

**MINUTES OF THE
CRANBURY TOWNSHIP
SHADE TREE COMMISSION
June 7, 2018**

TIME AND PLACE OF MEETING

A meeting of the Cranbury Township Shade Tree Commission was held in Town Hall, 23A North Main Street, Cranbury, on June 7, 2018, at 10:00 a.m.

CALL TO ORDER

With a quorum present, Kathy Easton, Chair of the Shade Tree Commission (STC), called the meeting to order at 10:00 a.m., and Jean Golisano acted as the Recording Secretary of the meeting.

STATEMENT OF ADEQUATE NOTICE

Pursuant to the Sunshine Law, adequate notice in accordance with the Open Public Meetings Act (N.J.S.A. 10:4-6) was provided on December 4, 2017, of this meeting's date, time and place, and the agenda was mailed to the news media, posted on the Township bulletin board, mailed to those requesting personal notice, and filed with the Municipal Clerk.

MEMBERS IN ATTENDANCE

Kathy Easton, Jackie Johnson, Bonnie Larson and Norma Swale were present. Lee Nissen arrived at 10:02

Ms. Kathy Lehr and Dr. John Battles, Four Seasons residents, were present.

MINUTES

The Minutes of the April 13, 2018 meeting were approved on a motion by Bonnie Larson; seconded by Jackie Johnson. On a voice vote of all members present, the members voted 5 ayes, 0 nays and 0 abstentions. Motion carried.

OLD BUSINESS

Community Forestry Management Plan (CFMP)

Volunteer Work Hours – For the April to June 7th time period. Ms. Easton reported she had 21 volunteer hours, and Ms. Johnson reported she had 12 hours. Ms. Easton announced within the week a tally of volunteer hours from the members was needed to accompany the voucher for the Township's reimbursement for work performed under the CFMP – Green Communities Grant. Paperwork is due to the State by June 21, 2018. Ms. Easton would also ask Ms. Marabello, Township Administrator and Mr. Jerry Thorne, Public Works Manager for the number of hours they spent working on the CFMP.

Tree Planting Plan – Using the Main Street Empty Hole Survey to determine possible locations for new trees, it was decided 12 trees would be planted on Main Street and 18 trees will be planted on Four Season's Hagerty Lane. For Main Street, Ms. Johnson and Ms. Easton walked from Plainsboro Road to Scott Ave and stated since the last survey, additional trees were missing and in other areas, new trees were added. Suggested tree species for Main Street include Trident Maple, Hedge Maple and

the Littleleaf Linden. For Hagerty Lane, tree species include Persian Ironwood, Hedge Maple and the Littleleaf Linden.

Concerning the tree plantings, Ms. Johnson and Ms. Easton measured multiple times, did extensive research on tree species, and answered residents' questions concerning the plantings. Ms. Johnson used the list of recommended street tree species for price quote requests to four (4) landscapers. Only one quote was received before today's meeting. There was discussion about being sure the new trees would be properly planted, especially near the Post Office, and also the importance of having some funds remaining to cover maintenance costs. Ms. Easton and Ms. Johnson will review the quotes and make a decision. They will provide a tree plan to have the trees planted in the fall.

Coordination with Parks and Department of Public Works – Mr. Michael Ferrante is now Shade Tree's liaison. Ms. Johnson stated she reported a hazardous tree on Cranbury Neck Road to the DPW. Ms. Johnson volunteered to work with a member from the Parks Commission on trees in the Township Parks.

Arbor Day – Ms. Easton reported Arbor Day festivities were moved inside at the teachers' request due to outside muddy conditions. She reported she, Bonnie Larson, Mr. Jay Taylor, Deputy Mayor, and several representatives from the Parks Commission and Police Department were in attendance. She stated the celebration was lovely and was "all about the kids," who were very well behaved. A Crab Apple tree was planted in Village Park to commemorate the day.

NEW BUSINESS

Tree inquiries – Ms. Easton stated there was an inquiry about the species of tree to be planted near Stockton Drive and a recommendation will be made. Ms. Larson stated many trees have died on the berms on the Wayfair warehouse property.

Ms. Easton stated she walked the Pin Oaks property with Barbara Rogers, Chair of the Environmental Commission. She reported the forest is coming along beautifully, although some new trees need attention. Ms. Easton stated there are many birds' nests, butterflies and deer prints evident in the forest.

Summer Newsletter – Ms. Johnson will prepare an article on the value of trees and will include bullet points concerning root collar and the proper planting of trees for the July 25th submission.

Do Not Plant List – The subject will be revisited in the fall.

Legal Liability – ROW Trees – Ms. Easton reported that Shade Tree is protected from legal liability because the Commission has a five-year plan.

PUBLIC COMMENT- Dr. Battles and Ms. Lehr thanked the members for their service and assistance at Four Seasons.

ADJOURNMENT OF MEETING

There being no further business, motion duly made by Kathy Easton, seconded by Lee Nissen, and carried, the meeting was thereupon adjourned at 11:30 a.m.

CERTIFICATE OF SECRETARY

I, the undersigned, do hereby certify that I am the duly appointed Secretary of the Cranbury Township Shade Tree Commission, and that this document, consisting of three (3) pages, constitutes a true and correct copy of the minutes of the monthly meeting held on June 7, 2018.

IN WITNESS WHEREOF, I have hereunto subscribed my name this 6th day of September, 2018.

Jean Golisano

Jean Golisano, Secretary