

**MINUTES OF THE  
CRANBURY TOWNSHIP  
HUMAN SERVICES BOARD  
May 18, 2010**

**TIME AND PLACE OF MEETING**

A meeting of the Cranbury Township Human Services Board was held in Town Hall on May 18, 2010, at 1:00 p.m.

**CALL TO ORDER**

With a quorum present, Rosemary Seghatoleslami, Chairman of the Cranbury Township Human Services Board, called the meeting to order and Kristen H. Hamilton acted as Recording Secretary of the meeting.

**STATEMENT OF ADEQUATE NOTICE**

Pursuant to the Sunshine Law, adequate notice in accordance with the Open Public Meetings Act (N.J.S.A. 10:4-6) was provided on December 3, 2009, of this meeting's date, time and place, and the agenda was mailed to the news media, posted on the Township bulletin board, mailed to those requesting personal notice, and filed with the Municipal Clerk.

**MEMBERS IN ATTENDANCE**

Rosemary Seghatoleslami, Phyllis Bialor, Betty Conover, Shirley Bastedo, Catherine Frohbieter, Anna Johnson, Marie Perrine and Jay Hansen.

**MINUTES**

The minutes of the April 20, 2010, meeting were reviewed and approved.

**FINANCE REPORT**

The Human Services Board reviewed expenditures to date.

**OLD BUSINESS**

**Senior Community Center**

**Improvements/Maintenance:**

Phyllis Bialor reported that sensor-motion activated light switches cannot be installed because of the way the switches are wired. A quote has been requested for the installation of an electrical outlet on the stage. Once it is received, Christine Smeltzer, Township Administrator, will be asked if the work can be done as well as the installation of a light switch by the front door and a motion activated light switch pursuant to a prior quote received in the amount of \$568.15.

Rosemary Seghatoleslami sent a letter to the Board of Education asking for reserved parking spaces near the back door of Town Hall for the Senior Center on the Fridays that programs are held.

Rosemary Seghatoleslami advised that she sent an email to Christine Smeltzer and Kathy Cunningham, Township Clerk, asking that employees not park in the spaces closest to the building on the days programs are being held at the Senior Center. A

response was received from Kathy Cunningham advising that the Township is only allowed 16 spaces in the parking lot.

**On-Going Programming:**

Twenty-nine (29) people attended the April 23, 2010, lunch and Pharmaceutical Jeopardy program, with an additional one (1) person attending just the program.

Twenty-four (24) people attended the May 7, 2010, lunch and "The Frank and Marilyn Show.

The following are program dates for 2010. All of the programs will include lunch.

May 21, 2010 – Patriotic Sing-a-Long with Francine Hannay.

June 11, 2010 – Teri Manes from the Middlesex County Health Department with a program on "Power of Positive Thinking".

June 25, 2010 – George Kelder of the New Jersey Funeral Directors Association will do a program entitled "SSI, Medicaid and Prepaying of Funerals".

July 16, 2010 - "Satellites – Past, Present and Future" with Jack Frohbieter.

August 20, 2010 – Games

September 10, 2010 – This program has been cancelled in order to save money.

September 24, 2010 – Summer Vacation Show and Tell.

October 8, 2010 – "African Safari" with Jack Frohbieter.

October 22, 2010 – "Remembrances of Cranbury" with Marie Perrine.

November 12, 2010 – "An American Schoolboy in England" by Author, Paul Watkins.

December 10, 2010 – The Brass Choir from the First Presbyterian Church.

Phyllis Bialor contacted Peggy and Frank Brennan to see if they could do a program "Images of Cranbury". They are not available until 2011.

Anna Johnson advised that she contacted all of the people that participated in the knitting program to let them know that the program had ended for the summer. A new program may be started in the fall.

Mah Jongg will be cancelled for the summer and start up again in September. People can still utilize the Senior Center to play, but it will not be scheduled through the Human Services Board.

Senior exercise classes will end for the summer on June 10, 2010, at the instructor's request and will start up again on September 16, 2010.

Betty Conover suggested that the Wii equipment be used at the August 20, 2010, program.

Betty Conover recommended that an occasional coffee hour be held. The Board felt this was a great idea, but would have to be held in conjunction with another event for people to attend.

\$3.00 per person was collected at the May 7, 2010, luncheon. All in attendance seemed to be receptive to the change.

It was determined that the Chairman may cancel a one-time program; however, the cancellation of an on-going program requires Board approval.

**Kitchen Inspection** – Jessica Smit of the Middlesex County Health Department met with Phyllis Bialor, Anna Johnson and Catherine Frohbieter at the Senior Center on April 23, 2010, for an inspection of the facility. A food handling safety course will be held at the Library on June 16, 2010, 1:00 p.m. – 3:30 p.m., which Rosemary Seghatoleslami, Catherine Frohbieter and Phyllis Bialor plan to attend.

**Revisions to Room Use Policy** - Rosemary Seghatoleslami sent the revised Room Use Policy to the Township Committee and has not received a response.

## **OLD BUSINESS**

**Summer Newsletter – June 18, 2010, Deadline** – The following information will be included in the newsletter:

- Schedule of programs.
- Senior Groups wishing to use the Senior Center need to schedule through the Human Services Board and the Township Clerk.
- Seated exercise classes will resume on September 16, 2010. Call Phyllis to sign up.

## **DISCUSSION**

It was brought to the Board's attention that Middlesex County has started a new bus line, which runs through Cranbury, stops in Plainsboro and ends at the Princeton Junction Train Station.

## **ADJOURNMENT OF MEETING**

There being no further business, the meeting was adjourned at 2:17 p.m.

## **CERTIFICATE OF SECRETARY**

I, the undersigned, do hereby certify, that I am the duly appointed Secretary of the Cranbury Township Human Services Board, and that this document, consisting of 3 pages, constitutes a true and correct copy of the minutes of the monthly meeting held on May 18, 2010.

IN WITNESS WHEREOF, I have hereunto subscribed my name this \_\_\_\_\_ day of \_\_\_\_\_, 2010.

---

Kristen H. Hamilton, Secretary