

**MINUTES OF THE
CRANBURY TOWNSHIP
BOARD OF HEALTH MEETING**

January 10, 2022

TIME AND PLACE OF MEETING

The regular meeting of the Board of Health of the Township of Cranbury was held on January 10, 2022 at 7:00 pm by remote access videoconferencing in response to COVID-19 and the updated Open Public Meeting Act guidelines.

CALL TO ORDER

With a quorum present, Dr. Laura Zurfluh called the meeting to order at 7:00 p.m., and Jean Golisano acted as Recording Secretary of the meeting and announced the meeting was being recorded.

STATEMENT OF ADEQUATE NOTICE

Pursuant to the Sunshine Law, adequate notice in accordance with the Open Public Meetings Act (N.J.S.A. 10:4-6) was provided on January 5, 2022 of this meeting's date, time and place, and the agenda was mailed to the news media, posted on the Township bulletin board, mailed to those requesting personal notice, and filed with the Municipal Clerk.

MEMBERS IN ATTENDANCE

Dr. Roop Grewal, Mr. Wes Markham, Esq., Mr. Gene McDermott, Ms. Maureen Rafferty, and Dr. Laura Zurfluh were present.

NON-MEMBERS IN ATTENDANCE

Natalie Bujalski – Middlesex County Health Official

REORGANIZATION

Oaths of Office

Ms. Golisano issued the Oaths of Office to Mr. Wesley Markham and Mr. Eugene McDermott as Members of the Board of Health.

Election of Officers

On a motion by Mr. Markham, seconded by Ms. Rafferty, with all members present in agreement, Dr. Zurfluh was elected Chair.

On a motion by Dr. Zurfluh, seconded by Dr. Grewal, with all members present in agreement, Mr. Markham was elected Vice Chair

RESOLUTIONS

On a motion by Ms. Rafferty, seconded by Mr. McDermott, with all members present in agreement, the following Resolution was adopted:

RESOLUTION # 2022-01

**BOARD OF HEALTH OF THE TOWNSHIP OF CRANBURY
MIDDLESEX COUNTY, NEW JERSEY**

A RESOLUTION DESIGNATING APPOINTMENTS FOR 2021

BE IT RESOLVED, by the Board of Health of the Township of Cranbury, in the County of Middlesex, that the following persons are hereby appointed to the following positions, for a one-year term, expiring December 31, 2022:

BOARD OF HEALTH ATTORNEY:	Kevin A. Van Hise, Esq.
TOWNSHIP PHYSICIAN:	Michael Lupovici, MD
TOWNSHIP VETERINARIAN:	Laura Zurfluh, DVM

On a motion by Dr. Grewal, seconded by Ms. Rafferty, with all members present in agreement, the following Resolution was adopted:

RESOLUTION # 2022-02

**BOARD OF HEALTH OF THE TOWNSHIP OF CRANBURY
MIDDLESEX COUNTY, NEW JERSEY**

**A RESOLUTION ESTABLISHING
BOARD OF HEALTH MEETING DATES FOR 2022**

WHEREAS, Section 13 of the Open Public Meetings Act requires the posting of annual meetings together with notification of said meetings to the official newspapers of the Township, and submission of the same to those persons requesting copies of said notice; and

WHEREAS, the Board of Health of the Township of Cranbury traditionally meets on the first Monday of each month, except when that Monday is a national or state holiday, and then the meeting is traditionally held the following Monday evening; and

WHEREAS, the Board does not traditionally meet the month of August; and

WHEREAS, the Board desires to set forth its schedule of public meetings for calendar year 2022;

NOW, THEREFORE, BE IT RESOLVED, by the Board of Health of the Township of Cranbury, in the County of Middlesex, that the Board of Health shall hold its regular meetings at 7:00 p.m. at the Cranbury Township Municipal Building, Gourgaud Gallery, located at 23-A North Main Street, Cranbury, New Jersey, on the following dates:

January 10, 2022*
February 7, 2022
March 7, 2022
April 7, 2022
May 2, 2022
June 6, 2022

July 11, 2022*
September 12, 2022*
October 3, 2022
November 7, 2022
December 5, 2022

*meeting held on second Monday because of a national holiday on the first Monday or conflict

BE IT FURTHER RESOLVED that copies of this Resolution shall be posted throughout the year in accordance with the statutes; and

BE IT FURTHER RESOLVED that copies of this Resolution and schedule be forwarded to the official newspapers of the Township of Cranbury.

MINUTES

The Minutes were reviewed. Upon a motion by Mr. Markham, seconded by Mr. McDermott, with all members present in agreement, the motion to adopt the November 1, 2021 Minutes was passed.

HEALTH REPORTS

The members reviewed the December 2021 Middlesex County Board of Health Reports. Ms. Bujalski, Middlesex County Health Official, reported the following retail food establishment was re-inspected and rated Satisfactory:

Dunkin Donuts

The following establishment was rated Conditionally Satisfactory:

Mr. Subs

Ms. Bujalski reported the following complaints were addressed and abated:

11/1 - 6 Ryan Road – High grass/overgrown vegetation was addressed and abated.

ENVIRONMENTAL REPORTS

The members reviewed the November Environmental Reports with no comments or discussion.

Ms. Bujalski reported she attended Certified Pool Operator Online Training and completed exam.

OLD BUSINESS

Licensing Update – Ms. Golisano reported licenses were not processed last week due to Town Hall being closed due to COVID. Number of licenses issued will be reported at the February meeting.

Mayor's Wellness Campaign Team Update – Dr. Zurfluh reported the focus of the Wellness Campaign will be expanded to include mental health as well as physical health. She stated a survey will be conducted for feedback on what residents would like offered in future sessions. The Team will work on creating resources for physical and mental health.

Mayor's Wellness Campaign Informational Sessions – The next informational session, New You: Tips and Tricks for Weight Loss, will be on January 19th at 7:00 pm.

NEW BUSINESS

Rabies Clinic – Ms. Golisano reported a free rabies clinic will be held on Saturday, January 22nd from 1:00 to 2:00 p.m. at the Cranbury Fire House. Dr. Grewal, Ms. Rafferty, Mr. McDermott and Ms. Golisano will work the clinic. Dr. Zurfluh will supply the syringes, and the County will supply the vaccines.

Cranbury Township's 325th Anniversary – Mayor Rogers is requesting all Boards and Commissions to participate in the Township's 325th Anniversary by organizing an event or activity during the year. This item will be discussed further at a future meeting.

2021 Accomplishments and 2022 Goals - Dr. Zurfluh reported Mayor Barbara Rogers has requested a list of the Board of Health's 2021 Accomplishments and 2022 Goals for presentation to the Township Committee. The Members discussed the following, and Dr. Zurfluh will submit a report to Mayor Rogers:

2021 Accomplishments

- Mayor's Wellness Campaign
- Nature Walk, Zoom Meetings
- Dog and Cat Licensing
- Successfully ran one rabies clinic in September
- Updated Board of Health Website
- Weighed in on cannabis retail sales
- Abatement of local issues, including working with DEP and Mosquito Commission on the Petty Road issue.

2022 Goals

- Maintain Board of Health Website (Mr. Markham will oversee)
- Continue Zoom Wellness Informational Sessions
- Conduct two rabies clinics
- Send questionnaire for feedback on wellness issues
- Hold CPR classes for Township employees

Board of Health Liaison – Ms. Golisano reported Matt Scott is the 2022 Township Committee Liaison for the Board of Health.

PUBLIC COMMENT

There was no public in attendance.

ADJOURNMENT OF MEETING

There being no further business, the meeting was thereupon adjourned at 7:40 p.m. on a motion by Dr. Grewal and seconded by Mr. McDermott. All present were in favor, and the motion carried unanimously.

CERTIFICATE OF SECRETARY

I, the undersigned, do hereby certify that I am the duly appointed Secretary of the Cranbury Township Board of Health, and that this document, consisting of four (4) pages, constitutes a true and correct copy of the minutes of the monthly meeting held on January 10, 2022. IN WITNESS WHEREOF, I have hereunto subscribed my name this 8th day of February, 2022.

Jean Golisano

Board of Health Secretary