

**MINUTES OF THE  
CRANBURY TOWNSHIP  
BOARD OF HEALTH MEETING  
October 6, 2008**

**TIME AND PLACE OF MEETING**

The October meeting of the Cranbury Township Board of Health was held in Town Hall on October 6, 2008, at 7:00 p.m.

**CALL TO ORDER**

With a quorum present, Cheryl Coyle, Chairwoman of the Cranbury Township Board of Health, called the meeting to order and Kristen H. Hamilton acted as Recording Secretary of the meeting.

**STATEMENT OF ADEQUATE NOTICE**

Pursuant to the Sunshine Law, adequate notice in accordance with the Open Public Meetings Act (N.J.S.A. 10:4-6) was provided on January 7, 2008, of this meeting's date, time and place, and the agenda was mailed to the news media, posted on the Township bulletin board, mailed to those requesting personal notice, and filed with the Municipal Clerk.

**MEMBERS IN ATTENDANCE**

Cheryl Coyle, Chairwoman, John Jackson, Beverly Gerberich and Dr. Daniel Notterman (arriving at 7:23 p.m.).

**NON-MEMBERS IN ATTENDANCE**

Kevin Van Hise, Esquire, Board Attorney, Jim Longo and Sharon Martens of the Middlesex County Public Health Department and Dr. Ashish Awasthi.

**MINUTES**

The September minutes were unanimously approved; motion by Mr. Jackson; seconded by Ms. Gerberich.

**PUBLIC HEALTH AND ENVIRONMENTAL REPORTS**

The Environmental Report was provided for the month of September 2008.

Jim Longo reviewed the substance of the September Health Report for the Board and advised that there have been problems with rabies this month. Specifically, a raccoon tested positive and a bat found dead in a home was unsuitable for testing. Mr. Longo also advised that eleven (11) people attended the Food Handler's Course held on September 3<sup>rd</sup>.

**OLD BUSINESS**

Water Testing of Cranbury Brook – Ms. Martens reviewed the results of the water testing with the Board. There were two (2) samples taken at four (4) different locations in Brainerd Lake and Cranbury Brook during the months of June, July and August. Samples were collected from each of the sites for fecal coliform and nitrates. Analysis of each sample revealed no contamination for swimming waters/lake water. It was suggested that samples of Brainerd Lake and Cranbury Brook be taken each summer. Ms. Martens advised that could possibly be done.

Rabies Protocol - Cat Licenses – Chairwoman Coyle met with Christine Smeltzer, Township Administrator, and received preliminary approval to move forward. Money for the revision of the Animal Ordinance and implementation of licensing for cats will be included in the budget for 2009. Michael Melchionne, President of the New Jersey Certified Animal Control Officers Association and

author of "The Time is Now for Cat Licensing" will be invited to speak at a future Board of Health meeting. The Township Committee will also be invited to attend. The information will then be presented by the Board at a Township Committee meeting. The Board will address the jurisdictional issues of the Ordinance with the Township Committee at the same time.

Response to David Papi's June 4, 2008, Letter - The letter to Mr. Papi will be finalized and sent.

AED Equipment in Public Places – Chairwoman Coyle spoke to Ms. Smeltzer regarding same. The Township will need to determine if a medical directorship is needed to oversee the AED equipment. Ms. Gerberich will speak to Marilyn Mullen at the Library for an update on the purchase of its AED equipment. Ms. Gerberich will inquire if the Police Department and First Aid Squad have medical directors, will send a link to the Administrative Code to Mr. Van Hise and also will find out the cost of training so it can be included in the 2009 budget.

Vaccinations for Township Employees - Jerry Thorne advised Chairwoman Coyle that he will be making an appointment for himself and Bruno Bertucci to receive rabies vaccinations.

Chairwoman Coyle supplied Ms. Smeltzer with a copy of the "Recommended Adult Immunization Schedule" from the Department of Health and Human Services. Ms. Smeltzer advised that the Township cannot require any employee to get the vaccinations. It was noted, however, that Township employees could be required to sign a waiver if they refused vaccinations.

Pandemic Plan – Ms. Gerberich advised that the State's Pandemic Plan is on the internet and suggested putting a link on the Township's website. A discussion was held regarding the responsibility of the Board in an emergency.

Access to Public Health Information – Kathleen Cunningham, Township Clerk, sent an email to the State requesting that the Chairwoman and Secretary be included on the list to receive information.

New Building Septic – Ms. Martens advised that there have not been any applications for new building septic within the Township for quite some time. Ms. Martens did inform the Board that memos have been sent to the Construction and Planning Departments advising that the Health Department needs to review any plans involving properties which have septic systems and have never received anything. This is a State law pursuant to N.J.A.C. 7:9A. Ms. Martens will send another memo. Mr. Van Hise will speak with Ms. Smeltzer.

## **NEW BUSINESS**

Rabies Clinic – The rabies clinic is scheduled for Saturday, October 18<sup>th</sup>, from 12:00 p.m. to 2:00 p.m. John Jackson and Kristen Hamilton will help with the clinic.

Neutering of Feral Cats – Chairwoman Coyle advised that Christine Smeltzer was not aware of the "catch and release" of cats in the Township. Mr. Longo informed the Board that the County does not approve of this procedure and it should be stopped. It was agreed that feral cats must be addressed when drafting the cat licensing ordinance. Dr. Notterman suggested making it illegal to feed unregistered cats. Mr. Van Hise will prepare a draft.

Budget – The 2009 budget must include line items for AED equipment and training, legal fees for the cat licensing ordinance and subscription/memberships.

## **DISCUSSION**

Dr. Ashish Awasthi expressed interest in becoming a member of the Board of Health.

**ADJOURNMENT OF MEETING**

There being no further business, the meeting was thereupon adjourned at 8:05 p.m.

**CERTIFICATE OF SECRETARY**

I, the undersigned, do hereby certify, that I am the duly appointed Secretary of the Cranbury Township Board of Health, and that this document, consisting of 3 pages, constitutes a true and correct copy of the minutes of the monthly meeting held on October 6, 2008.

IN WITNESS WHEREOF, I have hereunto subscribed my name this 3<sup>rd</sup> day of November, 2008.

---

Kristen H. Hamilton, Secretary