

**MINUTES OF THE
CRANBURY TOWNSHIP
BOARD OF HEALTH MEETING
September 14, 2009**

TIME AND PLACE OF MEETING

The September meeting of the Cranbury Township Board of Health was held in Town Hall on September 14, 2009, at 7:00 p.m.

CALL TO ORDER

With a quorum present, Daniel Notterman, Chairman of the Cranbury Township Board of Health, called the meeting to order and Kristen H. Hamilton acted as Recording Secretary of the meeting.

STATEMENT OF ADEQUATE NOTICE

Pursuant to the Sunshine Law, adequate notice in accordance with the Open Public Meetings Act (N.J.S.A. 10:4-6) was provided on December 1, 2008, of this meeting's date, time and place, and the agenda was mailed to the news media, posted on the Township bulletin board, mailed to those requesting personal notice, and filed with the Municipal Clerk.

MEMBERS IN ATTENDANCE

Dr. Daniel Notterman, John Jackson, Mary Lou Young, Beverly Gerberich and Cheryl Coyle.

NON-MEMBERS IN ATTENDANCE

Paul Adezio, Esquire, on behalf of Kevin Van Hise, Board Attorney, Jessica Smit and Sharon Martens of the Middlesex County Public Health Department.

MINUTES

The July minutes were unanimously approved; motion by Mr. Jackson; seconded by Ms. Young.

PUBLIC HEALTH AND ENVIRONMENTAL REPORTS

Ms. Smit reviewed the substance of the June and July 2009 Health Reports for the Board.

Ms. Martens reviewed the substance of the May, June and July 2009 Environmental Reports for the Board.

Ms. Martens presented a plan, for the Board's review, of a septic system expansion for an addition proposed for a residence located at 56 Old Trenton Road. Ms. Martens outlined her concerns with the plan. A Motion was made by Mr. Jackson; seconded by Dr. Notterman; all in favor, to approve the septic plan with the changes outlined by Ms.

Martens.

The Board decided to send a letter to the Middlesex County Public Health Department asking that Ms. Martens be allowed to attend Cranbury Board of Health meetings once per quarter or as necessary. Paul Adezio, Esquire will ask Kevin Van Hise, Esquire to prepare such a letter.

OLD BUSINESS

AED Training – The AED equipment has been installed and the majority of Township employees have received training. The Secretary will order tamper tags and signs to be posted advising of the location of the equipment. The equipment will need to be inspected monthly. It was questioned if the school nurse could inspect the Township's equipment at the same time the school's equipment is inspected.

Cranbury Day – The Board of Health table was successful with the focus being on rabies and H1N1. If the Board of Health has a table on a regular basis, a banner should be obtained.

NEW BUSINESS

H1N1 Influenza Update – Dr. Notterman advised that he has spoken with John Haney, Superintendent of Cranbury School, and Chief Kahler regarding the H1N1 virus. The state has given schools the approval to administer the H1N1 vaccine to students with parental consent. Once the vaccines have been scheduled, a public information meeting should be held on the importance of the vaccine. Dr. Notterman will speak with Mr. Haney and Chief Kahler regarding same.

2010 Budget – The Board discussed including the following items in the 2010 budget request:

- \$ 300.00 – AED Training for new hires
- \$ 50.00 – Advertising
- \$ 200.00 – Membership dues
- \$7,000.00 – Professional services (attorney)
- \$1,000.00 – Pandemic response
- \$ 100.00 – Refills for hand cleaner dispensers
- \$ 200.00 – Cat license tags

The Secretary will send a summary to the Board members for review together with a listing of what was included in the 2009 budget.

ORDINANCE

(1) To qualify for the fee limitation and waiver under the provisions of this section, the person applying for said cat licenses shall be required to provide with the completed license application form a copy of his or her current year's tax bill or other proof that the property has qualified for Farmland Assessment under the Farmland Assessment Act, N.J.S.A. 54:4-23.1 et seq.

(2) No other fees or assessments required by this Article, including, but not limited to, late fees and/or replacement tag fees, shall be altered, amended or waived by the provisions of this section.

C. Responsibility For Payment Of License Fees; Renewal of License; Expiration Date of License; License From Another Municipality Accepted.

(1) The person applying for the license and registration tag and/or sleeve shall pay the fee fixed or authorized. The fee for the renewal of a license and registration tag or sleeve shall be the same as for the original, and the license, registration tag or sleeve and renewal thereof shall expire on December 31 in the following year.

(2) Only one license and registration tag or sleeve shall be required in the licensing year for any cat in this Township. Any valid New Jersey license tag or sleeve issued by a New Jersey municipality shall be accepted by the Township as evidence of compliance through the end of the license year.

D[C]. Disposition of Fees Collected. The Board of Health recommends that the license fees and other moneys collected or received under the provisions of this Article shall be forwarded to the Township's Treasurer / Chief Financial Officer, and to the extent permitted by law, be placed in a special account separate from any of the other accounts of the Township, to be used for the following purposes only: for the local prevention and control of rabies; for collecting, keeping, identifying, and returning cats found within the Township; collecting, keeping and disposing of cats liable to seizure; for administering the provisions of this Article;

and for any other activity, service or purchase of supplies or equipment to effectuate the purposes and intent of this Article.

2. **Repealer.** All ordinances or Code provisions, or parts thereof, inconsistent with this Ordinance are hereby repealed to the extent of such conflict.

3. **Severability.** If any portion of this Ordinance is found to be invalid for any reason by any court of competent jurisdiction, such judgment shall be limited in its effect only to that portion of the ordinance actually invalidated and shall not be deemed to affect the operation of any other portion thereof.

4. **Effective Date.** This ordinance shall take effect on November 1, 2009, upon its passage and publication, as provided for by law.

DISCUSSION

The Secretary will order hand sanitizer dispensers for Town Hall.

Ms. Coyle advised that she contacted Maria Prato-Gaines of the Cranbury Press for the purpose of preparing an article on rabies. An article will be prepared for the newspaper once the ordinance passes.

Ms. Young advised that rodent activity has been reported at four (4) additional Four Seasons locations. The proper procedure is for the complainants to contact the Health Officer directly with any specific complaints.

ADJOURNMENT OF MEETING

There being no further business, the meeting was thereupon adjourned at 8:02 p.m.

CERTIFICATE OF SECRETARY

I, the undersigned, do hereby certify, that I am the duly appointed Secretary of the Cranbury Township Board of Health, and that this document, consisting of 5 pages, constitutes a true and correct copy of the minutes of the monthly meeting held on September 14, 2009.

IN WITNESS WHEREOF, I have hereunto subscribed my name this 5th day of October, 2009.

Kristen H. Hamilton, Secretary