saving money.

There being no further comments, the Mayor closed the public portion of the meeting.

Mayor's Notes

Mayor Goetz announced

Mayor Goetz requested a motion to adjourn. On a motion by Mr. Taylor, seconded by Mr. Mulligan and unanimously carried, the meeting adjourned at 7:52 p.m.

Kathleen R. Cunningham, RMC
Municipal Clerk