

**MINUTES OF THE
CRANBURY TOWNSHIP
BOARD OF HEALTH MEETING
July 2, 2018**

TIME AND PLACE OF MEETING

The meeting of the Cranbury Township Board of Health was held in Town Hall, 23A North Main Street, Cranbury, New Jersey on July 2, 2018 at 7:00 p.m.

CALL TO ORDER

With a quorum present, Chairperson Cheryl Coyle called the meeting to order at 7:00 p.m., and Jean Golisano acted as Recording Secretary of the meeting.

STATEMENT OF ADEQUATE NOTICE

Pursuant to the Sunshine Law, adequate notice in accordance with the Open Public Meetings Act (N.J.S.A. 10:4-6) was provided on December 4, 2017 of this meeting's date, time and place, and the agenda was mailed to the news media, posted on the Township bulletin board, mailed to those requesting personal notice, and filed with the Municipal Clerk.

MEMBERS IN ATTENDANCE

Cheryl Coyle, Laura Zurfluh, Daniel Notterman and Sid Roychowdhury were present. Roop Grewal was absent.

NON-MEMBERS IN ATTENDANCE

Natalie Bujalski, Health Officer

MINUTES

On a motion by Dr. Zurfluh, seconded by Dr. Notterman, the May 7, 2018 Minutes were approved as amended. On a voice vote of all members present, the motion was carried.

On a motion by Dr. Notterman, seconded by Dr. Zurfluh, the June 4, 2018 Minutes were approved. On a voice vote of all members present, the motion was carried.

HEALTH REPORTS

The Board reviewed the June 2018 Health Report. The following two retail food establishments were listed:

Elms of Cranbury (Health Vending Machine) – Satisfactory
Big Bertie Mobile Truck – Unsatisfactory (no running water on truck).

Two Recreational Bathing Inspections were conducted. The Staybridge Pool was rated Conditionally Satisfactory. The Four Seasons Pool was inspected and was rated Unsatisfactory; however, the pool does not open until mid-June and will be inspected again before then.

Two complaints were discussed and abated.

ENVIRONMENTAL REPORTS

The May Environmental Report was reviewed, and there was no discussion by the Board.

OLD BUSINESS

Licensing– As of July 2nd, there are 446 dogs and 62 cats licensed within the Township for 2018.

Dog Census – The Board reviewed and amended the proposed job posting for the census taker position. Chairperson Coyle stated there is \$1,500 in the budget for the census survey, and the position will pay \$10/hour. She stated Mr. Jerry Thorne, Public Works Manager and Animal Control Officer recommended the survey be done of the entire Township. The job ad will be posted on the Township website and bulletin board, and will also be sent out as an e-mail blast.

Immunization Clinic – A notice will be sent to Cranbury School reminding students, parents and teachers to get the annual influenza immunization in the fall. Ms. Coyle will check with the School before Dr. Notterman prepares the communication for September. A reminder, “**BOARD OF HEALTH REMINDER FOR FLU VACCINES** - Remember to get your seasonal flu vaccine this fall. This is particularly important for children, parents, school personnel and senior citizens. It is also a great idea for everybody else!” will also be included in tax bill insert and also the Third Quarter Newsletter.

NEW BUSINESS

Volunteer Policy – Ms. Coyle shared the Township Committee’s new volunteer policy for all Board and Commission members.

Rabies Clinic – The next rabies clinic is scheduled for Saturday, September 15th from 1:00 to 2:00 p.m. at the Fire House. Ms. Coyle requested Ms. Golisano reach out to Dr. Rafla to confirm he is available for the Clinic.

PUBLIC COMMENT – None

ADJOURNMENT OF MEETING

There being no further business, the meeting was thereupon adjourned at 7:30 p.m. on a motion by Dr. Roychowdhury, seconded by Dr. Notterman. All were in favor. Motion carried unanimously.

CERTIFICATE OF SECRETARY

I, the undersigned, do hereby certify that I am the duly appointed Secretary of the Cranbury Township Board of Health, and that this document, consisting of two (2) pages, constitutes a true and correct copy of the minutes of the monthly meeting held on July 2, 2018. IN WITNESS WHEREOF, I have hereunto subscribed my name this 11th day of September, 2018

Jean Golisano
Board Secretary