

**MINUTES OF THE  
CRANBURY TOWNSHIP  
BOARD OF HEALTH MEETING**

**November 1, 2021**

**TIME AND PLACE OF MEETING**

The regular meeting of the Board of Health of the Township of Cranbury was held on November 1, 2021 at 7:00 pm by remote access videoconferencing in response to COVID-19 and the updated Open Public Meeting Act guidelines.

**CALL TO ORDER**

With a quorum present, Dr. Laura Zurfluh, Chair, called the meeting to order at 7:00 p.m., and Jean Golisano acted as Recording Secretary of the meeting and announced the meeting was being recorded.

**STATEMENT OF ADEQUATE NOTICE**

Pursuant to the Sunshine Law, adequate notice in accordance with the Open Public Meetings Act (N.J.S.A. 10:4-6) was provided on January 8, 2021 of this meeting's date, time and place, and the agenda was mailed to the news media, posted on the Township bulletin board, mailed to those requesting personal notice, and filed with the Municipal Clerk.

**MEMBERS IN ATTENDANCE**

Dr. Roop Grewal, Mr. Wes Markham, Esq., Mr. Gene McDermott Ms. Maureen Rafferty and Dr. Laura Zurfluh were present.

**NON-MEMBERS IN ATTENDANCE**

Dr. Barbara Rogers, Committee Liaison

**MINUTES**

The Minutes were reviewed. Upon a motion by Dr. Zurfluh, seconded by Ms. Rafferty, with all members present in agreement, the motion to adopt the October 4, 2021 Minutes was passed.

**HEALTH REPORTS**

The members reviewed the October 2021 Middlesex County Board of Health Reports. Ms. Bujalski, Middlesex County Health Official, reported the following retail food establishments were inspected and rated Satisfactory:

- Cranbury Senior Center
- Staybridge Suites (Re-inspection)
- First Presbyterian Church
- First Presbyterian Nursery
- Cranbury School (Re-inspection)
- St David's Episcopal Church
- United Methodist Church

The following establishments were rated Conditionally Satisfactory:

Cranbury School  
Dunkin Donuts

The following establishment is out of business:

Bark Sweets

Ms. Bujalski reported the following complaints were addressed and abated:

Chef Jason at 1275 – Retail food complaint – Abated  
1 – 45 Old Trenton Road – High grass – Abated  
91 South Main Street – High grass – Abatement check – Sent NOV 10/25. High Grass  
Abatement check – spoke with maintenance company for bank and NOV sent.  
71 Maplewood Avenue – High grass – Abatement checks on 10/15 and 10/29. No update  
from Court.

Ms. Bujalski explained to members the process for issuing notices of violations. If a property is abandoned, if a bank owns the property, they will be contacted to maintain the property. If no action is taken, a court summons is issued.

Mr. Markham inquired about the inspection at Cranbury School, and Ms. Bujalski clarified a new water heater was installed to address the issue.

Ms. Bujalski explained to members that inspections are conducted annually for Risk 1 and Risk 2 establishments, and twice a year for Risk 3 and Risk 4 establishments.

## **ENVIRONMENTAL REPORTS**

The members reviewed the September Environmental Reports with no comments or discussion.

## **OLD BUSINESS**

Licensing Update – Ms. Golisano reported as of November 1st, there were 475 dogs and 71 cats licensed for 2021.

Mayors Wellness Campaign Team Update – Dr. Zurfluh reported the Team did not meet this month.

Mayors Wellness Campaign Informational Sessions – Dr. Zurfluh reported Ms. Helen Tanzini conducted an exercise class for the October Wellness Session, and it was well attended.

“Eating Healthy” during the Holidays will be offered on November 17<sup>th</sup>.

## **NEW BUSINESS**

Board Member Term Expirations – Mr. McDermott is interested in continuing on the Board; however, he will step down if the Board requests. Mr. Markham is interested in continuing on the Board. Ms. Golisano will research if other residents have applied.

2022 Budget – Members discussed next year’s budget, and it was agreed the same numbers as 2021 will be submitted for approval.

## **MISCELLANEOUS**

Ms. Golisano informed the members that Town Hall hours have been changed to 8:00 a.m. to 4:00 p.m. Monday through Friday. Extended hours are temporarily suspended.

Ms. Golisano stated she will be updating the 2022 pet licensing forms and reminder cards for the members to review. The form will be updated to include the wording "exact change or checks only."

## **PUBLIC COMMENT**

There was no public in attendance.

## **ADJOURNMENT OF MEETING**

There being no further business, the meeting was thereupon adjourned at 7:40 p.m. on a motion by Ms. Rafferty and seconded by Dr. Grewal. All present were in favor, and the motion carried unanimously.

## **CERTIFICATE OF SECRETARY**

I, the undersigned, do hereby certify that I am the duly appointed Secretary of the Cranbury Township Board of Health, and that this document, consisting of three (3) pages, constitutes a true and correct copy of the minutes of the monthly meeting held on November 1, 2021. IN WITNESS WHEREOF, I have hereunto subscribed my name this xxx day of December 2021.

Jean Golisano  
Board of Health Secretary