

**MINUTES OF THE  
TOWNSHIP OF CRANBURY  
PARKS COMMISSION MEETING  
June 14, 2017**

**TIME AND PLACE OF MEETING**

The meeting of the Parks Commission was held in the Gourgaud Gallery in Town Hall, 23A North Main Street, Cranbury, New Jersey, on June 14, 2017, at 9:15 a.m.

**CALL TO ORDER**

With a quorum present, Christine Parker, Vice Chair of the Parks Commission, called the meeting to order at 9:20 a.m. and Wendy Borg acted as Recording Secretary of the meeting.

**STATEMENT OF ADEQUATE NOTICE**

Pursuant to the Sunshine Law, adequate notice in accordance with the Open Public Meetings Act (N.J.S.A. 10:4-6) was provided on December 5, 2016, of this meeting's date, time and place, and the agenda was mailed to the news media, posted on the Township bulletin board, mailed to those requesting personal notice, and filed with the Municipal Clerk.

**MEMBERS IN ATTENDANCE**

Christine Parker, Julie Hardaker, Lisa Rue, Sally O'Grady and Joan Smith were present. Thomas Weidner and Eloise Sitrin were excused. Michele Kemper was absent.

**NON-MEMBERS IN ATTENDANCE**

Adam Knierim, resident

**MINUTES**

The minutes from the May 10, 2017 meeting were amended and approved on a motion by Julie Hardaker; seconded by Sally O'Grady. All others were in favor.

**OLD BUSINESS**

Subcommittee Reports:

*Beautification* – Chris Parker, Joan Smith, Michele Kemper

*Memorial Park* – No discussion

*Perennial plantings in each park* – The black-eyed susans have been planted and have enhanced each park. Members expressed their appreciation to the Department of Public Works for their good work.

*Village Park* – Mrs. Parker met with Jerry on the bumpers surrounding the grassy areas of the park. The old, broken bumpers have been removed. The port-a-john will be moved back into the grass and a piece of fencing will be installed on one side.

*Millstone Park* – No discussion.

*Fences* – Sally O'Grady, Joan Smith, Lisa Rue

Two estimates have been received from the bid; estimates include full replacement costs and patch replacements costs.

Area Enclosures - \$2,795 to repair; over \$15,000 to replace

National Fence - \$4,300 to repair

Motion by Lisa Rue to hire Area Enclosures to repair the fence if the company can work around the tree stump; seconded by Sally O'Grady. All others were in favor. Motion carried. The quote will be sent to the Township Committee and the liaison Dan Mulligan.

*Signs* – Lisa Rue, Julie Hardaker and Ellie Sitrin

Ms. Rue has not received a further response from Cranbury Custom Sign; question if three bids from different companies are needed.

Leigh Photographics and the Cranbury Township Board of Education will be contacted.

Guidelines for Memorial/Donations – The book is still missing. Tabled until July.

Board of Health ordinance update – No smoking in several township parks – The ordinance was read on a second reading and passed by the Board of Health on June 5. Parks included are Village, Heritage, Millstone Parks, and the Cranbury Brook Preserve. The enforcing agent is the township Health Officer.

Heritage Park Tot Lot Update – No new information.

List of Scout projects – No discussion.

List of Donations – No discussion.

Heritage – Judy Dossin meadow and bench; Tom Beamer tree; Babs Thompson tree, bricks around the Tercentennial fountain

Millstone – Tommy Jondahl bench

Cranbury Brook Preserve – Helene Cody bench

Memorial – Chambers bench; sign about plantings on bank

Village Park – Shuyler tree; Flammer tree; Mayor's Trophy tournament Fund for Tot Lot; Zanghi field

## **NEW BUSINESS**

Meeting with Township Officials – Mr. Weidner, Mrs. O'Grady and Mrs. Parker met with Denise Marabello. Commissioners were pleased with the meeting and the outcomes. Mrs. Marabello reported to them that the Parks Inventory document has many items to consider and would prefer to have a monthly list of a few items that are pertinent. Parks reported to her that they are concerned with communication between the board and the township. Agreement for Parks to send the township a to-do list of a few items each month. The township will communicate back to Parks when items are completed and/or if items cannot be completed during that month.

Village Park lake edge – The gabions are complete; next step is tree planting. Commissioners would like input on species and location.

Township Summer newsletter – Submission due July 15; will include information on the new park plantings and the Memorial Book.

Commissioners Reports – No discussion.

Recreation Commission News – Ms. Rue will talk with Rec Commission about repairing the fence around C-3.

Shade Tree Commission News – The Commission will be trained on tree pruning. Also working on the rewrite of the Community Forestry Management Plan. They are also consulting on new trees at Applewood Court to make sure Ash trees are not planted.

Environmental Commission News – No discussion.

Who Does What By When

Mrs. Smith – contact Jerry about dead trees; contact Kathy Easton on Paw Paw tree assessment

Ms. Rue – contact bidders

Mrs. Hardaker and Ms. Rue – check with Board of Ed on sign company

Mrs. O’Grady – planning on attending the June EC meeting

Mr. Weidner – contact Jo D. Andrews of Historical Society about the Memorial book

Mrs. Hardaker – write newsletter submission

Secretary – provide copies of Guidelines and Memorial book contents

Short List for Jerry - Remove dead trees in Village Park and the Paw Paw Park; replace split rail fence slats at Cranbury Brook Preserve and the Paw Paw Park. Suggestion to create a document to follow for monthly activity.

**PUBLIC COMMENT** – None

**ADJOURNMENT OF MEETING**

With no further business, the meeting was adjourned at 10:50 a.m. Motion by Sally O’Grady; seconded by Joan Smith; all were in favor. Motion carried.

**CERTIFICATE OF SECRETARY**

I, the undersigned, do hereby certify that I am the acting recording Secretary of the Township of Cranbury Parks Commission and that this document, consisting of three (3) pages, constitutes a true and correct copy of the minutes of the monthly meeting held on June 14, 2017.

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Secretary  
Debra A. Rubin