

**MINUTES OF THE  
CRANBURY TOWNSHIP  
BOARD OF HEALTH MEETING**

**January 11, 2021**

**TIME AND PLACE OF MEETING**

The regular meeting of the Board of Health of the Township of Cranbury was held on January 11, 2021 at 7:00 pm by remote access videoconferencing in response to COVID-19 and the updated Open Public Meeting Act guidelines.

**CALL TO ORDER**

With a quorum present, Dr. Laura Zurfluh, Chair, called the meeting to order at 7:00 p.m., and Jean Golisano acted as Recording Secretary of the meeting and announced the meeting was being recorded.

**STATEMENT OF ADEQUATE NOTICE**

Pursuant to the Sunshine Law, adequate notice in accordance with the Open Public Meetings Act (N.J.S.A. 10:4-6) was provided on January 8, 2021 of this meeting's date, time and place, and the agenda was mailed to the news media, posted on the Township bulletin board, mailed to those requesting personal notice, and filed with the Municipal Clerk. Notification of Zoom virtual meetings going forward until further notice was posted on the Township website and sent to the Trenton Times, Homes News and Cranbury Press on June 26, 2020.

**MEMBERS IN ATTENDANCE**

Roop Grewal, Wes Markham, Maureen Rafferty and Laura Zurfluh were present. Gene McDermott was absent.

**NON-MEMBERS IN ATTENDANCE**

Natalie Bujalski, Middlesex County Health Official

**REORGANIZATION**

Oaths of Office

Ms. Golisano issued the Oaths of Office to Dr. Laura Collins Zurfluh as Member and Township Vet, and to Dr. Roop Grewal as Member.

Election of Officers

On a motion by Dr. Grewal, seconded by Mr. Markham, with all members present in agreement, Dr. Zurfluh was elected Chair.

On a motion by Dr. Zurfluh, seconded by Dr. Grewal, with all members present in agreement, Mr. Markham was elected Vice Chair

## **RESOLUTIONS**

On a motion by Mr. Markham, seconded by Ms. Rafferty, with all members present in agreement, the following Resolution was adopted:

### **RESOLUTION # 2021-01**

#### **BOARD OF HEALTH OF THE TOWNSHIP OF CRANBURY MIDDLESEX COUNTY, NEW JERSEY**

##### **A RESOLUTION DESIGNATING APPOINTMENTS FOR 2021**

**BE IT RESOLVED**, by the Board of Health of the Township of Cranbury, in the County of Middlesex, that the following persons are hereby appointed to the following positions, for a one-year term, expiring December 31, 2021:

<b>BOARD OF HEALTH ATTORNEY:</b>	Kevin A. Van Hise, Esq.
<b>TOWNSHIP PHYSICIAN:</b>	Michael Lupovici, MD
<b>TOWNSHIP VETERINARIAN:</b>	Laura Zurfluh, DVM

On a motion by Dr. Zurfluh, seconded by Mr. Markham, with all members present in agreement, the following Resolution was adopted:

### **RESOLUTION # 2021-02**

#### **BOARD OF HEALTH OF THE TOWNSHIP OF CRANBURY MIDDLESEX COUNTY, NEW JERSEY**

##### **A RESOLUTION ESTABLISHING BOARD OF HEALTH MEETING DATES FOR 2021**

**WHEREAS**, Section 13 of the Open Public Meetings Act requires the posting of annual meetings together with notification of said meetings to the official newspapers of the Township, and submission of the same to those persons requesting copies of said notice; and

**WHEREAS**, the Board of Health of the Township of Cranbury traditionally meets on the first Monday of each month, except when that Monday is a national or state holiday, and then the meeting is traditionally held the following Monday evening; and

**WHEREAS**, the Board does not traditionally meet the month of August; and

**WHEREAS**, the Board desires to set forth its schedule of public meetings for calendar year 2021;

**NOW, THEREFORE, BE IT RESOLVED**, by the Board of Health of the Township of Cranbury, in the County of Middlesex, that the Board of Health shall hold its regular meetings at 7:00 p.m. at the Cranbury Township Municipal Building, Gourgaud Gallery, located at 23-A North Main Street, Cranbury, New Jersey, on the following dates:

January 11, 2021\*  
February 1, 2021  
March 1, 2021  
April 5, 2021  
May 3, 2021  
June 7, 2021

July 12, 2021\*  
September 14, 2021\*  
October 4, 2021  
November 1, 2021  
December 6, 2021

\*meeting held on second Monday because of a national holiday on the first Monday or conflict

**BE IT FURTHER RESOLVED** that copies of this Resolution shall be posted throughout the year in accordance with the statutes; and

**BE IT FURTHER RESOLVED** that copies of this Resolution and schedule be forwarded to the official newspapers of the Township of Cranbury.

## **MINUTES**

Dr. Grewal suggested an edit to the Minutes. Upon a motion by Mr. Markham, seconded by Ms. Rafferty, with all members present in agreement, the motion to adopt the amended December 7, 2020 minutes was passed.

## **HEALTH REPORTS**

The members reviewed the December 2020 Middlesex County Board of Health Reports. Ms. Bujalski reported the Cranbury Pizza Fit-Out-Retail Food Plans were reviewed and after some revisions, were approved. Mr. Subs was inspected and rated satisfactory. There were no additional comments or discussion.

## **ENVIRONMENTAL REPORTS**

The members reviewed the November 2020 Environmental Reports. Mr. Markham inquired if the E-coli testing at Brainerd Lake was routine, and Ms. Bujalski will follow up on that and report back at the next meeting.

## **OLD BUSINESS**

Licensing – Ms. Golisano reported as of January 11, there were 81 dogs and 9 cats licensed for 2021. Ms. Golisano shared there are several municipalities that will be offering rabies clinics and that information is being shared with interested residents.

## **NEW BUSINESS**

### Mayor's Wellness Campaign

Dr. Zurfluh reported the logistics of the Board of Health monthly informational Zoom meetings have been worked out, and stated Mr. Ken Jacobs, Recreation Director, will assist in running the programs. Mr. Jacobs runs the Campaign at West Windsor, and will advise and monitor Cranbury's program. Presenters will use their own Zoom accounts. Members discussed having the presentations on the same day of the month, perhaps the fourth Wednesday, for

consistency. Dr. Zurfluh will reach out to presenters to see if those dates will work going forward. Dr. Zurfluh requested each member be responsible for a monthly meeting, and all members agreed. The Mayor's Wellness Campaign will earn points toward Sustainable Jersey.

## **MISCELLANEOUS**

### **COVID-19 Vaccinations**

There was discussion about the eligibility and availability of the COVID-19 vaccines. Ms. Bujalski suggested advising residents to call the Middlesex County Health Department Hot Line – 732-745-3100 and also to monitor updates posted on the Middlesex County website – middlesexco.nj.gov.

## **PUBLIC COMMENT**

There was no public comment this evening.

## **ADJOURNMENT OF MEETING**

There being no further business, the meeting was thereupon adjourned at 7:42 p.m. on a motion by Mr. Markham and seconded by Ms. Rafferty. All present were in favor, and the motion carried unanimously.

## **CERTIFICATE OF SECRETARY**

I, the undersigned, do hereby certify that I am the duly appointed Secretary of the Cranbury Township Board of Health, and that this document, consisting of four (4) pages, constitutes a true and correct copy of the minutes of the monthly meeting held on January 11, 2021. IN WITNESS WHEREOF, I have hereunto subscribed my name this 2nd day of February, 2021.

Jean Golisano

Jean Golisano  
Board of Health Secretary