

TOWNSHIP COMMITTEE MEETING
November 10, 2014

The regular meeting of the Township Committee of the Township of Cranbury was held at 7:00 p.m. in the Town Hall Meeting Room. Answering present to the roll call were Township Committee members: David Cook, Glenn Johnson, Daniel Mulligan, Jay Taylor and Mayor Susan Goetz. Also present were Denise Marabello, Township Administrator/Director of Finance; and Kathleen Cunningham, Municipal Clerk/Assistant Administrator. Mayor Goetz led in the salute to the flag, and Ms. Cunningham gave the following Open Public Meetings Act statement:

In accordance with Section 5 of the Open Public Meetings Act, it is hereby announced and shall be entered into the minutes of this meeting that adequate notice of this meeting has been provided:

- (1) Posted on December 4, 2013 on the Bulletin Board of the Municipal Office at 23-A North Main Street, Cranbury, New Jersey and remains posted at that location.
- (2) Communicated to the Cranbury Press, Home News Tribune and Trenton Times on December 4, 2013.
- (3) Filed on December 4, 2013 at the Cranbury Municipal Office, 23-A North Main Street, Cranbury, New Jersey, posted on the Township's web site and remains on file for public inspection.
- (4) Sent to those individuals who have requested personal notice.

Regular Township Committee Minutes of October 27, 2014

On motion by Mr. Johnson, seconded by Mr. Cook and unanimously carried (with Mr. Taylor abstaining due to absence), the Regular Township Committee Minutes of October 27, 2014 were adopted.

Closed Session Minutes of October 27, 2014

On motion by Mr. Mulligan, seconded by Mr. Johnson and unanimously carried (with Mr. Taylor abstaining due to absence), the Closed Session Minutes of October 27, 2014 were adopted.

Reports and Communications

--Mayor

Mayor Goetz reported that for the first time during the Brainerd Lake Bridge and Dam Construction Project, Main Street will be closed on Wednesday, November 12th from 8:30 a.m. (after the school buses go through) for road paving, with completion of road work to be completed by 3:00 p.m. Mayor Goetz explained one lane of Main Street will be kept open on Tuesday when the milling of the road is done; however, the paving will require the road to be closed on Wednesday.

Mayor Goetz reported she had another "Breakfast at Teddy's" and reported there was a great turnout. She reported there was also a good turnout for the Election, and stated she is honored to have been re-elected. She acknowledged her opponent for running an honest and non-personal campaign. She reported 1,125 voters (out of 2,863 registered voters) came out to vote in the mid-year election.

Mayor Goetz reported she attended the Board of Health Meeting, and the County and State gave a presentation on the Enterovirus and Ebola. Characteristics of the viruses and preventative measures were discussed. Mayor Goetz assured the public Cranbury Township does have an "Ebola Action Plan," and reported Chief Rickey Varga, Office of Emergency Management, has been receiving extensive training from the County. Mayor Goetz gave a brief summary of the protocol.

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Reports and Communications
--Township Committee

Mr. Cook

Mr. Cook congratulated Mayor Goetz on her re-election. He also congratulated Princeton High School's Football Team, which is comprised of 14 Cranbury students, for winning the conference. He stated the Team had an 8-1 season, which was the best record in 35 years.

Mr. Cook reiterated the Bridge milling and paving construction. He stated the goal is to not have a seam while paving the road and reported the construction crew is starting to demobilize and reclaim the landscaping of the area. The railing model has been approved and is under fabrication. Mayor Goetz asked for a timeline on the railing, and Mr. Cook stated the manufacturing of the railing should be complete by the first week of December with installation done by the beginning of January. He stated the street lighting should be done in the same timeframe. Ms. Marabello confirmed the lighting should be done soon. Mr. Cook stated the trees have been planted and the pads for the benches were installed so the benches should also be in place soon. Mr. Cook reported he will address the fountain at a future meeting; however, he stated once the construction and fountain are finalized, a ceremony will be held by the Township Committee.

Mr. Taylor reported the Historical Society has a plaque for the Lake, which was originally to be installed in Memorial Park. He stated the Historical Society is considering requesting having the plaque placed on the Lake side of the Bridge. Mr. Cook stated that placement would make sense as the plaque describes that side of the Lake.

Mr. Mulligan

Mr. Mulligan wanted the Township Committee to be aware there is preliminary planning underway for a concert to support Intrepid Fallen Heroes to be held in Village Park next September. He stated the organizer has spoken with the Police Department and will be meeting with the Parks Commission and the Recreation Board. Mr. Mulligan congratulated Mayor Goetz on her re-election.

Mr. Taylor

Mr. Taylor also congratulated Mayor Goetz. Mr. Taylor is participating in "Movember," a cause to bring public awareness to men's health issues, especially prostate cancer. During the month of November, men grow mustaches or facial hair and raise funds for the cause.

Mr. Johnson

Mr. Johnson reported he met with developers who have a project coming to Cranbury soon. He attended the following meetings: Personnel Subcommittee, Zoning Board, Library Facilities, Business and Professional Association and the DRC. He reported he also met last Friday with a resident and Township Engineer about a possible grant for the Township. Mayor Goetz asked if the Business and Professional Association made any decisions about holiday decorations. Mr. Johnson reported the Association does not have enough money to proceed on their own, and stated they will reach out to other organizations in Town for additional funding. Mayor Goetz stated the old decorations were discarded because they were disintegrating, and hopefully if several organizations work together, new decorations can be purchased. Ms. Marabello reported PSE&G must be notified by November 20th if decorations are to be placed on the street lamps. Mayor Goetz stated there will not be decorations across Main Street unless an organization purchases them.

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Reports and Communications
-- Subcommittees

There were no reports from Subcommittees.

Agenda Additions/Changes

Ms. Cunningham reported there are no changes to the Agenda.

Public Comment – for Agenda Items

The Mayor opened the meeting to public questions and comments for items on the Agenda. There being no comments, the Mayor closed the public portion of the meeting.

Work Session

a). Discussion of Proposed 2015 Township Committee Meetings

The Township Committee discussed the proposed 2015 Township Committee meeting dates. The Re-Organization Meeting will be held on January 5, 2015 at 7:00 p.m. Meetings will be held on the second and fourth Mondays of each month, unless there is a holiday conflict. Mr. Johnson stated the September 14th meeting conflicts with Rosh Hashanah. Ms. Marabello suggested moving the meeting up to September 7th since there probably will not be a meeting held on the fourth Monday of August. (Meeting is listed as optional.) September 7th is Labor Day so the meeting will be held on Tuesday, September 8th. The Committee decided to make the July 27th meeting an “optional” meeting.

Mr. Taylor asked Ms. Marabello for possible dates for 2015 budget meetings. Ms. Marabello suggested Saturday, February 7th and stated a second date could be determined at that time if a second meeting would be required. Ms. Marabello will check to see if Chief Rickey Varga is available for the February 7th meeting. Ms. Cunningham reported the Meeting Schedule does not get approved until the Re-Org Meeting on January 5th, 2015.

Resolutions

Consent Agenda

Mayor Goetz asked the Township Committee if there were any questions or comments on the Consent Agenda. With no questions or comments, a motion was made by Mr. Johnson, seconded by Mr. Taylor and unanimously, the following Resolutions were passed by vote:

Ayes:	(Cook	Abstain:	(None
	(Johnson	Absent:	(None
	(Mulligan		
	(Taylor		
	(Goetz		

Nays: (None

Cranbury Township Resolution # R 10-14-121

NOW, THEREFORE, BE IT RESOLVED, by the Township of Cranbury that all bills and claims as audited and found to be correct be paid.

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Cranbury Township Resolution # R 11-14-122

WHEREAS, a Tax Sale was held in the Township of Cranbury on October 23, 2014; and,

WHEREAS, US Bank as Custodian for PC4 First Trust paid \$500.00 as a premium to obtain Tax Sale Certificate #14-00001 on Block 18.07 Lot 35.18 and,

WHEREAS, the Tax Sale certificates have been redeemed, the holder is entitled to a refund of the premium paid to obtain said certificate,

NOW, THEREFORE BE IT RESOLVED, by the Township Committee of the Township of Cranbury, that a refund in the amount of \$500.00 be paid to US Bank as Custodian for PC4 First Trust.

Cranbury Township Resolution # R 11-14-123

A RESOLUTION AUTHORIZING THE RELEASE OF EXTRA DUTY ESCROW

WHEREAS, CCG have outstanding credits of \$1,017.50 in their Extra Duty escrow account previously posted with the Township.

WHEREAS, the Police Department has no outstanding bills

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Cranbury that the Township of Cranbury release outstanding credits in CCG's extra duty escrow account.

BE IT FURTHER RESOLVED that a copy of this Resolution, certified by the Township Clerk to be a true copy forwarded to each of the following:

- (a) Township Director of Finance
- (b) CCG

CRANBURY TOWNSHIP # R 11-14-124

RESOLUTION PROVIDING FOR THE INSERTION OF A SPECIAL ITEM OF REVENUE IN THE
MUNICIPAL BUDGET OF THE TOWNSHIP OF CRANBURY PURSUANT
TO N.J.S.A. 40A:4-87 (CHAPTER 159, P.L. 1948)

WHEREAS, N.J.S.A. 40A: 4-87 provides that the Director of the Division of Local Government Services may approve the insertion of any special item of revenue in the budget of any County or Municipality when such item shall have been made available by law and the amount thereof was not determined at the time of the adoption of the budget, and

WHEREAS, said Director may also approve the insertion of an item of appropriation for equal amount,

Section 1

NOW, THEREFORE, BE IT RESOLVED that the Township Committee hereby requests the Director of the Division of Local Government Services to approve the insertion of an item of revenue in the budget of the year 2014 in the sum of \$56,491.90 which item is now available as a revenue from the County of Middlesex pursuant to the provision of statute, and

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CRANBURY TOWNSHIP # R 11-14-124
(Continued)

Section 2

BE IT FURTHER RESOLVED that a like sum of \$56,491.90 is hereby appropriated under the caption "Recycling Tonnage Grant"

Section 3

BE IT FURTHER RESOLVED that a copy of the Resolution, certified by the Township Clerk to be a true copy forwarded to each of the following:

- (a) Director of the Division of Local Government Services
- (b) Township Chief Financial Officer

Cranbury Township Resolution # R 11-14-125

WHEREAS, The Tax Collector, Tanyika L. Johns has certified that the following taxpayers overpaid their taxes; and

WHEREAS, The Tax Collector is requesting that the overpaid taxes be refunded,

NOW, THEREFORE BE IT RESOLVED, by the Township Committee of the Township of Cranbury that the following overpayment be refunded:

<u>Taxpayer</u>		<u>Refund</u>
OWNER:	Kunukkasseril, Xavier & Laura 65 South Main Street Cranbury, NJ 08512	\$7,501.20
OWNER:	KUNUKKASSERIL, XAVIER & LAURA	
LOCATION:	65 South Main Street	
BLOCK: 18.07 LOT: 38 QUALIFIER: N/A		
Duplicate Payment		
Total		\$7,501.20

CRANBURY TOWNSHIP # R 11-14-126

RESOLUTION PROVIDING FOR THE INSERTION OF A SPECIAL ITEM OF REVENUE IN THE
MUNICIPAL BUDGET OF THE TOWNSHIP OF CRANBURY PURSUANT TO
N.J.S.A. 40A:4-87 (CHAPTER 159, P.L. 1948)

WHEREAS, N.J.S.A. 40A: 4-87 provides that the Director of the Division of Local Government Services may approve the insertion of any special item of revenue in the budget of any County or Municipality when such item shall have been made available by law and the amount thereof was not determined at the time of the adoption of the budget, and

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CRANBURY TOWNSHIP # R 11-14-126
(Continued)

WHEREAS, said Director may also approve the insertion of an item of appropriation for equal amount,

Section 1

NOW, THEREFORE, BE IT RESOLVED that the Township Committee hereby requests the Director of the Division of Local Government Services to approve the insertion of an item of revenue in the budget of the year 2014 in the sum of \$24,549.00 which item is now available as a revenue from the County of Middlesex pursuant to the provision of statute, and

Section 2

BE IT FURTHER RESOLVED that a like sum of \$24,549.00 is hereby appropriated under the caption "2014 Community Development Block Grant"

Section 3

BE IT FURTHER RESOLVED that a copy of the Resolution, certified by the Township Clerk to be a true copy forwarded to each of the following:

- (a) Director of the Division of Local Government Services
- (b) Township Chief Financial Officer

Cranbury Township Resolution # R 11-14-127

A RESOLUTION AUTHORIZING YEAR 2014 BUDGET TRANSFERS

WHEREAS, there are 2014 Budget Accounts which require more funding due to circumstances not known at the beginning of the year; and

WHEREAS, there will be excess balances in budget accounts in which the expenditures will be less than projected at the beginning of the year,

And

NOW, THEREFORE BE IT RESOLVED by the Township Committee of the Township of Cranbury, that the following year 2014 Budget Transfers be authorized and made on the records and accounts of the Township:

	<u>Budget Account</u>	<u>From</u>	<u>To</u>
4-01-31-455-011	Sewer – S&W	\$6,000.00	
4-01-31-455-450	Sewer – Maint Serv	\$10,000.00	
4-01-31-455-315	Sewer – Bioxide	\$9,000.00	
4-01-20-165-310	Engineering-OE		\$25,000.00
4-01-36-471-025	PERS - Misc	\$13,731.00	
4-01-36-475-661	PFRS – Misc	\$21,313.00	
4-01-20-100-120	A&E – OE	\$1,956.00	
4-01-26-290-410	Roads – Salt		\$15,000.00
4-01-26-310-450	Public Bldgs – Maint Mat		\$5,000.00

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Cranbury Township Resolution # R 11-14-127
(Continued)

<u>Budget Account</u>	<u>From</u>	<u>To</u>
4-01-26-290-012 Roads – S&W		\$8,500.00
4-01-31-440-310 Telephone – OE		\$8,500.00
4-01-20-145-011 Tax Collection – S&W	\$10,500.00	
4-01-43-490-320 Municipal Court – OE		\$10,500.00
4-01-26-295-320 Shade Tree – OE	\$17,250.00	
4-01-25-240-520 Police – Uniforms	\$3,000.00	
4-01-25-240-500 Police – Equip Non Cap	\$4,750.00	
4-01-42-456-025 MTUA – OE		\$9,500.00
4-01-31-460-240 Motor Fuel – Police		\$7,750.00
4-01-31-460-290 Motor Fuel – Public Works		\$7,750.00

BE IT FURTHER RESOLVED that a copy of this Resolution, certified by the Township Clerk to be a true copy forwarded to each of the following:

- (a) Township Auditor
- (b) Township Chief Financial Officer

Reports from Township Boards and Commissions

There were no reports from Township Boards and Commissions.

Reports from Township Staff and Professionals

-- Administrator's Report

Ms. Marabello reported there was an issue with the pump station at Half Acre Road, and it will cost approximately \$6,000 to clean. Mayor Goetz asked if the pump station had an alarm to notify the Township of a problem. Ms. Marabello stated there was an alarm; however, the phone company had switched the line over and the alarm did not switch over to Monroe. The Township was not aware of the problem until the next day.

Ms. Marabello asked if the Township Committee was considering a fence for the Route 130-D site. Mr. Taylor stated that because of the recent burglaries, residents were concerned that the secluded area would allow access to residences. Mayor Goetz stated Chief Rickey Varga was not convinced the area was not the cause of access for burglaries. Mayor Goetz stated the cost of the fencing was expensive. Mr. Cook suggested some utility poles be put down to stop cars from pulling into the property. Mayor Goetz stated the shoulder would have to be clear for traffic. Mayor Goetz reported Chief Varga stated they have some good information on the burglary suspects and feel they are close to being able to solve the case. Mayor Goetz asked if the cost of poles could be obtained. Ms. Marabello will contact Mr. Jerry Thorne, Public Works Manager, to see if poles are available.

--Assistant Administrator's Report

Ms. Cunningham stated she had nothing to report.

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Public Comment

The Mayor opened the meeting to public questions and comments.

Ms. Bonnie Larson, Cranbury Neck Road, stated she was surprised to see Public Works employees collecting leaves on Saturday, and asked if they are paid overtime for working. Mayor Goetz stated the DPW employees are working six (6) days a week collecting leaves. Ms. Marabello stated they are paid overtime, and with snow predicted next week, they are trying to collect as many leaves as possible.

Mr. Richard Kallan, Wynnewood Drive, stated he drove down Main Street to see the crosswalk near Station Road, and stated the crosswalk is very large. Mayor Goetz stated the signs near the crosswalk should help.

There being no further comments, the Mayor closed the public portion of the meeting.

Mayor's Notes

Mayor Goetz announced the following appointments to the Environmental Commission: Dave Marabello as regular Commissioner and Becky Lowery as Second Alternate, with both terms expiring December 31, 2015. Mr. Marabello has been instrumental in obtaining the rain garden grant and overseeing its installation. Mayor Goetz stated the rain garden will look wonderful when completed, and the signage will be educational.

Mayor Goetz requested a motion to adjourn. On a motion by Mr. Johnson, seconded by Mr. Taylor and unanimously carried, the meeting adjourned at 7:42 p.m.

Kathleen R. Cunningham, RMC
Municipal Clerk