

TOWNSHIP COMMITTEE MEETING  
May 12, 2014

The Township Committee meeting of the Township of Cranbury was held at 6:30 p.m. in the Town Hall Meeting Room. Answering present to the roll call were Township Committee members: David Cook, Glenn Johnson, Daniel Mulligan, Jay Taylor and Mayor Susan Goetz. Also present were Denise Marabello, Township Administrator/Director of Finance; and Kathleen Cunningham, RMC, Municipal Clerk/Assistant Administrator. Mayor Goetz led in the salute to the flag, and Ms. Cunningham gave the following Open Public Meetings Act statement:

In accordance with Section 5 of the Open Public Meetings Act, it is hereby announced and shall be entered into the minutes of this meeting that adequate notice of this meeting has been provided:

- (1) Posted on December 4, 2013 on the Bulletin Board of the Municipal Office at 23-A North Main Street, Cranbury, New Jersey and remains posted at that location.
- (2) Communicated to the Cranbury Press, Home News Tribune and Trenton Times on December 4, 2013.
- (3) Filed on December 4, 2013 at the Cranbury Municipal Office, 23-A North Main Street, Cranbury, New Jersey, posted on the Township's web site and remains on file for public inspection.
- (4) Sent to those individuals who have requested personal notice.
- (5) Notice of the meeting time change was communicated to the Cranbury Press, Home New Tribune and Trenton Time, posted on the Bulletin Board and posted on the Township's web site on May 7, 2014.

Resolution

At 6:32 p.m. Mayor Goetz requested a motion to go into Closed Session. On a motion by Mr. Cook, seconded by Mr. Johnson and unanimously carried, the following Resolution was adopted by vote:

Ayes:	(Cook	Abstain: (None
	(Mulligan	Absent: (None
	(Johnson	
	(Taylor	
	(Goetz	

Nays (None

Cranbury Township Resolution # R 05-14-057-A

RESOLUTION TO CLOSE MEETING TO THE PUBLIC

BE IT RESOLVED, by the Township Committee of the Township of Cranbury, Middlesex County, New Jersey as follows:

The general nature of the subject to be discussed in this session is as follows:

----- "N.J.S.A. 10:4-12b (5) (Land Acquisition): Discussion of possible land acquisition.

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Cranbury Township Resolution # R 05-14-057-A  
(Continued)

It is unknown at this time precisely when the matters discussed in this session will be disclosed to the public. Matters involving contract negotiations or the acquisition of land will be disclosed upon conclusion of the negotiations or upon approval of the acquisition. Matters involving personnel will be disclosed when the need for confidentiality no longer exists. Matters concerning litigation will be announced upon the conclusion of trial or settlement of that litigation or when the need for confidentiality no longer exists.

On a motion by Mr. Taylor, seconded by Mr. Johnson, and unanimously carried, the meeting returned to Open Session at 7:02 p.m.

Regular Township Committee Minutes of April 21, 2014

On motion by Mr. Johnson, seconded by Mr. Cook and unanimously carried, the Regular Township Committee Minutes of April 21, 2014 were adopted.

Special Township Committee Minutes of April 29, 2014

On motion by Mr. Mulligan, seconded by Mr. Johnson and unanimously carried, the Special Township Committee Minutes of April 29, 2014 were adopted.

Closed Session Minutes of April 29, 2014

On motion by Mr. Johnson, seconded by Mr. Cook and unanimously carried, the Closed Session Minutes of April 29, 2014 were adopted.

Reports and Communications

--Mayor

Mayor Goetz stated the "Downtown Beautification Project" has been moving along and stated the Project should be complete by Memorial Day. She stated there will be repairs and corrections made to some of the sidewalks; those repairs will be scheduled after Memorial Day. Mayor Goetz reported the Township received notification it was awarded the Third Round Grant for Downtown Beautification. She stated this Round was particularly competitive for the available \$79 million (653 applications totaling \$255 million were received). Mayor Goetz reported Cranbury received the full \$300,000 requested. She stated the next Phase will cover brick sidewalks on Park Place East and West and repair sidewalks on the east side of Main Street. She stated it is her understanding Cranbury received the grant because the Township has shown it is able to implement the projects.

Mayor Goetz reported the "Reinhardt Preserve" was dedicated on Sunday, May 4<sup>th</sup>. Mayor Goetz reported the event was attended by several Township Committee members and approximately 30 guests. She stated Mr. Reinhardt gave a history of the property and stated it was his parents wish that the property be preserved. Mayor Goetz invited the public to visit the site, stating it is not a park, but rather a preserve with a lot of downed trees. She stated the Reinhardt Preserve sign was hand made by an Environmental Commission member.

Mayor Goetz reported the Township was notified that Green Acres funds are available for entities wishing to apply for it.

Mayor Goetz stated the next "Breakfast at Teddy's" will likely be on Saturday, May 31<sup>st</sup> and stated it was suggested someone other than the Police Chief attend with her. Mayor Goetz stated the gathering is very interesting and stated residents come up with many topics to discuss.

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Reports and Communications

--Township Committee

Mr. Johnson reported since last meeting he attended a meeting with the Township's professionals and an applicant's professionals to review the application coming before the Planning Board. He stated he attended the Arbor Day Celebration.

Mr. Johnson gave an update on emergency services coverage for Cranbury Township. He stated there was a concern the Township would not have evening coverage when the mobile intensive care unit on One Mile Road in East Windsor ceased its operation. Mr. Johnson reported Capital Health stated there is a backup location located on Clarksville Road. He stated mobile ICU is a regional service, which does work.

Mr. Mulligan asked Ms. Marabello about the status of the "Safe Routes to Schools" Grant. Ms. Marabello reported there are a lot of changes in the paperwork and stated Mr. Bill Tanner, Township Engineer, is meeting with the NJDOT in their offices on Thursday to go over the submitted plans and obtain comments from them. Ms. Marabello stated the State DOT process is very slow.

Mr. Mulligan stated everything looks good with the Public Works' budget and stated nothing looks out of line. Ms. Marabello stated another dumpster contractor had to be found for Clean-Up Weekend. The contractor the Township previously used had a fire the week before and was not able to provide dumpsters. There was no recycling from this year's event because a contractor had to be found in a hurry; however, Ms. Marabello stated the Township will resume recycling from Clean-Up Weekend as in the past. Mr. Mulligan stated he received good feedback from residents about Clean-Up Weekend.

Mr. Mulligan stated an e-mail concerning Village Park's 50<sup>th</sup> Anniversary was received, and he had a conversation with Mr. Tom Weidner, Parks Commission Chairman. There was discussion about painting the flag pole and also obtaining a new sign for the Park from available grant money. Mr. Mulligan stated the Parks Commission requested suggestions for ideas to celebrate the Park's 50<sup>th</sup> Anniversary, perhaps coordinating something with the Fireworks on July 5<sup>th</sup>.

Mr. Mulligan reported the drainage work on Plainsboro Road should begin at the end of May.

Mr. Mulligan inquired about the status of obtaining the parking spaces from the Witt's property. Ms. Marabello reported there was an e-mail stating a delay due to weather, and the materials for the construction of the new house are being stored in the parking lot. Ms. Marabello stated the parking spaces should be available in the next week or two (2).

Mr. Mulligan stated Charmed by Claire was appreciative the sidewalks in front of the store were not disturbed before Mother's Day.

Mr. Mulligan reported complaints have been received by more than one (1) resident concerning the flooding by the bridge on Petty Road. Mr. Mulligan stated Public Works has been going there routinely to clean out under the bridge. He stated it is an older bridge, which needs a lot of work. The bridge is functional and safe, but does flood and needs attention. Mr. Cook stated the Township needs to determine the ownership of the bridge. He stated a similar bridge on Friendship Road in South Brunswick was reconstructed using FEMA funds. Mr. Cook stated he will follow up with the County to get some assistance. He stated a major cause of the flooding is the damage created by beavers.

Mr. Cook stated he wanted to recognize Chief Michael Kervan, the Fire Department and Rescue Squad for their response to the fire at the Toscano home. He stated Chief Kervan and the Fire Department also ran a fund raiser to obtain gift cards for the family.

On the Brainerd Lake Bridge and Dam Project, Mr. Cook reported there was little activity the last few weeks due to the discovery of approximately 70 cubic yards of space underneath the roadbed and

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Reports and Communications (Continued)

--Township Committee

(Mr. Cook cont'd.)

spillway. Mr. Cook stated addressing that problem required additional funding through change orders, which had to be approved by the County Freeholders last Thursday. The contractor wanted to wait for approvals before starting the \$175,000 project, and work has now commenced. Mr. Cook stated the Project was ahead of schedule and should still be finished on time. Mr. Cook stated there should not be a problem for the Memorial Day Parade.

Agenda Additions/Changes

Ms. Cunningham announced Resolution # R 05-14-063 was being removed from the Agenda as the Tax Collector did not need the Resolution to be adopted.

Public Comment – for Agenda Items

Mayor Goetz opened the meeting to public questions and comments for items on the Agenda.

There being no comments, the Mayor closed the public portion of the meeting.

Ordinance

First Reading

CRANBURY TOWNSHIP ORDINANCE # 05-14-06

An Ordinance entitled, CRANBURY TOWNSHIP ORDINANCE # 05-14-06 – “AN ORDINANCE OF THE TOWNSHIP OF CRANBURY, MIDDLESEX COUNTY, NEW JERSEY, AMENDING VARIOUS CHAPTERS OF THE CODE OF THE TOWNSHIP OF CRANBURY TO REFLECT CHANGES MADE TO CERTAIN FEES CHARGED” was introduced for First Reading. Ms. Cunningham stated she prepared the Ordinance because there are a couple of fees in the Code that are no longer in effect. Ms. Cunningham stated an e-mail from the Township’s archiving vendor was included in the Township Committee’s packets for review. She stated the Township charges applicants \$10.00 to have a box retrieved from DocuSafe; however, DocSafe charges Cranbury Township \$50.20 for each box delivered. Ms. Cunningham stated the Township is losing over \$40 on every box retrieved from the vendor, and stated the fees to applicants needed to be increased. There was discussion about whether the costs had to be listed in the Code to avoid having to do an Ordinance every time there is a price change. It was decided the Ordinance would reference a fee schedule maintained in the Clerk’s Office. Ms. Cunningham stated the Ordinance would have to be re-introduced at the next meeting since the changes involved are substantial.

Ordinances

Second Reading

CRANBURY TOWNSHIP ORDINANCE # 04-14-04

A motion to enter an Ordinance entitled, “CRANBURY TOWNSHIP ORDINANCE # 04-14-04 – “A BOND ORDINANCE PROVIDING FOR VARIOUS CAPITAL IMPROVEMENTS OF THE TOWNSHIP OF CRANBURY, IN THE COUNTY OF MIDDLESEX, NEW JERSEY, APPROPRIATING \$1,107,700 THEREFORE, AUTHORIZING THE ISSUANCE OF \$948,815 BONDS OR NOTES OF THE TOWNSHIP TO FINANCE PART OF THE COST THEREOF AND RE-APPROPRIATING \$108,948”, was presented for second reading and final adoption. The Ordinance was published in the Cranbury Press, posted on the Township’s website, posted on the Township Bulletin Board and copies were available to the public. The Mayor opened the public hearing on the Ordinance. No one present wished to speak, so the hearing was declared closed. On motion by Mr. Johnson, seconded by Mr. Taylor, the Ordinance was adopted by a vote:

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CRANBURY TOWNSHIP ORDINANCE # 04-14-04  
(Continued)

Ayes: (Cook  
(Johnson  
(Mulligan  
(Taylor  
(Goetz

Abstain: (None  
Absent: (None

Nays: (None

BE IT ORDAINED BY THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF CRANBURY, IN THE COUNTY OF MIDDLESEX, NEW JERSEY (not less than two-thirds of all members thereof affirmatively concurring) AS FOLLOWS:

**Section 1.** The several improvements described in Section 3 of this bond ordinance is hereby authorized to be undertaken by the Township of Cranbury, in the County of Middlesex, New Jersey (the "Township") as a general improvement. For the several improvements or purposes described in Section 3, there is hereby appropriated the sum of \$1,107,700, including the sum of \$49,937 as the down payment required by the Local Bond Law. The down payment is now available by virtue of provision for down payment or for capital improvement purposes in one or more previously adopted budgets.

**Section 2.** In order to finance the cost of the improvement or purpose not covered by application of the down payment, negotiable bonds are hereby authorized to be issued in the principal amount of \$948,815 pursuant to the Local Bond Law. In anticipation of the issuance of the bonds, negotiable bond anticipation notes are hereby authorized to be issued pursuant to and within the limitations prescribed by the Local Bond Law.

**Section 3. (a)** The several improvements hereby authorized and the several purposes for which the bonds are to be issued, the estimated cost of each improvement and the appropriation therefore, the estimated maximum amount of the bonds or notes to be issued for each improvement and the period of usefulness of each improvement are as follows:

<u>Purpose</u>	<u>Appropriation And Estimated Cost</u>	<u>Estimated Maximum Amount of Bonds or Notes</u>	<u>Period of Usefulness</u>
a) Replacement of pistols	\$3,600	\$3,420	15 years
b) 2 Marked Chevy Tahoes	\$95,000	\$90,250	5 years
c) 2 Mobile radios	\$4,000	\$3,800	5 years
d) 2 Digital mobile video recorders	\$11,400	\$10,830	5 years
e) Morpho Track Livescan	\$42,000	\$39,900	5 years
f) Safe Routes to School Engineering	\$4,600	\$4,370	15 years

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CRANBURY TOWNSHIP ORDINANCE # 04-14-04  
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g) Beautification of Historic District-Non Grant Costs	\$15,000	\$14,250	10 years
h) Brainerd Lake Misc Improvements	\$40,000	\$38,000	40 years
i) 4x4 Dump Truck w/Plow	\$58,000	\$55,100	5 years
j) Safe Routes to School Inspection	\$20,000	\$19,000	15 years
k) Firewall Appliance-Hightstown	Fr Ord 05-11-12 \$1,648	\$0	5 years
l) Computer Items @ Town Hall	\$5,547	\$5,270	5 years
m) WiFi Solution @ Town Hall	\$3,100	\$2,945	5 years
n) Town Hall Security	\$35,000	\$33,250	5 years
o) Misc Road Repairs	\$20,000	\$19,000	10 years
p) Crosswalk by Elms	Fr Ord 03-07-05 \$12,000	\$0	10 years
q) Sewer Diversion Chamber Due to South Brunswick	\$16,005	\$15,205	40 years
r) South Brunswick Sewer Capital Improvements	\$625,500	\$594,225	40 years
s) Paint Town Hall Interior	Fr Ord 01-12-02 \$83,670	\$0	5 years
t) Paint PWs Garage & Barn	Fr Ord 04-05-09 and Ord 01-12-02 \$11,630	\$0	5 years

**Section 4.** All bond anticipation notes issued hereunder shall mature at such times as may be determined by the chief financial officer; provided that no note shall mature later than one year from its date. The notes shall bear interest at such rate or rates and be in such form as may be determined by the chief financial officer. The chief financial officer shall determine all matters in connection with notes issued pursuant to this ordinance, and the chief financial officer's signature upon the notes shall be conclusive evidence as to all such determinations. All notes issued hereunder may be renewed from time to time subject to the provisions of the Local Bond Law. The chief financial officer is hereby authorized to sell part or all of the notes from time to time at public or private sale and to deliver them to the purchasers thereof upon receipt of payment of the purchase price plus accrued interest from their dates to the date of delivery thereof. The chief financial officer is directed to report in writing to the governing body at the

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CRANBURY TOWNSHIP ORDINANCE # 04-14-04  
(Continued)

meeting next succeeding the date when any sale or delivery of the notes pursuant to this ordinance is made. Such report must include the amount, the description, the interest rate and the maturity schedule of the notes sold, the price obtained and the name of the purchaser.

**Section 5.** The Township hereby certifies that it has adopted a capital budget or a temporary capital budget, as applicable. The capital or temporary capital budget of the Township is hereby amended to conform with the provisions of this ordinance to the extent of any inconsistency herewith. To the extent that the purposes authorized herein are inconsistent with the adopted capital or temporary capital budget, a revised capital or temporary capital budget has been filed with the Division of Local Government Services.

**Section 6.** The following additional matters are hereby determined, declared, recited and stated:

- (a) The improvements or purposes described in Section 3 of this bond ordinance are not a current expense. They are all improvements or purposes that the Township may lawfully

undertake as a general improvement, and no part of the cost thereof has been or shall be specially assessed on property specially benefitted thereby.

(b) The period of usefulness of the improvement or purpose within the limitations of the Local Bond Law, according to the reasonable life thereof computed from the date of the bonds authorized by this ordinance, is 12 years.

(c) The Supplemental Debt Statement required by the Local Bond Law has been duly prepared and filed in the office of the Clerk, and a complete executed duplicate thereof has been filed in the office of the Director of the Division of Local Government Services in the Department of Community Affairs of the State of New Jersey. Such statement shows that the gross debt of the Township as defined in the Local Bond Law is increased by the authorization of the bonds and notes provided in this bond ordinance by \$948,815 and the obligations authorized herein will be within all debt limitations prescribed by that Law.

(d) An aggregate amount not exceeding \$110,770 for items of expense listed in and permitted under N.J.S.A. 40A:2-20 is included in the estimated cost indicated herein for the purpose or improvement.

**Section 7.** Any grant moneys received for the purpose described in Section 3 hereof shall be applied either to direct payment of the cost of the improvement or to payment of the obligations issued pursuant to this ordinance. The amount of obligations authorized but not issued hereunder shall be reduced to the extent that such funds are so used.

**Section 8.** The chief financial officer of the Township is hereby authorized to prepare and to update from time to time as necessary a financial disclosure document to be distributed in connection with the sale of obligations of the Township and to execute such disclosure document on behalf of the Township. The chief financial officer is further authorized to enter into the appropriate undertaking to provide secondary market disclosure on behalf of the Township pursuant to Rule 15c2-12 of the Securities and Exchange Commission (the "Rule") for the benefit of holders and beneficial owners of obligations of the Township and to amend such undertaking from time to time in connection with any change in law, or interpretation thereof, provided such undertaking is and continues to be, in the opinion of a nationally recognized bond counsel, consistent with the requirements of the Rule. In the event that

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CRANBURY TOWNSHIP ORDINANCE # 04-14-04  
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the Township fails to comply with its undertaking, the Township shall not be liable for any monetary damages, and the remedy shall be limited to specific performance of the undertaking.

**Section 9.** The full faith and credit of the Township are hereby pledged to the punctual payment of the principal of and the interest on the obligations authorized by this bond ordinance. The obligations

shall be direct, unlimited obligations of the Township, and the Township shall be obligated to levy ad valorem taxes upon all the taxable real property within the Township for the payment of the obligations and the interest thereon without limitation of rate or amount

**Section 10.** This bond ordinance shall take effect 20 days after the first publication thereof after final adoption, as provided by the Local Bond Law.

CRANBURY TOWNSHIP ORDINANCE # 04-14-05

A motion to enter an Ordinance entitled, "CRANBURY TOWNSHIP ORDINANCE # 04-14-05, "AN ORDINANCE OF THE TOWNSHIP OF CRANBURY AMENDING "AN ORDINANCE FIXING THE SALARIES, WAGES AND BENEFITS FOR VARIOUS OFFICIALS AND EMPLOYEES OF THE TOWNSHIP OF CRANBURY PROVIDING FOR THE MANNER OF PAYMENT THEREOF, AND RATIFYING SALARIES AND PAYMENTS TO EMPLOYEES AND OFFICIALS PREVIOUSLY PAID" was presented for second reading and final adoption. The Ordinance was published in the Cranbury Press, posted on the Township's website, posted on the Township Bulletin Board and copies were available to the public. The Mayor opened the public hearing on the Ordinance. No one present wished to speak, so the hearing was declared closed. On motion by Mr. Mulligan, seconded by Mr. Taylor, the Ordinance was adopted by a vote:

Ayes:	(Cook	Abstain:	(None
	(Johnson	Absent:	(None
	(Mulligan		
	(Taylor		
	(Goetz		

Nays: (None

Resolutions  
Consent Agenda

Mayor Goetz asked the Township Committee if there were any questions or comments on the Consent Agenda, or if any Resolutions should be addressed separately. A motion was made by Mr. Taylor, seconded by Mr. Johnson and unanimously carried, the following Resolutions were passed by vote:

Ayes:	(Cook	Abstain:	(None
	(Johnson	Absent:	(None
	(Mulligan		
	(Taylor		
	(Goetz		

Nays: (None



TOWNSHIP COMMITTEE MEETING  
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Cranbury Township Resolution # R 05-14-057

NOW, THEREFORE, BE IT RESOLVED, by the Township of Cranbury that all bills and claims as audited and found to be correct be paid.

CRANBURY TOWNSHIP RESOLUTION # R 05-14-058

NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Cranbury that the following salaries, wages and fees shall be paid to the various Township Officials and employees of the Township of Cranbury effective April 1, 2014 unless otherwise noted:

<u>POSITION</u>	<u>SALARY OR HOURLY RATE</u>
Mayor	\$ 6,416.22
Township Committee	\$ 5,133.50
Township Administrator	\$ 22,722.34
Director of Finance/Chief Financial Officer/Treasurer	\$ 110,365.63
Township Clerk/Registrar	\$ 87,163.56
Assistant Administrator	\$ 2,164.03
Tax Assessor	\$ 57,830.79
Tax Collector - Hourly	\$29.12 per hour
 Chief of Police ( <b>effective 1/1/14</b> )	 \$ 133,016.45
 Zoning Officer/Director of Fields	 \$ 9,839.04
Clock Winder*	\$ 100.00
Construction Official/Building Inspector	\$ 86,434.90
Building Sub-Code/Building/Senior Fire Inspector	\$ 83,418.72
Plumbing Subcode Official	\$ 15,841.35
Electrical Subcode Official	\$30.30 per hour
Fire Sub-code Official	\$ 6,516.42
Fire Official	\$ 25,416.88
 Director of Recreation	 \$ 13,166.41
Summer Recreation Art Director**	PER MEMO
Summer Programs Employees**	PER MEMO
Summer Program Director	PER MEMO
 Assistant Fire Official	 \$19.00 per hour
 Deputy Treasurer/Payroll Clerk/Tax Clerk/Sewer Clerk	 \$24.68 per hour
Qualified Purchasing Agent/Accounts Payable Clerk/Finance Assistant	\$27.00 per hour

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Senior Technical Assistant/Alternate Deputy Registrar	\$26.19 per hour
Deputy Clerk/Deputy Registrar	\$25.87 per hour
Planning Admin Officer/Info Systems Coordinator	\$30.07 per hour
Public Works Admin Asst/Recycling Coordinator	\$25.33 per hour
Police Administrative Assistant	\$24.01 per hour
School Crossing Guards**	PER MEMO

CRANBURY TOWNSHIP RESOLUTION # R 05-14-058  
(Continued)

Director of Public Works/Small Animal Control Officer/Property Standards Enforcement Officer	\$35.14 per hour
Heavy Equipment Operator/Senior Foreman	\$28.28 per hour
Sewer Superintendent	\$ 7,657.42
Public Works Mechanic	\$23.45 per hour
Public Work Employee	\$23.41 per hour
Public Work Employee	\$19.00 per hour
Public Work Employee	\$23.59 per hour
Public Work Employee	\$23.28 per hour
Part-Time Help/Board Secretary *	\$22.30 per hour
Board Secretary*	\$18.73 per hour
Emergency Services Incentive-First Aid Responder	\$1.00 per hour
Emergency Services Incentive-Fire Responder	\$1.00 per hour

\* Set by memo of the Administrator

\*\* Set by memo of the Department head with approval of the Administrator

Cranbury Township Resolution # R 05-14-059

A RESOLUTION AWARDING A PROFESSIONAL SERVICES AGREEMENT TO  
CORNER HOUSE FOR COUNSELING SERVICES

WHEREAS, the Township of Cranbury seeks to retain the services of a counselor to provide counseling services in connection with the Township's Municipal Alliance Programs and more specifically, to conduct weekly counseling chat groups with middle school students at Cranbury School; and

WHEREAS, Corner House has offered to provide said services to the Township through the end of this year in consideration for payment of a fee of \$40.00 per hour and for the not-to-exceed contract amount of \$10,080.00; and

WHEREAS, sufficient funds are available for this purpose; and

WHEREAS, the contract amount does not exceed the Township's bid threshold; and

WHEREAS, the New Jersey Local Public Contracts Law, N.J.S.A. 40A:11-1 et seq., allows the Township Committee to award a services agreement not exceeding the bid threshold without competitive bidding;

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NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Cranbury, in the County of Middlesex, as follows:

1. The Mayor and Clerk are hereby authorized and directed to execute an agreement with Corner House to provide counseling services in connection with the Township's Municipal Alliance Programs and more specifically, to conduct weekly counseling chat groups with middle school students at Cranbury School.  
Cranbury Township Resolution # R 05-14-059  
(Continued)
2. Corner House shall be paid a fee of \$40.00 per hour. The total contract amount shall not exceed \$10,080.00 and the agreement shall terminate on December 31, 2014.

Cranbury Township Resolution # R 05-14-060

RESOLUTION OF THE TOWNSHIP OF CRANBURY  
MIDDLESEX COUNTY, NEW JERSEY

A RESOLUTION AWARDING A PROFESSIONAL SERVICES AGREEMENT FOR COUNSELING  
SERVICES TO THE CHILDREN'S HOME SOCIETY OF NEW JERSEY

WHEREAS, there exists a need for counseling services under the Municipal Alliance in the Township of Cranbury (the "Township") in the County of Middlesex, State of New Jersey; and

WHEREAS, The Children's Home Society of New Jersey has submitted a proposal to perform said services; and

WHEREAS, the Chief Financial Officer has certified funds are available; and

WHEREAS, the Local Public Contracts Law, N.J.S.A. 40A:11-1, et seq., requires that notice with respect to contracts for Professional Services awarded without competitive bids must be publicly advertised.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Cranbury, as follows:

1. The Children's Home Society of New Jersey is hereby retained to provide counseling services to the Township for the period commencing January 1, 2014 through December 31, 2014; and
2. The Mayor and Township Clerk are hereby authorized and directed to execute an agreement with The Children's Home Society of New Jersey subject to approval of the Township Committee.
3. The contract is awarded without competitive bidding as a "Professional Service" in accordance with the Local Public Contracts Law, N.J.S.A. 40A:11-5(1)(a), because it is for services performed by persons authorized by law to practice a recognized profession.
4. A copy of this Resolution as well as the contract shall be placed on file with the Clerk of the Township.

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5. A notice of this action shall be published in the official newspaper with ten (10) days of said contract as required by law.

Cranbury Township Resolution # R 05-14-061

Resolution Supporting the "Click It or Ticket" Mobilization of May 19 – June 1, 2014

Whereas, there were 545 motor vehicle fatalities in New Jersey in 2013; and

Whereas, a large percentage of the motor vehicle occupants killed in traffic crashes were not wearing a seat belt; and

Whereas, use of a seat belt remains the most effective way to avoid death or serious injury in a motor vehicle crash; and

Whereas, the National Highway Traffic Safety Administration estimates that 135,000 lives were saved by safety belt usage nationally between 1975-2000; and

Whereas, the State of New Jersey will participate in the nationwide "Click It or Ticket" seat belt mobilization from May 19 – June 1, 2014 in an effort to raise awareness and increase seat belt usage through a combination of enforcement and education; and

Whereas, the Division of Highway Traffic Safety has set a goal of increasing the seat belt usage rate in the State from the current level of 91% to 92%; and

Whereas, a further increase in seat belt usage in New Jersey will save lives on our roadways;

Now, Therefore Be It Resolved that Cranbury Township declares its support for the "Click It or Ticket" seat belt mobilization both locally and nationally from May 19 – June 1, 2014 and pledges to increase awareness of the mobilization and the benefits of seat belt use.

CRANBURY TOWNSHIP # R 05-14-062

RESOLUTION PROVIDING FOR THE INSERTION OF A SPECIAL ITEM OF REVENUE  
IN THE MUNICIPAL BUDGET OF THE TOWNSHIP OF CRANBURY  
PURSUANT TO N.J.S.A. 40A:4-87 (CHAPTER 159, P.L. 1948)

WHEREAS, N.J.S.A. 40A: 4-87 provides that the Director of the Division of Local Government Services may approve the insertion of any special item of revenue in the budget of any County or Municipality when such item shall have been made available by law and the amount thereof was not determined at the time of the adoption of the budget, and

WHEREAS, said Director may also approve the insertion of an item of appropriation for equal amount,

Section 1

NOW, THEREFORE, BE IT RESOLVED that the Township Committee hereby requests the Director of the Division of Local Government Services to approve the insertion of an item of revenue in the budget of

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the year 2014 in the sum of \$5,900.00 which item is now available as a revenue from New Jersey American Water pursuant to the provision of statute, and

Section 2

BE IT FURTHER RESOLVED that a like sum of \$5,900.00 is hereby appropriated under the caption "NJ American Water Rain Garden".

CRANBURY TOWNSHIP # R 05-14-062  
(Continued)

Section 3

BE IT FURTHER RESOLVED that a copy of the Resolution, certified by the Township Clerk to be a true copy forwarded to each of the following:

- (a) Director of the Division of Local Government Services
- (b) Township Auditor
- (c) Director of Finance

Reports from Township Boards and Commissions

Ms. Bonnie Larson, Chairperson of the Citizen's Committee on Cable Television, reported there is now music on Channel 3. She stated Cranbury Public Library makes contributions for posting on the Channel. Ms. Larson asked Mr. Cook for an updated posting on the Brainerd Lake Bridge and Dam Project. There was discussion about the type of music being played, and Ms. Larson stated there are over 200 different songs which tend to be "easy listening." Mr. Taylor stated the Fire Company is conducting a membership drive. He inquired if their PowerPoint presentation could be put on Channel 3. Ms. Larson stated if the presentation has a lot of information, the slides could be slowed down to allow for reading time.

Mayor Goetz asked if pictures of the Reinhardt Preserve Grand Opening could be posted. Ms. Larson stated she likes receiving photos for backgrounds. She stated she does not have many photos of Cranbury. It was suggested Ms. Larson post on Channel 3 a request for photos to be sent to her e-mail.

Michael Kervan, Chief of the Cranbury Fire Company gave report for the month of April through May 12th: 67 incidents with 495 volunteer man hours. Of the 67 incidents, three (3) were building fires; six (6) brush fires; two (2) vehicle fires, and two (2) water rescues. He stated there was the large residence fire on Plainsboro Road and Cranbury received assistance from multiple surrounding fire departments. Mayor Goetz said it was very impressive to see other fire companies at Cranbury's Fire House backing us up. Chief Kervan stated Cranbury also does back up for other municipalities as needed. He reported the Fire Company Committee did the chassis inspection on the new fire truck, which went well, and he stated the new truck should be in Cranbury by September.

Mr. Cook asked Chief Kervan to name the fire companies that responded to the Plainsboro Road fire. Chief Kervan reported Plainsboro, Hightstown, and the two (2) East Windsors automatically responded at the word of a confirmed fire; and then Applegarth, Jamesburg, Monroe District No. 2 (Central Monroe), an engine from Kingston, and tower ladders from Princeton Junction and Monmouth Junction were all on scene. Chief Kervan explained a local alarm calls out Cranbury. He stated a daytime alarm (when most of Cranbury's volunteers are at work) will call out Hightstown, the two (2) East Windsors and Plainsboro. Chief Kervan described other types of equipment that is called out depending on the types of fires. Mayor Goetz requested a list of the fire companies who responded to the Plainsboro fire so that she can send a

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thank you note on behalf of the Township. Chief Kervan stated he will prepare a complete list of the all the fire companies. He stated Spotswood, Princeton and North Brunswick covered the Fire House.

Mr. Cook inquired about the water rescues, and Chief Kervan stated during the big storm, two cars that drove through the water at Old Trenton Road and Ancil Davison Road and had to be pulled out. There were also two cars rescued on Old Cranbury Road by East Windsor Fire Company so Cranbury Fire Company was not called out for those rescues.

Mayor Goetz thanked Chief Kervan and the Fire Company for their response to the Toscano fire and also for their fundraising efforts and assistance to their animals.

Reports from Township Boards and Commissions (Continued)  
(Chief Kervan cont'd.)

Mayor Goetz thanked Chief Kervan for his report, and he stated due to a changing training schedule, going forward he will be giving report to the Township Committee at the second meeting of each month. Mayor Goetz stated she will schedule Chief Varga to give the Police Report at the first meeting of the month.

Reports from Township Staff and Professionals

-- Administrator's Report

Ms. Marabello reported Mr. Bob Briggs, President of the Homeowners Association at the Four Seasons, called to request a Township Committee member attend their quarterly meetings. Ms. Marabello stated she asked Mr. Briggs if there were any issues she could help with and Mr. Briggs stated he would like the Township to know what goes on at the Four Seasons. She stated the first meeting is June 26<sup>th</sup> at 6:30 p.m. Mayor Goetz stated she will talk to the Committee members and will come up with a liaison who will attend the meeting on June 26<sup>th</sup>. Mayor Goetz stated it is a great idea and the Township can also look to the Four Seasons as a resource.

Public Comment

The Mayor opened the meeting to public questions and comments. There being no comments, the Mayor closed the public portion of the meeting.

Mayor's Notes

Mayor Goetz reported the Memorial Day Parade, sponsored by the Lions Club, will be on May 26<sup>th</sup> at 1:00 p.m. starting from Symmes Court. Mr. Cook stated after seven (7) years, he has turned the reigns over to Mrs. Phyllis Johnson. Mr. Johnson stated there has been a good response from groups who will participate in the parade. Mr. Cook stated the Parade has been an event for over 75 years. Information about the Parade will be posted on the website and on Channel 3.

On a motion by Mr. Johnson, seconded by Mr. Mulligan and unanimously carried, the meeting adjourned at 8:04 p.m.

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Kathleen R. Cunningham, RMC  
Municipal Clerk