

TOWNSHIP COMMITTEE MEETING
January 13, 2014

The regular meeting of the Township Committee of the Township of Cranbury was held at 7:00 p.m. in the Town Hall Meeting Room. Answering present to the roll call were Township Committee members: David Cook, Glenn Johnson, Daniel Mulligan, Jay Taylor and Mayor Susan Goetz. Also present were Denise Marabello, Township Administrator/Director of Finance; and Kathleen Cunningham, Municipal Clerk/Assistant Administrator. Mayor Goetz led in the salute to the flag, and Ms. Cunningham gave the following Open Public Meetings Act statement:

In accordance with Section 5 of the Open Public Meetings Act, it is hereby announced and shall be entered into the minutes of this meeting that adequate notice of this meeting has been provided:

- (1) Posted on December 4, 2013 on the Bulletin Board of the Municipal Office at 23-A North Main Street, Cranbury, New Jersey and remains posted at that location.
- (2) Communicated to the Cranbury Press, Home News Tribune and Trenton Times on December 4, 2013.
- (3) Filed on December 4, 2013 at the Cranbury Municipal Office, 23-A North Main Street, Cranbury, New Jersey, posted on the Township's web site and remains on file for public inspection.
- (4) Sent to those individuals who have requested personal notice.

Re-Organization Meeting Minutes of January 2, 2014

On motion by Mr. Mulligan, seconded by Mr. Taylor and unanimously carried, the Re-Organization Meeting Minutes of January 2, 2014 were adopted.

Reports and Communications

--Mayor

Mayor Goetz thanked the public for the opportunity to serve as Mayor. She also thanked those who came out in such bad weather to attend the Re-organization Meeting on January 2nd. Mayor Goetz reported there will be a budget meeting on Saturday, January 18th from 9:00 a.m. until approximately 4:00 p.m. She stated the Committee is hoping to get through the budget process in one (1) day; however, she noted it will be a tough budget year.

Mayor Goetz reported the Planning Board approved applications submitted by Prologis and Sudler.

Mayor Goetz appointed Phyllis Smith to the Municipal Alliance Committee to fill the vacancy of Melanie Johnson, which expires December 31, 2016. Mayor Goetz also appointed Linda Scott to the Middlesex County Solid Waste Advisory Council, which is a one-year term expiring on December 31, 2014.

Mayor Goetz announced there was a typo on the appointments at the last meeting. She stated she was to appoint a Class 1 Planning Board Member, and named herself.

--Township Committee

Mr. Cook expanded on Mayor Goetz's comments concerning the approved applications made by the Planning Board. He stated Veridian was also recently approved and explained there was confusion about the sudden interest in expanding current and future warehouse space. Mr. Cook reported the Panama Canal finishes its widening in 2015 and the scale of the ships will be three (3) times the size of the ships currently passing through the

TOWNSHIP COMMITTEE MEETING
January 13, 2014

Township Committee (Continued)
(Mr. Cook cont'd.)

Canal. The thought is more storage space will be needed to accommodate the larger shipments coming in at one time.

Mr. Cook reported it is "Day 69" of the 300-day Brainerd Lake Bridge/Dam Project, and the Project is on schedule. He reported the sheathing has been installed around the spillway, expanding the spillway from 40 feet to 100 feet in width.

Mr. Mulligan reported the Cranbury-Plainsboro Little League (CPLL) is planning on making improvements to the C-1 baseball field. Mr. Mulligan reported he and Ms. Marabello, Township Administrator, will meet with CPLL, Mr. Tom Weidner from the Parks Commission, and Ms. Beth Veghte from Recreation to discuss the improvements, which include the dugout and drainage issues. Mr. Mulligan stated he will report back to the Committee after the meeting.

Mr. Mulligan provided information about a property tax card program, which encourages residents to shop locally and receive rebates on their property taxes. Mr. Mulligan stated the program is intriguing because residents want their property taxes lowered, and businesses in the Township would benefit from the additional business. He stated more information is needed and stated he and Ms. Marabello will meet with the company providing the service. If the idea seems beneficial, a presentation will be made to the Township Committee for further discussion.

Ms. Cunningham stated Robbinsville has had the program for about eight (8) months, and stated it has been very successful. Mr. Cook inquired if the resident or business benefitted from the tax rebate, and Mr. Mulligan stated the homeowner would benefit from the tax rebate and the businesses would see additional customers. Mr. Mulligan stated Manalapan and Voorhees also participate in the program.

Mr. Mulligan addressed the Plainsboro Road flooding issue. Mr. Toby Bonagura, Plainsboro Road, contacted Mr. Mulligan concerning the drainage and resulting ice on his property. Mr. Mulligan inquired if the next step to correct this issue would be a discussion at a Work Session. Ms. Marabello stated the Township Engineer, Bill Tanner, has been surveying the project and the Township will be going out to bid on the project in the next couple of months. Mr. Cook stated the funding has already been set aside for the project. Ms. Marabello stated Mr. Tanner will be reaching out to the homeowners impacted by the project. Mr. Cook stated he and Mr. Tanner have already reached out to the residents since this has been an on-going issue.

Mr. Johnson reported he attended a DRC meeting and reported new warehouse projects will be coming down the pipeline. He stated the Township has seen retrofitting of warehouses; however there has been no new groundbreaking.

Mr. Taylor stated \$7,000 in permit fees was received last month and stated the Construction Trust will dry up without additional fees. Ms. Marabello stated there is about two (2) years of Construction Trust left at the current rate. If additional building occurs in the Township, the Trust will be in better shape.

Reports and Communications

--Subcommittees

There were no Subcommittee reports.

Agenda Additions/Changes

Ms. Cunningham reported there were no new agenda additions or changes.

TOWNSHIP COMMITTEE MEETING
January 13, 2014

Mr. Taylor left the dais and recused himself from the discussions.

Ordinances

An Ordinance entitled, # 01-14-01, "AN ORDINANCE OF THE TOWNSHIP OF CRANBURY, IN MIDDLESEX COUNTY, NEW JERSEY, AMENDING THE LENGTH OF SERVICE AWARDS PROGRAM FOR THE CRANBURY TOWNSHIP FIRE COMPANY," was introduced for first reading. Ms. Marabello explained this Ordinance takes the LOSAP is removed from the Salary Ordinance. The payment currently is made for LOSAP after the Salary Ordinance is adopted, which is after the budget is adopted. This change will allow the payment to be made annually by Resolution after the amount is determined at the budget meetings. She stated this will speed up the process for payment. On motion by Mr. Johnson, seconded by Mr. Mulligan, the Ordinance was passed on first reading by vote:

Ayes:	(Cook	Abstain:	(Taylor
	(Johnson	Absent:	(None
	(Mulligan		
	(Goetz		

Nays: (None

Public Hearing: January 27, 2014 at 7:00 p.m.

WHEREAS, Chapter 18 of the Code of the Township of Cranbury ("Code") establishes the Length of Services Program (LOSAP) for volunteer firefighters ; and

WHEREAS, LOSAP provides for annual contributions for each active volunteer member; and

WHEREAS, the annual contribution is set forth in the current Salary Ordinance and the Township Committee would like to change this to an annual resolution;

NOW THEREFORE, BE IT ORDAINED by the Township Committee of the Township of Cranbury, Middlesex County, New Jersey, as follows:

1. The recitals contained in the foregoing preamble are incorporated herein as if fully restated.
2. Section 18-4 of the Code, entitled "Contributions," is hereby amended and shall read as follows (additions are underlined; deletions are in [brackets]):

18-4. Contributions

- B. The LOSAP shall provide for annual contributions to accounts for each active volunteer member as set forth by annual resolution [in the current Salary Ordinance, a copy of which is on file in the office of the Township Clerk].
3. This Ordinance will take effect upon final adoption and publication, as provided for by law.

TOWNSHIP COMMITTEE MEETING
January 13, 2014

Ordinances (Continued)

An Ordinance entitled, # 01-14-02, "AN ORDINANCE OF THE TOWNSHIP OF CRANBURY, IN MIDDLESEX COUNTY, NEW JERSEY, AMENDING THE LENGTH OF SERVICE AWARDS PROGRAM FOR THE CRANBURY TOWNSHIP FIRST AID SQUAD," was introduced for first reading. Mayor Goetz explained this is essentially the same as the previous Ordinance except it is for the First Aid Squad. On motion by Mr. Mulligan, seconded by Mr. Johnson, the Ordinance was passed on first reading by vote:

Ayes:	(Cook	Abstain:	(Taylor
	(Johnson	Absent:	(None
	(Mulligan		
	(Goetz		
Nays:	(None		

Public Hearing: January 27, 2014 at 7:00 p.m.

WHEREAS, Chapter 19 of the Code of the Township of Cranbury ("Code") establishes the Length of Services Program (LOSAP) for the Cranbury Township First Aid Squad; and

WHEREAS, LOSAP provides for annual contributions for each active volunteer member; and

WHEREAS, the annual contribution is set forth in the current Salary Ordinance and the Township Committee would like to change this to an annual resolution;

NOW THEREFORE, BE IT ORDAINED by the Township Committee of the Township of Cranbury, Middlesex County, New Jersey, as follows:

1. The recitals contained in the foregoing preamble are incorporated herein as if fully restated.
2. Section 19-2 of the Code, entitled "Contributions," is hereby amended and shall read as follows (additions are underlined; deletions are in [brackets]):

19-2. Contributions

- B. The LOSAP shall provide for annual contributions to accounts for each active volunteer member as set forth by annual resolution [in the current Salary Ordinance, a copy of which is on file in the office of the Township Clerk].
3. This Ordinance will take effect upon final adoption and publication, as provided for by law.

Mr. Taylor returned to the dais.

Resolutions
Consent Agenda

Mayor Goetz asked the Township Committee if there were any questions or comments on the Consent Agenda, or if any Resolutions should be addressed separately. Mr. Taylor inquired if he should abstain from voting on Resolution # R 01-14-021 concerning the dredging since it was within 200 feet of the Fire House, of which he is a member. Mayor Goetz explained the need to dredge the Lake has been discussed for many years. She stated one of the issues was

TOWNSHIP COMMITTEE MEETING
January 13, 2014

understanding what the quality of the dredging material is since that will be the major cost factor if the material is contaminated. The Township has a proposal from Sadat Associates that agreed to perform an analysis for \$2,900. Three (3) samples will be collected and run for full sweep of chemical parameters to determine if the sediment is seriously contaminated or not. The Township would then meet with the DEP to determine subsequent steps to move forward with the dredging. Mayor Goetz explained the thought is there will be less contamination than when it was last dredged many years ago because of the stricter controls on PCB and leaded gas. However, she stated there is runoff from the farms so there may be some contamination. She stated the three (3) samples will be taken from Route 130, the middle of the Lake and one at the Dam. Mayor Goetz stated she will be recusing herself because she had previously worked for Sadat Associates. Mr. Taylor stated he did not work for the company; however, he is a member of the Fire Department. He was advised if residents within 200 feet were noticed (which would include the Fire Department) and there resulted in a benefit to the properties because of the dredging, it could be a conflict. Mr. Johnson suggested a separate vote be taken on this Resolution. Mr. Cook reported he looked up the history on the past dredging, and stated the dredging alone cost \$165,000. Mayor Goetz stated that project was done before there was a Department of Environmental Protection. She stated when the dredging was previously done, the sediment was placed in Village Park. Mr. Mulligan stated the Township has an obligation to take care of the Lake, which is one of the most recognizable assets of the community. Mayor Goetz stated Resolution # R 01-14-021, Professional Services Agreement for Dredging Feasibility Analysis for Brainerd Lake, would be voted on separately from the Consent Agenda. Mayor Goetz asked the Township Committee if there were any questions on the other Resolutions. A motion was made by Mr. Mulligan, seconded by Mr. Taylor, and unanimously carried, Consent Resolutions a, b, c, d, and f were passed by vote:

Ayes:	(Cook	Abstain:	(None
	(Johnson	Absent:	(None
	(Mulligan		
	(Taylor		
	(Goetz		
Nays	(None		

Cranbury Township Resolution # R 01-14-016

NOW, THEREFORE, BE IT RESOLVED, by the Township of Cranbury that all bills and claims as audited and found to be correct be paid.

Cranbury Township Resolution # R 01-14-017

TOWNSHIP OF CRANBURY
MIDDLESEX COUNTY, NEW JERSEY

A RESOLUTION AWARDING PROFESSIONAL SERVICES AGREEMENTS

WHEREAS, the Township wishes to hire the following firms (collectively "Professionals") to provide professional services to the Township during the calendar year 2013 as follows:

- a). Steven P. Goodell, Esquire & Herbert, Van Ness, Cayci and Goodell
- b). Trishka Cecil, Esquire & Mason, Griffin & Pierson –for COAH legal services
- c). Mary Beth Lonergan & Clarke Caton Hintz for COAH-related matters
- d). Edward McManimon & McManimon & Scotland LLC – Bond Counsel
- e). Marc Ruderman & Ruderman & Glickman – Labor Counsel
- f). John Maley, C.P.A. – Township Auditor
- g). Ronald Ghrist, C.P.A. – Financial Consultant
- h). William C. Tanner & Van Cleef Engineering

TOWNSHIP COMMITTEE MEETING
January 13, 2014

Cranbury Township Resolution # R 01-14-017
(Continued)

- i). Harry Haushalter, Esquire – Tax Assessment Appeal Attorney
- j). Richard Preiss PP & Phillips Preiss Grygiel LLC – Township Planner
- k). A. Andrew Feranda & Shropshire Associates - Traffic Consultant

WHEREAS, the costs for the services to be provided by the Professionals are set forth in their respective proposals submitted to the Township, which are incorporated herein as if fully restated; and

WHEREAS, the Township has a need to acquire the foregoing services without a “Fair and Open Process” as defined by P.L. 2004, c. 19, the “Local Unit Pay-to-Play Law”; and

WHEREAS, the Professionals have completed and filed with the Township Campaign Contributions Affidavits as required by N.J.S.A. 19:44A-20.2 *et seq.* certifying that they have not made any prohibited contributions to a candidate's committee or municipal committee representing the elected officials of the Township of Cranbury, along with Certifications Regarding Political Contributions as required by N.J.S.A. 19:44A-20.26; and

WHEREAS, the Local Public Contracts Law, N.J.S.A. 40A:11-1 *et seq.* authorizes the award of these contracts without public bidding on the basis that they are professional services agreements; and

WHEREAS, the Cranbury Township Chief Financial Officer has certified that sufficient funds are available for these purposes and that the value of each Agreement will exceed \$17,500.00;

NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Cranbury, in Middlesex County, New Jersey, as follows:

1. The Township of Cranbury hereby approves the following firms to provide professional services to the Township during the calendar year 2014:

- a). Steven P. Goodell, Esquire & Herbert, Van Ness, Cayci and Goodell
- b). Trishka Cecil, Esquire & Mason, Griffin & Pierson for COAH legal services
- c). Mary Beth Lonergan & Clarke Caton Hintz – for COAH-related matters
- d). Edward McManimon & McManimon & Scotland LLC – Bond Counsel
- e). Marc Ruderman & Ruderman & Glickman – Labor Counsel
- f). John Maley, C.P.A. – Township Auditor
- g). Ronald Ghrist, C.P.A. – Financial Consultant
- h). William C. Tanner & Van Cleef Engineering
- i). Harry Haushalter, Esquire, Tax Assessment Appeal Attorney
- j). Richard Preiss PP & Phillips Preiss Grygiel LLC – Township Planner
- k). A. Andrew Feranda & Shropshire Associates - Traffic Consultant

2. The Mayor and Clerk are hereby authorized and directed to enter into Professional Services Agreements with the aforementioned professionals pursuant to the provisions of the New Jersey Local Public Contracts Law, N.J.S.A. 40A:11-1 *et seq.* These contracts are being awarded without competitive bidding as Professional Services Agreements under the provisions of the aforementioned law because a service will be rendered or performed by a person or persons by law to practice recognized professions and whose practice is regulated by law.

3. A copy of this Resolution, the pay-to-play forms, and the executed Agreements and insurance certificates shall be placed on file in the Office of the Township Clerk.

TOWNSHIP COMMITTEE MEETING
January 13, 2014

Cranbury Township Resolution # R 01-14-017
(Continued)

4. A brief notice of this action shall be published in a newspaper of general circulation in the Township of Cranbury within ten (10) days of its passage.

Cranbury Township Resolution # R 01-14-018

A RESOLUTION AUTHORIZING THE EXECUTION OF AN AGREEMENT WITH
IT NETWORK SOLUTION FOR IT SUPPORT SERVICES
AND CAPITAL PROJECTS

WHEREAS, the Township of Cranbury requires the services of a consultant for IT support services and capital projects; and

WHEREAS, the Township entered into an agreement with IT Network Solutions to provide these services from January 1, 2014 to December 31, 2014; and

WHEREAS, IT Network Solutions has offered to provide these services to the Township for cost of \$72,522.00.00; and

WHEREAS, the Local Public Contracts Law, N.J.S.A. 40A: 11-4.1 et seq., authorizes the award for purposes for which competitive contracting may be used by local units; and

WHEREAS, the Chief Financial Officer has certified that there will be sufficient funds for this contract; and

NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Cranbury, in the County of Middlesex, as follows:

1. The Mayor and Clerk are hereby authorized and directed to execute an agreement with IT Network Solutions for IT support services and capital projects for \$72,522.00; and
2. A copy of the Agreement shall be available for public inspection in the Township Clerk's Office during regular business hours.
3. A notice of this Contract shall be advertised within 10 days of the award of said contract

Cranbury Township Resolution # R 01-14-020

WHEREAS, the Township of Cranbury has a need to appoint a Tax Appeal Attorney, Township Planner and Traffic Consultant;

NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Cranbury that the following individuals be appointed:

Harry Haushalter, Esquire – Tax Assessment Appeal Attorney (Expiration Date: 12/31/14)

Richard Preiss, PP and Phillips Preiss Grygiel LLC (Expiration Date: 12/31/14);

A. Andrew Feranda, Traffic Consultant and Shropshire Associates,
(Expiration Date: 12/31/14);

TOWNSHIP COMMITTEE MEETING
January 13, 2014

Cranbury Township Resolution # R 01-14-020
(Continued)

BE IT FURTHER RESOLVED that a copy of this resolution be given to the above-named individuals.

Cranbury Township Resolution # R 01-14-022

A RESOLUTION AUTHORIZING THE EXECUTION OF AN AGREEMENT WITH CITY CONNECTIONS, LLC. FOR WEB SITE SERVICE FOR CALENDAR YEAR 2014

WHEREAS, the Township of Cranbury requires the services of a consultant to host and maintain its website; and

WHEREAS, the Township entered into contracts with City Connections, LLC to provide said services during the calendar years 2007, 2008, 2009, 2010, 2011 and 2012 and 2013; and

WHEREAS, the Township wishes to enter into an agreement with City Connections, LLC to provide these services from January 1, 2014 to December 31, 2014; and

WHEREAS, City Connections, LLC has offered to provide these services to the Township for cost of \$9,229.00; and

WHEREAS, the Local Public Contracts Law, N.J.S.A. 40A: 11-1 et seq., authorizes the award of a services contract without competitive bids when the cost of the contract does not exceed the applicable bid threshold; and

WHEREAS, the Chief Financial Officer has certified that there will be sufficient funds for this contract; and

NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Cranbury, in the County of Middlesex, as follows:

1. The Mayor and Clerk are hereby authorized and directed to execute an agreement with City Connections, LLC to host and maintain Cranbury Township's website for \$9,229.00; and
2. A copy of the Agreement shall be available for public inspection in the Township Clerk's Office during regular business hours.
3. A notice of this Contract shall be advertised within 10 days of the award of said contract.

Resolution

As previously mentioned, Mayor Goetz stated she would be recusing herself, and Mr. Taylor stated he would recuse himself. Mr. Cook stated he could also be in conflict. Ms. Cunningham clarified that a majority vote of the members present left would be necessary to pass the vote. On motion by Mr. Johnson, seconded by Mr. Mulligan, and unanimously carried, the following Resolution was passed by vote:

Ayes: (Johnson
(Mulligan

Abstain: (Cook
(Goetz
(Taylor
Absent: (None

Nays (None

TOWNSHIP COMMITTEE MEETING
January 13, 2014

Cranbury Township Resolution # R 01-14-021

WHEREAS, Cranbury Township has determined there is a need to have "professional environmental services" performed on Brainerd Lake; and

WHEREAS, Sadat Associates, Inc. has submitted a Professional Services Proposal to perform a "Preliminary Dredging Feasibility Analysis; and

WHEREAS, The Chief Financial Officer has certified there are adequate funds available;

NOW, THEREFORE BE IT RESOLVED by the Township Committee of the Township of Cranbury that the Mayor and Clerk are hereby authorized to execute an Agreement on behalf of the Township with Sadat Associates, Inc. for an estimated cost of \$2,900 which includes laboratory analyses.

Reports from Township Staff and Professionals

-- Administrator's Report

Ms. Marabello reported the Public Works Department is picking up leaves and will continue to do so the next two (2) weeks, weather permitting. She stated at that point they should be done, providing residents do not put out more leaves. The leaf machine broke, and Public Works has borrowed East Windsor's leaf machine to complete the leaf pickup. Mayor Goetz clarified residents are not to put more leaves to the curb and stated this is just to pick up what was previously put out.

Ms. Marabello stated the Township will be leasing parking spaces from the Witt's, and work will commence on that in March, weather permitting also. The Township will be meeting with the Witt's to discuss the signage to be placed on the property. She stated the parking spaces should be available in the spring.

Mr. Taylor inquired about the broken leaf machine. Ms. Marabello stated the truck broke down and was promptly repaired by George's Garage. However, it broke down again during the snow storm, and has been repaired again. She stated the truck is older and is breaking down more frequently.

Mr. Taylor reported he is having issues with the webmail and he is working with City Connections to address the issue. Ms. Cunningham stated she was having similar problems. Mr. Taylor stated he will be meeting with Morris Enyeart.

Mr. Mike Kervan, Chief of the Cranbury Volunteer Fire Department, gave report for December 2013, as follows: 27 calls with volunteers contributing 452 hours of service. For 2013, there were 340 calls, 24 members qualified for LOSAP, and members volunteered 4,222.5 hours of service. He reported the truck committee made a trip to KME for the pre-construction conference on special services apparatus truck. He reported aside from a small issue with the air conditioner in the truck, the trip was successful.

Mr. Kervan reported that due to the construction at the Dam, there have been issues with parking in the Fire Department parking lot. Chief Kervan reported several issues of trucks and tractor trailers parking in the lot, which blocked the Fire House doors. Mr. Cook asked Chief Kervan to keep him posted of these issues so he can follow up with the contractor and the engineer. Chief Kervan stated the bays and entrances to the Fire House must be kept open because emergencies can arise at any time. Mr. Cook stated the trucks are parked behind the Fire House at night, and Chief Kervan stated there is no problem parking behind the Fire House.

TOWNSHIP COMMITTEE MEETING
January 13, 2014

Work Session

a). Discussion of Appointing a Deputy Mayor

The Township Committee discussed appointing a Deputy Mayor. Mr. Johnson made a motion to nominate Mr. Taylor as Deputy Mayor. The motion was seconded by Mr. Mulligan, and with no other nominations or discussion, the appointment was passed by a vote:

Ayes:	(Cook	Abstain:	(None
	(Johnson	Absent:	(None
	(Mulligan		
	(Taylor		
	(Goetz		

Nays (None

Mr. Taylor stated he will not be able to attend the January 27th meeting, and Mayor Goetz reported she will also be away. Mr. Cook will run the meeting in their absence.

b). Discussion of Township Committee Subcommittees

Mayor Goetz explained Subcommittees are set up for specific purposes. She stated the Township Committee is reviewing each Subcommittee to determine if it is still needed, and then will decide who will sit on the Committee. There was discussion about the Route 130 Master Plan. Mayor Goetz stated the Township Committee has been asked to have a Work Session in February, and Mr. Allan Kehrt, Chairman of the Planning Board, will address the issue. Mr. Taylor made a recommendation that the Route 130 Master Plan Subcommittee be called the Master Plan Subcommittee so that Subcommittee can address all Master Plan issues. Mr. Taylor stated the Township Committee selects the Personnel Subcommittee and suggested a vote be taken to appoint Mayor Goetz and Mr. Johnson to the Personnel Subcommittee. On a motion by Mr. Taylor, seconded by Mr. Cook, and unanimously carried, Mayor Goetz and Mr. Johnson will be on the Personnel Subcommittee. The following are the 2014 Subcommittees:

Downtown Beautification	Jay Taylor and Susan Goetz
Master Plan	Dan Mulligan and Dave Cook
Downtown Parking	Dan Mulligan and Glenn Johnson
Personnel	Susan Goetz and Glenn Johnson
Sewer	Dan Mulligan and Jay Taylor
COAH	Glenn Johnson and Jay Taylor
Safe Routes to Schools	Dan Mulligan and Glenn Johnson

c). Discussion of Township Committee Liaisons

The Township Committee discussed Liaisons. Mayor Goetz appointed Mr. Taylor as the Mayor's representative on the Cranbury Library Board. The following are the 2014 Liaisons:

Susan Goetz, Mayor	Planning Board, Development Review Committee, OEM, Fire and Police, First Aid, and League of Municipalities
--------------------	---

TOWNSHIP COMMITTEE MEETING
January 13, 2014

2014 LIAISONS
(Continued)

James Taylor:	Library Foundation, Scouts, Cranbury Housing Associates
Dan Mulligan:	Construction Department, Recreation, Environmental Commission, Parks, Public Works
David Cook:	Planning Board, Engineering, Historic Preservation Commission, Shade Tree and Board of Health
Glenn Johnson:	Zoning Board, Business and Professional Association, Cranbury Housing Associates, Board of Education and Municipal Alliance

Reports from Township Boards and Commissions

Mr. Andrew Johnson, Environmental Commission (EC) member discussed with the Township Committee the EC's desire to apply for a "Sustainable New Jersey Grant" and "Anti-idling Community Education." Mr. Johnson reported the EC would like to apply to the State of New Jersey for a \$20,000 grant to update the environmental resource inventory and to continue the Sustainable New Jersey Program. He explained the funding comes from PSE&G Sustainable New Jersey Program and stated the application is due on January 26, 2013 with a response due back in mid-March. Mr. Johnson stated the grant will allow the EC to index the EC inventory and reported the last time this was done was in 2006. He stated many more of the Township's attributes will be highlighted. He stated the EC will partner with the Stony-Brook Millstone Association, which is encouraged by the Program. Mr. Johnson stated the EC needs a Resolution from the Township supporting the Grant and a signed Grantee's Certification Declaration, which states the Township will spend the grant funds in accordance with the Grant application.

Mayor Goetz inquired if these funds would be sufficient to cover their needs. Mr. Johnson stated the funds will cover the consultant's fees and stated some additional fees may be needed from the Township to cover administrative and IT costs. Ms. Marabello stated three (3) quotes are not needed for the grant application; however, they will be needed before work commences. Mr. Mulligan asked if this was a non-matching grant, and Mr. Johnson confirmed it is.

Mayor Goetz asked about the "Anti-idling Community Education" part of the Work Session. Ms. Barbara Rogers, Chairperson of the EC, stated they were going to submit for a \$2,000 "Anti-Idling Grant"; however, she stated only one grant would be awarded so this will be put on hold. Ms. Rogers stated the Inventory will be an important document. It will be more of a "living document" than the current document because it will be digitized and when new data becomes available, the record can be updated. The Township Committee thanked Mr. Johnson and Ms. Rogers.

Resolution

On a motion by Mr. Cook, seconded by Mr. Taylor and unanimously carried, the Resolution was adopted by vote:

Ayes:	(Cook	Abstain:	(None
	(Johnson	Absent:	(None
	(Mulligan		
	(Taylor		
	(Goetz		
Nays	(None		

TOWNSHIP COMMITTEE MEETING
January 13, 2014

Cranbury Township Resolution # R 01-14-019

Resolution of Support from Local Governing Body Authorizing the
Sustainable Jersey Grant Application

WHEREAS, a sustainable community seeks to optimize quality of life for its residents by ensuring that its environmental, economic and social objectives are balanced and mutually supportive; and

WHEREAS, Cranbury Township strives to save tax dollars, assure clean land, air and water, improve working and living environments; and

WHEREAS, Cranbury Township is participating in the Sustainable Jersey Program; and

WHEREAS, one of the purposes of the Sustainable Jersey Program is to provide resources to municipalities to make progress on sustainability issues, and they have created a grant program called the sustainable Jersey Small Grants Program;

THEREFORE, the Cranbury Township Committee of Cranbury Township has determined that Cranbury Township should apply for the aforementioned Grant; and

NOW, THEREFORE, BE IT RESOLVED, that the Township Committee of the Township of Cranbury, State of New Jersey, authorize the submission of the aforementioned Sustainable Jersey Grant.

Public Comment

The Mayor opened the meeting to public questions and comment.

Tom Connolly, Petty Road, asked Mayor Goetz if she would continue the tradition of holding Public Comment for Agenda Items. She apologized it was not held this evening and stated that Public Comment will be included in the future. Mr. Connolly inquired the amount of the Plainsboro Road drainage project. Mr. Cook stated the project is approximately \$20,000. There being no additional comment, the Mayor closed the public portion of the meeting.

Mayor's Notes

Mayor Goetz invited interested residents to attend Saturday's Budget Meeting. She reported in the near future, emergency notices will be run on Channel 3 and also urged residents to sign up for Nixel alerts.

On a motion by Mr. Mulligan, seconded by Mr. Cook and unanimously carried, the meeting adjourned at 7:58 p.m.

Kathleen R. Cunningham, RMC
Municipal Clerk