

TOWNSHIP COMMITTEE MEETING  
February 10, 2014

The regular meeting of the Township Committee of the Township of Cranbury was held at 7:00 p.m. in the Town Hall Meeting Room. Answering present to the roll call were Township Committee members: David Cook, Glenn Johnson, and Daniel Mulligan. Mayor Susan Goetz and Committee member Jay Taylor were absent. In Mayor Goetz's absence, Mr. Cook ran the meeting. Also present were Denise Marabello, Township Administrator/Director of Finance; and Kathleen Cunningham, Municipal Clerk/Assistant Administrator. Mr. Cook led in the salute to the flag, and Ms. Cunningham gave the following Open Public Meetings Act statement:

In accordance with Section 5 of the Open Public Meetings Act, it is hereby announced and shall be entered into the minutes of this meeting that adequate notice of this meeting has been provided:

- (1) Posted on December 4, 2013 on the Bulletin Board of the Municipal Office at 23-A North Main Street, Cranbury, New Jersey and remains posted at that location.
- (2) Communicated to the Cranbury Press, Home News Tribune and Trenton Times on December 4, 2013.
- (3) Filed on December 4, 2013 at the Cranbury Municipal Office, 23-A North Main Street, Cranbury, New Jersey, posted on the Township's web site and remains on file for public inspection.
- (4) Sent to those individuals who have requested personal notice.

Budget Township Committee Minutes of January 18, 2014

On motion by Mr. Johnson, seconded by Mr. Mulligan and unanimously carried, the Budget Township Committee Minutes of January 18, 2014 were adopted.

Regular Township Committee Minutes of January 27, 2014

On motion by Mr. Cook, seconded by Mr. Taylor and unanimously carried (with Mr. Taylor and Mayor Goetz abstaining due to absence), the Regular Township Committee Minutes of January 27, 2014 were adopted.

Resolution

Mayor Goetz recognized Mr. Harvey Moskowitz for all he has done for the Township of Cranbury. She stated Mr. Moskowitz was a part of much of the Township's farmland preservation. Mayor Goetz read the following Resolution:

CRANBURY TOWNSHIP RESOLUTION # R 02-14-026

WHEREAS, Harvey Moskowitz ("Harvey") has served the Cranbury Township Committee as Township Planner for 25 years; and

WHEREAS, Harvey "retired" on December 31, 2004, only to return once again; and

WHEREAS, Harvey has given tirelessly of his time, knowledge, experience, intelligence, integrity and loyalty to the Township of Cranbury; and

WHEREAS, Harvey made significant contributions to the Master Plan for Cranbury, contributing to the unique status of our community within the State of New Jersey in the preservation of historic resources, the preservation of farmland, the allocation of park space and recreation resources, and the well-managed growth of industrial parks, with his guidance and recommendations, and

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(Continued)

WHEREAS, he has loaned his expertise and knowledge to the Township's Planning Board; and

WHEREAS, Harvey has also given of his incomparable sense of humor, and,

NOW, THEREFORE BE IT RESOLVED by the Township of Cranbury that Harvey Moskowitz be given our deepest gratitude for his years of service, and;

BE IT FURTHER RESOLVED, that the Township of Cranbury hereby extends heartfelt wishes to Harvey, his wife Diane, and his family for good health, happiness and prosperity in the future.

Mr. Moskowitz thanked the Township Committee. He stated his career as an urban planner spanned 60 years and he worked for over 125 municipalities. Mr. Moskowitz stated the residents of Cranbury had a vision and had already started their plan. He recognized the Planning Board Chair at the time, Mr. Tom Harvey and the Township Committee for their leadership. Mr. Moskowitz stated he fell in love with the Township of Cranbury and its people and admired the success of its officials and support of its residents. Mr. Moskowitz presented the Township with three (3) pictures taken by Mr. Jim Gerberich, which Mr. Moskowitz had hanging in his office. He suggested the pictures may be hung in the new Library when it is complete. The Township Committee thanked Mr. Moskowitz for the pictures and his service.

On motion by Mr. Cook, seconded by Mr. Taylor and unanimously carried, Resolution # R 02-14-026 was adopted by a vote:

Ayes:	(Cook	Abstain:	(None
	(Johnson	Absent:	(None
	(Mulligan		
	(Taylor		
	(Goetz		

Nays: (None

Mr. Cook stated he has been in the Town since 1966 and acknowledged Mr. Moskowitz played a large part in protecting Cranbury from development similar to what was happening in Plainsboro. He thanked Mr. Moskowitz for helping to create Cranbury as an oasis in the County as well as in the State of New Jersey.

Mr. Mulligan stated he has heard Mr. Moskowitz's name many time over years and stated he, as well as others in the room, are responsible for maintaining Cranbury as it is today.

Mr. Taylor stated he is raising a fourth generation to live in Cranbury, and thankfully because of the efforts of Mr. Moskowitz and the Planning Board, his children will see a Town similar to one that his grandparents lived in.

Mr. Johnson stated he served on both the Zoning Board and the Planning Board. He stated Mr. Moskowitz's efforts have had such a far-reaching positive effect on the development of the Town.

Mayor Goetz asked if the public wanted to add any comments. Mr. Tom Harvey stated he was on the Planning Board before Mr. Moskowitz came, and he had very strong opinions on planners and planning. However, Mr. Moskowitz brought a level of sophistication, intelligence and creativity to planning 25 years ago, a critical time when towns were changing. It was a time of

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CRANBURY TOWNSHIP RESOLUTION # R 02-14-026  
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“growth” versus “controlled growth.” Mr. Harvey stated Mr. Moskowitz is responsible more than anyone else for how Cranbury is today.

Agenda Additions/Changes

Ms. Cunningham reported there will not be a Work Session this evening due to a scheduling conflict with Mr. Kehrt, and a new date has not yet been determined.

Public Comment

Mayor Goetz opened the meeting to public questions and comments for items on the Agenda. There being no comment, the Mayor closed the public portion of the meeting.

Public Hearing

Community Development Block Grant

Mayor Goetz officially opened the Public Hearing on the Community Development Block Grant at 7:30 p.m. Ms. Cunningham announced, for the record, that this meeting was advertised in the Cranbury Press, posted in the Senior Room at Town Hall, posted on the Township’s website, posted on the bulletin board, and was posted at the Senior Housing.

Mayor Goetz stated this is a Public Hearing on approximately \$22,737 of 2014 Community Development Block Grant funds to be used to assist in the development of or rehabilitation of low-to-moderate income housing in the Township of Cranbury.

Mr. Mark Berkowsky, President of Cranbury Housing Associates, gave a presentation on the Grant. He stated the Township Committee appointed Cranbury Housing Associates as the administrator of affordable housing again this year. He stated CHA has been the administrator for affordable housing for over 20 years. Mr. Berkowsky stated for the last few years the CDBG funds have been used for the establishment of the next project to be built, the Route 130-D site. Most of those funds were applied towards engineering services. He stated this year CHA thought they would apply the funds to rehab some of the older units, including new HVAC systems. Mr. Berkowsky provided information on the work to be done on specific units and stated the information to be submitted should include the wording “replacing obsolete HVAC equipment with new energy efficient performing systems that are energy store qualified.” He stated the replacement of the older units will save residents energy costs, reduce repair expenses. Mr. Berkowsky stated, if the Township Committee agrees, the information will be sent to the County for approval and the funding starts on July 1, 2014.

Mayor Goetz opened the Hearing for public comment, and hearing, none, closed the public comment portion and then closed the Public Hearing at 7:35 p.m.

Reports and Communications

--Mayor

Mayor Goetz reported the Township signed a Proclamation proclaiming March “Youth Art Month.” She stated a letter was received from Ms. Connie Bauder thanking the Recreation Commission and Township Committee for the grant for senior programs. Mayor Goetz reported the Township Committee held its second Budget Meeting on Saturday, February 8th. She stated there was a good public turnout at the meeting. She stated the process has been completed and the budget is being prepared for public review on February 24<sup>th</sup> providing the State approves everything.

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Reports and Communications

--Mayor (continued)

Mayor Goetz reported on Saturday she attended the Plainsboro Chinese School's Annual Spring Festival at McCarter Theater. She stated it was a phenomenal experience and stated it is an event worth attending in the future.

Mayor Goetz stated Ms. Anna Drago has resigned from the Environmental Commission after many years and stated she was pleased to appoint Theresa Vaccaro as her replacement. She also appointed Ms. Julie Hardaker and Ms. Kate Hall to the Parks Commission

--Township Committee

Concerning the Bridge/Dam Project, Mr. Cook reported due to weather conditions a lot more water has been added to the Lake bed, which the contractor has had to deal with. He reported additional sheathing had to be added, which did cause some issues with vibrations. He stated the weather and water has slowed down the progress. Mr. Cook stated the anticipated completion date is August.

Mr. Mulligan reported quotes for the baseball field repairs are being received. He stated the quotes fall in the \$5,000 to \$8,000 range. He reported he has received many positive comments from the decisions made at the Budget Meeting on Saturday, including keeping the police force at the same level.

Mr. Johnson reported he attended a Zoning subcommittee meeting to address a number of planning and zoning procedural issues.

Mr. Taylor stated residents seem to be understanding of the budget and were in agreement in keeping the police force at the same level.

Reports and Communications

--Subcommittees

There were no Subcommittee reports.

Ordinance

Second Reading

Cranbury Township Ordinance # 01-14-03

A motion to enter an Ordinance entitled, # 01-14-03, "AN ORDINANCE TO EXCEED THE MUNICIPAL BUDGET APPROPRIATION LIMITS AND TO ESTABLISH A CAP BANK (N.J.S.A. 40A:4-45.14)" was presented for second reading and final adoption. The Ordinance was published in the Cranbury Press, posted on the Township's website, posted on the Township Bulletin Board and copies were available to the public. Mayor Goetz opened the public hearing on the Ordinance. No one wished to speak, so the hearing was declared closed. On motion by Mr. Cook, seconded by Mr. Johnson, the Ordinance was adopted by a vote:

Ayes: (Cook  
(Johnson  
(Mulligan  
(Taylor  
(Goetz

Abstain: (None  
Absent: (None

Nays: (None

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Resolution

A motion was made by Mr. Mulligan, seconded by Mr. Taylor, the following Resolution was passed by vote:

Ayes:	(Cook (Johnson (Mulligan (Taylor (Goetz	Abstain: (None Absent: (None
Nays:	(None	

Cranbury Township Resolution # R 02-14-027

WHEREAS, Cranbury Township has applied for \$22,737.00 from the Community Development Block Grant (CDBG) earmarked to be used for its Third Round Affordable Housing Program; and

WHEREAS, Cranbury Township has submitted its Third Round Affordable Housing Plan;

NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Cranbury it hereby requests the \$22,736.82 in grant monies be used to defray some of the costs related to assist in the development of or rehabilitation of low-to-moderate income housing in the Township of Cranbury.

Resolutions  
Consent Agenda

Mayor Goetz asked the Township Committee if there were any questions or comments on the Consent Agenda, or if any Resolutions should be addressed separately. Mr. Taylor stated Resolution # R 02-14-029 (LOSAP Contribution for Fire Company and First Aid Squad Members) needed to be treated separately since he could not vote on it.

Resolution

A motion was made by Mr. Johnson, seconded by Mr. Cook, the following Resolution was passed by vote:

Ayes:	(Cook (Johnson (Mulligan (Goetz	Abstain: (Taylor Absent: (None
Nays:	(None	

Cranbury Township Resolution # R 02-14-029

WHEREAS, in 1999 the Township of Cranbury established the annual Length of Service Award Program (LOSAP) for the Cranbury Township Fire Company and First Aid Squad to enhance the municipality's ability to retain and recruit new members; and

WHEREAS, LOSAP shall provide for annual contributions for each eligible member,

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Cranbury Township Resolution # R 02-14-029  
(Continued)

NOW, THEREFORE, BE IT RESOLVED, BY THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF CRANBURY, that the Township agrees to make an annual LOSAP contribution of \$1,589 per eligible Fire Company and First Aid Squad member and that the total LOSAP contribution will be funded by virtue of adoption of the annual municipal operating budget.

A motion was made by Mr. Mulligan, seconded by Mr. Cook, the following Resolutions were passed by vote:

Ayes:	(Cook (Johnson (Mulligan (Taylor (Goetz	Abstain: (None Absent: (None
Nays:	(None	

Cranbury Township Resolution # R 01-14-028

NOW, THEREFORE, BE IT RESOLVED, by the Township of Cranbury that all bills and claims as audited and found to be correct be paid.

Cranbury Township Resolution # R 02-14-030

A RESOLUTION AUTHORIZING THE RELEASE OF A PERFORMANCE GUARANTEE FOR  
VOLLERS EXCAVATION (US INDUSTRIAL REIT II)

WHEREAS, by letter dated December, 2013 Vollers Excavating has requested the release of their performance guarantee previously posted with the Township in accordance with Planning Board approval and

WHEREAS, the Township Engineer has, in a letter dated December 17, 2013 (attached hereto as ("Exhibit A") recommended that the following performance guarantee be released:

Bond	\$116,705.00
Cash Deposit	\$ 12,967.00

WHEREAS, the Township Engineer has stated a maintenance guarantee shall be posted with the Township for a period not to exceed two (2) years after final acceptance of the improvements in an amount not to exceed 15% of the cost of the improvement. The amount of the required maintenance guarantee to be posted with the Township is \$12,825.00, and the maintenance period shall be for a period of two years from December 9, 2013.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Cranbury as follows:

It has reviewed, agrees with and hereby accepts all recommendations of the Township Engineer as set forth in "Exhibit A".

1. It hereby authorizes the release of performance guarantees set forth in the Township Engineer's letter referenced above.
2. The Township hereby accepts the public improvements, if any so designated pursuant to the Planning Board's approval.

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Cranbury Township Resolution # R 02-14-030  
(Continued)

BE IT FURTHER RESOLVED that a copy of this Resolution, certified by the Township Clerk to be a true copy and forwarded to each of the following:

- (a) T&M Associates, Glenn Gerken
- (b) Township Chief Financial Officer
- (c) Vollers Excavating

Cranbury Township Resolution # R 02-14-031

WHEREAS, Middlesex County is proactive in addressing environmental issues such as the proper recycling of consumer electronics; and

WHEREAS, effective January 1, 2011, recycling of certain consumer electronics is mandatory in the State of New Jersey; and

WHEREAS, the County has entered into a contract with Sims Recycling Solutions to accept residentially generated consumer electronics; and

WHEREAS, the County is seeking to provide a financial incentive that will assist municipalities in properly recycling the consumer electronics that they bring to drop-off centers; and

WHEREAS, the County and Municipality are authorized to enter into this Agreement pursuant to N.J.S.A. 40A:11-5(2); and

WHEREAS, it is beneficial to Cranbury Township to enter into this Agreement with Middlesex County with the understanding it will collect, store and transport all consumer electronics in a manner that will prevent weather damage or cause such items to arrive at the Contractor's facility broken; and

WHEREAS, the subsidy for covered electronics will be established by the Middlesex County Division of Solid Waste Management (DSWM) upon determination of the amount of available funding. The DSWM will utilize documentation provided by the contractor to allocate the appropriate amount of funding to each municipality. The subsidy will be provided in February 2015 based upon weight of covered electronics recycled by each municipality in 2014. A second reimbursement will be provided in February 2016 based upon weight of covered electronics recycled in 2015 and in 2017 for 2016; and

WHEREAS, said Agreement will be for a three-year (36 month) period commencing on January 1, 2014 or for such shorter period as may be dictated by the exhaustion of available funds. Any party may terminate this Agreement by providing a thirty (30) day written notice to the other parties hereto;

NOW, THEREFORE BE IT RESOLVED, by the Township Committee of the Township of Cranbury that it hereby authorizes the Mayor and Clerk to execute said Agreement.

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Cranbury Township Resolution # R 02-14-032

A RESOLUTION OF THE TOWNSHIP OF CRANBURY AUTHORIZING THE  
EXECUTION OF AN AGREEMENT BETWEEN THE TOWNSHIP OF  
CRANBURY AND THE COUNTY OF MIDDLESEX

WHEREAS, the County of Middlesex has established a program to partially fund the proper removal of chlorofluorocarbons and other ozone depleting compounds from household appliances such as refrigerators and air conditioners (hereinafter known as "CFC's") and;

WHEREAS, the County will provide partial funding for a three-year period to municipalities for each appliance form which CFC's were properly recovered; and

WHEREAS, municipalities will be required to properly collect the appliances so as to not inadvertently discharge the CFC's, use an approved vendor to recover the CFC's and to provide documentation of the CFC recovery;

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Cranbury that the Mayor and Clerk be authorized to execute a three-year Shared Services Agreement covering the CFC Recovery Reimbursement Program between the Township of Cranbury and the County of Middlesex.

Cranbury Township Resolution # R 02-14-033

WHEREAS, The Tax Collector, Ross E. Maszczak has certified that the following taxpayers overpaid their taxes; and

WHEREAS, The Tax Collector is requesting that the overpaid taxes be refunded,

NOW, THEREFORE BE IT RESOLVED, by the Township Committee of the Township of Cranbury that the following overpayment be refunded:

<u>Taxpayer</u>	<u>Refund</u>
OWNER: Gibson, William & Anne Marie C/O Fulginiti & Associates 214 Carnegie Center #109 Princeton, NJ 08540	\$3,134.33
OWNER: Gibson, William & Anne Marie LOCATION: 55 Petty Rd	
BLOCK: 25 LOT: 46 QUALIFIER: N/A	
Total	\$3,134.33

Reports from Township Staff and Professionals

-- Administrator's Report

Ms. Marabello stated she had nothing to report.

--Assistant Administrator's Report

Ms. Cunningham stated she had nothing to report.

Reports from Township Boards and Commissions

Mr. Mike Kervan, Chief of the Cranbury Volunteer Fire Company, presented to the Township Committee the following January report: 40 calls and 286 volunteer hours. Chief Kervan stated



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Reports from Township Boards and Commissions

Mr. Kervan (continued)

the Fire House siren is working again between the hours of 6:00 a.m. to 10:00 p.m. The First Aid Squad siren sounds between 8:00 a.m. to 8:00 p.m. He stated Cranbury has a mutual aid agreement with surrounding towns to respond to calls between 6:00 a.m. to 6:00 p.m. He wanted to alert the Township that other fire trucks may be in Town to back up fire calls. Chief Kervan explained how the mutual aid process works and stated the various fire companies get together once a month for a drill.

Public Comment

The Mayor opened the meeting to public questions and comment. There being no comment, the Mayor closed the public portion of the meeting.

Mayor's Notes

Mayor Goetz reported she and Chief Rickey Varga will be available to meet with residents at Teddy's on Saturday, February 22, from 7:00 to 9:00 a.m. She stated if residents want to take advantage of this type of meeting, it will be continued on a monthly basis. Notices will be posted on the Township's website, the Access Channel and on Nixel.

On a motion by Mr. Mulligan, seconded by Mr. Taylor and unanimously carried, the meeting adjourned at 7:55 p.m.

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Kathleen R. Cunningham, RMC  
Municipal Clerk