

**MINUTES OF THE
CRANBURY TOWNSHIP
BOARD OF HEALTH MEETING
September 8, 2008**

TIME AND PLACE OF MEETING

The September meeting of the Cranbury Township Board of Health was held in Town Hall on September 8, 2008, at 7:00 p.m.

CALL TO ORDER

With a quorum present, Cheryl Coyle, Chairwoman of the Cranbury Township Board of Health, called the meeting to order and Kristen H. Hamilton acted as Recording Secretary of the meeting.

STATEMENT OF ADEQUATE NOTICE

Pursuant to the Sunshine Law, adequate notice in accordance with the Open Public Meetings Act (N.J.S.A. 10:4-6) was provided on January 7, 2008, of this meeting's date, time and place, and the agenda was mailed to the news media, posted on the Township bulletin board, mailed to those requesting personal notice, and filed with the Municipal Clerk.

MEMBERS IN ATTENDANCE

Cheryl Coyle, Chairwoman, Dr. Daniel Notterman, John Jackson and Beverly Gerberich.

NON-MEMBERS IN ATTENDANCE

Kevin Van Hise, Esquire, Board Attorney, Jim Longo of the Middlesex County Public Health Department and Brent Barlow.

MINUTES

The July minutes were unanimously approved; motion by Dr. Notterman; seconded by Mr. Jackson.

PUBLIC HEALTH AND ENVIRONMENTAL REPORTS

The Environmental Reports were provided for the months of July and August 2008.

Jim Longo reviewed the substance of the July and August Health Reports for the Board.

OLD BUSINESS

Water Testing of Cranbury Brook – Mr. Longo advised that the water testing results should be received by the October meeting, at which time Sharon Martens will review the results with the Board.

Rabies Protocol

Cat Licenses – Mr. VanHise discussed with the Board issues related to the Cat Licensing Ordinance and amendments to the Animals Chapter of the Code, and recommended that the Board coordinate with the Township Committee regarding adopting such an Ordinance. Chairwoman Coyle will contact Pari Stave, the Township Committee Board of Health Liaison, regarding same.

Dog License Renewals – The Secretary advised that the Township Clerk will be sending a letter out within the next couple of weeks to the owners whose rabies certificates are expired or about to expire and inform them of the Rabies Clinic scheduled for October 18th. The Township Clerk will send a postcard out in March, 2009, to those owners who do not renew their licenses for 2009.

Response to David Papi's June 4, 2008, Letter - Mr. Van Hise provided a draft response to Mr. Papi's letter for the Board's review. The Board members are asked to review the response and send comments to Mr. VanHise.

Needs Assessment –No update.

AED Equipment in Public Places – Ms. Gerberich advised that she will research whether or not the Township needs a medical directorship to oversee AED equipment. Christine Smeltzer, Township Administrator, is contacting the Township's insurance company to question liability and coverage. Ms. Gerberich will follow-up with Ms. Smeltzer.

Vaccinations for Township Employees - Chairwoman Coyle advised that she sent an email to Jerry Thorne questioning the status of his vaccinations, but did not receive a response.

Dr. Notterman provided a copy of the "Recommended Adult Immunization Schedule" which he got from the Department of Health and Human Services. Dr. Notterman suggested that all Township employees meet the standards set forth in the Schedule. Employees should be given the list as a guideline with recommendations that they receive the required vaccinations and the Police Department and Public Works employees should be required to get certain vaccinations. Chairwoman Coyle will speak with Pari Stave and Christine Smeltzer regarding same.

Pandemic Plan – Ms. Gerberich did not receive any information but will follow-up.

NEW BUSINESS

Access to Public Health Information – Mr. Longo advised that health advisories come from the County. It was suggested that notifications to the Township from the County be added as a stipulation in the contract at the time of renewal.

New Building Septic – The Secretary advised she was notified that the County Board of Health Septic Team reviews all applications and nothing comes before the local Board of Health. Chairwoman Coyle will discuss same with Pari Stave and Christine Smeltzer.

Budget – The 2009 budget will be discussed at the October meeting. Items to be included in the 2009 budget request are AED equipment and training and vaccinations for the Animal Control Officer.

DISCUSSION

Brent Barlow, 31 North Main Street, appeared before the Board of Health to voice a complaint against Princeton Ballet for failure to maintain its building and allow water runoff from its roof onto Mr. Barlow's property. Mr. Barlow explained that Princeton Ballet removed the gutters from the building for maintenance reasons and then work was stopped due to contamination problems. As a result of the removal of the gutters, Mr. Barlow's basement was flooded. Dr. Notterman asked if there was standing water on the property. If so, the Board of Health could intervene. Mr. Longo advised that he will inspect the site tomorrow morning. Mr. Barlow was advised that he should voice his complaint to the Township Engineer.

The Board of Health was advised that Karen Izzo of Cranbury Neck Road catches feral cats, takes them to Dr. Mitko for examination and neutering at the Township's expense, and then releases them. Chairwoman Coyle will address same with Christine Smeltzer.

ADJOURNMENT OF MEETING

There being no further business, the meeting was thereupon adjourned at 8:05 p.m.

CERTIFICATE OF SECRETARY

I, the undersigned, do hereby certify, that I am the duly appointed Secretary of the Cranbury Township Board of Health, and that this document, consisting of 3 pages, constitutes a true and correct copy of the minutes of the monthly meeting held on September 8, 2008.

IN WITNESS WHEREOF, I have hereunto subscribed my name this 6th day of October, 2008.

Kristen H. Hamilton, Secretary